



Town of Poland

Street Light Installation/Removal

Policy

ENACTED 6/19/2018
Judith A. Kees
Town Clerk of Poland

I. Purpose

The Poland Street Lighting Program is limited in scope, and deals only with the installation or removal of publicly maintained street and area lighting at public road intersections, and in the area of Town-owned buildings for public safety purposes. The program as designed is not intended to be a comprehensive or general street lighting program. In addition, the program does not provide for the installation/removal of streetlights for locations where privately maintained roads meet publicly maintained roads. This policy supersedes the existing streetlight placement policy.

II. Policy Application

This policy applies to all requests for placement or removal of streetlights in the Town where the capital cost of the street light shall be borne by the Town.

III. Requests for Approval

Only Poland residents and/or property owners shall submit requests for approval of changes in street lighting. Requests shall be submitted to the Code Enforcement Officer in writing or via the online form on the Town web site. (Appendix A)

The Code Enforcement Officer will review the application and present his findings and recommendation to the Planning Board within 30 days of receipt. (Appendix B) Abutters shall be notified in advance of the Planning Board meeting where the application will be considered.

Following Planning Board review, the application will be forwarded to the Select Board for final adjudication at their next scheduled meeting. Some requests may be approved with a pending installation/removal date if funds are not part of the current fiscal year's budget. Additional funding will need to be added to the next fiscal year budget and approved by the Town.

IV. Criteria for Consideration

Priority 1. Lighting at the entrances of and near Town-owned public buildings: Poland Municipal Center, A.B. Ricker Library, Public Works Dept. Garage, Public Safety Building. Intersections of all publicly maintained roads entering numbered state highways - Rt. 11, Rt. 26, Rt. 122. High accident intersections on local major or minor collector roads.

Priority 2. High volume or major intersections on minor collector roads.

Priority 3. Through-road intersections on local service roads.

Priority 4. Intersections on local service roads with dead end streets and roads.

Priority 5. Other locations as determined where lighting is needed to address an identified public safety need.

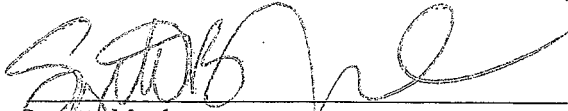
V. Evaluation

The Street Light Criteria Checklist will be used to evaluate all requests. The checklist will be used as a guideline to help determine streetlight placement/removal and shall become part of the application package presented to the Planning Board and Select Board.

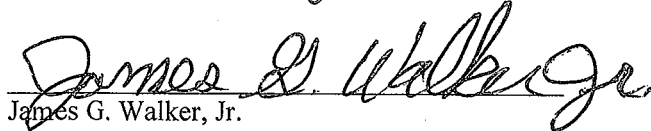
Town of Poland – Street Light Installation Policy

Adopted this ^{19th} ~~1st~~ day of ^{June} ~~May~~, 2018.

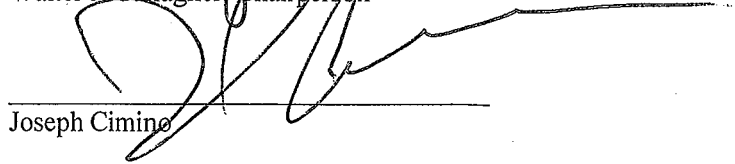
Board of Selectpersons


Suzette Moulton


Mary-Beth Taylor, Vice Chairperson


James G. Walker, Jr.


Walter J. Gallagher, Chairperson


Joseph Cimino

APPENDIX A
STREET LIGHT INSTALLATION/REMOVAL APPLICATION

The undersigned property owner or Poland citizen hereby applies for the placement/removal of a street light pursuant to the installation/removal standards adopted by the Town of Poland Board of Selectpersons.

Street Location: _____ Pole #: _____

Reason for Request: _____

Name of Requestor: _____

Requestor's Address: _____

Requestor's Phone: _____ Email: _____

Requestor's Signature: _____ Date: _____

APPENDIX B
STREET LIGHT CRITERIA CHECKLIST

1. Is a street light currently installed?
2. What is the priority of the street light request?
3. Does the area have an intersection?
4. What is the estimated amount of vehicle traffic?
5. What is the number of residences and businesses?
6. Is there a pole located on a public right-of-way?
7. Have there been past security incidents?
8. Are there dangerous curves and other potential hazards?
9. Has there been frequent traffic accidents?
10. Will there be a negative impact on neighboring properties?
11. Could reflective signs, pavement markings or guardrails be effective?
12. Would removing an existing streetlight cause a safety concern?
13. Comments/Recommendation:

Signature of CEO: _____ Date: _____