

**CEDC Meeting
July 2, 2020 – 6:30 PM
via Zoom**



Meeting Materials

CEDC
Thursday July 2, 2020
6:30pm – via Zoom

CALL TO ORDER

- Guest acknowledgements
- Approve minutes from:
 - o June 4, 2020
- Review financials

NEW BUSINESS

- Discussion with Scott from LAEGC

OLD BUSINESS

- Banners
- Photos –

OPEN ISSUES/ OTHER

- Find professional to help bring businesses to Poland
 - o Look at asking the Chambers of Commerce

ADJOURNMENT

CEDC
Minutes of Meeting – Zoom Meeting
June 4, 2020

CALL TO ORDER

Chairperson Cyndi Robbins called the meeting to order at 6:30 PM with Members Ray Cloutier, Deb Ouellette, Jen Letourneau, Sheila Foley, and Stacey Bsullak present. Norm Davis absent with notice.

Guest Acknowledgements

Guests present – Matt Garside and Nikki Pratt.

Approve Minutes

Deb Ouellette moved to approve the minutes. Ray Cloutier seconded the motion. Discussion: None Vote by roll call: 4-yes 0-no (Stacey Bsullak was absent for this vote.)

Review Financials – Matt Garside

Jen Letourneau moved to approve the financials and invoices. Ray Cloutier seconded the motion. Discussion: None Vote by roll call: 5-yes 0-no

NEW BUSINESS

Discuss Survey Results

Cyndi Robbins created and sent out a business survey to Poland businesses. Eight businesses responded and the Committee went over the responses. Cyndi Robbins will look into helping with PPE for a business.

OLD BUSINESS

None

OPEN ISSUES/ OTHER

Question for Matt Garside re: Budget Update

Cyndi Robbins asked for a recap of the budget and Town Meeting. Matt Garside went over what happened at the Budget Committee meeting, what is coming off the warrant for Town Meeting, and stated there is currently no new date for Town Meeting.

Business of the Year

Cyndi Robbins asked Matt Garside if the Board of Selectpersons has voted on the Business of the Year yet. They have not and it will be added to their agenda.

Fall BAH

The Committee decided that they want to go forward with a September BAH event at Stephen Kinney's event space. There are questions re: limiting the number of people allowed, social distancing inside, and what the state mandated rules on events like this will be in September.

Hiring a photographer and designer

The Committee can move forward with hiring a photographer and designer. The contracts will say "up to \$500.00" and Matt Garside can sign them.

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July CEDC Meeting

The Committee talked about holding the July meeting in person. The majority of the Committee would like to meet in person, but a member may not be comfortable with this so it will be revisited in a couple of weeks.

Business Website and Other Internet Stuff

The paragraph for the front page has been ok'd by the Committee. Sheila Foley will send that out to Nikki Pratt.

Sheila Foley also would like to start a Facebook page just for Poland businesses where they can post updates. Nikki Pratt will set up the page with the same protocols as the Town of Poland page. Cyndi Robbins and Sheila Foley have agreed to be administrators on the page.

Deb Ouellette would like to look into hiring a professional to handle the social media pages. Cyndi Robbins will contact a company in South Portland for a quote.

ADJOURNMENT

Jen Letourneau moved to adjourn the meeting @ 7:25 pm. Sheila Foley seconded the motion. Discussion: None Vote by roll call: 5-yes 0-no

Recorded by: Sarah Merrill

Expense Detail Report
 Department(s): E 400-01-5650 - E 400-01-5650
 June

Account-----			Current			Unexpended
Date	Jrnl	Desc---	Budget	Debits	Credits	Balance
400 - PSB TIF 1 FUNDS			56,500.00	33,636.90	98.00	22,961.10
01 - PSB TIF 1			56,500.00	33,636.90	98.00	22,961.10
5650 - CEDC EXPENSE			56,500.00	33,636.90	98.00	22,961.10
06/04/20	P 0612	06/04/20 Payroll (Dist)		101.57	0.00	
06/11/20	P 0626	06/11/20 Payroll (Dist)		101.57	0.00	
06/18/20	P 0645	06/18/20 Payroll (Dist)		101.57	0.00	
06/25/20	P 0658	06/25/20 Payroll (Dist)		101.57	0.00	
06/26/20	G 0666	WC CEDC - FY 2020		102.73	0.00	
06/26/20	G 0666	Health Ins CEDC Jan-Jun		998.33	0.00	
06/26/20	G 0666	Retiremt CEDC Jan-Jun 20		196.55	0.00	
06/26/20	G 0666	SS/Med CEDC Jan-Jun 20		200.82	0.00	
June			0.00	1,904.71	0.00	21,056.39
Expense.....			56,500.00	35,541.61	98.00	21,056.39
Division....			56,500.00	35,541.61	98.00	21,056.39
Department..			56,500.00	35,541.61	98.00	21,056.39
Final Totals			56,500.00	35,541.61	98.00	21,056.39