

COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE
THURSDAY, DECEMBER 1, 2022
6:30 PM - TOWN OFFICE CONFERENCE ROOM

Community & Economic Development Committee
Thursday, December 1, 2022
6:30 PM - Town Office Conference Room

AGENDA

CALL TO ORDER

MINUTES

November 3, 2022

RECOGNITION OF VISITORS

REPORTS

Financial Report

Planning and Development Report

COMMUNICATIONS

Business After Hours Bill - Cyndi's Dockside

OLD BUSINESS

CLUC Amendment/Subcommittee Formation

Christmas In Poland/Parade

NEW BUSINESS

Barber Shop Ribbon Cutting

Business Recognition Award Press Release

OTHER BUSINESS

ADJOURNMENT

CEDC ACTIVE LIST

SOP For New Businesses

Triathlon (delayed until the January meeting)

Town Sign Landscaping (delayed until the January meeting)

Banner Replacement

MINUTES

Community & Economic Development Committee Thursday, October 6, 2022

6:30 PM - Town Office Conference Room

Minutes

CALL TO ORDER

The Poland CEDC meeting for October 6, 2022, was called to order at 6:32 pm, by Chair Cyndi Robbins. Vice Chair Sheila Foley and members Chrissy Kimball, Stacey Bsullak, Norm Davis, and Mike Ellis are present.

Public Attendance: Selectboard Member Nate McNally

MINUTES

Member Norm Davis makes a motion to accept the minutes for September 1, 2022, as presented, seconded by Member Chrissy Kimball. No discussion.

VOTE YES - 7 NO - 0

REPORTS

Member Mike Ellis makes a motion to accept the Financial Report for August and September 2022 as presented, seconded by Member Stacey Bsullak. VOTE YES - 7 NO - 0

Discussion:

The Heritage day bill has been submitted to the town office by Poland Spring Resort but has not been paid yet.

The Pickin' in the Orchard bill has been submitted to the town office by Gathering Winds Farm but has not been paid yet

Planning and Development Report

Sebago Techniques was approved for \$9,000 to review the updated Planning Guidelines and asked for a December 1st as the date to have report/recommendations back, but since this will not be at town meeting, can have more time to work on this. Recommend January 1st, 2023 and have a subcommittee to review with the Planning Board, Selectman, Code Officer and Town Manager. Vice Chair Sheila Foley will resend the recommendations to selected members of the above committees. Jim Seymore of Sebago Techniques thinks the point system is good- we would like to have an example of this. General recommendation to remove South Poland from the downtown design standards given it is not near town. Discussed article in the paper Sheila had sent out, good thoughts on making more accessible but no historic buildings. Still worth looking for grants and assistance in creating the downtown accessibility in the town plan.

From planning board: New application from Amanda Abelmann received Site Plan Approval to change the use of an existing commercial building to a medical marijuana retail storefront, at 457 Maine Street.

The following commercial building permits were received by the Code Enforcement Office since the last meeting:

1. Crown Castle submitted a permit to install new radio cabinets, a generator, and a new electrical service, at 71 North Raymond Road. Project cost of \$90,000.
2. Blue Triton Brands submitted a permit to install a new retaining wall and dockyard area at 109 Poland Spring Drive. Project cost of \$2,872,000.

OLD BUSINESS

BAH- Business After Hours (BAH) will be at Cyndi's Dockside November 11th from 5-7. We will announce Business of the Year (The Dirt Store). Discussed getting a painted sign of Poland or yard sign for the business to display. Postcards will be sent the week prior. Would like to have a website demo and discuss having a Poland Business tree at the Christmas in Poland Festival of Trees. Also will announce that the annual fee for town businesses will go away. BAH will be a way to promote what CEDC can do for them and work on strengthening relationships.

CLUC Amendment Update- railbed has been closed to ATV's from landowners and trail groups have decided not to pursue this further.

Christmas In Poland- Have been asked to donate money to help with the lights and events. This will be sent to the Poland Rec Department but earmarked only for Christmas in Poland. Any extra money the group raises will be put back into the Christmas in Poland fund for the following years. Vice Chair Sheila Foley makes a motion to donate the \$1,500 for Christmas in Poland, seconded by Member Chrissy Kimball. No discussion. VOTE YES - 7 NO - 0

NEW BUSINESS

2023 Winter Festival Organization- Vice Chair Sheila Foley has reached out to the community for those wishing to help. Date will be Saturday February 11, alternate date February 12, 2023. Will schedule a meeting to be held in late November or early December to start planning, the meetings on a monthly basis until closer to the event. This will be a community led event and CEDC will help sponsor, but not driven by CEDC. Still searching for a new head of the committee.

OTHER BUSINESS

New Barber Shop opening on Maine Street, would like to help them with a grand opening.

Will discuss next month what we can do for grand opening events and rules we will use for CEDC to help fund events. Will review what we are allowed to do and our budget for this.

Discussed inviting Mechanic Falls and Minot to participate in CEDC- will consider if this is possible. Consider opening for BAH this time and see how it goes. Stacey said she is willing to have an exploratory meeting after the holidays with businesses to see if interested. Feel this could strengthen the towns and businesses and help bring more families and businesses to the area if they felt good support.

Town Meeting was voted to end, will now have town referendums which has a better turnout historically.

ADJOURNMENT

Member Chrissy Kimball makes a motion to adjourn the meeting, seconded by Member Stacey Bsullak. All in favor. Meeting adjourns at 7:55 pm.

REPORTS

Expense Detail Report

Department(s): E 400-07-6000-60 - E 400-07-6000-60
November

Account-----				Current			Unexpended
Date	Jrnl	Desc---		Budget	Debits	Credits	Balance
400 - TIFS				56,500.00	5,970.24	0.00	50,529.76
07 - TIF 2				56,500.00	5,970.24	0.00	50,529.76
6000 - TIFS				56,500.00	5,970.24	0.00	50,529.76
60 - CEDC				56,500.00	5,970.24	0.00	50,529.76
11/01/22	A 0333	ANNUAL RENEWAL			2,315.25	0.00	
11/01/22	A 0333	HERITAGE DAY			5,000.00	0.00	
11/15/22	G 0384	CEDC XFER TO XMAS POLAND			1,500.00	0.00	
11/23/22	P 0396	11/23/22 Payroll (Dist)			463.94	0.00	
		November		0.00	9,279.19	0.00	41,250.57
		Object.....		56,500.00	15,249.43	0.00	41,250.57
		Expense.....		56,500.00	15,249.43	0.00	41,250.57
		Division....		56,500.00	15,249.43	0.00	41,250.57
		Department..		56,500.00	15,249.43	0.00	41,250.57
Final Totals				56,500.00	15,249.43	0.00	41,250.57



**TOWN OF POLAND, MAINE
COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

November 28, 2022

Re: **November Planning and Development Report**

Dear Committee Members,

The following business registrations were received by the Planning and Development Office since the last meeting.

1. Razzcal Enterprises, LLC, of 18 Levine Road, a Mineral Mining business.
2. R.L. Morrison Excavating, Inc. of 18 Levine Road, an Excavating Contractor.
3. Maine Street Barber Co., of 1251 Maine Street, a Barbershop.

The following Applications were approved by the Planning Board since the last meeting:

1. The Town of Poland received Sketch Plan Approval for an expansion of the Ricker Memorial Library, at 1211 Maine Street.

The following commercial building permits were received by the Code Enforcement Office since the last meeting:

1. Lauren Veau submitted a permit to install new signs, at 1247 Maine Street. Project cost of \$0.

Sincerely,

Alex Sirois
CEDC Administrative Assistant
Town of Poland, Maine

COMMUNICATIONS



Cyndi's Dockside
640 MAINE ST
Poland Spring, ME 04274 US
207-998-5008
cyndi@polandspringresort.com
www.dockside.me

INVOICE

BILL TO

Town of Poland
Maine Street
Poland, ME 04274

INVOICE # 4612

DATE 11/11/2022

DUE DATE 12/11/2022

TERMS Net 30

DATE	ACTIVITY	QTY	RATE	AMOUNT
	I FOOD SALES	1	995.00	995.00T
	Gratuity	1	180.00	180.00
	Del Cushman			
	I Misc Income	1	260.34	260.34
	Raffle prizes			
	I Misc Income	1	193.22	193.22
	Award			
	I Misc Income	1	250.00	250.00
	AV equipment			

Thank you for your business!

SUBTOTAL 1,878.56
TAX (8%) 79.60
TOTAL 1,958.16
BALANCE DUE **\$1,958.16**

OLD BUSINESS



Find our event:
Christmas in Poland 2022
on Facebook for more information

Saturday, December 3rd

- 8:00-11:00am **Breakfast with Santa**
Join Santa Comes to Poland at the Poland Town Hall
- 11:00am **Christmas Parade**
Follow along down Main St in Mechanic Falls ending at the Town Hall

Sunday, December 4th-9th

- Holiday Lights Contest**
Businesses and residents will light up the tri-town area. Vote for your favorite. List of addresses will be provided

Sunday, December 4th

- 12:00-3:00pm **Ornament Decorating in honor of Hallie Oldham**
Come decorate an ornament to be placed on the town tree. Poland Community School

Friday, December 9th

- 6:00pm **PCS PTA Movie Night**
Christmas movie at Poland Community School

Saturday, December 10th

- 10:00-1:00pm **Cookies with Mrs. Claus**
Decorate cookies in the Ricker Memorial Library basement and hear a story with Mrs. Claus.
- 10:00-5:00pm **Christmas Market**
Local handmade goods and gifts. Poland Community School
- 10:00-2:00pm **Santa's Workshop**
Children can shop for their family members with help from our elves. Poland Town Hall basement
- 11:00-5:45pm **Festival of Trees**
Browse through the beautiful trees to be raffled off. Poland Town Hall
- 11:00-5:00pm **Pictures with Santa**
Get your picture taken with Santa as you walk through the Festival of trees. Poland Town Hall
- 4:00-7:00pm **Tree Lighting Festivities**
We will be lighting the town tree along with caroling, food trucks, bonfire and more. Poland town park
- 7:00pm **Winner Announcements**
Winner of the Holiday Lights Contest and Festival of Trees winners. Poland Town Park

NEW BUSINESS

From: CYNDI Cyndi@polandspringresort.com
Subject: Fwd: Maine St Barber Co
Date: November 25, 2022 at 6:35 AM
To: Alex Sirois alex@celebration-corporation.com



add to agenda please
Cyndi Robbins
Innkeeper
Poland Spring Resort
640 Maine Street
Poland Spring, ME 04274
(207) 998-4351 Reservation Office
www.polandspringresort.com
Cyndi@polandspringresort.com

Begin forwarded message:

From: CYNDI <Cyndi@polandspringresort.com>
Subject: Re: Maine St Barber Co
Date: November 23, 2022 at 9:41:43 AM EST
To: Lauren Veau <laurenveau@gmail.com>

At next thursday meeting we will discuss this, but I'm sure everyone would like to do it and publicize it. Thank you
Cyndi Robbins
Innkeeper
Poland Spring Resort
640 Maine Street
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Cyndi@polandspringresort.com

On Nov 17, 2022, at 12:11 PM, Lauren Veau <laurenveau@gmail.com> wrote:

Planning an open house event tentatively for Saturday, January 7. It would be great to have the ribbon cutting at the open house!

Let me know if you need any info from me for the town website. I'll attach a pic of our logo <image0.jpeg>

Sent from my iPhone

On Nov 16, 2022, at 5:35 PM, CYNDI <Cyndi@polandspringresort.com> wrote:

when are you anticipating opening, then we can plan your ribbon cutting?

Cyndi Robbins
Innkeeper
Poland Spring Resort
640 Maine Street
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Cyndi@polandspringresort.com

On Nov 11, 2022, at 7:42 AM, Lauren Veau <laurenveau@gmail.com> wrote:

Hi Cyndi,
Emailing about getting us on the new website, ribbon cutting ceremony, etc.
We are so excited to join the community and would love to participate in upcoming events!
Thanks!
Lauren