

**Board of Selectpersons  
Tuesday, March 20, 2018  
7:00 PM - Town Office Conference Room**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**APPOINTMENTS & RESIGNATIONS**

Resignation of Jesse Childs from the Planning Board

Appointment of current Alternate to Regular Planning Board Member – Mark Weinberg

Application from John Kiel for CEDC

**MINUTES**

March 6, 2018

March 9, 2018

**RECOGNITION OF VISITORS - ITEMS NOT ON THE AGENDA**

**REPORTS**

Town Manager Report

Financial Reports

Department Reports

**COMMUNICATIONS**

HM Payson Reports

**OLD BUSINESS**

**NEW BUSINESS**

Senior Tax Assistance Discussion

Recycling RFP Results

Schedule Municipal Complex Hearing

Budget Message Review

Spirit of America Award Nominations

Ballard Nash Award Nominations

Election Clerk Appointments

**PAYABLES**

**ANY OTHER BUSINESS**

**CALENDAR**

**ADJOURNMENT**

**[SELECTPERSONS ACTIVE LIST](#)**

[Spectrum Franchise Agreement](#)

[Revision Solar Energy – Revisit in May](#)

[Senior Tax Assistance](#)

[Comprehensive Plan Update](#)

[TIF Amendments](#)

[RSU 16 Liaison](#)

**[OPEN COMMITTEE/BOARD SEATS](#)**

[Board of Appeals – 4 vacancies](#)

[Planning Board – 1 vacancy](#)

[Library Trustees – 1 vacancy](#)

# Memo

**To:** Board of Selectpersons  
**From:** Nikki Pratt, Executive Assistant  
**CC:**  
**Date:** 3/16/2018  
**RE:** Planning Board Resignation

---

Planning Board member Jesse Childs gave verbal notice to Administrative Assistant Sarah Merrill on March 13, 2018 that he no longer wishes to be on the Planning Board and would like to resign his position.

We request that the Board appoint Alternate Mark Weinberg as a regular Planning Board Member with no change in his term expiration date.

Town of Poland  
APPLICATION FOR BOARDS AND COMMITTEES

Date: 3-7-18

Please list in order of preference those Boards and Committees in which you are interested.

1. Economic Development
2. \_\_\_\_\_
3. \_\_\_\_\_

Name: John R. Kiel (Jay)  
Street Address: 3 Fiddlehead Ln Poland  
Mailing Address: \_\_\_\_\_  
Home Phone: 207 632 8049  
Cell Phone: 207 632 8049  
Work Phone: 207 791 2135  
Occupation: banker  
Present Employer: Norway Savings Bank  
Type of Business: bank  
Email: john.kiel-jr@gmail.com

Why did you choose the board and/or committee listed above?

want to be involved with improving business climate  
and improving opportunities for new businesses.

What kind of contribution and benefit can you bring to the Town of Poland?

Many years of business development experience in banking.

What talents and skills do you feel you would bring to this position?

Willingness to learn and meet new people. Familiar with  
financing aspects and availability for businesses.

What do you feel is the responsibility of the board and/or committee you chose?

Making sure town is engaged with business community  
and prepared and open to new businesses when they  
want to open or move here.

Please complete other side.

What Municipal Boards, volunteer organizations or community service groups/committees have you worked in the past, and for what length of time?

Sebago Lakes Regional Chamber Board currently. Prior treasurer for Falmouth/  
Cumberland Community Chamber 2 years.

Will your schedule be flexible enough to allow you to attend meetings on a regular basis? yes

Are you familiar with the "Comprehensive Plan" as adopted by the Town of Poland?

no

Please feel free to comment on any consideration of aspect of your interest to a board or committee that will directly benefit the overall advancement of the Town of Poland.

Thank you for taking the time to complete this application and for your interest in the Town of Poland. Upon receipt of your application you will be scheduled to meet with the Board of Selectmen. Notification will be sent to you regarding the date and time of this meeting. If you have any questions, please do not hesitate to contact Executive Assistant, Nikki Pratt.

**OFFICE USE ONLY**

**Voter Registration Certification**

John Kiel, is a Registered Voter of the Town of Poland.

Nicole W Pratt, Registrar, Town Clerk, Deputy Clerk

Town of Poland, 1231 Maine Street, Poland, Maine 04274 (207) 998-4601

**POLAND BOARD OF SELECTPERSONS**  
**MINUTES OF MEETING**  
**March 6, 2018**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE** – Chairperson Tetenman called the meeting to order at 7:00 PM with Selectperson Walter Gallagher, Mary-Beth Taylor, Janice Kimball and James Walker, Jr. present.

**MINUTES** – Selectperson Kimball moved to approve the minutes from the February 20, 2018 meeting as presented. Selectperson Taylor seconded the motion. Discussion: None  
Vote: 5-yes 0-no

**RECOGNITION OF VISITORS** (A list of visitors who attended the meeting are attached)

**REPORTS**

**Town Manager Report**

**Financial Reports** – Selectperson Taylor moved to approve the financial reports as presented. Selectperson Gallagher seconded the motion. Discussion: None  
Vote: 5-yes 0-no

**COMMUNICATIONS** – None

**OLD BUSINESS** – **Review of Municipal Complex Funding Options** – The Board reviewed information submitted by the Finance Director on the average amount of money that currently falls back into the Undesignated Fund Balance (UFB) at the end of each Fiscal Year. The Board stated that funding the Municipal Complex from the UFB may be an option available. This information will be presented during the Municipal Complex Public Hearing.

**NEW BUSINESS** – **Excavator RFP Results** – Selectperson Taylor moved to award the Excavator RFP to Chappell Tractor for the amount of \$59,900. Selectperson Walker seconded the motion. Discussion: None  
Vote: 5-yes 0-no

**Approval of Posted Roads** – Selectperson Taylor moved to approve the Road Commissioners recommendation to post the roads effective immediately. Selectperson Gallagher seconded the motion. Discussion: None  
Vote: 5-yes 0-no

**White Oak Hill Cemetery Fencing Discussion** – Public Works Director, Adam Strout and Town Manager, Matt Garside recommend that using funds from the Cemetery Trust account that we replace and repair the fencing around the White Oak Hill Cemetery. Selectperson Gallagher moved to approve and expenditure of up to \$6,000 to repair the White Oak Hill cemetery fence using the trust fund. Selectperson Taylor seconded the motion. Discussion: None  
Vote: 5-yes 0-no

**Signing of the Annual Town Meeting Warrant** – Selectperson Kimball moved to authorize the Board to sign the Annual Town Meeting warrant for April 6<sup>th</sup> and 7<sup>th</sup> as presented. Selectperson Taylor seconded the motion. Discussion: None  
Vote: 5-yes 0-no

**PAYABLES** – Motion by Selectperson Kimball to approve the bills payable in the amount of \$807,629.06. Selectperson Taylor seconded the motion. Discussion: None  
Vote: 5-yes 0-no

**ANY OTHER BUSINESS** – Consensus of the Board was to have Town Manager, Matt Garside compile further information regarding converting street lights to LED lighting.

**ADJOURN** – Selectperson Taylor moved to adjourn. Selectperson Walker seconded the motion.  
Discussion: None  
Vote: 5 -yes 0-no

Recorded by: Nikki M. Pratt

Board of Selectpersons

\_\_\_\_\_  
Walter J. Gallagher, Vice -Chairperson

\_\_\_\_\_  
Janice A. Kimball

\_\_\_\_\_  
Stanley L. Tetenman, Chairperson

\_\_\_\_\_  
James G. Walker, Jr.

\_\_\_\_\_  
Mary-Beth Taylor

**POLAND BOARD OF SELECTPERSONS  
MINUTES OF MEETING  
March 9, 2018  
EMERGENCY MEETING**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE** – Chairperson Tetenman called the meeting to order at 9:00 AM with Selectperson Mary-Beth Taylor, and James Walker, Jr. present.

**OLD BUSINESS** – Signing Annual Town Meeting Warrant – Selectperson Taylor moved to reconsider the motion that was made at the March 6, 2018 meeting that authorized the Board to sign the Annual Town Meeting Warrant for April 6<sup>th</sup> and 7<sup>th</sup>. Selectperson Walker seconded the motion. Discussion: An article relating to the proposed Retail Marijuana Moratorium Ordinance was not included in the presented warrant. Also of note is that Board member Gallagher did bring to the attention of the Board that they could wait until the next scheduled meeting to resign the warrant, however also noted was that if for some reason the warrant was unable to be signed at the next meeting or something happened and it did not get posted the next day we would not be in compliance with the posting guidelines.  
Vote: 3-yes 0-no

Selectperson Taylor moved to authorize the Board to sign the Annual Town Meeting warrant for April 6<sup>th</sup> and 7<sup>th</sup> as presented, with the inclusion of the missing article. Selectperson Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

**ADJOURN** – Selectperson Taylor moved to adjourn. Selectperson Walker seconded the motion. Discussion: None  
Vote: 3 -yes 0-no

Recorded by: Nikki M. Pratt

Board of Selectpersons

\_\_\_\_\_  
Walter J. Gallagher, Vice -Chairperson

\_\_\_\_\_  
Janice A. Kimball

\_\_\_\_\_  
Stanley L. Tetenman, Chairperson

\_\_\_\_\_  
James G. Walker, Jr.

\_\_\_\_\_  
Mary-Beth Taylor

## **Town Manager Report 20 March**

- **Code Enforcement Officer.** Completed radon exam. Shore Land Zoning and Land Use Code exams received – last exams required.
- **Sand/salt.** PWC reports that we have enough sand/salt for several more storms depending on severity.
- **LED Streetlights.** Representative from Real Term Energy will be at the 3 April meeting.
- **Qualified Opportunity Zone.** Working with State legislative representatives to obtain designation. New tax law allows Governor to nominate 31 towns in Maine.
- **Electric Vehicle Charging Station.** Grant money received by Center for an Ecology Based Economy. We are first on the list for installation.
- **Excavator.** Delivered.



TO: Matt Garside, Town Manager  
FROM: Sharon Chammings, Finance Director  
DATE: March 15, 2018  
RE: Financial Statements for FY2018

We are 35 weeks (71.2%) into FY2018; 75.13% of budgeted expenditures have been spent and 92.38% of budgeted revenues have been received.

The overall budgeted expenses only went up 0.69% in the past 2 weeks, while the revenues increased by 3.81%.

# BI-WEEKLY REVENUE REPORT

Fund: 10

March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
4010 - TOWN REPORT/NEWSLETTER AD	750.00	0.00	0.00	750.00	0.00
4015 - FOAA REVENUE	0.00	0.00	0.00	0.00	----
4020 - CASH REPORTING SHORT-OVER	0.00	0.02	76.86	-76.86	----
4030 - CD DEBRIS	0.00	0.00	0.00	0.00	----
4050 - CEMETERY TRUST FUND ASSES	0.00	0.00	0.00	0.00	----
4060 - CABLE TV FRANCHISE DISTRI	47,000.00	0.00	56,149.41	-9,149.41	119.47
4070 - URBAN RURAL INITIATIVE (LRAP)	70,000.00	0.00	73,692.00	-3,692.00	105.27
4080 - MMWAC MEMBER DISTRIBUTION	0.00	0.00	0.00	0.00	----
4090 - MISC STATE DISTRIBUTIONS	0.00	0.00	0.00	0.00	----
4100 - STATE PARK DISTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
4110 - STATE REVENUE DISTRIBUTIO	215,940.00	0.00	150,992.23	64,947.77	69.92
4120 - STATE TREE GROWTH FEE DIS	15,500.00	0.00	13,821.52	1,678.48	89.17
4130 - BOAT EXCISE	12,000.00	200.00	2,659.40	9,340.60	22.16
4140 - MOTOR VEHICLE EXCISE	1,050,000.00	70,252.12	813,964.40	236,035.60	77.52
4150 - AMBULANCE SERVICE FEES	160,000.00	-1,258.76	117,984.76	42,015.24	73.74
4151 - AMBULANCE MECHANIC FALLS	40,000.00	0.00	25,136.90	14,863.10	62.84
4155 - FIRE COPY REVENUE	0.00	0.00	0.00	0.00	----
4160 - ANIMAL LICENSE FEES & FIN	3,000.00	245.00	2,486.00	514.00	82.87
4170 - BUSINESS REGISTRATION FEE	1,000.00	20.00	110.00	890.00	11.00
4180 - CODE ENFORCEMENT FEES	40,000.00	1,672.50	28,745.30	11,254.70	71.86
4185 - COURT JUDGMENT INCOME	0.00	0.00	487.30	-487.30	----
4190 - CUSTOMER SERVICE FEES	1,000.00	20.70	654.48	345.52	65.45
4195 - HERITAGE VIDEO REVENUE	0.00	0.00	0.00	0.00	----
4200 - ELECTRICAL PERMIT FEES	7,500.00	128.80	2,220.06	5,279.94	29.60
4210 - INLAND FISHERIES AGENT FE	2,500.00	22.00	1,316.75	1,183.25	52.67
4220 - LIEN FEES	11,000.00	143.90	8,813.19	2,186.81	80.12
4230 - MOTOR VEHICLE FEES	21,000.00	665.00	12,415.00	8,585.00	59.12
4240 - PLUMBING PERMIT FEES	11,000.00	162.50	6,375.00	4,625.00	57.95
4245 - FIRE PERMIT FEES	200.00	0.00	36.00	164.00	18.00
4250 - RETURN CHECK FEES	900.00	0.00	199.60	700.40	22.18
4260 - SNOWMOBILE REGISTRATION F	1,100.00	0.00	1,287.59	-187.59	117.05
4270 - SOLID WASTE SERVICE FEES	19,000.00	264.50	13,238.50	5,761.50	69.68
4280 - TOWN BUILDINGS RENTAL FEES	750.00	150.00	992.50	-242.50	132.33
4285 - NON RESIDENT RECREATION FEES	1,000.00	0.00	0.00	1,000.00	0.00
4290 - VITAL STATISTICS	4,000.00	39.00	3,344.60	655.40	83.62
4295 - NON RESIDENT BEACH PERMITS	900.00	0.00	355.00	545.00	39.44
4300 - RSU16 Garage Bay Maintenance	5,000.00	0.00	3,806.25	1,193.75	76.13
4310 - GENERAL ASSIST REIMBURSEM	5,000.00	0.00	0.00	5,000.00	0.00
4320 - HOMESTEAD REIMBURSEMENT	135,000.00	0.00	180,774.00	-45,774.00	133.91
4330 - VETERANS EXEMPT REIMBURSE	3,600.00	0.00	0.00	3,600.00	0.00
4335 - INSURANCE REIMBURSEMENTS	0.00	0.00	4,910.00	-4,910.00	----
4340 - SOLID WASTE REVENUES	6,000.00	-238.77	7,145.86	-1,145.86	119.10
4350 - SALE OF TIMBER	0.00	0.00	0.00	0.00	----
4360 - TAX ACQUIRED PROPERTY	0.00	0.00	0.00	0.00	----
4370 - TAX COMMITMENT REVENUE	0.00	0.00	10,718,396.86	-10,718,396.86	----
4380 - GAIN ON TAX ACQUIRED PROP	0.00	0.00	0.00	0.00	----
4390 - TAX PENALTY INTEREST	35,000.00	393.32	15,303.67	19,696.33	43.72
4400 - PAYMENTS IN LIEU OF TAXES	0.00	0.00	0.00	0.00	----
4420 - TIF REVENUES	0.00	0.00	114,000.00	-114,000.00	----
4430 - USE OF CEMETERY FUNDS	0.00	0.00	0.00	0.00	----
4440 - USE OF RESERVES	0.00	0.00	0.00	0.00	----
4450 - USE OF TIF FUNDS	0.00	0.00	0.00	0.00	----
4460 - USE OF UNDESIGNATED FB	105,000.00	0.00	0.00	105,000.00	0.00
4470 - USE OF DESIGNATED FB	0.00	0.00	0.00	0.00	----
4480 - T&M COMMERCIAL FUNDING	0.00	0.00	0.00	0.00	----
4490 - MISCELLANEOUS GRANTS REVENUES	0.00	0.00	575.08	-575.08	----
4500 - MISCELLANEOUS REVENUES	5,000.00	0.00	355.65	4,644.35	7.11
4510 - INVESTMENT INTEREST	9,000.00	0.00	8,485.52	514.48	94.28
4520 - SALE OF ASSETS	0.00	0.00	0.00	0.00	----
4530 - RESCUE CONTRACTUAL WRITE	0.00	0.00	0.00	0.00	----
4540 - BETE REIMBURSEMENT	320,000.00	0.00	403,659.00	-83,659.00	126.14
4550 - FIRE BOND REVENUE	0.00	0.00	0.00	0.00	----
5000 - CAMP CONNOR OPERATION DONATION	0.00	5,000.00	16,390.00	-16,390.00	----
5001 - CAMP CONNOR PAYBACK FROM REC	0.00	0.00	0.00	0.00	----
Final Totals	2,370,640.00	77,881.83	12,811,356.24	-10,440,716.24	540.42
4370 - TAX COMMITMENT REVENUE	0.00	0.00	10,718,396.86	-10,718,396.86	----
4460 - USE OF UNDESIGNATED FB	105,000.00	0.00	0.00	105,000.00	0.00
Budgeted Totals	2,265,640.00	77,881.83	2,092,959.38	172,680.62	92.38%

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
110 - ADMINISTRATI	554,268.00	28,699.16	395,550.16	158,717.84	71.36
01 - ADMIN	406,710.00	23,127.18	281,453.04	125,256.96	69.20
05 - CONTRACTED	85,270.00	2,606.00	67,338.96	17,931.04	78.97
06 - BLDGS & GRND	50,126.00	2,715.98	39,357.12	10,768.88	78.52
07 - CABLE TV	12,162.00	250.00	7,401.04	4,760.96	60.85
120 - COMM SERVCS	281,927.00	8,796.57	166,384.57	115,542.43	59.02
01 - PLANNING&DEV	99,802.00	3,657.72	61,291.40	38,510.60	61.41
02 - RECREATION	72,237.00	3,985.89	50,599.81	21,637.19	70.05
03 - HEALTH OFFCR	2,145.00	152.96	1,036.32	1,108.68	48.31
04 - BEACH MAINT	3,675.00	0.00	2,915.49	759.51	79.33
05 - CONSERVATION	10,000.00	0.00	3,000.00	7,000.00	30.00
06 - GENL ASSIST	10,000.00	0.00	2,407.90	7,592.10	24.08
08 - SOC SERVC AG	4,000.00	0.00	4,000.00	0.00	100.00
09 - RICKER LIB	80,068.00	0.00	40,034.00	40,034.00	50.00
10 - BALL FIELD M	0.00	0.00	0.00	0.00	----
11 - CAMPCONNOR	0.00	1,000.00	1,099.65	-1,099.65	----
130 - PUB WORKS	763,136.00	32,276.54	572,101.19	191,034.81	74.97
01 - PUBLIC WORKS	565,720.00	23,737.59	427,359.92	138,360.08	75.54
02 - SOLID WASTE	197,416.00	8,538.95	144,741.27	52,674.73	73.32
140 - PUB SAFETY	979,926.00	38,436.47	740,674.97	239,251.03	75.58
01 - FIRE RESCUE	655,794.00	35,446.07	499,808.94	155,985.06	76.21
02 - LAW ENFORCEM	240,096.00	34.99	175,529.34	64,566.66	73.11
03 - DISPATCHING	39,586.00	108.84	31,795.40	7,790.60	80.32
04 - ANIMAL CTRL	10,000.00	225.00	8,596.60	1,403.40	85.97
05 - STREET LIGHT	14,000.00	1,402.82	10,642.58	3,357.42	76.02
06 - FIREHYDRANTS	15,000.00	1,218.75	10,968.75	4,031.25	73.13
07 - EMER MANGMT	5,450.00	0.00	3,333.36	2,116.64	61.16
150 - FINAN SERVCS	10,007,316.59	6,844.27	7,386,416.92	2,620,899.67	73.81
01 - CONTINGENCY	0.00	0.00	0.00	0.00	----
02 - DEBT	215,630.00	0.00	204,489.21	11,140.79	94.83
03 - MUN INSURANC	47,000.00	0.00	48,317.00	-1,317.00	102.80
04 - EE BENEFITS	526,068.00	6,844.27	370,770.76	155,297.24	70.48
06 - CIP	806,610.00	0.00	806,610.00	0.00	100.00
07 - RSU 16	6,941,358.59	0.00	5,206,018.95	1,735,339.64	75.00
10 - TIF TO PS 1	704,929.00	0.00	358,396.50	346,532.50	50.84
11 - TIF TO VILLA	124,397.00	0.00	63,650.00	60,747.00	51.17
12 - TIF TO PS 2	641,324.00	0.00	328,164.50	313,159.50	51.17
155 - MISC.	105,000.00	0.00	105,000.00	0.00	100.00
160 - COUNTY TAX	785,216.00	0.00	780,897.78	4,318.22	99.45
170 - OVERLAY	40,000.00	0.00	7,924.43	32,075.57	19.81
Final Totals	13,516,789.59	115,053.01	10,154,950.02	3,361,839.57	75.13

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>110 - ADMINISTRATI</b>	<b>554,268.00</b>	<b>28,699.16</b>	<b>395,550.16</b>	<b>158,717.84</b>	<b>71.36</b>
<b>01 - ADMIN</b>	<b>406,710.00</b>	<b>23,127.18</b>	<b>281,453.04</b>	<b>125,256.96</b>	<b>69.20</b>
5100 - FT WAGES	304,838.00	19,610.41	211,589.91	93,248.09	69.41
5110 - OTHER WAGES	8,004.00	0.00	1,977.33	6,026.67	24.70
5120 - OT WAGES	1,000.00	77.03	693.30	306.70	69.33
5130 - ALLOWANCE	4,795.00	231.25	3,727.63	1,067.37	77.74
5140 - TRAINING	2,625.00	0.00	1,372.86	1,252.14	52.30
5200 - ELECTRICITY	8,500.00	0.00	5,967.33	2,532.67	70.20
5205 - PHONE	3,840.00	325.91	2,921.97	918.03	76.09
5215 - INTERNET	1,600.00	0.00	1,161.30	438.70	72.58
5220 - HEAT	12,500.00	1,106.11	13,362.35	-862.35	106.90
5225 - WATER	1,800.00	133.76	1,357.73	442.27	75.43
5235 - POSTAGE	11,355.00	0.00	8,884.02	2,470.98	78.24
5320 - REG OF DEEDS	7,500.00	444.00	6,346.00	1,154.00	84.61
5330 - DUES/SUBSCR	16,030.00	0.00	9,659.56	6,370.44	60.26
5335 - ADVERTISING	1,350.00	666.39	2,039.63	-689.63	151.08
5340 - PRINTING	7,205.00	0.00	304.48	6,900.52	4.23
5345 - BANK FEES	200.00	0.00	450.00	-250.00	225.00
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5360 - SPECIAL EVEN	3,500.00	0.00	2,092.00	1,408.00	59.77
5400 - OFFICE SUPP	7,500.00	532.32	5,755.20	1,744.80	76.74
5415 - ELECTION SUP	2,568.00	0.00	1,790.44	777.56	69.72
5420 - GRNDS SUPP	0.00	0.00	0.00	0.00	----
<b>05 - CONTRACTED</b>	<b>85,270.00</b>	<b>2,606.00</b>	<b>67,338.96</b>	<b>17,931.04</b>	<b>78.97</b>
5160 - ASSESS AGENT	32,500.00	2,375.00	21,375.00	11,125.00	65.77
5245 - OFF EQP/FEES	24,270.00	231.00	25,115.51	-845.51	103.48
5305 - AUDIT	13,500.00	0.00	7,500.00	6,000.00	55.56
5315 - LEGAL	15,000.00	0.00	13,420.05	1,579.95	89.47
5325 - PLANNING	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5355 - PAYROLL SERV	0.00	0.00	-71.60	71.60	----
<b>06 - BLDGS &amp; GRND</b>	<b>50,126.00</b>	<b>2,715.98</b>	<b>39,357.12</b>	<b>10,768.88</b>	<b>78.52</b>
5100 - FT WAGES	32,771.00	1,792.00	22,490.53	10,280.47	68.63
5120 - OT WAGES	0.00	378.00	1,613.12	-1,613.12	----
5420 - GRNDS SUPP	17,355.00	545.98	15,253.47	2,101.53	87.89
<b>07 - CABLE TV</b>	<b>12,162.00</b>	<b>250.00</b>	<b>7,401.04</b>	<b>4,760.96</b>	<b>60.85</b>
5110 - OTHER WAGES	8,227.00	0.00	5,151.04	3,075.96	62.61
5245 - OFF EQP/FEES	500.00	0.00	0.00	500.00	0.00
5350 - PROF SERVICE	3,300.00	250.00	2,250.00	1,050.00	68.18
5400 - OFFICE SUPP	135.00	0.00	0.00	135.00	0.00
<b>120 - COMM SERVCS</b>	<b>281,927.00</b>	<b>8,796.57</b>	<b>166,384.57</b>	<b>115,542.43</b>	<b>59.02</b>
<b>01 - PLANNING&amp;DEV</b>	<b>99,802.00</b>	<b>3,657.72</b>	<b>61,291.40</b>	<b>38,510.60</b>	<b>61.41</b>
5100 - FT WAGES	58,710.00	2,766.72	34,045.47	24,664.53	57.99
5110 - OTHER WAGES	23,792.00	891.00	19,878.84	3,913.16	83.55
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5130 - ALLOWANCE	5,000.00	0.00	2,259.74	2,740.26	45.19
5140 - TRAINING	1,000.00	0.00	679.50	320.50	67.95
5245 - OFF EQP/FEES	2,600.00	0.00	2,000.00	600.00	76.92
5325 - PLANNING	7,500.00	0.00	1,957.85	5,542.15	26.10
5330 - DUES/SUBSCR	1,200.00	0.00	470.00	730.00	39.17
<b>02 - RECREATION</b>	<b>72,237.00</b>	<b>3,985.89</b>	<b>50,599.81</b>	<b>21,637.19</b>	<b>70.05</b>
5100 - FT WAGES	57,755.00	3,064.32	39,686.23	18,068.77	68.71

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>120 - COMM SERVCS CONT'D</b>					
5110 - OTHER WAGES	14,482.00	921.57	10,913.58	3,568.42	75.36
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
<b>03 - HEALTH OFFCR</b>	<b>2,145.00</b>	<b>152.96</b>	<b>1,036.32</b>	<b>1,108.68</b>	<b>48.31</b>
5110 - OTHER WAGES	1,325.00	152.96	1,036.32	288.68	78.21
5130 - ALLOWANCE	300.00	0.00	0.00	300.00	0.00
5410 - EQUIP SUPP	520.00	0.00	0.00	520.00	0.00
<b>04 - BEACH MAINT</b>	<b>3,675.00</b>	<b>0.00</b>	<b>2,915.49</b>	<b>759.51</b>	<b>79.33</b>
5110 - OTHER WAGES	2,550.00	0.00	2,420.00	130.00	94.90
5210 - MAIN-REPAIRS	1,125.00	0.00	495.49	629.51	44.04
<b>05 - CONSERVATION</b>	<b>10,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>7,000.00</b>	<b>30.00</b>
5210 - MAIN-REPAIRS	0.00	0.00	0.00	0.00	----
5311 - LAKE PROTECT	3,000.00	0.00	3,000.00	0.00	100.00
5312 - PCC	2,000.00	0.00	0.00	2,000.00	0.00
5313 - CONS DAM REP	5,000.00	0.00	0.00	5,000.00	0.00
5325 - PLANNING	0.00	0.00	0.00	0.00	----
<b>06 - GENL ASSIST</b>	<b>10,000.00</b>	<b>0.00</b>	<b>2,407.90</b>	<b>7,592.10</b>	<b>24.08</b>
<b>08 - SOC SERVC AG</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>09 - RICKER LIB</b>	<b>80,068.00</b>	<b>0.00</b>	<b>40,034.00</b>	<b>40,034.00</b>	<b>50.00</b>
<b>10 - BALL FIELD M</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>----</b>
<b>11 - CAMPCONNOR</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,099.65</b>	<b>-1,099.65</b>	<b>----</b>
<b>130 - PUB WORKS</b>	<b>763,136.00</b>	<b>32,276.54</b>	<b>572,101.19</b>	<b>191,034.81</b>	<b>74.97</b>
<b>01 - PUBLIC WORKS</b>	<b>565,720.00</b>	<b>23,737.59</b>	<b>427,359.92</b>	<b>138,360.08</b>	<b>75.54</b>
5100 - FT WAGES	154,778.00	138.32	85,648.84	69,129.16	55.34
5110 - OTHER WAGES	12,666.00	0.00	8,145.00	4,521.00	64.31
5120 - OT WAGES	2,200.00	0.00	646.01	1,553.99	29.36
5130 - ALLOWANCE	6,000.00	0.00	4,432.60	1,567.40	73.88
5140 - TRAINING	750.00	0.00	55.55	694.45	7.41
5200 - ELECTRICITY	5,000.00	0.00	3,538.06	1,461.94	70.76
5205 - PHONE	500.00	33.06	304.91	195.09	60.98
5210 - MAIN-REPAIRS	10,000.00	528.28	3,523.09	6,476.91	35.23
5215 - INTERNET	800.00	0.00	719.55	80.45	89.94
5220 - HEAT	4,000.00	510.28	2,385.89	1,614.11	59.65
5225 - WATER	400.00	27.47	165.17	234.83	41.29
5230 - VEHICLES	19,500.00	0.00	13,019.58	6,480.42	66.77
5240 - GAS/DIESEL	18,000.00	0.00	13,236.17	4,763.83	73.53
5330 - DUES/SUBSCR	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	750.00	0.00	750.00	0.00	100.00
5365 - PHYS/DRUG SC	1,500.00	0.00	290.00	1,210.00	19.33
5375 - RENTAL EQUIP	17,900.00	0.00	17,900.00	0.00	100.00
5380 - CATCHBS CLN	3,600.00	0.00	3,225.00	375.00	89.58
5390 - TREE CUTTING	2,500.00	0.00	2,380.00	120.00	95.20
5400 - OFFICE SUPP	0.00	0.00	0.00	0.00	----
5430 - ROAD SUPP	0.00	0.00	0.00	0.00	----
5435 - PROT CLOTHIN	1,200.00	0.00	364.04	835.96	30.34
5445 - CULVERTS	8,000.00	0.00	7,998.05	1.95	99.98
5450 - EROSION MAT	6,000.00	0.00	4,483.19	1,516.81	74.72
5452 - ROAD STRIPIN	9,000.00	0.00	0.00	9,000.00	0.00
5455 - GRAVEL	15,000.00	0.00	14,999.97	0.03	100.00
5460 - SURF PATCH	9,000.00	2,057.81	7,460.75	1,539.25	82.90
5475 - SIGNS	3,500.00	0.00	1,018.22	2,481.78	29.09
5480 - TOOLS, PARTS	2,800.00	0.00	2,763.64	36.36	98.70
5485 - WELDING SUP	300.00	0.00	241.97	58.03	80.66

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>130 - PUB WORKS CONT'D</b>					
5490 - MEDICAL SUP	0.00	0.00	0.00	0.00	----
6100 - FT WAGE SNOW	103,185.00	14,662.80	97,527.02	5,657.98	94.52
6110 - OTHR WGE SNO	6,631.00	-1.50	1,831.50	4,799.50	27.62
6120 - OT WAGE SNOW	20,000.00	1,787.57	20,347.03	-347.03	101.74
6230 - VEHICLES SNO	19,500.00	721.70	15,222.29	4,277.71	78.06
6240 - GAS/DSL SNOW	24,300.00	0.00	21,768.33	2,531.67	89.58
6375 - RENT EQ SNOW	1,800.00	0.00	1,800.00	0.00	100.00
6450 - EROS MAT SNO	600.00	0.00	0.00	600.00	0.00
6455 - GRAVEL SNOW	1,800.00	0.00	435.23	1,364.77	24.18
6460 - SURF PAT SNO	1,000.00	1,000.00	1,000.00	0.00	100.00
6465 - SALT SNO&ICE	52,000.00	1,993.80	52,223.28	-223.28	100.43
6467 - SAND SNO&ICE	7,500.00	0.00	7,220.00	280.00	96.27
6470 - CUT EDGE SNO	10,000.00	0.00	7,131.81	2,868.19	71.32
6475 - SIGNS SNO&IC	660.00	278.00	278.00	382.00	42.12
6480 - TLS/PART SNO	700.00	0.00	630.18	69.82	90.03
6485 - WELD SUP SNO	400.00	0.00	250.00	150.00	62.50
<b>02 - SOLID WASTE</b>	<b>197,416.00</b>	<b>8,538.95</b>	<b>144,741.27</b>	<b>52,674.73</b>	<b>73.32</b>
5100 - FT WAGES	64,176.00	3,552.88	45,719.43	18,456.57	71.24
5110 - OTHER WAGES	16,000.00	1,280.00	16,770.92	-770.92	104.82
5120 - OT WAGES	0.00	0.00	15.98	-15.98	----
5130 - ALLOWANCE	1,500.00	0.00	649.98	850.02	43.33
5140 - TRAINING	150.00	0.00	55.55	94.45	37.03
5200 - ELECTRICITY	3,000.00	0.00	2,313.05	686.95	77.10
5205 - PHONE	340.00	38.54	345.57	-5.57	101.64
5210 - MAIN-REPAIRS	2,000.00	0.00	286.27	1,713.73	14.31
5220 - HEAT	800.00	0.00	430.05	369.95	53.76
5230 - VEHICLES	1,000.00	0.00	1,346.23	-346.23	134.62
5240 - GAS/DIESEL	1,000.00	0.00	1,413.34	-413.34	141.33
5270 - MSW TIPPING	60,000.00	2,126.26	42,259.52	17,740.48	70.43
5275 - RECY & PULL	30,000.00	882.00	20,081.00	9,919.00	66.94
5280 - TIRE DISPOS	1,000.00	0.00	948.88	51.12	94.89
5285 - BULK & GRIND	10,000.00	0.00	9,574.27	425.73	95.74
5290 - HHW DISP	1,000.00	659.27	1,244.53	-244.53	124.45
5296 - COMPOSTING	900.00	0.00	602.00	298.00	66.89
5330 - DUES/SUBSCR	500.00	0.00	291.00	209.00	58.20
5410 - EQUIP SUPP	1,000.00	0.00	55.35	944.65	5.54
5420 - GRNDS SUPP	2,800.00	0.00	148.05	2,651.95	5.29
5480 - TOOLS, PARTS	250.00	0.00	190.30	59.70	76.12
<b>140 - PUB SAFETY</b>					
<b>01 - FIRE RESCUE</b>	<b>979,926.00</b>	<b>38,436.47</b>	<b>740,674.97</b>	<b>239,251.03</b>	<b>75.58</b>
5100 - FT WAGES	232,050.00	13,749.22	165,621.53	66,428.47	71.37
5110 - OTHER WAGES	262,644.00	16,438.65	203,011.25	59,632.75	77.30
5120 - OT WAGES	16,500.00	1,729.72	20,724.20	-4,224.20	125.60
5130 - ALLOWANCE	3,350.00	0.00	607.50	2,742.50	18.13
5140 - TRAINING	9,000.00	499.99	4,983.51	4,016.49	55.37
5200 - ELECTRICITY	12,000.00	0.00	8,898.86	3,101.14	74.16
5205 - PHONE	4,500.00	350.06	3,195.93	1,304.07	71.02
5210 - MAIN-REPAIRS	0.00	0.00	0.00	0.00	----
5220 - HEAT	9,000.00	707.15	10,477.67	-1,477.67	116.42
5225 - WATER	1,500.00	142.37	1,382.31	117.69	92.15
5230 - VEHICLES	17,000.00	35.40	21,207.53	-4,207.53	124.75
5240 - GAS/DIESEL	10,800.00	0.00	6,925.31	3,874.69	64.12

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>140 - PUB SAFETY CONT'D</b>					
5245 - OFF EQP/FEES	14,850.00	0.00	9,782.90	5,067.10	65.88
5310 - OPERATING	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	3,100.00	0.00	2,359.49	740.51	76.11
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5365 - PHYS/DRUG SC	3,500.00	0.00	161.50	3,338.50	4.61
5370 - WASTE DISPOS	1,000.00	0.00	0.00	1,000.00	0.00
5400 - OFFICE SUPP	5,500.00	0.00	2,394.78	3,105.22	43.54
5410 - EQUIP SUPP	15,000.00	153.50	12,831.50	2,168.50	85.54
5420 - GRNDS SUPP	11,500.00	540.28	8,932.37	2,567.63	77.67
5435 - PROT CLOTHIN	5,000.00	0.00	1,602.47	3,397.53	32.05
5490 - MEDICAL SUP	16,000.00	1,099.73	14,620.06	1,379.94	91.38
5495 - OSHA EQUIP	2,000.00	0.00	88.27	1,911.73	4.41
<b>02 - LAW ENFORCEM</b>	<b>240,096.00</b>	<b>34.99</b>	<b>175,529.34</b>	<b>64,566.66</b>	<b>73.11</b>
5205 - PHONE	400.00	34.99	321.66	78.34	80.42
5210 - MAIN-REPAIRS	300.00	0.00	117.50	182.50	39.17
5230 - VEHICLES	600.00	0.00	0.00	600.00	0.00
5240 - GAS/DIESEL	15,000.00	0.00	7,093.18	7,906.82	47.29
5350 - PROF SERVICE	223,796.00	0.00	167,997.00	55,799.00	75.07
<b>03 - DISPATCHING</b>	<b>39,586.00</b>	<b>108.84</b>	<b>31,795.40</b>	<b>7,790.60</b>	<b>80.32</b>
<b>04 - ANIMAL CTRL</b>	<b>10,000.00</b>	<b>225.00</b>	<b>8,596.60</b>	<b>1,403.40</b>	<b>85.97</b>
<b>05 - STREET LIGHT</b>	<b>14,000.00</b>	<b>1,402.82</b>	<b>10,642.58</b>	<b>3,357.42</b>	<b>76.02</b>
<b>06 - FIREHYDRANTS</b>	<b>15,000.00</b>	<b>1,218.75</b>	<b>10,968.75</b>	<b>4,031.25</b>	<b>73.13</b>
<b>07 - EMER MANGMT</b>	<b>5,450.00</b>	<b>0.00</b>	<b>3,333.36</b>	<b>2,116.64</b>	<b>61.16</b>
5110 - OTHER WAGES	5,000.00	0.00	3,333.36	1,666.64	66.67
5130 - ALLOWANCE	450.00	0.00	0.00	450.00	0.00
5245 - OFF EQP/FEES	0.00	0.00	0.00	0.00	----
<b>150 - FINAN SERVCS</b>	<b>10,007,316.59</b>	<b>6,844.27</b>	<b>7,386,416.92</b>	<b>2,620,899.67</b>	<b>73.81</b>
<b>01 - CONTINGENCY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>----</b>
<b>02 - DEBT</b>	<b>215,630.00</b>	<b>0.00</b>	<b>204,489.21</b>	<b>11,140.79</b>	<b>94.83</b>
5715 - DEBT MMWAC	0.00	0.00	0.00	0.00	----
5720 - DEBT PWD GAR	83,932.00	0.00	72,790.98	11,141.02	86.73
5725 - DEBT PLAIN R	0.00	0.00	0.00	0.00	----
5730 - FIRE STATION	131,698.00	0.00	131,698.23	-0.23	100.00
<b>03 - MUN INSURANC</b>	<b>47,000.00</b>	<b>0.00</b>	<b>48,317.00</b>	<b>-1,317.00</b>	<b>102.80</b>
<b>04 - EE BENEFITS</b>	<b>526,068.00</b>	<b>6,844.27</b>	<b>370,770.76</b>	<b>155,297.24</b>	<b>70.48</b>
5810 - HEALTH INS	269,753.00	391.90	202,676.73	67,076.27	75.13
5815 - ICMA/MPRS	76,310.00	521.58	61,071.10	15,238.90	80.03
5820 - SOC SEC/FICA	108,430.00	5,930.79	64,666.13	43,763.87	59.64
5825 - WORKER'S COM	42,775.00	0.00	31,760.90	11,014.10	74.25
5830 - UNEMPLOY	22,000.00	0.00	9,425.90	12,574.10	42.85
5835 - SICK PAYOUT	4,000.00	0.00	0.00	4,000.00	0.00
5840 - VOLUNT INS	1,500.00	0.00	1,020.00	480.00	68.00
5845 - SAFETY WELL	1,000.00	0.00	0.00	1,000.00	0.00
5850 - EDUC INCENT	300.00	0.00	150.00	150.00	50.00
<b>06 - CIP</b>	<b>806,610.00</b>	<b>0.00</b>	<b>806,610.00</b>	<b>0.00</b>	<b>100.00</b>
<b>07 - RSU 16</b>	<b>6,941,358.59</b>	<b>0.00</b>	<b>5,206,018.95</b>	<b>1,735,339.64</b>	<b>75.00</b>
<b>10 - TIF TO PS 1</b>	<b>704,929.00</b>	<b>0.00</b>	<b>358,396.50</b>	<b>346,532.50</b>	<b>50.84</b>
<b>11 - TIF TO VILLA</b>	<b>124,397.00</b>	<b>0.00</b>	<b>63,650.00</b>	<b>60,747.00</b>	<b>51.17</b>
<b>12 - TIF TO PS 2</b>	<b>641,324.00</b>	<b>0.00</b>	<b>328,164.50</b>	<b>313,159.50</b>	<b>51.17</b>
<b>155 - MISC.</b>	<b>105,000.00</b>	<b>0.00</b>	<b>105,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>10 - MCCONAGHY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>----</b>

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
155 - MISC. CONT'D					
20 - TRIPP LAKE	0.00	0.00	0.00	0.00	----
30 - CAMP CONNOR	105,000.00	0.00	105,000.00	0.00	100.00
160 - COUNTY TAX	785,216.00	0.00	780,897.78	4,318.22	99.45
170 - OVERLAY	40,000.00	0.00	7,924.43	32,075.57	19.81
Final Totals	13,516,789.59	115,053.01	10,154,950.02	3,361,839.57	75.13



**Total PW wages**

3/15/2018

Account	Budget	Budget	Budget Total	YTD	YTD	YTD Total	Unexpended Balance	Percent Spent
130 - PUB WORKS								
01 - PUBLIC WORKS								
5100 - FT WAGES	154,778.00	103,185.00	257,963.00	85,510.52	97,527.02	183,037.54	74,925.46	70.95%
5110 - OTHER WAGES	12,666.00	6,631.00	19,297.00	8,145.00	1831.50	9,976.50	9,320.50	51.70%
5120 - OT WAGES	2,200.00	20,000.00	22,200.00	646.01	20,347.03	20,993.04	1,206.96	94.56%
6100 - FT WAGE SNOW	103,185.00			97,527.02				
6110 - OTHR WGE SNO	6,631.00			1,831.50				
6120 - OT WAGE SNOW	20,000.00			20,347.03				

# BI-WEEKLY EXPENSE REPORT

Fund: 40  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
400 - PSB TIF 1	595,298.00	4,850.72	519,659.85	75,638.15	87.29
<b>01 - PSB TIF I</b>	<b>595,298.00</b>	<b>4,850.72</b>	<b>519,659.85</b>	<b>75,638.15</b>	<b>87.29</b>
5230 - VEHICLES	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	332,624.00	0.00	322,427.97	10,196.03	96.93
5260 - FINAN OUTLAY	17,429.00	0.00	18,453.22	-1,024.22	105.88
5265 - PSB 40% PYBK	186,595.00	0.00	96,938.50	89,656.50	51.95
5345 - BANK FEES	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	2,500.00	0.00	190.00	2,310.00	7.60
5410 - EQUIP SUPP	28,000.00	161.72	7,996.04	20,003.96	28.56
5620 - HYDRANT	28,150.00	0.00	20,375.25	7,774.75	72.38
5650 - CEDC	0.00	4,689.00	15,778.87	-15,778.87	----
5660 - \$ TO GF	0.00	0.00	37,500.00	-37,500.00	----
5800 - FIRE FACILIT	0.00	0.00	0.00	0.00	----
401 - PSB TIF 2	581,248.00	0.00	458,145.70	123,102.30	78.82
<b>01 - PSB TIF 2</b>	<b>581,248.00</b>	<b>0.00</b>	<b>458,145.70</b>	<b>123,102.30</b>	<b>78.82</b>
5200 - ELECTRICITY	480.00	0.00	0.00	480.00	0.00
5250 - DEBT SVC	272,538.00	0.00	237,572.88	34,965.12	87.17
5260 - FINAN OUTLAY	9,749.00	0.00	10,321.29	-572.29	105.87
5265 - PSB 40% PYBK	251,741.00	0.00	128,932.00	122,809.00	51.22
5345 - BANK FEES	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	2,500.00	0.00	0.00	2,500.00	0.00
5620 - HYDRANT	0.00	0.00	0.00	0.00	----
5650 - CEDC	44,240.00	0.00	4,819.53	39,420.47	10.89
5660 - \$ TO GF	0.00	0.00	76,500.00	-76,500.00	----
402 - DTV TIF	84,620.00	0.00	61,249.10	23,370.90	72.38
<b>01 - DTV TIF</b>	<b>84,620.00</b>	<b>0.00</b>	<b>61,249.10</b>	<b>23,370.90</b>	<b>72.38</b>
5250 - DEBT SVC	51,494.00	0.00	50,036.89	1,457.11	97.17
5260 - FINAN OUTLAY	2,361.00	0.00	2,502.13	-141.13	105.98
5345 - BANK FEES	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
5410 - EQUIP SUPP	2,500.00	0.00	0.00	2,500.00	0.00
5620 - HYDRANT	0.00	0.00	0.00	0.00	----
5630 - JTK 50% PYBK	14,505.00	0.00	7,429.00	7,076.00	51.22
5650 - CEDC	11,760.00	0.00	1,281.08	10,478.92	10.89
5660 - \$ TO GF	0.00	0.00	0.00	0.00	----
<b>Final Totals</b>	<b>1,261,166.00</b>	<b>4,850.72</b>	<b>1,039,054.65</b>	<b>222,111.35</b>	<b>82.39</b>

# BI-WEEKLY REVENUE REPORT

Fund: 70  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
700 - RICKER LIBRARY	150,337.00	0.00	92,268.34	58,068.66	61.37
4500 - MISCELLEANEOUS REVENUES	200.00	0.00	146.45	53.55	73.23
4510 - BANK INTEREST	0.00	0.00	67.05	-67.05	----
4515 - AB RICKER TRUST DISTRIBUTION	14,517.00	0.00	10,428.51	4,088.49	71.84
4516 - JANE RICKER TRUST DISTRIBUTION	49,627.00	0.00	37,101.51	12,525.49	74.76
4530 - DONATIONS	400.00	0.00	499.72	-99.72	124.93
4540 - PROGRAM REVENUES	0.00	0.00	0.00	0.00	----
4550 - FROM GF	80,068.00	0.00	40,034.00	40,034.00	50.00
5000 - LIBRARY INVESTMENT ACCOUNT	0.00	0.00	0.00	0.00	----
5005 - NON RESIDENT REGISTRATION	300.00	0.00	225.00	75.00	75.00
5010 - DONATIONS DEDICATED	1,800.00	0.00	1,260.00	540.00	70.00
5015 - OVERDUES	1,500.00	0.00	1,025.90	474.10	68.39
5020 - PHOTOCOPIES	300.00	0.00	300.55	-0.55	100.18
5025 - BOOK SALES	350.00	0.00	196.50	153.50	56.14
5030 - PRINTER	400.00	0.00	339.15	60.85	84.79
5035 - FAX	750.00	0.00	461.00	289.00	61.47
5040 - INTER LIBRARY LOAN	125.00	0.00	183.00	-58.00	146.40
5045 - DAMAGED BOOK REIMBURSEMENT	0.00	0.00	0.00	0.00	----
Final Totals	150,337.00	0.00	92,268.34	58,068.66	61.37

# BI-WEEKLY EXPENSE REPORT

Fund: 70  
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
700 - RICKER LIBRA	150,337.00	6,523.12	105,228.32	45,108.68	69.99
<b>01 - RICKER LIBR.</b>	<b>150,337.00</b>	<b>6,523.12</b>	<b>105,228.32</b>	<b>45,108.68</b>	<b>69.99</b>
1018 - LIBRARY DIST	0.00	0.00	0.00	0.00	----
5100 - FT WAGES	58,178.00	3,307.44	41,372.82	16,805.18	71.11
5110 - OTHER WAGES	27,244.00	1,494.30	18,058.16	9,185.84	66.28
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5130 - ALLOWANCE	680.00	0.00	417.98	262.02	61.47
5140 - TRAINING	500.00	50.00	170.55	329.45	34.11
5200 - ELECTRICITY	3,000.00	0.00	2,321.33	678.67	77.38
5205 - PHONE	1,500.00	0.00	955.69	544.31	63.71
5210 - MAIN-REPAIRS	3,615.00	841.83	2,247.36	1,367.64	62.17
5220 - HEAT	5,500.00	300.31	3,653.35	1,846.65	66.42
5225 - WATER	0.00	0.00	0.00	0.00	----
5235 - POSTAGE	1,000.00	0.00	710.00	290.00	71.00
5245 - OFF EQP/FEES	2,000.00	0.00	935.61	1,064.39	46.78
5255 - TECH MTC	3,285.00	0.00	4,481.75	-1,196.75	136.43
5309 - MISC EXP	300.00	0.00	662.84	-362.84	220.95
5330 - DUES/SUBSCR	2,095.00	0.00	1,638.89	456.11	78.23
5335 - ADVERTISING	0.00	0.00	0.00	0.00	----
5345 - BANK FEES	0.00	0.00	16.30	-16.30	----
5360 - SPECIAL EVEN	250.00	0.00	232.88	17.12	93.15
5400 - OFFICE SUPP	2,000.00	8.44	1,848.42	151.58	92.42
5810 - HEALTH INS	9,467.00	0.00	6,198.88	3,268.12	65.48
5815 - ICMA/MPRS	2,443.00	0.00	1,310.20	1,132.80	53.63
5820 - SOC SEC/FICA	6,200.00	0.00	4,293.55	1,906.45	69.25
7100 - MAGAZINES	1,350.00	0.00	1,435.04	-85.04	106.30
7105 - BOOKS	11,000.00	221.25	7,895.75	3,104.25	71.78
7110 - NEWSPAPERS	530.00	70.11	532.66	-2.66	100.50
7115 - AUDIO BOOKS	2,000.00	0.00	1,476.67	523.33	73.83
7120 - EBOOKS	700.00	0.00	0.00	700.00	0.00
7125 - ADULT PROGR	1,700.00	95.84	1,037.57	662.43	61.03
7130 - CHILD PROGR	2,000.00	55.60	722.54	1,277.46	36.13
7135 - TEEN PROGR	1,800.00	78.00	601.53	1,198.47	33.42
<b>Final Totals</b>	<b>150,337.00</b>	<b>6,523.12</b>	<b>105,228.32</b>	<b>45,108.68</b>	<b>69.99</b>

3/15/2018

**RECREATION**

Enterprise Fund

February

<b>RECREATION PROGRAMS</b>	<b>Beginning Balance</b>	<b>Revenues</b>	<b>Expenses</b>	<b>Balance</b>
ART CLASS	\$ 2,703.00	\$ 72.00	2313.00	\$ 462.00
BASEBALL	\$ 14,256.94	\$ 1,141.00	1271.86	\$ 14,126.08
BASKETBALL	\$ 4,388.61	\$ 8.00	652.98	\$ 3,743.63
CHEERING	\$ 15,414.77	\$ 775.00	3811.65	\$ 12,378.12
COMMUNITY GARDEN	\$ 242.37	0.00	0.00	\$ 242.37
DESTINATION IMAGINATION	\$ 1,758.37	0.00	157.50	\$ 1,600.87
DRAMA	\$ 4,643.59	0.00	0.00	\$ 4,643.59
FOOTBALL	\$ 26,197.51	0.00	102.12	\$ 26,095.39
KARATE	\$ 360.00	0.00	0.00	\$ 360.00
PICKLE BALL	\$ 1,447.61	\$ 20.00	0.00	\$ 1,467.61
SCHOLARSHIP	\$ 7,357.50	\$ 5.00	0.00	\$ 7,362.50
SOCCER	\$ 1,598.57	\$ 1,500.00	150.00	\$ 2,948.57
SOFTBALL	\$ (1,321.94)	\$ 360.00	254.98	\$ (1,216.92)
SUMMER RECREATION	\$ 100,681.64	\$ 8,511.00	606.63	\$ 108,586.01
SWIM LESSONS	\$ 135.00	0.00	0.00	\$ 135.00
TEEN ADVENTURE	\$ 7,398.73	0.00	0.00	\$ 7,398.73
TUMBLING	\$ 4,930.50	\$ 455.00	0.00	\$ 5,385.50
TRAILS	\$ 1,631.16	0.00	21.10	\$ 1,610.06
VOLLEYBALL	\$ 274.00	0.00	23.99	\$ 250.01
YOGA	\$ 1,233.75	\$ 193.00	0.00	\$ 1,426.75
ZUMBA	\$ 1,354.00	\$ 5.00	0.00	\$ 1,359.00
<b>Program Totals</b>	\$ 196,685.68	\$ 13,045.00	\$ 9,365.81	\$ 200,364.87
<b>OTHER REVENUE</b>				
CAMPERSHIP DONATIONS		\$ 16.00		
DISCOUNT TICKET REVENUE				\$ -
LOST VALLEY SKI				\$ -
TABLE/CHAIR RENT		\$ 20.00	\$ 923.86	\$ (903.86)
TRI-TOWN SENIOR CLUB			\$ 112.70	\$ (112.70)
OPERATING/MISCELLANEOUS				\$ -
<b>Total Other Revenues</b>	\$ -	\$ 20.00	\$ 1,036.56	\$ (1,016.56)
<b>OTHER EXPENSES</b>				
Program Misc. Expenses			245.00	\$245.00
Operating Expenses			2268.91	\$2,268.91
<b>Total Other Expenses</b>	\$ -	\$ -	\$ 2,513.91	\$2,513.91
<b>Final Totals</b>	\$ 196,685.68	\$ 13,065.00	\$ 12,916.28	\$ 196,834.40

POLAND CONSERVATION COMMISSION FUNDS

POLAND CONSERVATION COMMISSION

3/15/2018

	OPERATIONAL	CIP Conservation Land
<b>FY17 Ending Balance</b>	<b>\$5,169.16</b>	<b>\$2,974.00</b>
FY18 Town Appropriation	\$2,000.00	
Leftover Easement Funds	\$5,515.25	
Tree Growth Penalty		\$12,562.00
HOP NEFF	(\$5,903.00)	
<b>YEAR TO DATE TOTAL</b>	<b>\$6,781.41</b>	<b>\$15,536.00</b>

**Town of Poland  
FYE18**

**CONSERVATION RESERVE**

	Beginning Balance	FY18 Appropriation	Tree Growth Penalty	Total Available	YTD Expenses	YTD Balance
<b>FY17 Ending Balance</b>	<b>\$ 2,974</b>					
Purchase of Conservation Land	\$ 2,974	\$ -	\$ 12,562	\$ 15,536	\$ -	\$ 15,536
Dam Reserves	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
<b>Totals:</b>	<b>\$ 2,974</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 16,536</b>	<b>\$ -</b>	<b>\$ 16,536</b>

Town of Poland Capital Improvement FYE18					
MUNICIPAL FACILITIES RESERVES					
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance
<b>FY17 Ending Balance:</b>	<b>\$ 233,288</b>				
TECHNOLOGY	\$ 1,283	\$ 10,000	\$ 11,283	\$ 10,872	\$ 411
Town Hall - Continued Repairs	\$ 36,658	\$ -	\$ 36,658	\$ 14,812	\$ 21,846
Town Hall Elevator	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000
Town Office - Interior Renovation	\$ 8,930	\$ -	\$ 18,930	\$ 8,846	\$ 10,084
Town Buildings - Exterior Painting	\$ 10,014	\$ -	\$ 10,014	\$ -	\$ 10,014
Library Building Maintenance	\$ -	\$ -	\$ 6,500	\$ -	\$ 6,500
Library Sprinkler System	\$ 33,891	\$ -	\$ 33,891	\$ 42,570	\$ (8,679)
Furnace Replacement	\$ 4,000	\$ -	\$ 6,000	\$ -	\$ 6,000
Library Office Remodel	\$ 6,000	\$ -	\$ 6,000	\$ 4,546	\$ 1,454
Cable Access Equipment	\$ 8,000	\$ 2,000	\$ 10,000	\$ 9,163	\$ 837
Town Owned Bldgs/Property Improvements from Timber	\$ 124,512	\$ -	\$ 101,012	\$ 37,606	\$ 63,407
<b>Totals:</b>	<b>\$ 233,288</b>	<b>\$ 12,000</b>	<b>\$ 245,288</b>	<b>\$ 128,414</b>	<b>\$ 116,874</b>

PER THE BOS APPROVAL OF THE BUDGET MEETING WORKSHOPS RECOMMENDED MOVEMENT OF FUNDS WITHIN CIP'S TO DIFFERENT LINE ITEMS.

TOWN HALL ELEVATOR AND LIBRARY BUILDING MAINTENANCE LINES WERE ADDED WITH FUNDS TRANSFERRED OUT OF THE TOWN OWNED BLDGS/PROPERTY IMPROVEMENTS FROM TIMBER FUNDS CATEGORY

\$5,000 WAS MOVED FROM THE TOWN OWNED BLDGS/PROPERTY IMPROVEMENTS FROM TIMBER FUNDS LINE TO THE TOWN HALL ELEVATOR LINE

\$6,500 WAS MOVED FROM THE TOWN OWNED BLDGS/PROPERTY IMPROVEMENTS FROM TIMBER FUNDS LINE TO THE LIBRARY BUILDING MAINTENANCE LINE

\$10,000 WAS MOVED FROM THE TOWN OWNED BLDGS/PROPERTY IMPROVEMENTS FROM TIMBER FUNDS LINE TO THE TOWN OFFICE - INTERIOR RENOVATIONS LINE

\$2,000 WAS MOVED FROM THE TOWN OWNED BLDGS/PROPERTY IMPROVEMENTS FROM TIMBER FUNDS LINE TO THE FURNACE REPLACEMENT LINE



**Town of Poland Capital Improvement  
FYE18**

**ROAD RESERVES**

	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance
<b>FY17 Ending Balance:</b>	<b>\$ (11,874)</b>				
Crack Sealing	\$ 16,201	5,000	\$ 21,201	13,894	\$ 7,307
Infrastructure	\$ (29,850)	\$ 425,000	\$ 395,150	\$ 375,009	\$ 20,141
<b>Totals:</b>	<b>\$ (13,649)</b>	<b>\$ 430,000</b>	<b>\$ 416,351</b>	<b>\$ 388,903</b>	<b>\$ 27,448</b>

Town of Poland Capital Improvement FYE18					
PUBLIC WORKS RESERVES					
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance
<b>FY17 Ending Balance:</b>	<b>\$ 880,138</b>				
2014 Pick-up Truck w/plow	\$ 9,114	\$ 5,000	\$ 14,114	\$ -	\$ 14,114
2003 Dump Truck Freight. (spare vehicle)	\$ 108,548	\$ 45,000	\$ 153,548	\$ -	\$ 153,548
2005 Dump Truck Sterling	\$ 131,383	\$ 20,000	\$ 151,383	\$ -	\$ 151,383
2018 Dump Truck International	\$ 189,398	\$ 10,000	\$ 179,568	\$ 179,568	\$ -
2007 Backhoe CAT	\$ 60,868	\$ 15,000	\$ 30,868	\$ -	\$ 30,868
2008 Loader CAT	\$ 89,400	\$ 20,000	\$ 109,400	\$ -	\$ 109,400
2008 10W Dump Truck Int'l	\$ 87,061	\$ 20,000	\$ 107,061	\$ -	\$ 107,061
2010 10W Dump Truck Int'l	\$ 76,609	\$ 20,000	\$ 96,609	\$ -	\$ 96,609
2005 One Ton Truck GMC 1.5	\$ 91,700	\$ 20,000	\$ 111,700	\$ -	\$ 111,700
2009 One Ton Truck GMC Chev.	\$ 33,460	\$ 5,000	\$ 38,460	\$ -	\$ 38,460
Excavator with Trailer	\$ -	\$ -	\$ 64,830	\$ 59,900	\$ 4,930
Multi Use Mini Tractor	\$ 2,597	\$ -	\$ 2,597	\$ -	\$ 2,597
<b>Totals:</b>	<b>\$ 880,138</b>	<b>\$ 180,000</b>	<b>\$ 1,060,138</b>	<b>\$ 239,468</b>	<b>\$ 820,670</b>

PER THE BOS APPROVAL OF THE BUDGET MEETING WORKSHOPS RECOMMENDED MOVEMENT OF FUNDS WITHIN CIP'S TO DIFFERENT LINE ITEMS.

\$45,000 WAS MOVED FROM THE 2007 BACKHOE CAT TO THE EXCAVATOR WITH TRAILER LINE

\$19,830 WAS MOVED FROM THE 2018 DUMP TRUCK INTERNATIONAL TO THE EXCAVATOR WITH TRAILER LINE

Town of Poland Capital Improvement FYE18					
FIRE RESCUE RESERVES					
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance
<b>FY17 Ending Balance:</b>	<b>\$ 208,904</b>				
Engine #2	\$ 20,680	\$ 20,000	\$ 40,680	\$ -	\$ 40,680
Engine #3	\$ 6,000	\$ 20,000	\$ 26,000	\$ -	\$ 26,000
Tank 6	\$ 89,000	\$ 15,000	\$ 104,000	\$ -	\$ 104,000
Utility #1	\$ 22,580	\$ 5,000	\$ 27,580	\$ -	\$ 27,580
Squad #1	\$ (1,734)	\$ -	\$ (1,734)	\$ -	\$ (1,734)
Squad #2	\$ 47,586	\$ -	\$ 47,586	\$ -	\$ 47,586
Chief's Vehicle	\$ 10,000	\$ 14,980	\$ 24,980	\$ -	\$ 24,980
Scott Air Bottles	\$ (54)	\$ 26,540	\$ 26,486	\$ -	\$ 26,486
Life Pack 12 Monitors	\$ 2,413	\$ 9,990	\$ 12,403	\$ -	\$ 12,403
Radios/Thermo Image/Defibs	\$ 4,351	\$ 14,990	\$ 19,341	\$ -	\$ 19,341
Turn Out Gear	\$ 8,082	\$ 10,000	\$ 18,082	\$ -	\$ 18,082
Dry Hydrants	\$ -	\$ 3,500	\$ 3,500	\$ -	\$ 3,500
<b>Totals:</b>	<b>\$ 208,904</b>	<b>\$ 140,000</b>	<b>\$ 348,904</b>	<b>\$ -</b>	<b>\$ 348,904</b>

Town of Poland Capital Improvement FYE18					
LAW ENFORCEMENT RESERVES					
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Appropriation
<b>FY17 Ending Balance:</b>	<b>\$ 105</b>				
Patrol Vehicle 1	\$ -	5,750	\$ 5,750	\$ -	\$ 5,750
Patrol Vehicle 2	\$ 5,400	5,750	\$ 11,150	\$ -	\$ 11,150
Vehicles & Equipment	\$ 274	1,000	\$ 1,274	\$ -	\$ 1,274
<b>Totals:</b>	<b>\$ 5,674</b>	<b>\$ 12,500</b>	<b>\$ 18,174</b>	<b>\$ -</b>	<b>\$ 18,174</b>

Town of Poland Capital Improvement FYE18						
SOLID WASTE						
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance	
<b>FY17 Ending Balance:</b>	<b>\$ 16,268</b>					
Compactor Replacement	\$ 12,518	\$ 7,500	\$ 20,018	\$ -	\$ 20,018	
Roll-Over Containers	\$ 3,750	\$ 2,000	\$ 5,750	\$ -	\$ 5,750	
<b>Totals:</b>	<b>\$ 16,268</b>	<b>\$ 9,500</b>	<b>\$ 25,768</b>	<b>\$ -</b>	<b>\$ 25,768</b>	

Town of Poland Capital Improvement FYE18					
RECREATION RESERVES					
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance
<b>FY17 Ending Balance:</b>	<b>\$ (159)</b>				
Ball Fields/Storage	\$ (159)	\$ 6,800	\$ 6,641	\$ 3,653	\$ 2,988
Beach Repairs & Maintenance	\$ -	\$ 2,000	\$ 2,000	\$ 1,545	\$ 455
<b>Totals:</b>	<b>\$ (159)</b>	<b>\$ 8,800</b>	<b>\$ 8,641</b>	<b>\$ 5,198</b>	<b>\$ 3,443</b>

Town of Poland FYE18						
CONTINGENCY RESERVE						
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance	
<b>FY17 Ending Balance:</b>	<b>\$ 2,690</b>					
Unforeseen Expenses	\$ 2,690	\$ 310	\$ 3,000	\$ 0	\$ 3,000	
<b>Totals:</b>	<b>\$ 2,690</b>	<b>\$ 310</b>	<b>\$ 3,000</b>	<b>\$ 0</b>	<b>\$ 3,000</b>	

Town of Poland Capital Improvement FYE18					
REVALUATION RESERVES					
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance
<b>FY17 Ending Balance:</b>	\$ 75,000				
Real Estate Revaluation	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ 75,000
<b>Totals:</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>



Town of Poland FYE18					
CODE ENFORCEMENT					
	Beginning Balance	FY18 Appropriation	Total Available	YTD Expenses	YTD Balance
<b>FY17 Ending Balance:</b>	<b>\$ 12,500</b>				
Archiving Software	\$ 2,500	\$ 2,500	\$ 8,000	\$ 4,998	\$ 3,002
Comprehensive Plan	\$ -	\$ 7,500	\$ 7,500	\$ -	\$ 7,500
Geo Library	\$ 10,000	\$ 2,500	\$ 9,500	\$ 9,500	\$ -
<b>Totals:</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>\$ 25,000</b>	<b>\$ 14,498</b>	<b>\$ 10,502</b>

PER THE BOS APPROVAL OF THE BUDGET MEETING WORKSHOPS RECOMMENDED MOVEMENT OF FUNDS WITHIN CIP'S TO DIFFERENT LINE ITEMS.

\$3,000 WAS MOVED FROM THE GEO LIBRARY LINE TO THE ARCHIVING SOFTWARE LINE

Poland  
Animal Control Report  
For January 2018

Complaints 28  
Cat complaints 3  
Animal bites 2  
Animal trespass 1

Robert Larrabee  
A.C.O.



## Poland Parks & Recreation Department Monthly Report: February 2018

### **Director Note:**

We currently have 96 requests for campership weeks. We currently have an average of 74 campers signed up per week with the 3<sup>rd</sup> week already at 91 campers registered. We are preparing for our 1<sup>st</sup> annual Camp Fair on March 3<sup>rd</sup>. We also have spent a great deal of time preparing for baseball, softball and summer camps.

### **Camp Connor Renovation update:**

We have received \$16,190.00 for renovation work thus far. Our goal is to raise \$40,000 for all of the renovations. We are continuing to look for local business who would be interested in supporting this cause! Below is a photo of the kitchen cabinets we acquired for free in Portland. The owners also gave us their fridge and cast iron sink.



### **Camp Connor:**

We have 10 staff from last year that are re-applying for positions this year and we received another 14 applicants to fill staffing positions. Interviews will take place in March.

### **Dunkin Donuts Card Fundraiser:**

-We still have about 30 cards left.

### **Maintenance Dept:**

-Carl stripped the town office, Town Hall bathroom and ASO/Rec floors.  
-We cleaned out the Town Hall lobby.

### **Poland Seniors:**

-See February 10 Minutes attached!

### **Town Hall Use:**

-Wedding held on 2/17  
-We have at least 9 additional town hall requests for 2018 thus far.

### **Trail Committee:**

-No Minutes for February 20, 2018 Mtg

## **Upcoming Planning:**

### **-Camp Connor:**

-Seeking funds for Camp Connor renovations.

### **-Spring program planning:**

-Review & update Recreation portion of Comprehensive Plan-TBD.

## **What we offer**

<b><u>Youth sports</u></b> Baseball Softball Intro to Tee Ball T-ball Basketball Instructional Basketball Competition Cheering Fall Cheerleading Football Flag Football Soccer Indoor Soccer Karate	<b><u>Classes</u></b> Art Drama Zumba Yoga Lost Valley Ski Destination Imagination Swim Lessons Tumbling  <b><u>Adult sports</u></b> Pickle Ball Open Gym Basketball Volleyball	<b><u>Summer Camps</u></b> Knights Cheering Drama Summer Recreation @ Camp Connor Knights football New England Patriots Alumni Art British Soccer  <b><u>Rentals</u></b> Town Hall Table and chair  <b><u>Scholarships</u></b> Campership Camp North Star Bobby Brown Jessica Pelletier	<b><u>Services &amp; Activities</u></b> Beaches Ball Fields Sports Recycling Halloween Extravaganza Haunting on the Hill Poland seniors Trails Discount tickets Dunkin' Donuts Card Father daughter ball Tree lighting Community service Camp Fair Host Poland Spirit Invitational Seasonal Job Opportunities
---	--	---	---



# POLAND FIRE RESCUE

## Monthly Activity Report

### February 2018



	Feb. Totals	2018 Totals
Alarm Activations	4	7
Chimney Fire	1	1
Lock In/Out	1	2
Mechanic Falls Medical Calls	11	24
Medical Calls	40	79
Motor Vehicle Accidents with Extrication	1	1
Motor Vehicle Accidents without Extrication	3	9
Motor Vehicle Fire	1	2
Mutual Aid Given	8	18
Mutual Aid Received	3	4
Odor Investigation	2	2
Public Assist	2	4
Total Patient Evaluations	60	118
Total Patient Transports	44	92
Total Man Hours	357	661
Total Incidents	74	154

#### Mutual Aid Received (3):

Chimney Fire-Mechanic Falls Ladder with a crew of 3 for 2 hrs,  
 New Gloucester Engine with a crew of 3 for 30 mins  
 Medical Call-Oxford Engine with a crew of 4 for 1 hour  
 Medical Call- Auburn Rescue with a crew of 2 for 1 hour, United Ambulance with a crew of 2,  
 cancelled on scene

#### Mutual Aid Given to:

Mechanic Falls (1)

Motor Vehicle Accident (after contracted hours)-Squad 1 with a crew of 2 for 45 mins.

Minot (3)

Medial Call-Chief's Vehicle with a crew of 1, Engine 2 with a crew of 2, Squad 2 with  
 a crew of 2, all for 1 hour

Recovery Operation-Chief's Vehicle with a crew of 1, Rescue with a crew of 2 for 1 1/2 hrs

Medical Call-Squad 2 with a crew of 2 for 1 1/2 hrs

New Gloucester (2)

Gas Leak-Engine 2 with a crew of 2, cancelled while enroute

Motor Vehicle Accident-Squad 1 with a crew of 2, cancelled while enroute

Oxford (1)

Vehicle in the Water-Rescue 1 with a crew of 3, cancelled while enroute

Paris (1)

Structure Fire-Chief's Vehicle with a crew of 1, Rescue 1 with a crew of 4, for 7 hrs

Medical Calls to Mechanic Falls during Contracted Hours of 6am to 6pm			
	February	Fiscal Year to Date	Amount Collected
Number of Medical Calls Responded to	11	82	\$ 25,136.90
Please note that the these numbers reflect the fiscal year from July 1st to date.			

**A total of hours 261 were spent in training including:**

Department Training-Company Operations, air management, SCBA, hydrant work, MayDay, scene size-up  
 Department Training-Airway management  
 Company Operations-Water supply and hydrant set-up  
 Company Operations with Friction Force Door-Forceable entry training  
 Medical Assessment/Medical Emregencies  
 HazMat Technician Certification  
 Multi-Department training with Auburn Fire Rescue-Snowmobile, toboggan, and AIR Responder rescue  
 NIMS 200  
 COBRA Training

**Some of the Activities in and around the Station included:**

RSU 16 Budget Meeting in the Training Room  
 Wednesday Fire Slayers (all 13 students successfully completed CPR/AED/First Aid training and were awarded certification cards)

Respectfully Submitted,

*Mark Bosse*

Mark Bosse, Chief  
 Poland Fire Rescue  
 Respectfully Submitted,

*Alvan Bolster Ricker Memorial Library*

1211 Maine Street  
Poland, Maine 04274  
207-998-4390

---

March 16, 2018

**Programs at Ricker Memorial Library**

January 16, 2018

Story Time: **14 people** Attended.

January 18, 2018

Sewing Group: Fish Potholders: **4 people** attended.

January 21, 2018

Person-To-Person Potluck: **22 people** attended.

January 22, 2018

Lego's: **11 people** attended

January 25, 2018

Coloring Group: **8 people** attended

January 30, 2018

Story Time: **10 people** attended

February 2, 2018

Movie Night: Lego Batman: **16 people** attended

February 5, 2018

Mystery Book Group: Outfoxed by David Rosenfelt: **11 people** attended

February 6, 2018

Story Time: **9 people** attended

February 6, 2018

Tweens: No sew pillows: **4 people** attended

February 7, 2018

Writing Club: **3 people** attended

February 8, 2018

Coloring Group: **5 people** attended

Library Director,  
Joanne Messer

# Ricker Memorial Library

## Library Statistics Report

### February 2018

1. The library was open for 23 days February.
2. Staff was paid for 633 hours during the month.  
Jan. 28, 2018-March 3, 2018
3. Volunteers worked for approximately 26 hours.
4. Circulation figures for February were as follows:

	<b>Month</b>	<b>Year</b>
<b>E Books</b>	<b>95</b>	<b>186</b>
Total circulation for the month of February, 2018:		1,476
Total circulation year-to-date for the year 2018:		2,977
Total circulation year-to-date in February 2017		2,862

Circulation for the month compared:

	<b>Jan-17</b>	<b>Jan-18</b>	<b>Feb-17</b>	<b>Feb-18</b>
	<b>1,417</b>	<b>1,501</b>	<b>1,445</b>	<b>1,476</b>
Percent Increase (Decrease):		6%		2%

Interlibrary loans requested by:	State-wide	Ricker
	<b>108</b>	<b>49</b>

5. A total of 80 new items were added to the collection:

Adult Fic: 24	Adult N/F: 9	BIO: 1	DVD: 0
Audio Cass.: 4	Juv. Fic: 20	Juv. N/F: 7	Video: 0
Juv. Bio: 0	YA: 3	MC: 4	CD: 0
Ref.: 0	LP: 4	PB: 4	

6. The Community Room was used for 25 separate meetings.  
Compare to 15 separate meetings during same month last year.

7. Program participation was as follows:

Book Discussion: 16  
Day Care Visits: 4  
School Visits: 0  
Pre-School Storytime: 33

8. Library card registrations for February:

	<b>Month</b>	<b>Year-to-Date</b>
<b>Adult</b>	6	18
<b>Juvenile</b>	5	5
<b>Non-Resident</b>	1	2
<b>Total</b>	12	25
<b>Total circulation year</b>	11	20

9. Public Access Computers were used 86 times.



## **February 2018 Monthly Report**

**To: The Board of Selectpersons**

**From: Judith A. Akers, Town Clerk**

Nomination papers were filed on or before February 23, 2018 by 4:00PM by the following people. They all qualified to have their names put on the ballot for the April 6<sup>th</sup> Town Meeting Election.

**Selectperson for 3 years**

Joseph F. Cimino  
Bradley Arthur Plante  
Suzette B. Moulton  
Bruce G. Uldall

**RSU #16 Director for 3 years**

Norman J. Beauparlant  
Norman E. Davis

**RSU #16 Director for 1 year**

Melanie A.H. Harvey

**Budget Committee Member for 3 years**

Lionel C. Ferland, Jr.

No one filed nomination papers for the one year or three year Library Trustee positions. I did have Jane E. Pentheny stop by the office and she said that she would like to be a write in candidate for the 3 year position.

I attended a webinar on February 27<sup>th</sup> with Trio to learn more about the SQL conversion that all towns that have trio will have to be coming on board with in 2019.

**Monthly Report for Inland Fisheries and Wildlife**

The following transactions were processed in the month of February. ATV'S (4), Boats (7), Snowmobiles (37), Hunting and Fishing Licenses (37) and (38) Dog Licenses.

**Motor Vehicle Reports for the period of 01/31/2018-02/28/2018**

We processed 409 registrations and collected \$63,804.74 in excise tax for this period.

**Tax Collector**

We collected \$ 123,664.63 on real estate taxes, \$24,129.33 on tax liens and \$0.00 on personal property taxes. The 2016 tax liens matured on February 23, 2018 and we automatically foreclosed on those accounts that were outstanding.

# ***Poland Conservation Commission***

Town of Poland  
1231 Maine St.  
Poland, Maine 04274

Meeting Minutes, February 14, 2018

**Members Present:** Fred Huntress (co-chairperson), Barry Morgan(co-chairperson), Jean Potuchek(Treasurer), Donald Stover(Secretary), James Walker (Selectperson).

**Minutes** of January meeting were reviewed and approved.

**Treasurer's report:** The previously charged \$621 for timber cruise of Town owned property, Map 10-Lot 94 was replaced in our budget and payed from another town account. Our operational funds balance is currently \$6781.41. Approximately \$3000 of that will be needed to pay for HOP management plans and approximately \$2500 for engineering services from Joe Neville. It was noted that a check will be sent to Joe Neville before the end of the month.

**Newspaper article:** Members noted with some pride that our trails system received a detailed and highly positive review in the Outdoor section of the Portland Sunday Telegram. The favorable publicity our conservation areas are receiving can be expected to bring visitors to the town.

**MEACC:** The annual meeting of the Maine Association of Conservation Commissions will be in Brunswick, on Saturday March10 from 9am to 12:30pm. Keith Messer, Barry Morgan and Don Stover plan to attend.

**Heart of Poland:** There was a detailed discussion of a draft document relating to the HOP project. The document presents the history, goals, accomplishments and still incomplete aspects of the project. The document recommends immediate action to acquire Hilt Hollow Lot 6 as an integral part of the entire project. A plan is included to make this acquisition without infusion of new money. After extensive discussion, a few revisions were made, and those present unanimously recommended that we present this document for discussion with the Selectboard and recommend necessary warrant articles for upcoming town meeting. The two absent members, John Laskey and Fred Morton have been polled and fully endorse this action.

Next meeting will be on Wednesday, March 14 at 7:30pm in Ricker Library Conference Room.

Respectfully submitted,  
Donald Stover, Secretary

## February 10th Senior's Meeting Minutes

### **OLD BUSINESS**

No meeting in January - minutes read were from October

**Treasurer's Report** - not available at this time

**TV set** - for now regular cable tv will not be available. Can still watch dvd.

**Bowling Dates** - Feb. 23rd, March 9th, March 23rd

Thank you to Jim for a delicious rib roast at our Christmas party

### **NEW BUSINESS**

**Possible Senior Trips** (prices based on double occupancy)

- a. April 10 - 11th - Casinos & Nashville Country Legends Show - Conn. & Mass. - \$197.00
- b. April 20th - Fromage, Canada - \$62.00
- c. May 24th - Tribute to Everly Brothers, Simon & Garfunkel, Randolph, MA. - \$113.00
- d. July 26th - Trip to Kittery Trading Post & Isles of Shoals - Portsmouth, NH - \$88.00
- e. August 11 - 16th - Island of Coudres & casino - Quebec City, Canada - \$699.00
- f. September 9 - 15th - Colonial Williamsburg - \$825.00 p.p.
- g. November 12 - 16th - Lancaster show trip - \$585.00 p.p.
- h. December 7 - 9th - Christmas - White Mountain Hotel & Resort - \$452.00 p.p.

### **LOCAL TRIPS**

We will not be going to Cabbage Island this year.

Suggestions made for possible trips to include: going to Erica's; Five Islands; Isle of Shoals (Kittery); Mohegan Island (Port Clyde Departure); Tour of Bath & Maritime Museum; Cruise on Lake Winnepesaukee, New Hampshire

If you have any suggestions for a trip, please bring the information to our next meeting.

### **EVENTS**

April - would like to schedule a pizza lunch - will discuss at next meeting

June 16th - Poland Library will be running their annual yard sale. We need to make decision if we wish to participate.

Lunch (Daddy Os) & movie (Oxford, Flagship Cinema) will be held at times. Information will be sent out when it occurs.

**LIFE SPRINGS** - March 3, 2018 - 5:00 to 7:00 p.m. has scheduled a bean supper

Thank you to Charlotte for providing refreshments for this meeting.

**Our next meeting is March 10th** Ro Dulberg will supply refreshments

# Monthly Report for FEB 2018

Item	Month	YTD	Notes
After Hour Incidents	11	39	COM CENTER CALLS , SNOW +ICE, ROAD CLOSED ETC.
Trees Down/Removed/pruning		304	Chainsaw crew.loader,trucks,signs,BRUSH CUTTING
Road washouts		1	SIGNIFICANT RAIN EVENT AND/OR SPRING MELT
<b>ROAD WORK</b>			
Culvert/Drain Cleaning		57	Water tanker,High Pressure Pump,Repair/STEAM
Culvert Replacement		25	Dig Safe Notify,Road Closure,crew 3
Ditching		11212'	Flaggers,Backhoe(Excavator) 2 Dump Trucks 1 full Crew
Street Sign Install, Replace or Repair	82	131	Truck 12,1 Crew
Potholes or Sinkholes Repaired	78	378	Truck 11, 1 Crew
Road Grading		12	Flaggers,Grader 1 Crew/cobb rd ,old plains etc.12 total
Road Sweeping		27	Truck 11, 1 Crew/after shouldering/sring cleanup etc.
Clearing Carcasses	4	12	Truck 1 , 1 Crew,DEER,racoons ,beavers etc.
SNOW/ICE EVENT/SANDING	11	28	Full Crew
<b>ADMINISTRATIVE</b>			
Citizen Requests	4	17	PW Director
Department Head Meeting	1	12	PW Director
Manager Meeting	1	10	PW Director/ manager meetings
Safety Meetings	1	5	PW Director,All Crew.
Training	1	14	PW Director,All Crew.
<b>MAINTENANCE</b>			
Middle Range Pond Dam Monitoring	1	7	PW Director/OPEN GATES/CLEAN GRATES FOR WINTER
Estes Bog Damm Maint/Repair/Monitor	1	8	PW Director/BEAVER PATROL/TO BE TRAPPED
Lane CEM (on Empire RD)		7	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Empire CEM (on Dunn RD)		8	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Locus Grove CEM (Maine ST behind Church)		8	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Tripp Lake CEM (Tripp Lake Camp RD)		4	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Old Mequier CEM (Meguire Hill RD)		5	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Johnson Hill Cem (Heath Rd in woods)		1	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Black Cat CEM (Cleve Tripp RD)		4	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Range Hill CEM (Range Hill RD)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Jordan CEM (RT 26 & Schellinger)		1	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Verril CEM (RT 122 near Bishop RD)		3	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
White Oak Hill CEM (Summit Spring RD Golf CRS)		5	1 crew ,One Ton /Trailer/2 Mowers/Trimmers
Lower Field (below PCS, behind PPW)		10	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Nadeau Field (Hardscrable RD)		8	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Pine Grove Field (Brown RD)		9	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Public Works Facility/PLOWING/MOW		21	Full Crew
<b>ASSITANCE TO OTHER DEPT.</b>			
Assist Transfer Station Dept	9	29	MECHANICAL
Assist Recreation Dept		21	Moving-transporting equipment etc.
Assist Library Dept	9	37	SNOW
Assist Fire Rescue Dept	9	37	PLOWING,MAINTENANCE,REPAIRS,FIRE/RESUE VEH.
Assist Town Office	9	28	PLOWING,MAINTENANCE,REPAIRS,CONSTRUCTION
Mutual Service requested by McFalls	2	5	TRADE EQUIPMENT USAGE/SERVICES
Mutual Service requested by Poland	2	5	TRADE EQUIPMENT USAGE/SERVICES
Man Hours Worked	1010	6817	
Local/State DOT Services Request		2	Road Hazzards/General Help/ SIGN REPLACEMENT
Diesel Gals.	2586	14456	
Gasoline Gals.	149	2333	

## TRANSFER STATION MONTHLY REPORT

**Feb18**

On2/10 /18 we had to change out a box and could not get the box back in to much ice built up under the box we had to pick up compactor with the loader to replace the box .

Month	Jan18	Feb 18	Mar 18	Apr 18	Mar18	Jun18	Jul18	Aug18	Sep18	Oct18	Nov18	Dec18	Total
Tires	11	22	2	37	122	41	17	37	10	37	52	6	394
Batteries	0	0	2	1	7	4	5	4	0	5	6	1	35
Carpet	11	10	1	22	17	8	13	10	23	9	10	2	136
Couch & Chair	9	4	8	14	16	11	12	15	15	22	20	9	155
Microwaves	0	0	0	0	2	14	0	0	0	0	0	0	16
Propane Tanks	0	1	1	3	8	12	4	3	7	0	0	0	39
Helium Tanks	0	0	0	0	1	0	0	0	0	0	0	0	1
Refrigerators	12	4	4	10	8	8	3	6	6	15	9	2	87
A.C.	3	1	0	6	31	9	6	9	8	10	7	0	90
TV	27	5	13	22	14	23	21	17	44	16	29	9	240
Monitor	4	4	6	15	2	0	9	5	2	6	7	1	61
Mattress	3	10	10	13	18	14	15	9	30	25	20	6	173
Trailers Hauled Off													
Metal	1	1	1	11	5	4	5	3	3	4	2	4	44
P.T.	0	1	0	1	2	1	2	1	2	2	1	0	13
Eco	7	4	6	6	7	5	6	5	4	5	5	5	65
Obw	1	1	1	1	1	1	2	2	2	2	2	1	17
Trash	10	9	12	11	12	11	12	12	9	14	10	11	133
Ewaste	0	0	1	1	0	1	2	1	1	1	1	0	9

February fuel

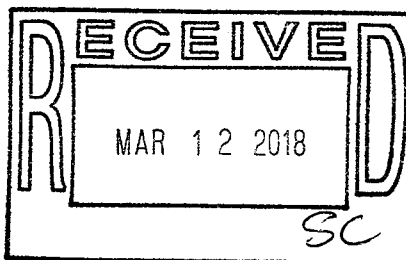
Gas: 0 Gallons

Diesel 0 Gallons

# TOWN OF POLAND SCHOLARSHIP FUND

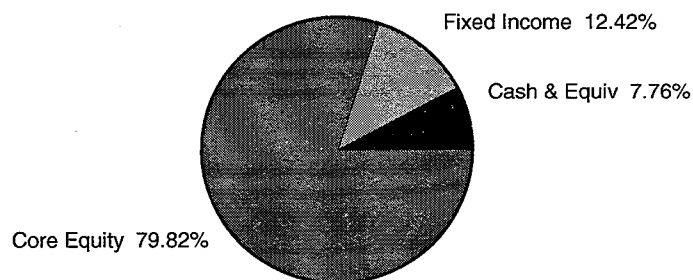
HM Payson

TOWN OF POLAND  
ATTN: SHARON CHAMMINGS  
FINANCE DIRECTOR  
1231 MAINE ST  
POLAND ME 04274



Account Number: **5990711515**  
Report Period: **02/01/2018 - 02/28/2018**  
Portfolio Manager: **Daniel M Lay**  
Administrator: **Jenny L Robinson**  
**207-772-3761**

## Diversification Summary



■ Cash & Equiv  
■ Fixed Income  
■ Core Equity  
**Total Account**

Market Value as of	02/28/2018	% of
01/31/2018	02/28/2018	Total
19,672.24	19,708.03	7.76
31,710.00	31,560.00	12.42
209,167.98	202,847.25	79.82
<b>260,550.22</b>	<b>254,115.28</b>	<b>100.00</b>

# TOWN OF POLAND SCHOLARSHIP FUND

HM Payson

Page 2

Account #: 5990711515  
Reporting Period: 02/01/2018 - 02/28/2018

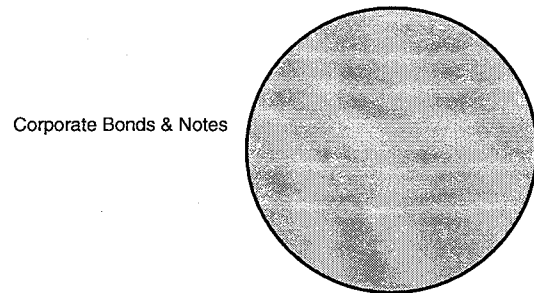
## Account Activity Summary

	Current Period 02/01/2018 - 02/28/2018
<b>Beginning Market Value (Excluding Accrued Income)</b>	<b>260,550.22</b>
<b>Income</b>	
Dividends	101.14
Interest	0.00
Other Income	0.00
<b>Additions to Account</b>	<b>0.00</b>
<b>Withdrawals from Account</b>	
Account Fees	-65.35
Taxes Paid	0.00
Other Disbursements	0.00
<b>Change in Market Value</b>	<b>-6,470.73</b>
<b>Ending Market Value (Excluding Accrued Income)</b>	<b>254,115.28</b>

# TOWN OF POLAND SCHOLARSHIP FUND

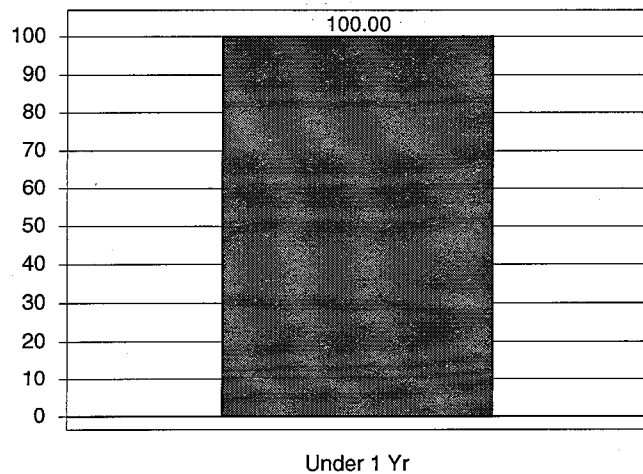
Account #: **5990711515**  
 Reporting Period: **02/01/2018 - 02/28/2018**

## Bond Sector Allocations



Sector	Market Value	% of Total
■ Corporate Bonds & Notes	31,560	100.00
<b>Total</b>	<b>31,560</b>	<b>100.00</b>

## Bond Maturities



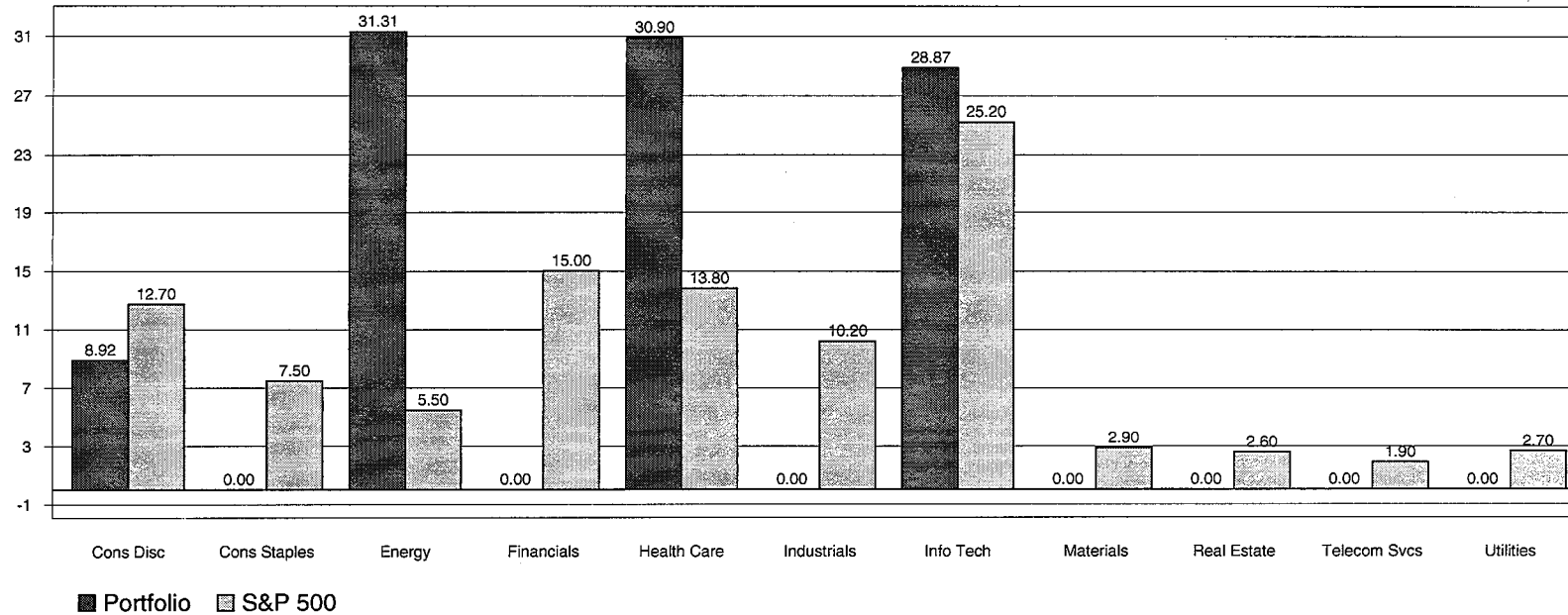
Maturity	% of Total	Coupon	Avg Maturity
■ 1.00 Years And Under	100.00	N/A	N/A
<b>Total &amp; Wgtd Avgs (1 Issues)</b>	<b>100.00</b>	<b>N/A</b>	<b>N/A</b>



# TOWN OF POLAND SCHOLARSHIP FUND

Account #: 5990711515  
Reporting Period: 02/01/2018 - 02/28/2018

## Equity Sector Diversification



Sector	% Portfolio Weighting	% S&P 500 Weighting	% Variance
Consumer Discretionary	8.92	12.70	-3.78
Consumer Staples	0.00	7.50	-7.50
Energy	31.31	5.50	25.81
Financials	0.00	15.00	-15.00
Health Care	30.90	13.80	17.10
Industrials	0.00	10.20	-10.20
Information Technology	28.87	25.20	3.67
Materials	0.00	2.90	-2.90
Real Estate	0.00	2.60	-2.60
Telecommunication Services	0.00	1.90	-1.90
Utilities	0.00	2.70	-2.70

## TOWN OF POLAND SCHOLARSHIP FUND

HM Payson

Page 5

Account #: 5990711515  
 Reporting Period: 02/01/2018 - 02/28/2018

## Asset Statement

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
<b>Cash &amp; Equivalents</b>									
<b>Cash &amp; Equivalents</b>									
19,708.030	FEDERATED GOVT OBLIGS TX-MGD INSTL	1.00	19,708.03	1.00	19,708.03	0.00	7.76	249.90	1.27
	Income Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Principal Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Cash &amp; Equivalents</b>			<b>19,708.03</b>		<b>19,708.03</b>	<b>0.00</b>	<b>7.76</b>	<b>249.90</b>	<b>1.27</b>
<b>Fixed Income</b>									
<b>Corporate Bonds &amp; Notes</b>									
3,000	VANGUARD SHORT-TERM INVESTMENT-GRADE ADM	10.66	31,980.17	10.52	31,560.00	-420.17	12.42	834.00	2.64
<b>Core Equity</b>									
<b>Consumer Discretionary</b>									
100	ADIENT PLC ORD SHS	69.08	6,908.12	62.06	6,206.00	-702.12	2.44	110.00	1.77
<b>Energy</b>									
200	ENBRIDGE INC (ISIN #CA29250N1050 SEDOL #2478906)	41.49	8,297.56	31.82	6,364.00	-1,933.56	2.50	418.80	6.58
200	EXXON MOBIL CORP	80.53	16,105.00	75.74	15,148.00	-957.00	5.96	616.00	4.07
<b>Total Energy</b>			<b>24,402.56</b>		<b>21,512.00</b>	<b>-2,890.56</b>	<b>8.47</b>	<b>1,034.80</b>	<b>4.81</b>
<b>Health Care</b>									
50	AMGEN INC	167.67	8,383.32	183.77	9,188.50	805.18	3.62	264.00	2.87
50	CELGENE CORP	102.08	5,104.00	87.12	4,356.00	-748.00	1.71	0.00	0.00
100	GILEAD SCIENCES INC	67.40	6,740.37	78.73	7,873.00	1,132.63	3.10	228.00	2.90
<b>Total Health Care</b>			<b>20,227.69</b>		<b>21,417.50</b>	<b>1,189.81</b>	<b>8.43</b>	<b>492.00</b>	<b>2.30</b>

## TOWN OF POLAND SCHOLARSHIP FUND

HM Payson

Page 6

Account #: 5990711515  
 Reporting Period: 02/01/2018 - 02/28/2018

## Asset Statement (Cont'd)

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
<b>Information Technology</b>									
100	APPLIED MATERIALS INC	47.11	4,711.16	57.59	5,759.00	1,047.84	2.27	80.00	1.39
50	INTERNATIONAL BUSINESS MACHINES	115.12	5,755.83	155.83	7,791.50	2,035.67	3.07	300.00	3.85
40	ACCENTURE PLC A (ISIN #IE00B4BNMY34 SEDOL #B4BNMY3)	122.27	4,890.74	161.01	6,440.40	1,549.66	2.53	106.40	1.65
<b>Total Information Technology</b>			<b>15,357.73</b>		<b>19,990.90</b>	<b>4,633.17</b>	<b>7.87</b>	<b>486.40</b>	<b>2.43</b>
<b>US Equity Strategy Funds</b>									
7,323.157	PAYSON TOTAL RETURN	15.15	110,966.17	18.26	133,720.85	22,754.68	52.62	1,047.21	0.78
<b>Total Core Equity</b>			<b>177,862.27</b>		<b>202,847.25</b>	<b>24,984.98</b>	<b>79.82</b>	<b>3,170.41</b>	<b>1.56</b>
<b>Total Account</b>			<b>229,550.47</b>		<b>254,115.28</b>	<b>24,564.81</b>	<b>100.00</b>	<b>4,254.31</b>	<b>1.67</b>

## TOWN OF POLAND SCHOLARSHIP FUND

HM Payson

Page 7

Account #: 5990711515  
Reporting Period: 02/01/2018 - 02/28/2018

## Realized Gain/Loss Summary

	Short Term	Long Term	Total
Current Period (02/01/2018 - 02/28/2018)	0.00	0.00	0.00
Year to Date (01/01/2018 - 02/28/2018)	2,299.63	2,105.97	4,405.60

## Gain and Loss Detail

Units	Description	Date Sold	Date Acquired	Proceeds Of Sale	Cost	Gain Or Loss
-------	-------------	-----------	---------------	------------------	------	--------------

\*\*\* No Gain/Loss Activity for current period. \*\*\*

## TOWN OF POLAND SCHOLARSHIP FUND

HM Payson

Page 8

Account #: 5990711515  
 Reporting Period: 02/01/2018 - 02/28/2018

## Transaction Statement

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
<b>BEGINNING BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>229,514.68</b>	
<b>DIVIDEND INCOME</b>				
02/15/18      DIVIDEND ON 100 SHS ADIENT PLC ORD SHS AT .275 PER SHARE PAYABLE 02/15/2018 EX DATE 01/17/2018		27.50		
<b>TOTAL DIVIDEND INCOME</b>	<b>0.00</b>	<b>27.50</b>	<b>0.00</b>	<b>0.00</b>
<b>OTHER INCOME</b>				
02/01/18      DIVIDEND ON FEDERATED GOVT OBLIGS TX-MGD INSTL PAYABLE 01/31/2018 EFFECTIVE 01/31/2018		21.39		
02/14/18      DIVIDEND ON 3,000 SHS VANGUARD SHORT-TERM INVESTMENT-GRADE ADM AT .017417 PER SHARE PAYABLE 02/01/2018 EFFECTIVE 02/01/2018		52.25		
<b>TOTAL OTHER INCOME</b>	<b>0.00</b>	<b>73.64</b>	<b>0.00</b>	<b>0.00</b>
<b>CASH RECEIVED</b>				
02/28/18      TRANSFERRED FROM INCOME	101.14			
<b>TOTAL CASH RECEIVED</b>	<b>101.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## TOWN OF POLAND SCHOLARSHIP FUND

HM Payson

Page 9

Account #: 5990711515  
 Reporting Period: 02/01/2018 - 02/28/2018

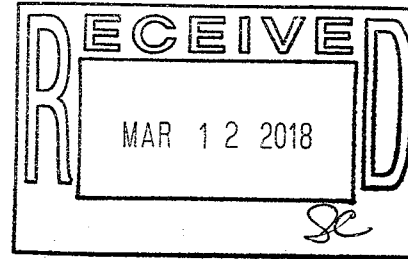
## Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
<b>FEES</b>				
02/13/18 INVESTMENT MANAGEMENT FEE TO H.M. PAYSON AND CO. FROM 1/1/2018 TO 1/31/2018 ON MKT VAL OF \$125,364.74 DISCOUNTED 20%	-65.35			
<b>TOTAL FEES</b>	<b>-65.35</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>WITHDRAWALS AND DISTRIBUTIONS</b>				
02/28/18 TRANSFERRED TO PRINCIPAL		-101.14		
<b>TOTAL WITHDRAWALS AND DISTRIBUTIONS</b>	<b>0.00</b>	<b>-101.14</b>	<b>0.00</b>	<b>0.00</b>
<b>MONEY MARKET TRANSACTIONS</b>				
NET DEPOSIT	35.79		35.79	
<b>TOTAL MONEY MARKET TRANSACTIONS</b>	<b>-35.79</b>	<b>0.00</b>	<b>35.79</b>	<b>0.00</b>
<b>ENDING BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>229,550.47</b>	<b>0.00</b>

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

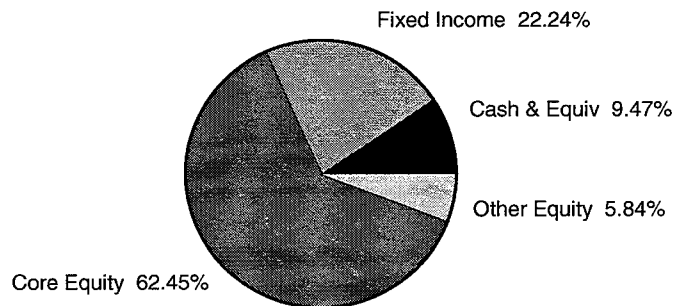
HM Payson

TOWN OF POLAND  
ATTN: SHARON CHAMMINGS  
FINANCE DIRECTOR  
1231 MAINE ST  
POLAND ME 04274



Account Number: 5990711506  
Report Period: 02/01/2018 - 02/28/2018  
Portfolio Manager: Daniel M Lay  
Administrator: Jenny L Robinson  
207-772-3761

Diversification Summary



■ Cash & Equiv  
■ Fixed Income  
■ Core Equity  
■ Other Equity  
**Total Account**

	Market Value as of		% of
	01/31/2018	02/28/2018	02/28/2018 Total
Cash & Equiv	102,982.87	55,437.19	9.47
Fixed Income	130,983.20	130,166.70	22.24
Core Equity	323,863.76	365,494.38	62.45
Other Equity	35,925.00	34,160.00	5.84
<b>Total Account</b>	<b>593,754.83</b>	<b>585,258.27</b>	<b>100.00</b>

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Account Activity Summary

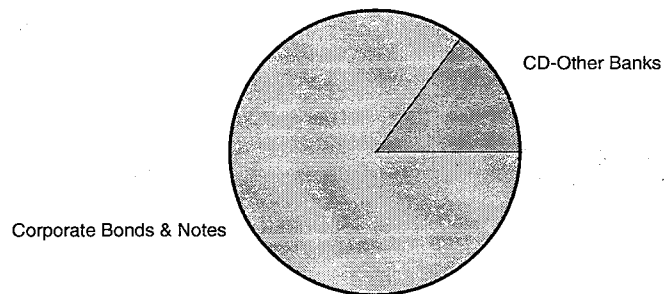
	Current Period 02/01/2018 - 02/28/2018
<b>Beginning Market Value (Excluding Accrued Income)</b>	<b>593,754.83</b>
<b>Income</b>	
Dividends	403.71
Interest	149.17
Other Income	0.00
<b>Additions to Account</b>	<b>0.00</b>
<b>Withdrawals from Account</b>	
Account Fees	-309.53
Taxes Paid	0.00
Other Disbursements	0.00
<b>Change in Market Value</b>	<b>-8,739.91</b>
<b>Ending Market Value (Excluding Accrued Income)</b>	<b>585,258.27</b>



TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

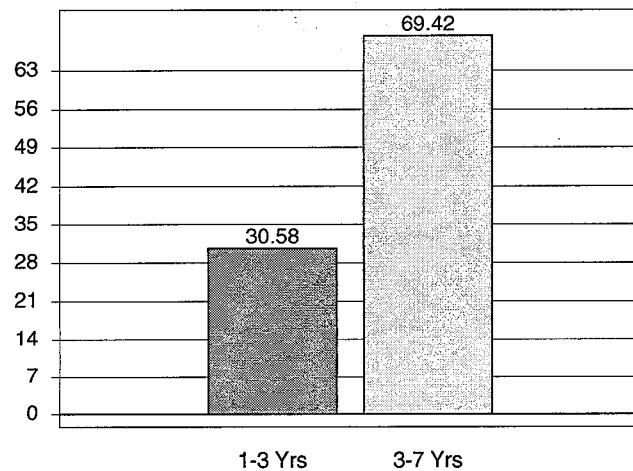
Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Bond Sector Allocations



Sector	Market Value	% of Total
CD-Other Banks	19,643	15.09
Corporate Bonds & Notes	110,524	84.91
<b>Total</b>	<b>130,167</b>	<b>100.00</b>

Bond Maturities

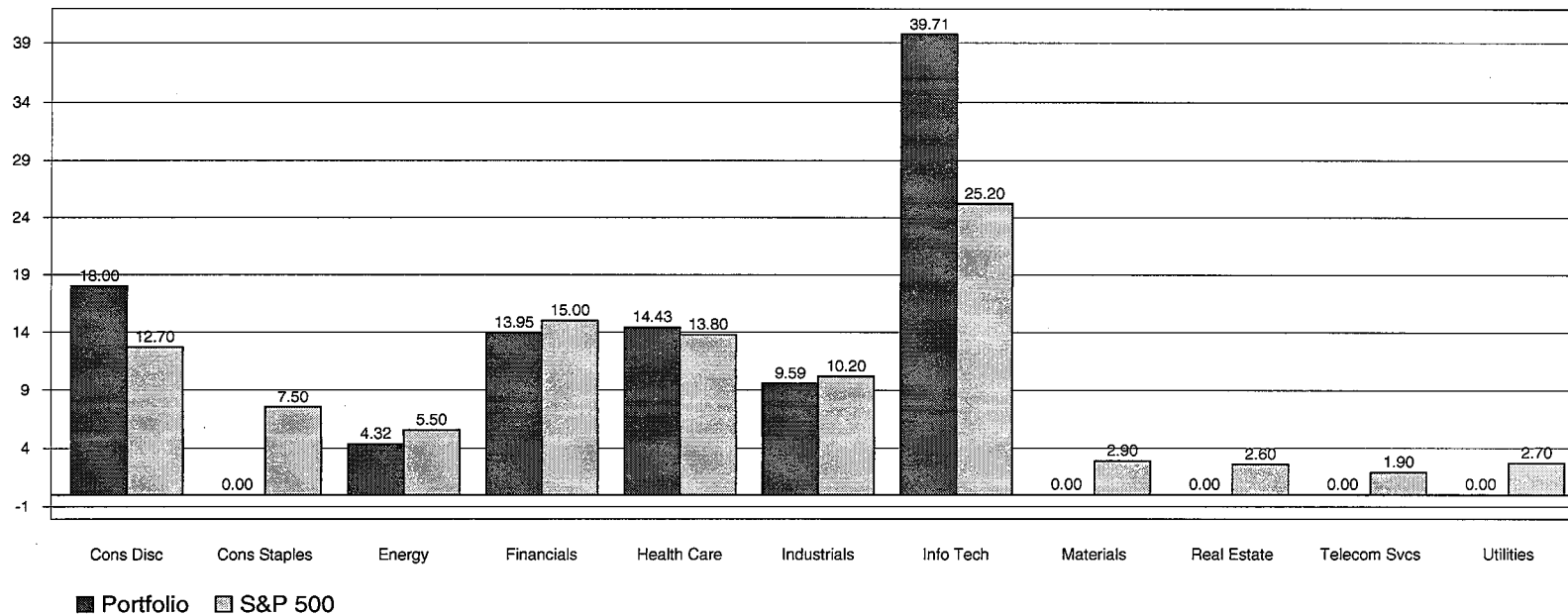


Maturity	% of Total	Coupon	Avg Maturity
1.00 To 3.00 Years	30.58	2.467	1.90
3.00 To 7.00 Years	69.42	3.257	4.04
<b>Total &amp; Wgtd Avgs (13 Issues)</b>	<b>100.00</b>	<b>3.015</b>	<b>3.38</b>

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Equity Sector Diversification



Sector	% Portfolio Weighting	% S&P 500 Weighting	% Variance
Consumer Discretionary	18.00	12.70	5.30
Consumer Staples	0.00	7.50	-7.50
Energy	4.32	5.50	-1.18
Financials	13.95	15.00	-1.05
Health Care	14.43	13.80	0.63
Industrials	9.59	10.20	-0.61
Information Technology	39.71	25.20	14.51
Materials	0.00	2.90	-2.90
Real Estate	0.00	2.60	-2.60
Telecommunication Services	0.00	1.90	-1.90
Utilities	0.00	2.70	-2.70

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Asset Statement

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
<b>Cash &amp; Equivalents</b>									
<b>Cash &amp; Equivalents</b>									
55,437.190	FEDERATED GOVT OBLIGS TX-MGD INSTL	1.00	55,437.19	1.00	55,437.19	0.00	9.47	702.94	1.27
	Income Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Principal Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Cash &amp; Equivalents</b>			<b>55,437.19</b>		<b>55,437.19</b>	<b>0.00</b>	<b>9.47</b>	<b>702.94</b>	<b>1.27</b>
<b>Fixed Income</b>									
<b>CD-Other Banks</b>									
10,000	AMERICAN EXPRESS BK FSB UTAH DTD 09/06/2017 2.2% 09/07/2021	100.00	10,000.00	98.18	9,818.40	-181.60	1.68	220.00	2.24
10,000	GOLDMAN SACHS BK USA NY DTD 10/18/2017 2.3% 10/18/2022	99.50	9,950.00	98.24	9,824.30	-125.70	1.68	230.00	2.34
<b>Total CD-Other Banks</b>			<b>19,950.00</b>		<b>19,642.70</b>	<b>-307.30</b>	<b>3.36</b>	<b>450.00</b>	<b>2.29</b>
<b>Corporate Bonds &amp; Notes</b>									
10,000	BARCLAYS BANK PLC DTD 06/20/2017 2% 06/20/2019-2018	100.05	10,005.29	98.18	9,817.70	-187.59	1.68	200.00	2.04
10,000	TYSON FOODS INC NOTE DTD 08/08/2014 2.65% 08/15/2019-2019	100.43	10,043.32	99.72	9,971.80	-71.52	1.70	265.00	2.66
10,000	MCDONALDS CORP MTN FR DTD 05/26/2015 2.2% 05/26/2020-2020	100.02	10,001.87	99.01	9,900.60	-101.27	1.69	220.00	2.22
10,000	MICROSOFT CORP SENIOR NOTE DTD 09/27/2010 3% 10/01/2020	102.43	10,243.00	101.15	10,114.80	-128.20	1.73	300.00	2.97
10,000	DOVER CORP DTD 02/22/2011 4.3% 03/01/2021-2020	105.82	10,582.34	103.94	10,393.60	-188.74	1.78	430.00	4.14
10,000	TEXTRON INC DTD 01/30/2014 3.65% 03/01/2021	102.80	10,279.78	101.40	10,140.00	-139.78	1.73	365.00	3.60

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Asset Statement (Cont'd)

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
10,000	CVS HEALTH CORPORATION SR NT DTD 05/12/2011 4.125% 05/15/2021-2021	104.70	10,469.97	102.34	10,234.00	-235.97	1.75	412.50	4.03
10,000	ABBOTT LABORATORIES NT DTD 03/10/2015 2.55% 03/15/2022	98.17	9,817.20	97.47	9,747.10	-70.10	1.67	255.00	2.62
10,000	UNITED TECHNOLOGIES CORP BD DTD 06/01/2012 3.1% 06/01/2022	102.35	10,235.00	99.54	9,954.20	-280.80	1.70	310.00	3.11
10,000	JPMORGAN CHASE & CO JP MORGAN CHASE & CO SR NT DTD 1/25/2013 3.2% 01/25/2023	100.93	10,093.00	99.46	9,946.10	-146.90	1.70	320.00	3.22
10,000	CATERPILLAR FINL SVCS DTD 11/26/2013 3.75% 11/24/2023	105.75	10,575.00	103.04	10,304.10	-270.90	1.76	375.00	3.64
<b>Total Corporate Bonds &amp; Notes</b>			<b>112,345.77</b>		<b>110,524.00</b>	<b>-1,821.77</b>	<b>18.88</b>	<b>3,452.50</b>	<b>3.12</b>
<b>Total Fixed Income</b>			<b>132,295.77</b>		<b>130,166.70</b>	<b>-2,129.07</b>	<b>22.24</b>	<b>3,902.50</b>	<b>3.00</b>

Core Equity

Consumer Discretionary

5	AMAZON.COM INC	939.64	4,698.19	1,512.45	7,562.25	2,864.06	1.29	0.00	0.00
150	D R HORTON INC	45.09	6,762.71	41.90	6,285.00	-477.71	1.07	75.00	1.19
80	HASBRO INC	91.44	7,314.90	95.57	7,645.60	330.70	1.31	201.60	2.64
35	HOME DEPOT INC	146.89	5,141.09	182.27	6,379.45	1,238.36	1.09	144.20	2.26
120	TJX COS INC NEW	54.40	6,528.20	82.68	9,921.60	3,393.40	1.70	150.00	1.51
90	THOR INDUSTRIES INC	131.46	11,831.20	129.00	11,610.00	-221.20	1.98	133.20	1.15
215	TWENTY FIRST CENTURY FOX INC COM CL B SHS	26.39	5,673.89	36.42	7,830.30	2,156.41	1.34	77.40	0.99
95	APTIV PLC	57.81	5,491.47	91.33	8,676.35	3,184.88	1.48	83.60	0.96
<b>Total Consumer Discretionary</b>			<b>53,441.65</b>		<b>65,910.55</b>	<b>12,468.90</b>	<b>11.26</b>	<b>865.00</b>	<b>1.31</b>

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

HM Payson

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Page 7

Asset Statement (Cont'd)

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
<b>Energy</b>									
250	ENBRIDGE INC (ISIN #CA29250N1050 SEDOL #2478906)	41.48	10,369.95	31.82	7,955.00	-2,414.95	1.36	523.50	6.58
85	PHILLIPS 66	79.03	6,717.15	90.37	7,681.45	964.30	1.31	238.00	3.10
<b>Total Energy</b>			<b>17,087.10</b>		<b>15,636.45</b>	<b>-1,450.65</b>	<b>2.67</b>	<b>761.50</b>	<b>4.87</b>
<b>Financials</b>									
120	AFLAC INC	89.15	10,698.13	88.88	10,665.60	-32.53	1.82	249.60	2.34
135	DISCOVER FINANCIAL SERVICES	79.26	10,700.20	78.83	10,642.05	-58.15	1.82	189.00	1.78
125	JPMORGAN CHASE & CO COM	55.80	6,974.85	115.50	14,437.50	7,462.65	2.47	280.00	1.94
260	WELLS FARGO & COMPANY	32.53	8,456.85	58.41	15,186.60	6,729.75	2.59	405.60	2.67
<b>Total Financials</b>			<b>36,830.03</b>		<b>50,931.75</b>	<b>14,101.72</b>	<b>8.70</b>	<b>1,124.20</b>	<b>2.21</b>
<b>Health Care</b>									
255	ABBOTT LABORATORIES	30.33	7,734.20	60.33	15,384.15	7,649.95	2.63	285.60	1.86
60	ABBVIE INC COM	95.17	5,709.98	115.83	6,949.80	1,239.82	1.19	230.40	3.32
45	AMGEN INC	158.80	7,146.04	183.77	8,269.65	1,123.61	1.41	237.60	2.87
100	JOHNSON AND JOHNSON	64.53	6,452.95	129.88	12,988.00	6,535.05	2.22	336.00	2.59
250	PFIZER INC	32.72	8,180.50	36.31	9,077.50	897.00	1.55	340.00	3.75
<b>Total Health Care</b>			<b>35,223.67</b>		<b>52,669.10</b>	<b>17,445.43</b>	<b>9.00</b>	<b>1,429.60</b>	<b>2.71</b>
<b>Industrials</b>									
96	DANAHER CORP	67.31	6,461.81	97.78	9,386.88	2,925.07	1.60	61.44	0.65
55	GENERAL DYNAMICS CORP	66.56	3,660.72	222.45	12,234.75	8,574.03	2.09	184.80	1.51
100	UNITED TECHNOLOGIES CORP	77.91	7,791.24	134.74	13,474.00	5,682.76	2.30	280.00	2.08
<b>Total Industrials</b>			<b>17,913.77</b>		<b>35,095.63</b>	<b>17,181.86</b>	<b>6.00</b>	<b>526.24</b>	<b>1.50</b>
<b>Information Technology</b>									
10	ALPHABET INC CAP STK CL C	716.89	7,168.88	1,104.73	11,047.30	3,878.42	1.89	0.00	0.00
100	APPLE INC	81.58	8,158.10	178.12	17,812.00	9,653.90	3.04	252.00	1.41
250	CISCO SYSTEMS INC	28.40	7,099.25	44.78	11,195.00	4,095.75	1.91	330.00	2.95

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

HM Payson

Page 8

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Asset Statement (Cont'd)

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
50	FISERV INC	139.51	6,975.34	143.39	7,169.50	194.16	1.23	0.00	0.00
440	INTEL CORP	26.72	11,755.78	49.29	21,687.60	9,931.82	3.71	528.00	2.43
45	INTERNATIONAL BUSINESS MACHINES	155.24	6,985.85	155.83	7,012.35	26.50	1.20	270.00	3.85
50	MASTERCARD INC CLASS A	61.67	3,083.54	175.76	8,788.00	5,704.46	1.50	50.00	0.57
150	MICROSOFT CORP	28.17	4,226.12	93.77	14,065.50	9,839.38	2.40	252.00	1.79
175	ORACLE CORP	41.36	7,238.11	50.67	8,867.25	1,629.14	1.52	133.00	1.50
130	QUALCOMM INC	71.49	9,293.23	65.00	8,450.00	-843.23	1.44	296.40	3.51
80	VISA INC CLASS A SHARES	43.88	3,510.39	122.94	9,835.20	6,324.81	1.68	67.20	0.68
120	ACCENTURE PLC A (ISIN #IE00B4BNMY34 SEDOL #B4BNMY3)	74.23	8,907.70	161.01	19,321.20	10,413.50	3.30	319.20	1.65
<b>Total Information Technology</b>			<b>84,402.29</b>		<b>145,250.90</b>	<b>60,848.61</b>	<b>24.82</b>	<b>2,497.80</b>	<b>1.72</b>
<b>Total Core Equity</b>				<b>244,898.51</b>	<b>365,494.38</b>	<b>120,595.87</b>	<b>62.45</b>	<b>7,204.34</b>	<b>1.97</b>
<b>Other Equity</b>									
<b>Foreign Equity Funds</b>									
500	DFA EMERGING MARKETS CORE EQUITY PORTFOLIO	19.73	9,865.00	23.73	11,865.00	2,000.00	2.03	222.50	1.88
500	VANGUARD FTSE DEVELOPED MARKETS ETF (MKT)	41.26	20,628.00	44.59	22,295.00	1,667.00	3.81	621.00	2.79
<b>Total Foreign Equity Funds</b>			<b>30,493.00</b>		<b>34,160.00</b>	<b>3,667.00</b>	<b>5.84</b>	<b>843.50</b>	<b>2.47</b>
<b>Total Account</b>				<b>463,124.47</b>	<b>585,258.27</b>	<b>122,133.80</b>	<b>100.00</b>	<b>12,653.28</b>	<b>2.16</b>

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

HM Payson

Page 9

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Realized Gain/Loss Summary

	Short Term	Long Term	Total
Current Period (02/01/2018 - 02/28/2018)	0.00	3,552.51	3,552.51
Year to Date (01/01/2018 - 02/28/2018)	0.00	3,552.51	3,552.51

Gain and Loss Detail

Units	Description	Date Sold	Date Acquired	Proceeds Of Sale	Cost	Gain Or Loss
<b>LONG TERM CAPITAL GAIN (LOSS)</b>						
20	MICROSOFT CORP ORIG. ACQ DATE 05/08/2000	02/15/2018	05/08/2000	1,826.89	708.41	1,118.48
30	MICROSOFT CORP ORIG. ACQ DATE 08/06/2004	02/15/2018	08/06/2004	2,740.34	845.22	1,895.12
31	DELPHI TECHNOLOGIES PLC SHS ORIG. ACQ DATE 09/15/2016	02/15/2018	09/15/2016	1,597.17	1,058.26	538.91
<b>TOTAL LONG TERM CAPITAL GAIN (LOSS)</b>				<b>6,164.40</b>	<b>2,611.89</b>	<b>3,552.51</b>

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

HM Payson

Page 10

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
<b>BEGINNING BALANCE</b>	<b>0.00</b>	<b>70.00</b>	<b>459,273.20</b>	
<b>DIVIDEND INCOME</b>				
02/09/18	DIVIDEND ON 50 SHS MASTERCARD INC CLASS A AT 0.25 PER SHARE PAYABLE 02/09/2018 EX DATE 01/08/2018	12.50		
02/09/18	DIVIDEND ON 55 SHS GENERAL DYNAMICS CORP AT 0.84 PER SHARE PAYABLE 02/09/2018 EX DATE 01/18/2018	46.20		
02/14/18	DIVIDEND ON 31 SHS DELPHI TECHNOGIES PLC SHS AT 0.17 PER SHARE PAYABLE 02/14/2018 EX DATE 02/05/2018	5.27		
02/14/18	DIVIDEND ON 95 SHS APTIV PLC AT 0.22 PER SHARE PAYABLE 02/14/2018 EX DATE 02/02/2018	20.90		
02/15/18	DIVIDEND ON 255 SHS ABBOTT LABORATORIES AT 0.28 PER SHARE PAYABLE 02/15/2018 EX DATE 01/11/2018	71.40		
02/15/18	DIVIDEND ON 60 SHS ABBVIE INC COM AT 0.71 PER SHARE PAYABLE 02/15/2018 EX DATE 01/11/2018	42.60		



TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

HM Payson

Page 11

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
02/15/18 DIVIDEND ON 80 SHS HASBRO INC AT 0.57 PER SHARE PAYABLE 02/15/2018 EX DATE 01/31/2018		45.60		
02/15/18 DIVIDEND ON 100 SHS APPLE INC AT 0.63 PER SHARE PAYABLE 02/15/2018 EX DATE 02/09/2018		63.00		
<b>TOTAL DIVIDEND INCOME</b>	<b>0.00</b>	<b>307.47</b>	<b>0.00</b>	<b>0.00</b>
<b>INTEREST INCOME</b>				
02/15/18 INTEREST ON 10,000 UNITS TYSON FOODS INC NOTE DTD 08/08/2014 2.65% 08/15/2019-2019 PAYABLE 02/15/2018		132.50		
02/20/18 INTEREST ON 10,000 UNITS BARCLAYS BANK PLC DTD 06/20/2017 2% 06/20/2019-2018 PAYABLE 02/20/2018		16.67		
<b>TOTAL INTEREST INCOME</b>	<b>0.00</b>	<b>149.17</b>	<b>0.00</b>	<b>0.00</b>
<b>OTHER INCOME</b>				
02/01/18 DIVIDEND ON FEDERATED GOVT OBLIGS TX-MGD INSTL PAYABLE 01/31/2018 EFFECTIVE 01/31/2018		96.24		
<b>TOTAL OTHER INCOME</b>	<b>0.00</b>	<b>96.24</b>	<b>0.00</b>	<b>0.00</b>

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
<b>CASH RECEIVED</b>				
02/28/18 TRANSFERRED FROM INCOME	622.88			
<b>TOTAL CASH RECEIVED</b>	<b>622.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FEES</b>				
02/13/18 INVESTMENT MANAGEMENT FEE TO H.M. PAYSON AND CO. FROM 1/1/2018 TO 1/31/2018 ON MKT VAL OF \$593,754.83 DISCOUNTED 20%	-309.53			
<b>TOTAL FEES</b>	<b>-309.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>WITHDRAWALS AND DISTRIBUTIONS</b>				
02/28/18 TRANSFERRED TO PRINCIPAL		-622.88		
<b>TOTAL WITHDRAWALS AND DISTRIBUTIONS</b>	<b>0.00</b>	<b>-622.88</b>	<b>0.00</b>	<b>0.00</b>
<b>PURCHASES</b>				
02/06/18 PURCHASED 120 SHS AFLAC INC ON 02/02/2018 AT 89.0744 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 1.20 TRADE SERVICE FEE 8.00	-10,698.13		10,698.13	
02/06/18 PURCHASED 135 SHS DISCOVER FINANCIAL SERVICES ON 02/02/2018 AT 79.1915 THRU COWEN AND	-10,700.20		10,700.20	

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
COMPANY LLC COMMISSIONS PAID 1.35 TRADE SERVICE FEE 8.00				
02/06/18 PURCHASED 90 SHS THOR INDUSTRIES INC ON 02/02/2018 AT 131.3589 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 0.90 TRADE SERVICE FEE 8.00	-11,831.20		11,831.20	
02/20/18 PURCHASED 50 SHS FISERV INC ON 02/15/2018 AT 139.3368 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 0.50 TRADE SERVICE FEE 8.00	-6,975.34		6,975.34	
02/20/18 PURCHASED 45 SHS INTERNATIONAL BUSINESS MACHINES ON 02/15/2018 AT 155.0535 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 0.45 TRADE SERVICE FEE 8.00	-6,985.85		6,985.85	
02/20/18 PURCHASED 150 SHS D R HORTON INC ON 02/15/2018 AT 45.0214 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 1.50 TRADE SERVICE FEE 8.00	-6,762.71		6,762.71	
<b>TOTAL PURCHASES</b>	<b>-53,953.43</b>	<b>0.00</b>	<b>53,953.43</b>	<b>0.00</b>

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

HM Payson

Page 14

Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
<b>SALES/MATURITIES</b>				
02/20/18 SOLD 50 SHS MICROSOFT CORP ON 02/15/2018 AT 91.5166 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 0.50 EXPENSES PAID 0.10 TRADE SERVICE FEE 8.00	4,567.23		-1,553.63	3,013.60
02/20/18 SOLD 31 SHS DELPHI TECHNOLOGIES PLC SHS ON 02/15/2018 AT 51.5323 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 0.31 EXPENSES PAID 0.03	1,597.17		-1,058.26	538.91
<b>TOTAL SALES/MATURITIES</b>	<b>6,164.40</b>	<b>0.00</b>	<b>-2,611.89</b>	<b>3,552.51</b>
<b>MONEY MARKET TRANSACTIONS</b>				
NET WITHDRAWAL	47,475.68		47,475.68	
<b>TOTAL MONEY MARKET TRANSACTIONS</b>	<b>47,475.68</b>	<b>0.00</b>	<b>-47,475.68</b>	<b>0.00</b>
<b>MISCELLANEOUS</b>				
02/15/18 AMORTIZATION FROM 08/15/2017 TO 02/15/2018 ON 10,000 UNITS TYSON FOODS INC NOTE DTD 08/08/2014 2.65% 08/15/2019-2019 TO ADJUST TAX LOT, AMORTIZATION = 14.25-			-14.25	

TOWN OF POLAND A B RICKER  
MEMORIAL LIBRARY

HM Payson

Page 15

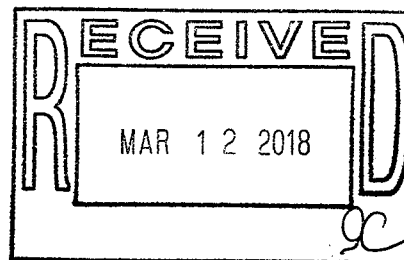
Account #: 5990711506  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
02/20/18 AMORTIZATION FROM 01/20/2018 TO 02/20/2018 ON 10,000 UNITS BARCLAYS BANK PLC DTD 06/20/2017 2% 06/20/2019-2018 TO ADJUST TAX LOT, AMORTIZATION = 0.34-			-0.34	
<b>TOTAL MISCELLANEOUS</b>	<b>0.00</b>	<b>0.00</b>	<b>-14.59</b>	<b>0.00</b>
<b>ENDING BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>463,124.47</b>	<b>3,552.51</b>

JANE J RICKER TRUST  
U/A 12/11/1958

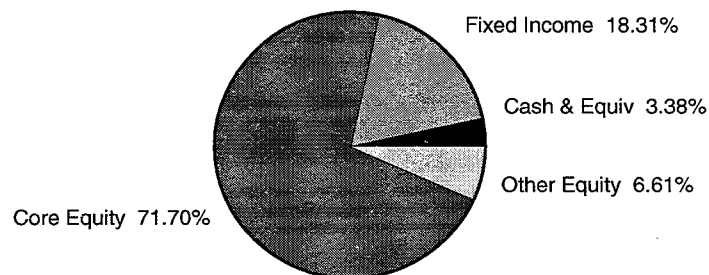
HM Payson



TOWN OF POLAND  
ATTN: SHARON CHAMMINGS  
FINANCE DIRECTOR  
1231 MAINE ST  
POLAND ME 04274

Account Number: 5990755549  
Report Period: 02/01/2018 - 02/28/2018  
Portfolio Manager: Daniel M Lay  
Administrator: Jenny L Robinson  
207-772-3761

### Diversification Summary



■ Cash & Equiv  
 ■ Fixed Income  
 ■ Core Equity  
 ■ Other Equity  
**Total Account**

	Market Value as of		% of
	01/31/2018	02/28/2018	02/28/2018 Total
Cash & Equiv	67,816.70	48,563.52	3.38
Fixed Income	264,250.00	263,000.00	18.31
Core Equity	1,040,203.43	1,030,219.89	71.70
Other Equity	87,010.00	94,920.00	6.61
<b>Total Account</b>	<b>1,459,280.13</b>	<b>1,436,703.41</b>	<b>100.00</b>

JANE J RICKER TRUST

U/A 12/11/1958

**HM**Payson

Page 2

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

### Account Activity Summary

Current Period  
02/01/2018 - 02/28/2018

**Beginning Market Value (Excluding Accrued Income)** 1,459,280.13

**Income**

Dividends	890.97
Interest	0.00
Other Income	0.00

**Additions to Account**

0.00

**Withdrawals from Account**

Account Fees	-760.73
Taxes Paid	0.00
Other Disbursements	0.00

**Change in Market Value**

-22,706.96

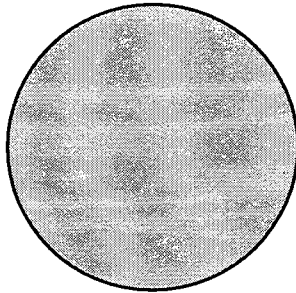
**Ending Market Value (Excluding Accrued Income)** 1,436,703.41

JANE J RICKER TRUST  
U/A 12/11/1958

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

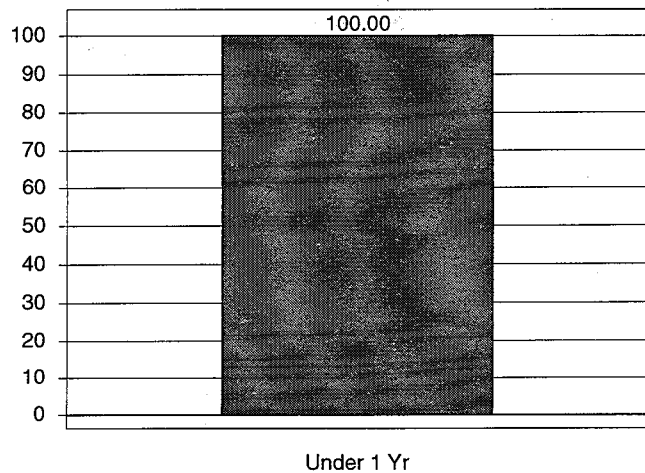
### Bond Sector Allocations

Corporate Bonds & Notes



Sector	Market Value	% of Total
■ Corporate Bonds & Notes	263,000	100.00
<b>Total</b>	<b>263,000</b>	<b>100.00</b>

### Bond Maturities



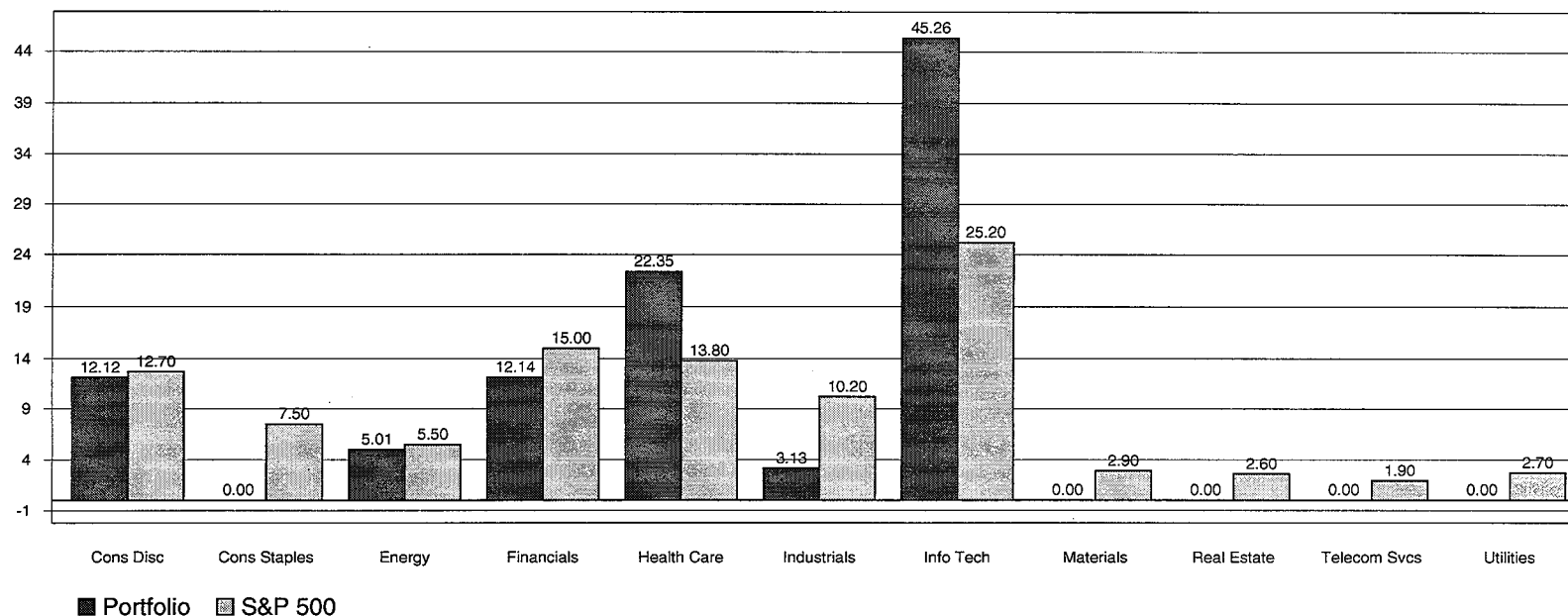
Maturity	% of Total	Coupon	Avg Maturity
■ 1.00 Years And Under	100.00	N/A	N/A
<b>Total &amp; Wgt'd Avgs (1 Issues)</b>	<b>100.00</b>	<b>N/A</b>	<b>N/A</b>

Under 1 Yr



Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

Equity Sector Diversification



Sector	% Portfolio Weighting	% S&P 500 Weighting	% Variance
Consumer Discretionary	12.12	12.70	-0.58
Consumer Staples	0.00	7.50	-7.50
Energy	5.01	5.50	-0.49
Financials	12.14	15.00	-2.86
Health Care	22.35	13.80	8.55
Industrials	3.13	10.20	-7.07
Information Technology	45.26	25.20	20.06
Materials	0.00	2.90	-2.90
Real Estate	0.00	2.60	-2.60
Telecommunication Services	0.00	1.90	-1.90
Utilities	0.00	2.70	-2.70

## JANE J RICKER TRUST

U/A 12/11/1958

HM Payson

Page 5

Account #: 5990755549  
 Reporting Period: 02/01/2018 - 02/28/2018

## Asset Statement

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
<b>Cash &amp; Equivalents</b>									
<b>Cash &amp; Equivalents</b>									
48,563.520	FEDERATED GOVT OBLIGS TX-MGD INSTL	1.00	48,563.52	1.00	48,563.52	0.00	3.38	615.79	1.27
	Income Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Principal Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Cash &amp; Equivalents</b>			<b>48,563.52</b>		<b>48,563.52</b>	<b>0.00</b>	<b>3.38</b>	<b>615.79</b>	<b>1.27</b>
<b>Fixed Income</b>									
<b>Corporate Bonds &amp; Notes</b>									
25,000	VANGUARD SHORT-TERM INVESTMENT-GRADE ADM	10.65	266,343.75	10.52	263,000.00	-3,343.75	18.31	6,950.00	2.64
<b>Core Equity</b>									
<b>Consumer Discretionary</b>									
20	AMAZON.COM INC	762.74	15,254.71	1,512.45	30,249.00	14,994.29	2.11	0.00	0.00
14	BOOKING HLDGS INC	1,797.16	25,160.18	2,034.04	28,476.56	3,316.38	1.98	0.00	0.00
420	TWENTY FIRST CENTURY FOX INC COM	35.45	14,890.24	36.42	15,296.40	406.16	1.06	151.20	0.99
	CL B SHS								
400	APTIV PLC	57.63	23,051.32	91.33	36,532.00	13,480.68	2.54	352.00	0.96
<b>Total Consumer Discretionary</b>			<b>78,356.45</b>		<b>110,553.96</b>	<b>32,197.51</b>	<b>7.69</b>	<b>503.20</b>	<b>0.46</b>
<b>Energy</b>									
750	ENBRIDGE INC (ISIN #CA29250N1050 SEDOL #2478906)	41.06	30,796.20	31.82	23,865.00	-6,931.20	1.66	1,570.50	6.58
235	PHILLIPS 66	77.49	18,209.96	90.37	21,236.95	3,026.99	1.48	658.00	3.10
<b>Total Energy</b>			<b>49,006.16</b>		<b>45,101.95</b>	<b>-3,904.21</b>	<b>3.14</b>	<b>2,228.50</b>	<b>4.94</b>

JANE J RICKER TRUST  
U/A 12/11/1958

HM Payson

Page 6

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

Asset Statement (Cont'd)

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
<b>Financials</b>									
250	AFLAC INC	39.50	9,874.51	88.88	22,220.00	12,345.49	1.55	520.00	2.34
245	BERKSHIRE HATHAWAY INC B	88.52	21,688.12	207.20	50,764.00	29,075.88	3.53	0.00	0.00
185	JPMORGAN CHASE & CO COM	55.01	10,177.30	115.50	21,367.50	11,190.20	1.49	414.40	1.94
200	WORLDPAY INC COM	77.39	15,476.94	81.28	16,256.00	779.06	1.13	0.00	0.00
<b>Total Financials</b>			<b>57,216.87</b>		<b>110,607.50</b>	<b>53,390.63</b>	<b>7.70</b>	<b>934.40</b>	<b>0.84</b>
<b>Health Care</b>									
225	AMGEN INC	171.46	38,578.65	183.77	41,348.25	2,769.60	2.88	1,188.00	2.87
300	CELGENE CORP	115.11	34,533.14	87.12	26,136.00	-8,397.14	1.82	0.00	0.00
500	GILEAD SCIENCES INC	93.24	46,618.86	78.73	39,365.00	-7,253.86	2.74	1,140.00	2.90
285	JOHNSON AND JOHNSON	97.61	27,819.42	129.88	37,015.80	9,196.38	2.58	957.60	2.59
535	MERCK & CO INC	55.57	29,731.64	54.22	29,007.70	-723.94	2.02	1,027.20	3.54
830	PFIZER INC	19.56	16,233.80	36.31	30,137.30	13,903.50	2.10	1,128.80	3.75
<b>Total Health Care</b>			<b>193,515.51</b>		<b>203,010.05</b>	<b>9,494.54</b>	<b>14.13</b>	<b>5,441.60</b>	<b>2.68</b>
<b>Industrials</b>									
176	DANAHER CORP	63.10	11,105.61	97.78	17,209.28	6,103.67	1.20	112.64	0.65
795	GENERAL ELECTRIC CO	15.10	12,007.41	14.11	11,217.45	-789.96	0.78	381.60	3.40
<b>Total Industrials</b>			<b>23,113.02</b>		<b>28,426.73</b>	<b>5,313.71</b>	<b>1.98</b>	<b>494.24</b>	<b>1.74</b>
<b>Information Technology</b>									
35	ALPHABET INC CAP STK CL C	738.79	25,857.48	1,104.73	38,665.55	12,808.07	2.69	0.00	0.00
15	ALPHABET INC CAP STK CL A	755.29	11,329.28	1,103.92	16,558.80	5,229.52	1.15	0.00	0.00
255	APPLE INC	78.24	19,950.90	178.12	45,420.60	25,469.70	3.16	642.60	1.41
570	APPLIED MATERIALS INC	50.19	28,606.16	57.59	32,826.30	4,220.14	2.28	456.00	1.39
1,200	CISCO SYSTEMS INC	26.67	31,999.32	44.78	53,736.00	21,736.68	3.74	1,584.00	2.95
280	FORTIVE CORP COM	75.08	21,021.00	76.80	21,504.00	483.00	1.50	78.40	0.36
910	INTEL CORP	20.96	19,072.25	49.29	44,853.90	25,781.65	3.12	1,092.00	2.43
210	INTERNATIONAL BUSINESS MACHINES	152.27	31,977.48	155.83	32,724.30	746.82	2.28	1,260.00	3.85
230	MASTERCARD INC CLASS A	104.00	23,919.72	175.76	40,424.80	16,505.08	2.81	230.00	0.57

JANE J RICKER TRUST  
U/A 12/11/1958

HM Payson

Page 7

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

# Asset Statement (Cont'd)

Units	Description	Unit Cost	Total Cost	Mkt Price	Mkt Value	Unrealized Gain/Loss	% of Account	Annual Income	Yield at Mkt
110	MICROSOFT CORP	30.01	3,300.94	93.77	10,314.70	7,013.76	0.72	184.80	1.79
460	QUALCOMM INC	51.94	23,891.46	65.00	29,900.00	6,008.54	2.08	1,048.80	3.51
300	SKYWORKS SOLUTIONS INC	78.84	23,651.72	109.25	32,775.00	9,123.28	2.28	384.00	1.17
75	ACCENTURE PLC A (ISIN #IE00B4BNMY34 SEDOL #B4BNMY3)	122.27	9,170.29	161.01	12,075.75	2,905.46	0.84	199.50	1.65
<b>Total Information Technology</b>			<b>273,748.00</b>		<b>411,779.70</b>	<b>138,031.70</b>	<b>28.66</b>	<b>7,160.10</b>	<b>1.74</b>
<b>US Equity Strategy Funds</b>									
1,000	ISHARES S&P 100 (MKT)	101.54	101,540.00	120.74	120,740.00	19,200.00	8.40	2,151.00	1.78
<b>Total Core Equity</b>			<b>776,496.01</b>		<b>1,030,219.89</b>	<b>253,723.88</b>	<b>71.71</b>	<b>18,913.04</b>	<b>1.84</b>
<b>Other Equity</b>									
<b>Foreign Equity Funds</b>									
4,000	DFA EMERGING MARKETS CORE EQUITY PORTFOLIO	19.55	78,208.00	23.73	94,920.00	16,712.00	6.61	1,780.00	1.88
<b>Total Account</b>			<b>1,169,611.28</b>		<b>1,436,703.41</b>	<b>267,092.13</b>	<b>100.00</b>	<b>28,258.83</b>	<b>1.97</b>

JANE J RICKER TRUST  
U/A 12/11/1958

**HM**Payson

Page 8

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

### Realized Gain/Loss Summary

	Short Term	Long Term	Total
Current Period (02/01/2018 - 02/28/2018)	0.00	0.00	0.00
Year to Date (01/01/2018 - 02/28/2018)	9,081.51	23,868.78	32,950.29

### Gain and Loss Detail

Units	Description	Date Sold	Date Acquired	Proceeds Of Sale	Cost	Gain Or Loss
-------	-------------	--------------	------------------	---------------------	------	-----------------

\*\*\* No Gain/Loss Activity for current period. \*\*\*

JANE J RICKER TRUST  
U/A 12/11/1958

HM Payson

Page 9

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

### Transaction Statement

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
<b>BEGINNING BALANCE</b>	<b>0.00</b>	<b>103.60</b>	<b>1,157,589.10</b>	
<b>DIVIDEND INCOME</b>				
02/09/18      DIVIDEND ON 230 SHS MASTERCARD INC CLASS A AT 0.25 PER SHARE PAYABLE 02/09/2018 EX DATE 01/08/2018		57.50		
02/14/18      DIVIDEND ON 400 SHS APTIV PLC AT 0.22 PER SHARE PAYABLE 02/14/2018 EX DATE 02/02/2018		88.00		
02/15/18      DIVIDEND ON 255 SHS APPLE INC AT 0.63 PER SHARE PAYABLE 02/15/2018 EX DATE 02/09/2018		160.65		
02/15/18      DIVIDEND ON 175 SHS ADIENT PLC ORD SHS AT .275 PER SHARE PAYABLE 02/15/2018 EX DATE 01/17/2018		48.13		
<b>TOTAL DIVIDEND INCOME</b>	<b>0.00</b>	<b>354.28</b>	<b>0.00</b>	<b>0.00</b>
<b>OTHER INCOME</b>				
02/01/18      DIVIDEND ON FEDERATED GOVT OBLIGS TX-MGD INSTL PAYABLE 01/31/2018 EFFECTIVE 01/31/2018		101.62		

JANE J RICKER TRUST  
U/A 12/11/1958

**HM**Payson

Page 10

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
02/13/18 DIVIDEND ON 25,000 SHS VANGUARD SHORT-TERM INVESTMENT-GRADE ADM AT .017403 PER SHARE PAYABLE 02/01/2018 EFFECTIVE 02/01/2018		435.07		
<b>TOTAL OTHER INCOME</b>	<b>0.00</b>	<b>536.69</b>	<b>0.00</b>	<b>0.00</b>
<b>CASH RECEIVED</b>				
02/28/18 TRANSFERRED FROM INCOME	994.57			
<b>TOTAL CASH RECEIVED</b>	<b>994.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FEES</b>				
02/13/18 INVESTMENT MANAGEMENT FEE TO H.M. PAYSON AND CO. FROM 1/1/2018 TO 1/31/2018 ON MKT VAL OF \$1,459,280.13 DISCOUNTED 20%	-760.73			
<b>TOTAL FEES</b>	<b>-760.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>WITHDRAWALS AND DISTRIBUTIONS</b>				
02/28/18 TRANSFERRED TO PRINCIPAL		-994.57		
<b>TOTAL WITHDRAWALS AND DISTRIBUTIONS</b>	<b>0.00</b>	<b>-994.57</b>	<b>0.00</b>	<b>0.00</b>

JANE J RICKER TRUST  
U/A 12/11/1958

HM Payson

Page 11

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
<b>PURCHASES</b>				
02/01/18 PURCHASED 195 SHS APPLIED MATERIALS INC ON 01/30/2018 AT 53.5865 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 1.95 TRADE SERVICE FEE 8.00	-10,459.31		10,459.31	
02/02/18 PURCHASED 500 SHS DFA EMERGING MARKETS CORE EQUITY PORTFOLIO ON 02/01/2018 AT 24.83 S684457296 596280330144377	-12,415.00		12,415.00	
02/08/18 PURCHASED 420 SHS TWENTY FIRST CENTURY FOX INC COM CL B SHS ON 02/06/2018 AT 35.4239 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 4.20 TRADE SERVICE FEE 8.00	-14,890.24		14,890.24	
02/08/18 PURCHASED 795 SHS GENERAL ELECTRIC CO ON 02/06/2018 AT 15.0836 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 7.95 TRADE SERVICE FEE 8.00	-12,007.41		12,007.41	
<b>TOTAL PURCHASES</b>	<b>-49,771.96</b>	<b>0.00</b>	<b>49,771.96</b>	<b>0.00</b>
<b>SALES/MATURITIES</b>				
02/01/18 SOLD 175 SHS ADIENT PLC ORD SHS ON 01/30/2018 AT 64.9894 THRU COWEN AND COMPANY LLC	11,363.14		-12,419.16	-1,056.02



JANE J RICKER TRUST  
U/A 12/11/1958

HM Payson

Page 12

Account #: 5990755549  
Reporting Period: 02/01/2018 - 02/28/2018

Transaction Statement (Cont'd)

Transaction	Principal Cash	Income Cash	Cost	Gain / Loss
COMMISSIONS PAID 1.75 EXPENSES PAID 0.26 TRADE SERVICE FEE 8.00				
02/01/18 SOLD 205 SHS MICROSOFT CORP ON 01/30/2018 AT 92.858 THRU COWEN AND COMPANY LLC COMMISSIONS PAID 2.05 EXPENSES PAID 0.44 TRADE SERVICE FEE 8.00	19,025.40		-6,181.04	12,844.36
02/27/18 EXCHANGE 14 SHS PRICELINE GRP INC AT THE RATE OF 100% FOR 14 SHS BOOKING HLDGS INC DUE TO NAME/CUSIP CHANGE			-25,160.18	
02/27/18 EXCHANGE 14 SHS PRICELINE GRP INC AT THE RATE OF 100% FOR 14 SHS BOOKING HLDGS INC DUE TO NAME/CUSIP CHANGE			25,160.18	
<b>TOTAL SALES/MATURITIES</b>	<b>30,388.54</b>	<b>0.00</b>	<b>-18,600.20</b>	<b>11,788.34</b>
<b>MONEY MARKET TRANSACTIONS</b>				
NET WITHDRAWAL	19,149.58		19,149.58	
<b>TOTAL MONEY MARKET TRANSACTIONS</b>	<b>19,149.58</b>	<b>0.00</b>	<b>-19,149.58</b>	<b>0.00</b>
<b>ENDING BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>1,169,611.28</b>	<b>11,788.34</b>

## Memo

**To:** Board of Selectmen  
**From:** Nikki Pratt, Executive Assistant  
**Date:** 3/16/2018  
**RE:** Senior Tax Relief Programs

---

### North Yarmouth

- Over 70 yrs old
- Household income less than \$40,000
- Qualify for State of Maine Property Tax Fairness Credit
- Resident for 10 yrs
- Refund of up to \$1,000 per household, as funding allows per year
- Appropriate monies from General Fund

### Scarborough

- Over 62 yrs old
- Household income less than \$50,000
- Resident for 10 yrs
- Refund of up to \$500
- Appropriate monies from General Fund

### Monmouth

- Over 65 yrs old
- Qualify for State of Maine Property Tax Fairness Credit
- Resident for 10 yrs
- Refund is 50% of the amount of the Property fairness credit given by State or \$300
- Appropriate monies from General Fund

### Scarborough

- Over 62 yrs old
- Household income less than \$50,000
- Resident 10 yrs
- Refund up to \$500
- Appropriate monies from General Fund

### Gorham

- Over 65 yrs old
- Household has to have income less than 90% of USDH median family income
- Resident 5 yrs
- Refund up to \$500
- Appropriate monies from General Fund

### South Portland

- Over 70 yrs old
- Qualify for State of Maine Property Tax Fairness Credit
- Resident 12 yrs
- Refund up to \$400
- Appropriate monies from General Fund

# Memo

**To:** Board of Selectpersons  
**From:** Nikki Pratt, Executive Assistant  
**CC:** Matt Garside, Town Manager  
**Date:** 3/16/2018  
**RE:** Recycling RFP

---

Bids were opened on Thursday, March 15, 2018 at 11:00 AM with Town Manager, Matt Garside and Executive Assistant, Nikki Pratt present. We received one bid:

EcoMaine

It is our recommendation that the Board award this bid to EcoMaine.



#### Owner Communities

Bridgton  
Cape Elizabeth  
Casco  
Cumberland  
Falmouth  
Freeport  
Gorham  
Gray  
Harrison  
Hollis  
Limington  
Lyman  
North Yarmouth  
Portland  
Pownal  
Scarborough  
South Portland  
Waterboro  
Windham  
Yarmouth

#### Associate Members

Baldwin  
Hiram  
Naples  
Parsonsfield  
Porter  
Saco  
Standish

#### Contract Members

Andover  
Appleton  
Augusta  
Brownfield  
Camden  
Carmel  
Chebeague Island  
Chelsea  
Cornish  
Eliot  
Etna  
Fayette  
Fryeburg  
Glenburn  
Greenland, NH  
Hope  
Jay  
Kittery  
Limerick  
Liberty  
Lincolnton  
Livermore Falls  
Manchester  
Monmouth  
Newburgh  
Newington, NH  
North Haven  
Old Orchard Beach  
Otisfield  
Owl's Head  
Poland  
Readfield  
Rockland  
Rockport  
Sanford  
Shapleigh  
Somerville  
South Thomaston  
Stetson  
Stockton Springs  
Swan's Island  
Thomaston  
Union  
Washington  
Waterville  
Wayne  
Woolwich

Board of Selectmen  
Town of Poland  
1231 Maine St.  
Poland, ME 04274

March 12, 2018

RE: Recycling RFP

Dear Members of the Select Board:

**ecomaine** is pleased to submit herein a proposal for managing the Single Sort Recycling (SS RCY) as well as a suggested Food Waste Recycling Program for the town of Poland. **ecomaine** is wholly owned and operated by the twenty southern Maine communities listed on this letterhead, managed by a 27 member board and is a 501c3 Non-Profit company. **ecomaine** currently serves the disposal and recycling needs of a total of 73 towns in Maine and New Hampshire and would be delighted to keep Poland as part of the team.

**ecomaine** is offering our Revenue/Cost Sharing Single Sort Recycling plan to the Town for a One (1) year duration, with automatic one (1) year renewals if no action is taken by the town or **ecomaine** (details on page 24 of the proposal). With this plan the community would maintain its current recycling plan with us where it is paid for its recyclables each month providing **ecomaine** covers our operating costs for processing recyclables during said month. However if the revenue generated from the sale of the recyclables in any given month slips below an average of \$80 per ton, the municipality is charged on a per ton basis for the processing of its recyclables so the operating costs of the plant are covered.

The specifics of this program as well as items that are considered acceptable and unacceptable in the recycling program are detailed in the proposal on pages 14 and 20.

**ecomaine** is also offering an optional robust food scrap recycling program in partnership with Stonyvale Farm & Exeter Agri-Energy. **ecomaine** has become a permitted transfer facility for food scrap collection which is consolidated at our site, then transported by Agri-Cycle to be Anaerobically Digested and used to make energy. **ecomaine** is currently accepting food scraps for a tipping fee of \$55.00 per ton. More details are provided in the proposal on page 15 but it should be noted that our food scrap recycling program can accept (in addition to standard food items that are compostable) meat, fish, bones, dairy products and all types of consumable fats/oils/grease.

**ecomaine** is a unique facility compared to others in Southern Maine. More than just our municipally owned structure, more than our commitment to the environment, more than our desire to provide you with the most comprehensive customer service available, we are proud to be the only waste/recycling facility in Maine with the distinction to be both ISO 14001 and OHSAS 18001 certified. Our 14001 certification is for environmental excellence, while 18001 is for safety. Meeting the rigorous standards necessary to achieve these voluntary certifications demonstrates proof of our environmental and safety performance and commitment. We believe this is something our member towns can really feel good about.

Thank you for taking the time to consider rejoining **ecomaine**. If you need additional information or have any questions, please feel free to contact me at your convenience.

Respectfully,

Lissa Bittermann

Business Development Manager

# **Town of Poland, ME**



## **Detailed Proposal for Single Sort Recycling**

**Provided By:**

**eco**maine

**Written By:**

**Lissa Bittermann, Business Development Manager**

**March 12, 2018**

TOWN OF POLAND  
REQUEST FOR PROPOSALS FOR  
SINGLE SOURCE RECYCLING

**BID FORM - 2018**

Company: ecomaine

Primary Contact: Lissa Bittermann

Primary Phone: 207-523-3119

Address: 64 Blueberry Rd.  
Portland, ME 04102

E Mail Address: bittermann@ecomaine.org

**Description of Cost/Payment Structure:**

Revenue/Cost Share Plan. Please see page 14  
of proposal.

**Description of what materials are accepted for single source recycling:**

Please see page 20 of the proposal for more details  
Household paper, corrugated cardboard, plastics,  
metal and glass

**Additional comments:**

ecomaine is also offering Poland access to our food  
scrap recycling program. Food scraps can be tipped at  
ecomaine for the cost of \$55.00 per ton. Please see  
page 15 of the proposal for more details

Lissa B. Hermann

Name

Lissa B. Hermann

Signature

# **Table of Contents:**

## **Bid Form**

### **Section A - Processing Facilities (pg. 3)**

### **Section B - Operational Details (pg. 4)**

### **Section C - Acceptance of Materials (pg. 7)**

### **Section D - Qualifications of Responder (pg. 8)**

### **Section E - Record Keeping & Reporting (pg. 12)**

### **Section F – Recycling Proposal (pg. 14)**

### **Section G – Food Scrap Recycling (pg. 15)**

### **Section H - Educational Outreach (pg. 16)**

### **Section I – Acceptable/Not Acceptable Waste Lists (pg. 20)**

### **Section J – Environmental Profile (pg. 21)**

### **Section K – Exceptions (pg. 24)**



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

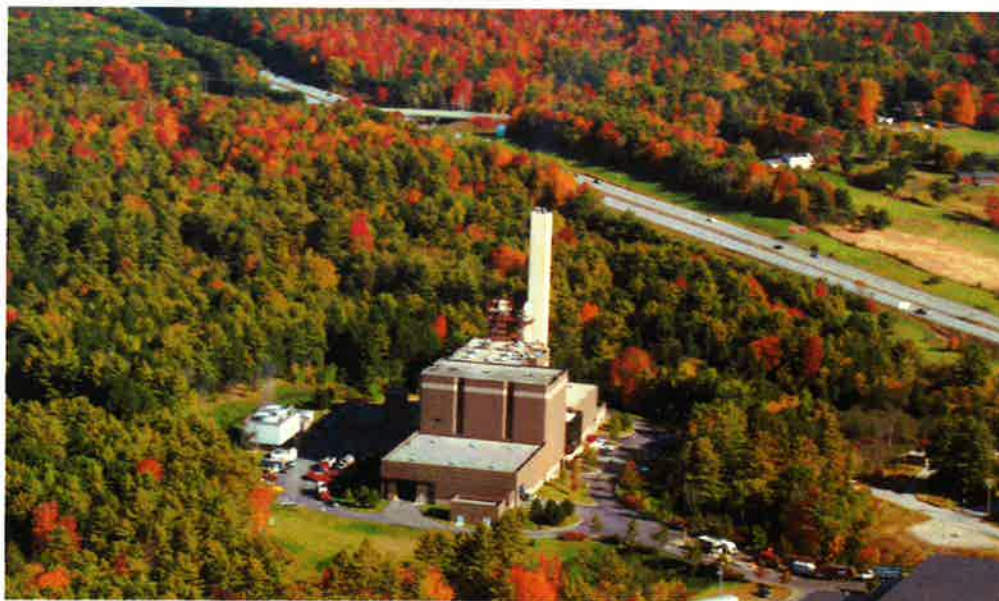
## **Section A - Processing Facilities**

### *Present Operations:*

**ecomaine**, is a non-profit waste management company owned and operated by 20 municipalities in Southern Maine. With the additional 53 associate and contract member communities, **ecomaine** provides services to a combined population of more than a third of the State of Maine. We are dedicated supporters of recycling and environmental protection, as evidenced by our ISO 14001 certification for excellence in environmental management. **ecomaine** started operation in 1976. **ecomaine** began operation of its state of the art single-sort recycling facility on May 1, 2007. The recycling system processes 12-18 tons of single-sort material per hour. Currently, **ecomaine** processes approximately 42,000 tons of material annually. Given the daily maintenance to the recycling facility, the expected life span is infinite.

The waste to energy facility was completed in 1987. This facility is a mass-burn waste to energy processing plant that processes 550 tons of MSW per day.

**ecomaine** owns all three waste management facilities that are referenced in this proposal— a recycling materials recovery facility, a waste-to-energy plant, a 274 acre landfill/ashfill site (current capacity puts landfill closure at 2044 but this is likely to extend into the 2050's because of an upcoming 10 year metals mining project) and—are located 32 miles from the Transfer Station in Poland, just west of the Maine Turnpike at Exit 46.

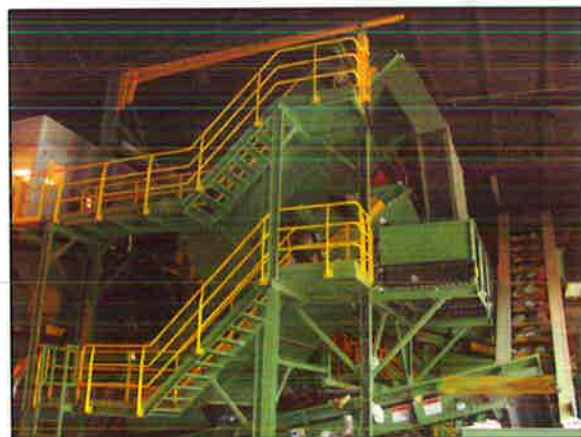


**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

## **Section B – Operational Details**

### *Delivery Location & Description:*

**ecomaine** proposes to continue accepting Single Sort Recycling upon expiration of Poland's current recycling contract with us at our Portland facilities. All material, to include Single Sort Recycling and Food Scraps could be delivered to **ecomaine** located at 64 Blueberry Road, Portland Maine.



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

### Hours of Operation & Holiday Schedule

The **ecomaine** facilities are open for deliveries of waste and recycling as follows:

Waste to Energy: Monday through Friday from 6:00 am to 5:00 pm; Saturday 6:00AM to 1:00PM

Recycling Facility: Monday through Friday from 6:00 am to 4:30 pm,

**ecomaine** observes the following holidays.

Closed All Day:

- New Years Day - January 1st
- Thanksgiving- The fourth Thursday of November
- Christmas- December 25th

Early Closings:

- Labor Day- 8:00a.m.- 12:00p.m.
- Memorial Day- 8:00a.m.- 12:00p.m.
- Independence Day- July 4<sup>th</sup> - 8:00a.m.- 12:00p.m.
- Veterans Day- 8:00a.m.- 12:00p.m.

The **ecomaine's** Recycling facility will occasionally open on select Saturdays to accommodate curbside collection, in light of how some holidays fall during the week. This determination is made each year and on a case by case basis.

### Contact US

**ecomaine** can be contacted by:

Mail: **ecomaine**

64 Blueberry Road  
Portland Maine 04102

Telephone: 207-773-1738

Fax: 207-773-8296

Email: [info@ecomaine.org](mailto:info@ecomaine.org) or [bittermann@ecomaine.org](mailto:bittermann@ecomaine.org)

Our Website: [www.ecomaine.org](http://www.ecomaine.org)

For a list of employees and email addresses please visit our website at:

<http://www.ecomaine.org/aboutus/index.shtm>



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

**Scale Availability:**

**ecomaine** operates two scales to provide for gross and tare weights and to provide a simple and consistent traffic flow through the facility. The scales are located on either side of the scale house at the entrance to the waste to energy facility. They are two 70 foot Gabriel hydraulic scales.



ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

## Section C – Acceptance of Materials

### Delivery Vehicle Restrictions & Limitations:

ecomaine is equipped to accept materials in all industry standard collection vehicles. ecomaine's scales are equipped to weigh vehicles up to 70 feet in length.

### Delivery Process Narrative:

### Recycling

Vehicles entering ecomaine's facility will proceed to the scale house located in the center of the driveway entrance to the waste to energy facility. Drivers will be asked to state the municipality where the recycling was collected, the attendant will enter the tare weight upon weigh in and produce 3 copies of a weight ticket for the received load. The driver will be presented with all three tickets to allow him/her to review the information and sign the ticket. If the ticket is found to be incorrect, the driver should return the ticket unsigned so that correction can be made prior to signing.

Once all three tickets are deemed accurate and signed by the driver, one copy will be maintained at the scale house, and the two remaining copies will be given to the driver. The driver will be asked to present both copies to the operator on duty at the recycling facility prior to unloading. The operator will initial the tickets verifying receipt and inspection of the materials. The driver will return to the scale house, deliver the tickets, weigh out, be given a final copy of a scale ticket and be on their way

 the future of regional waste systems	
(207) 773-1738 • 64 BLUEBERRY ROAD / PORTLAND, MAINE 04102	
Material: Single Sort	Transaction: xxxxxxxx
Vehicle ID: 3613	Received By: _____
Origin: Cumberland - Curbside	Time In: 3:56:12 PM
GROSS: 21.55 Ton ( 43100 lbs)	<b>EXAMPLE ONLY</b>
TARE: 20.25 Ton ( 40500 lbs)	
NET: 1.30 Ton ( 2600 lbs)	
Account No.: xxxxx	
Name: Cumberland	
Scale Attendant In: RR	
Scale Attendant Out: RR	
<small>This is to certify that the above named materials are properly classified, described and packaged, and are in proper condition for disposal according to the applicable regulations of the Maine Department of Environmental Protection and ecomaine and further that none of the following are included: waste presently classified by EPA or DEP as sewage or its derivative, toxic or hazardous waste, special, nuclear or by-products waste within the meaning of the Atomic Energy Act of 1954, as amended; special waste, biomedical waste or other waste deemed by ecomaine to be dangerous or harmful to its resource recovery facility. This also is to certify that the above named materials originated in the municipalities listed and in the percentage provided for each listed municipality.</small>	
<small>By signing this weight slip or by depositing waste at ecomaine, the party depositing acceptable waste at ecomaine agrees</small>	

A copy of a sample weight ticket is shown below to illustrate the information gathered.

OFFICE/FILE COPY

DRIVER'S NAME

DRIVERS SIGNATURE

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

#### Guaranteed Service

**ecomaine** owns and operates three facilities, all located within a two mile area off exit 46 off Interstate 95.

- Single-sort Recycling Facility- 64 Blueberry Road, Portland Maine
- Waste To Energy Facility- 64 Blueberry Road, Portland Maine
- Ashfill/Landfill Facility- 85 Scott Drive, South Portland Maine

In the event of an equipment or facility shutdown, **ecomaine** has availability of an outdoor site for additional storage capacity to ensure continued acceptance of material without interruption. If necessary, materials can be staged at the 85 Scott Drive location. The close proximity of this location will ensure no significant travel time or delays in delivery of materials. In our history, we have had past incidences; however, **ecomaine** never redirected a truck to another facility due to shutdown or equipment failure. It is our goal to provide top quality and dependable customer service to all our customers.

## **Section D – Qualifications of Responder**

#### Incorporation:

**ecomaine** is a State of Maine corporation. As a quasi-municipal non-profit corporation, **ecomaine** is owned and operated by 20 Maine municipalities and is governed by a 27 member board of directors. In addition to the full Board, **ecomaine** has an Executive Committee, Recycling Committee, Finance Committee, and Audit Committee. For a list of Board members go to:

<http://www.ecomaine.org/aboutus/directors.shtml>

The full Board and Executive Committee meetings are held the third Thursday of each month and are open to the public. For agendas and minutes for these meetings, go to:

<http://www.ecomaine.org/agendas/index.shtml>

#### Financial Resources:

**ecomaine** is owned and operated by its 20 owner municipalities. If deemed necessary, **ecomaine** would be willing to provide copies of its most recent audit and financial information upon request.

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

*Personnel and Project Management:*

Lissa Bittermann will be contact person for the Town of Poland for the purposes of this proposal. Detailed below are the names and qualifications of our staff. These individuals will work to provide exceptional waste services.

**Lissa Bittermann, Manager of Business Development:**

Lissa is a graduate of the University of New Hampshire and joined **ecomaine** in September of 2012. She brings 16 years of sales and recruiting experience from both the International Travel and Bio-Pharmaceutical industries; as well as 3 years of experience in fund raising and Operations for Boston GreenFest (the largest environmental festival in New England). She is responsible for signing on new towns in Maine and New Hampshire to process their recyclable and Municipal Solid Waste at **ecomaine** as well as working with the Environmental Educator to increase awareness within our member communities about the benefits of Recycling and Waste to Energy.



**Kevin Roche, General Manager:**

As the result of a nationwide search, Kevin joined **ecomaine** in 2004. He has 16 years of experience in solid waste management including Director of Solid Waste for Broome County (New York), Materials Recovery Administrator for the Town of Glendale (Arizona), Manager for Metro Waste (Rochester, NY), Owner of MRF, Inc., a recycling facility in Rochester, New York, and Solid Waste Coordinator for both Monroe County and the Town of Rochester (New York). Kevin is a 1989 graduate of the University of Buffalo, where he received a Bachelor of Science degree in geography and urban planning. He also holds an associate degree in business administration.



**Katrina Venhuizen, Environmental Educator:**

Katrina joined **ecomaine** in August of 2016 as a full-time Environmental Educator, bringing with her seven years of experience in various Environmental Educator roles in Washington state, Connecticut and Maine. She is responsible for designing curricula, on-site tour programs, and other education and outreach programming for schools and community groups in **ecomaine** communities. Katrina holds a Bachelor of Arts degree in Biological Aspects of Conservation from University of Wisconsin and various





**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

certifications for K-12 conservation education programs from the Council for Environmental Education in Falmouth. Her past roles have included Green Educator at Reiche School, Nature Teacher at Kennebunk Beach Improvement Association, Youth and Outreach Educator at Maine Audubon, and Ecology Educator at The Ecology School in Saco.

#### **Lisa Wolff, Communications Manager:**

Lisa joined **ecomaine** in January 2016 and is responsible for all communications, marketing and PR for the company. Lisa holds a bachelor's degree in English / Journalism from the University of New Hampshire. Her 20 years of journalism and corporate communications experience included a 10-year career with Hannaford Supermarkets / Delhaize Group, and more than 10 years as a journalist for publications including the *Portland Press Herald*, *The Journal Tribune*, *Zest* magazine, *Green & Healthy Maine*, and *Gourmet News*. She also works hand in hand with **ecomaine's** full-time **Environmental Educator** who devotes her time to schools, community organizations, and other groups who want to learn more about sustainability as it relates to recycling and waste management. Lisa also serves on the Board of Directors for Girls on the Run – Maine.



#### **Municipal Contact/Reference List: references may be contacted at any time**

Municipality	Pop.	Contract Type	Services		Contact	Title	Phone #
			MSW	RCY			
Andover	821	Contract		x	Jane Rich	Chairman Select Board	392-3302
Augusta	19,136	Contract		x	Lesley Jones	Public Works Director	626-2435
Baldwin	1525	Associate	x	x	Danielle Taylor	Admin. Assistant	625-4663
Bridgton	5210	Owner	x	x	Robert Peabody Jr.	Town Manager	647-8786
Brownfield	1,597	Contract		x	Bill Flynn	Selectman	935-2007
Camden	4,850	Contract	x		John French	Selectman	236-3353
Cape Elizabeth	9015	Owner	x	x	Matthew Sturgis	Town Manager	799-0881
Carmel	2794	Contract		x	Kevin Howell	Town Manager	848-3361
Casco	3742	Owner	x	x	David Morton	Town Manager	627-4515
Chebeague Island	341	Contract	x	x	Marjorie Stratton	Town Administrator	846-3148
Chelsea	2,721	Contract		x	Scott Tilton	Town Manager	582-4802
Cornish	1403	Contract		x	Katherine Blake	Clerk	625-4324
Cumberland	7211	Owner	x	x	William Shane	Town Manager	829-5559



**ecomaine supports the EPA and The State of Maine's hierarchy of waste management:**

Eliot	6204	Contract	x		Joel Molton	Public Works Director	439-9451
Etna	1246	Contract		x	Theresa White	Town Clerk	269-3551
Falmouth	11185	Owner	x	x	Nathan Poore	Town Manager	699-5335
Freeport	7879	Owner	x	x	Peter Joseph	Town Manager	865-4743
Fryeburg	3,449	Contract		x	Sharon Jackson	Town Manager	935-2805
Glenburn	4594	Contract		x	Daniel McClung	Town Manager	942-2905
Gorham	16381	Owner	x	x	Ephram Paraschak	Town Manager	839-5037
Gray	7761	Owner	x		Deborah Cabana	Town Manager	657-3339
Greenland, NH	3208	Contract		x	Karen Anderson	Town Administrator	(603) 431-7111
Harrison	2730	Owner	x	x	George Finch	Town Manager	583-2241
Hiram	1620	Associate	x	x	Terry Day	Admin. Assistant	625-4663
Hollis	4281	Owner	x	x	Martha Huff	Town Clerk	929-8552
Hope	1536	Contract	x		Samantha Mank	Town Administrator	763-4199
Jay	4851	Contract		x	Shiloh LaFreniere	Town Manager	897-6785
Kittery	9490	Contract	x		David Rich	Public Works Director	439-0333
Limerick	2892	Contract	x	x	Joanne Andrews	Selectman	793-2166
Limington	3713	Owner	x	x	Patricia Ramsdell	Town Clerk	637-2171
Lincolnton	2164	Contract	x		David Kinney	Town Manager	763-3555
Livermore Falls	3187	Contract	x	x	Amanda Allen	Town Clerk	897-3321
Lyman	4344	Owner	x	x	Pauline Weiss	Town Clerk	247-0643
Manchester	2580	Contract		x	E. Patrick Gilbert	Town Manager	622-1894
Monmouth	4104	Contract		x	Bruce Balfour	Public Works Director	933-2206
Naples	3872	Associate	x	x	John Hawley	Town Manager	693-6364
Newburgh	1551	Contract		x	Cindy Grant	Town Manager	234-2490
Newington, NH	775	Contract		x	Craig Daigle	Transfer Station Manager	(603) 436-7640
North Haven	355	Contract	x	x	Joe Stone	Town Administrator	867-4433
North Yarmouth	3565	Owner	x	x	Rosemary Roy	Town Manager	829-3705
Old Orchard Beach	8624	Contract		x	V. Louise Reid	Asst. Town Manager	934-5714
Otisfield	1,770	Contract		x	Hal Furguson	Chairman Select Board	627-7032
Owls Head	1,580	Contract	x		David Matthews	Selectman	594-7434
Parsonsfield	1898	Associate	x	x	David Bower	Town Clerk	625-4558
Poland	5376	Contract		x	Matt Garside	Town Manager	998-4601
Porter	1498	Associate	x	x	Robert Herd	Chairman Select Board	625-3349
Portland	66194	Owner	x	x	Troy Moon	Sustainability Coordinator	874-8801
Pownal	1474	Owner	x	x	Melissa Henes	Town Clerk	688-4431
Readfield	2598	Contract		x	Eric Dyer	Town Manager	685-4939
Rockport	3,330	Contract	x		Richard Bates	Town Manager	236-9648

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

Saco	18482	Associate	x	x	Patrick Fox	Public Works Director	284-6710
Sanford	20798	Contract		x	Stephen Buck	City Manager	608-4172
Scarborough	18919	Owner	x	x	Michael Shaw	Public Works Director	883-4301
Shapleigh	2,668	Contract		x	Karla Bergeron	Exec. Asst to Selectboard	636-2843
South Portland	25002	Owner	x	x	Doug Howard	Public Works Director	767-7606
South Thomaston	1,558	Contract	x		Terri-Lynn Baines	Town Manager	596-6584
Standish	9874	Associate	x	x	Kris Tucker	Town Manager	642-4659
Stetson	1202	Contract		x	Diane LaCadie	Town Clerk	296 3232
Swans's Island	332	Contract		x	Tom Duchesneau	Recycling Comm. Chair	526-4240
Thomaston	2,781	Contract	x		Peter Lammert	Selectman	691-2900
Waterboro	7693	Owner	x	x	Clint Andrews	Transfer Station Manager	247-6166
Waterville	15722	Contract		x	Mike Roy	City Manager	680-4204
Wayne	1189	Contract		x	Aaron Chrostowsky	Town Manager	685-4985
Windham	17001	Owner	x	x	Anthony Plante	Town Manager	892-2511
Woolwich	3,072	Contract	x	x	Katharine Johnson	Town Administrator	442-7094
Yarmouth	8349	Owner	x	x	Nathaniel Tupper	Town Manager	846-9036

## Section E - Record Keeping & Reporting

As a municipally owned facility, **ecomaine** is charged with providing information to its member communities for use in completing many State and Town reports. **ecomaine** provides monthly and annual reports to its member communities, but additionally offers to provide trend reports or develop reports with specific information upon request. Requests should be made to Lissa Bittermann, Business Development Manager.

Shown in section C is an illustration of an **ecomaine** weight slip. Data collected is as follows:

- Date
- Time In
- Time Out
- Material Received
- Vehicle ID
- Origin of Materials (recycling): Example: Recycling Center, Curbside
- Transaction #

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

- Account #
- Gross Vehicle Weight
- Tare Weight
- Net Vehicle Weight
- Price Per Ton (MSW)
- Total Due
- Driver's name and signature
- Scale Attendant
- Facility name, address, and phone number

Slips are provided to drivers for record keeping; however, **ecomaine** maintains a copy of each weight slip and a database of information that can be provided to the Town of Poland upon request. An invoice/statement for recycling is sent at the close of each month. The recycling statement includes: date, material, transaction number, and net weight for each individual load.

ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

## Section F – Recycling Proposal: One (1) year

Draft agreements are available upon request.

### Recycling Program: Revenue/Cost Sharing Program

Under the Revenue/Cost Share program (this is the recycling program the town is currently on), **ecomaine** would accept single-sort recyclable material from the Town of Poland and establish an account for the purpose of revenue/cost sharing

For single sort materials, **ecomaine** would determine the Town's revenue or cost share on a monthly basis by calculating average revenue per ton. The resulting figure can be located within the Revenue/Cost Share Matrix. This will determine the revenue per ton to be paid or charged for the Town of Poland's single-sort material that month.

Average revenue per ton is calculated by taking the revenue received from the sale of all contracted recyclables that month and dividing it by the total number of contracted tons of recyclable materials received in the same month. This provides the average revenue per ton. Using the matrix to the right, the revenue or cost share can be determined.

#### Example:

If, in any given month, **ecomaine** received \$270,500 in revenue by processing 2250 tons of recyclables, the average revenue is \$120.22 per ton (270,500 divided by 2250). Looking at the matrix, find the average revenue between \$120 and \$129.99. The revenue share paid to the Town would be \$25.00 per ton. A negative number shown on the right side of the matrix is the processing fee charged to the Town in a depressed commodity market when the average revenue falls below \$80.00 per ton.

Revenue Share Matrix	
ecomaine Average Revenue Per Ton	Revenue Share
140+	35.00
130-139.99	30.00
120-129.99	25.00
115-119.99	20.00
110-114.99	17.50
105-109.99	15.00
100-104.99	12.50
95-99.99	10.00
85-94.99	5.00
80-84.99	0.00
75-79.99	-5.00
70-74.99	-10.00
65-69.99	-15.00
60-64.99	-17.50
55-59.99	-22.50
50-54.99	-25.00
45-49.99	-30.00

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

### Added Value

#### Recycling Container Program

**ecomaine** owns a fleet of silver recycling collection containers for use at drop off locations within its member communities. **ecomaine** would make a recycling container available for use by Poland **at no cost** for the benefit of collecting single-sort recycling material through drop off collections at a pre-determined location within the Town. No rental fee or maintenance fees are associated with the use of these containers. The Town would be responsible for including the container in its transportation contract with the selected hauler and would dictate that the collected materials are brought to the **ecomaine** facility for processing. No revenue is paid or costs charged on materials collected in the recycling containers.



**ecomaine** estimates the weight of single sort recyclables that a standard 40-yard compactor box can carry, to be approximately 7.02 tons on average. The average weight our single-sort recycling containers can carry is estimated at 1.0-1.5 tons because there is no mechanism for compaction. In order for the Town to realize the full benefit of single-sort recycling, it is recommended that the Town utilize compaction of some form for the transport of single-sort materials, however this container program can be a nice adjunct for communities when the transfer station is closed.

## **Section G – Food Scrap Recycling**

**ecomaine** is currently engaged in an official partnership with Stonyvale Farm and Exeter Agri-Energy for the recovery and anaerobic digestion of food scraps. **ecomaine** is a permitted transfer facility for the collection and consolidation of food scraps. At this stage of the program Agri-Cycle Energy (the Operations side of Exeter Agri-Energy) is collecting food scraps from Maine, New Hampshire and Massachusetts in regular compacting trucks and consolidating the material at **ecomaine**. When there is enough material, it is transported via tractor trailer to Exeter Agri-Energy's 2,000 head dairy farm (Stonyvale Farm in Exeter, ME) where it is mixed with cow manure and liquid bi-product from food manufacturing and deposited in one of two 400,000 gallon anaerobic digesters. This slurry is heated to pasteurization temperatures around 130 degrees and deprived of oxygen. It then creates methane gas as the food is breaking down which is syphoned off and used to run 2 generators which produce 2 megawatts of power.

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

The remaining slurry is run through an extruder and the dry, fluffy cellulosic material that is left over is used for the cows to bed on. Additionally, the liquid from the slurry is then re-introduced back into one of the digesters. Another aspect of the program, is a state of the art and consumer friendly de-packaging device that is used on the front end of the process to separate spoiled food from its packaging. In a residential program it can also eliminate the "ick" factor of dealing with food diversion by allowing residents to put their food scraps in a plastic bag. The separated packaging is then brought back to **ecomaine** for combustion at our Waste to Energy plant. This occurs as part of the round trip journey when food is picked up at **ecomaine** for delivery in Exeter.

**ecomaine** is able to accept food scraps from municipalities for a tipping fee of \$55.00 per ton. This food recycling program is an excellent way to increase a communities recycling/diversion rate, while pulling the methane creating organics out of a landfill. This diversion of food scraps is an excellent vehicle for scaling back the methane production of a landfill as well as conserving valuable space in the landfill, thus extending its usable life for waste that is more difficult to put a better and higher use.

For more information please visit the following link: <http://www.ecomaine.org/recycling-and-waste-disposal/food-waste-recycling/>

## **Section H - Educational Outreach**

Educational outreach is a major part of **ecomaine's** recycling and waste reduction programs and is offered at no charge to all of our member communities. Through the efforts of a full time, in house, Environmental Educator, **ecomaine** can assist municipalities and their residents in gaining the insights that can lead to shifting material out of the Solid Waste stream, which require tipping fees for disposal, into the Single Sort Recycling stream which the Town is either paid for or pays or a minimal tipping fee to dispose of. In addition, numerous promotional materials to educate the public are made available to the Town free of charge. Some examples of these materials are listed below and included in the folder with the proposal.

- Pre-printed Brochures, Flyers & Education materials about Single Sort Recycling.
- Video Educational Development (Virtual video tours of the Single Sort Recycling and Waste to Energy Power Plant if students are too young, or cannot physically come to **ecomaine**)
- Live tours for student & community groups, individuals, Government officials etc. of the Single Sort Recycling Facility & Waste to Energy Power Plant and Ashfill/Landfill.
- Signage
- Do/Don't Single Sort Recycling lists on refrigerator magnets for residents
- Press Releases- news worthy items are submitted to your local paper to provide continued awareness of recycling and its benefits.

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

- Website Graphics- Customized for your Town.
- Scripts for local access TV spots to promote recycling.
- Ability to connect with our Facebook & Twitter accounts & YouTube channel
- Public Service Announcements and videos provided to your local-access stations
- **ecomaine** has produced a free App called "Recyclopedia" which can be downloaded at the Apple Store or Google Play. This App allows the user to type in anything that they have a question about, as to whether or not it is recyclable, and the App will give them the information. If the particular item is not part of our data base, the user can suggest it be added, we will research the proper way to dispose of the item, send that information to the user and add the item to the database. This App can also be embedded on a towns web site for residents who do not use a smart phone to access. <http://www.ecomaine.org/recyclopedia/>

**ecomaine** also promotes recycling and waste reduction through educational outreach and special outreach programs. \*\* It is important to note that our Environmental Educator works with the teachers to specifically design programs to meet the Common Core Standards which teachers are obligated to fulfill each school year. Some of these programs are:

- When a new community signs up with **ecomaine** for the processing of recyclables or solid waste, the first thing that **ecomaine** does is provide a free Program "Kick-Off". This includes 2-3 **ecomaine** staff members spending an entire day at the Transfer Station (usually a Saturday or Sunday, whichever the Transfer Station staff report to be the busiest day of the weekend) with a large educational table near the recycling area. The staff brings 100 free 22 gallon recycling bins, tubs full of examples of recycling "Do's & Don'ts", information packets about how the recyclables are processed, what they are made into and how to determine whether an item is recyclable or not. Additionally, the staff brings free giveaways for residents including pencils made from recycled newspaper, to t-shirts made from recycled plastic. We also do hourly raffles of kitchen countertop food scrap collection bins. The staff spend the day answering questions about what can and can't be recycled, why and what to do with items if they can't be recycled. Lastly, this entire effort is supported ahead of time by our Communications Manager who works with community PR/Communications staff to advertise the event to gain the widest possible participation.
- School general assemblies to promote recycling- K-12.
- School waste audits (tarps, gloves, tongs, plastic bags and scales are used to separate material that has been thrown away in classrooms, cafeterias, offices into recyclables, compostables and actual trash. Then programs are developed to help the students steward recycling and composting initiatives

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

- School walk throughs to assist in setting up recycling, composting and cafeteria share table programs
- In-class experiments- creating recycled paper; making biodegradable plant pots with newspaper, both are hands on lessons.
- Service learning projects- Example: *How to Worm-bin Compost*, a book written and illustrated by the students at Lincoln Middle School.
- For a Physics Camp group the focus of the Recycling facility tour was on the small machines in our plant and how they work to separate recyclable material.
- For the Gorham Middle School 7<sup>th</sup> grade science class; they were learning about alternative energy, we focused on resource recovery and our Waste to Energy plant.
- School Recycling or Environmental Club Support.
- Tours- open to students and the general public at no charge.
- Upon request, a recycling booth at Town and business events such as Voting, town meetings, "Old Home Days" or town festivals, craft fairs and environmental events to help promote recycling and answer questions.
- Presentations and/or outreach programs about the importance of recycling, composting and the Waste Hierarchy geared to adults, clubs and groups

All Contract members can also participate in **ecomaine** programs such as:

- **ecomaine** Grant Program: each year **ecomaine** makes funds available to schools that are either in one of our member communities or serve students from a member community; to improve an existing or start from scratch a recycling or composting program in their school. In 2017 **ecomaine** allotted \$20,000 towards the grant and eligible applicants could win up to \$5,000 for their program.
- eco-Excellence award (similar to a person of the year award, for being "green") - Each member community can nominate and has a winner selected both for an individual and a business award. The award winners are presented with an award at a luncheon with our CEO and several board members. A press release is sent to the local newspapers and the winners have the opportunity to meet each other and share information about their initiatives and best practices
- Annual **ecomaine** open house- This annual event is held at one of the three **ecomaine** facilities and is a great opportunity to educate the public about what happens to their waste.
- "Recycling is a Work of Art" program- every Spring **ecomaine** runs a contest where school/community groups from our member communities are eligible to submit designs for decorating one of our 30 yard Silver Recycling Containers. The proposed art needs to be related to the environment, sustainability and/or recycling. The submissions are judged by **ecomaine's** recycling committee and



**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

the top 6 designs are reimbursed up to \$500 each from **ecomaine** to purchase paint, brushes and the supplies needed to execute their design on a container and given another \$500 to be used at the groups discretion as a "Thank you!". **ecomaine** has the containers delivered to the group for a day of fun, creative and mindful decoration of the containers which then go back out into circulation spreading the message and showing off the groups design to the communities at large.

Our Environmental Educator, Katrina Venhuizen and Communications Manager, Lisa Wolff, are here to assist your Town to maximize the potential savings from a robust recycling program and help your residents protect the environment. These services are provided as value-added to the program and **ecomaine** requires no additional costs to utilize these resources

ecomaine supports the EPA and The State of Maine's hierarchy of waste management:

## Section I – Acceptable Waste List

**Acceptable Recyclables: Paper, Paperboard, Cardboard, Glass, Cans, Aluminum, and #1 Thru #7 Plastic Containers**

- Old Mail
- Catalogs
- Books (soft & hard Cover)
- Magazines
- Office Paper & Envelopes
- Pizza Boxes (Clean)
- Cereal Boxes/Paperboard
- Newspapers & Inserts
- Phone Books
- Paper Bags & Plates (Clean)
- Corrugated Cardboard
- Egg Cartons (not styrofoam)
- Milk & Juice Cartons
- Wrapping Paper
- Shredded Paper (put in clear plastic bags & tie it off at the top)
- All #1 - #7 Rigid Plastic Containers
  - ✓ Milk Jugs
  - ✓ Water Jugs & Bottles
  - ✓ Detergent Bottles
  - ✓ Bleach Bottles
  - ✓ Empty Oil Containers
  - ✓ Yogurt Cups
  - ✓ Shampoo Bottles
- Metal Cans
- Aluminum Foil, Trays, & Pans
- Aluminum Beverage Cans
- Clear or Colored Glass
- Drink Boxes (juice, alternative milk, broth)
- Aerosol Cans (empty)
- Pots & Pans

**Not Acceptable in recycling:** Garbage; Plastic Bags of any type ( including but not limited to: frozen vegetable, bread, newspaper, chips or snacks, sandwich/Ziplock, potato chip, grocery, trash; the exception being shredded paper in clear plastic bags tied off at the top), hypodermic needles or sharp objects; vinyl siding; bubble wrap; food; toys; plastic film/wrap; tarps & boat wrap; diapers; Styrofoam or expanded polystyrene containers, packaging, peanuts or meat trays (even if marked #6); garden hoses; baby pools; CDs/DVDs; porcelain or window glass; paper napkins/towels; waxed paper/boxes; wood/lumber; Propane/Helium/Gas cylinders; large metal parts (car, boat, truck etc.); clothing/shoes; kitty litter; knives; light bulbs (any type, return CFLs to store); Plastic/Tyvek envelopes; Pipes (plastic/metal)

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

### ***Acceptable Food Scraps:***

- Bread, Pasta, Rice, Grains
- Compostable Serveware
- Eggshells, Seashells & Bones
- Fruit & Veggie Scraps
- Tea Bags
- Coffee Grounds & Filters
- Dairy Products
- Fats, Oils, Greases
- Meat & Fish Scraps
- Paper Napkins & Wooden Stirrers

***Not Acceptable in Food Scrap Recycling Program:*** Baby & Hand Wipes, Cat Litter, Diapers, Glass, Medicines, Pet Waste, Polystyrene/ Styrofoam, Rubber Bands, Yard Waste

## **Section J - Environmental Profile**

**ecomaine** consists of a waste-to-energy (WTE) facility, a single-sort Recycling facility, and Landfill/Ashfill facility. The WTE processes up to 550 tons/day of municipal solid waste (msw) which is converted into 100,000-110,000 megawatts of electricity per year. **ecomaine's** renewable energy is sold to Constellation Energy under the provisions of a power purchase agreement (PPA) signed in February of 2018.

The **WTE** of **ecomaine** maintains significant air pollution control equipment with continuous emissions monitoring systems (CEMS), and continuous opacity monitoring systems (COMS). The CEMS monitor emissions from the WTE for sulfur dioxide (SO<sub>2</sub>), nitrogen oxides (NO<sub>x</sub>) and carbon monoxide (CO). While the COMS monitor for particulate matter (PM) for levels of opacity. The removal and neutralization of acid gases (SO<sub>2</sub>, HCl) is achieved by lime slurry sprayed by the scrubbers and (NO<sub>x</sub>) from urea injected in the furnace with the selective non-catalytic reduction (SNCR) system. Mercury (Hg) and dioxin/furan are mitigated by injecting powder activated carbon. Pollutants are removed as the flue gas travels through the five-field electrostatic precipitator (ESP). **ecomaine's** air pollution control technology (APCT) has 95% removal efficiency resulting in cleansed flue gas – free of pollutants - that are released through the stack. Annually **ecomaine** conducts and reports to the EPA and MDEP the results of numerous air emission tests including opacity and cylinder gas audits (CGA), compliance Stack Tests and relative accuracy test audits (RATA).

The **Recycling** Facility receives, conveys, sorts and processes recyclables at a state-of-the-art "Single-sort" recycling system, which began operation in May 2007. The system sorts a variety of recyclable materials such as paper, cardboard, plastic, glass and metals. Since its installation, the facility has processed from 25,000 tons in 2007, to over 40,000 tons in 2016.

The **Landfill** was established in the 1970's to receive municipal trash from the owner communities of **ecomaine** (formerly RWS). The landfill comprises 250 acres located partly in

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

South Portland and in Scarborough. When the waste-to-energy plant was brought on-line in 1988, the Ashfill began accepting the ash by-product residue from the WTE plant. Each year, approximately 45,000 tons of processed ash are deposited at the ashfill. From 2012-2015 **ecomaine** maintained an ash metals mining project to recover ferrous and non-ferrous metal from the stored ash. Not only is **ecomaine** earning revenue by selling the recovered metal but it also benefits by freeing up additional "air space" for future disposal of ash. Beyond the production of renewable energy, the other benefit of waste-to-energy is the reduction in volume of the MSW by 90%, which translates into the ash occupying just one-tenth the amount of space required to landfill traditional MSW. The **ecomaine** service area can anticipate longevity of their disposal needs of residual waste well into the future while other communities prematurely fill their limited landfills with unprocessed raw MSW 90% faster.

A **Food Waste Recovery Service** was initiated by **ecomaine** in September 2016 in partnership with Exeter Agri-Cycle which operates two anaerobic digestors that produce 2 MWh of electricity.

#### **Permits:**

The WTE, Recycling Facility and the Landfill/Ashfill maintain all operational permits, and each permit contains numerous conditions and requirements, including monitoring, environmental testing and reporting for each facility.

Maine Department of Environmental Protection (MDEP) Significant Permits:

- MDEP Air Emissions License: #A-283-70-F-R/A (WTE title V)
- MDEP Air Emissions License: #A-697-71-E-R (Landfill flare)
- MDEP Site License – Original Order: #S-010993-05-B-N
- MDEP Solid Waste Order: #S-010993-WG-O-R
- MDEP MultiSector General Permit, Stormwater Discharge NPDES for Industrial Activity: #MER05B856 (WTE & Recycling Center); #MER05B301 (Landfill/Ashfill)

City of Portland: Industrial Discharge Permits (WTE and Landfill)

#### **Environmental, Health & Safety Excellence:**

ISO 14001:2004 Certification – Environmental Management System (EMS)

**ecomaine** ISO 14001 certificate # 00123

Waste-to-Energy Facility	ISO Certified 3/06/02
Recycling Facility	ISO Certified 10/18/02
Landfill/Ashfill	ISO Certified 3/23/07

**ecomaine** continues to maintain its ISO 14001 certification at all three of its facilities with rigorous audits conducted every six months by a third-party internal auditor and a registrar auditor qualified by the Registrar Accreditation Board.

OHSAS 18001:2007 Certification – Occupational Health & Safety Management System

**ecomaine** OHSAS 18001 certificate # 00061

Waste-to-Energy Facility	OHSAS Certified	11/16/12
--------------------------	-----------------	----------

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

Recycling Facility	OHSAS Certified	11/16/12
Landfill/Ashfill	OHSAS Certified	11/16/12

In the Fall of 2012, all three of **ecomaine's** integrated solid waste facilities were certified to the international Occupational Health and Safety Assessment Series (OHSAS 18001) management system standard for health and safety. This system, which is audited twice a year by an independent Registrar Auditor, places **ecomaine** among the most progressive organizations in Maine and throughout the world with regard to the attention paid to workplace safety and health. This management system was selected because it has many built in tools that allow employees a voice in shaping a robust accounting of health and safety at **ecomaine's** WTE, recycling center and landfill/ashfill.

#### **ecomaine Awards:**

- 2009 – ASME Award for Small Facility Category **ecomaine's** recycling program and integrated solid waste management approach for the communities it serves.
- 2009 – Environmental Merit Award presented to the 32 members of the Long Creek Restoration Project by EPA Region 1.
- 2008 – Shape Award, Safety & Health Award for Public Employees  
Awarded to **ecomaine** from the Maine Department of Labor.
- 2008 – *Team Up!* competition for environmental sustainability sponsored by Institute for Civic Leadership (ICL) and won by the **ecomaine** team.
- 2006 - Solid Waste Association of North America (SWANA) named **ecomaine** the winner of its 2006 Waste-to-Energy Silver Excellence Award.
- 2006 – Shape Award, Safety & Health Award for Public Employees  
Awarded to **ecomaine** from the Maine Department of Labor.
- 1992 – SWANA Recycling Excellence Awards Program.
- 1992 - Broderon Awards *Bronze* Awarded to RWS.
- 1992 - Golden Arrow Awards – Recognition of Achievement.
- 1991 – SWANA Waste-to-Energy Excellence Awards Program.
- 1991 – Broderon Awards *Silver* Awarded to RWS.
- 1991 - Golden Arrow Awards – Recognition of Achievement.
- 1989 – Maine Association of Planners Award – Recognition of Contribution.
- 1986 – FAME, Field of Economic Development – Recognition of Contribution.

#### **Trainings:**

**ecomaine** has an environmental trainer, the EH&S Specialist, who conducts the following trainings for employees:

- Environmental Awareness [All Personnel at least every 6 years]
- Waste Handling (Waste receiving, Oily Waste, Unusual Waste, Hazardous Waste, International Waste) [Annually for Scale House, Tipping Hall, Crane Cab, SS, Equipment Operators, Env. Staff]
- Ash Handling & Other Environmental Topics (Dust, Ozone Depleting Subst, Stormwater & Wastewater Mngmt) [Annually for Maintenance, Utility Operator, Tipping Hall, Shift Supervisors, Landfill Mgr, Landfill Operator & Truck Drivers]

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:

- Truck Driver Training (To Review Env. & Safety Elements contained in Truck Driver Training Manual) [Annually for Truck Drivers]
- Contractor/Vendor (C/V) Compliance Training [Annually C/V review **ecomaine's** Environmental, Health & Safety Policy Awareness, receive Sticker]

In addition, **ecomaine's** Safety Coordinator conducts weekly safety quizzes and annual Safety Training in conformance with OSHA: General Industry standards of 1910, Bloodborne pathogens, Pb/Cd exposure prevention, lockout/tagout, emergency evacuation/injury response, hazard communication, PPE, respiratory protection, confined space entry.

## **Section K – Exceptions:**

1. **ecomaine** is bidding with exception and offering an optional food recycling program in addition to the standard program to recycle plastic, metal, glass, paper and cardboard. Details can be found in Section G.
2. **ecomaine** is bidding with exception regarding the section in the RFP “ Annual renewal of this contract shall be automatic, if both parties are in agreement. Either party may terminate this contract at any time with 30 days written notice”. To ensure continuous convenient service to our member municipalities, **ecomaine's** recycling contract automatically renews for successive one (1) year periods unless either party serves written notice of termination upon the other party no less than ninety (90) days before the end of any subsequent one (1) year term.

**ecomaine** supports the EPA and The State of Maine's hierarchy of waste management:



**Cities and Towns Working Together For a Better Environment.**

# eco<sup>↻</sup>maine

## THE WASTE HIERARCHY

Reduce

Reuse

Recycle

Compost

Waste-to-Energy

Landfill



March 14, 2018

## FY19 Budget Message

To the Citizens of Poland,

The Board of Selectpersons are pleased to submit the FY19 Recommended Budget for the Town of Poland. The budget is the result of a collaborative effort to outline a strategic and financial blueprint designed to meet the needs of our community.

This budget was prepared with the goal of preserving the highest possible services being provided to the residents, visitors, and businesses of the Town while keeping taxation and other charges for services at a minimum.

FY19 Municipal Expenses	\$5,806,287
FY18 Municipal Expenses	\$5,644,215
Increase of	\$162,072 (2.9%)

FY19 County Expenses	\$825,107
FY18 County Expenses	\$780,898
Increase of	\$44,209 (5.6%)

FY19 Total Budget	\$6,631,394
Increase of	\$206,281 (3.1%)

FY19 Revenue	\$1,875,116
--------------	-------------

Net to be raised	\$4,756,278
------------------	-------------

We plan on transferring \$160,000 from TIF accounts to keep the mil rate at 14.74 – the same as last year using last year's RSU16 budget.

# TOWN OF POLAND, MAINE

## FY19 Proposed Budget BUDGET SUMMARY

	FY18	PROPOSED	Difference
ADMINISTRATION	\$ 554,268	\$ 583,125	\$ 28,857
COMMUNITY SERVICES	\$ 281,927	\$ 309,043	\$ 27,116
PUBLIC WORKS	\$ 565,720	\$ 560,299	\$ (5,421)
SOLID WASTE	\$ 197,416	\$ 204,605	\$ 7,189
PUBLIC SAFETY	\$ 979,926	\$ 1,035,812	\$ 55,886
FINANCIAL SERVICES	\$ 787,698	\$ 855,481	\$ 67,783
CAPITAL IMPROVEMENT PLAN	\$ 806,610	\$ 757,500	\$ (49,110)
TIF ALLOCATION AMOUNT	\$ 1,470,650	\$ 1,500,422	\$ 29,772
MUNICIPAL EXPENSE TOTAL	\$ 5,644,215	\$ 5,806,287	\$ 162,072
COUNTY TAX	\$ 780,898	\$ 825,107	\$ 44,209
MUNICIPAL/COUNTY EXPENSE	\$ 6,425,113	\$ 6,631,394	\$ 206,281
APPLIED NON TAX REVENUES	\$ 1,807,040	\$ 1,875,116	\$ 68,076
<i>*Not including BETE and Homestead</i>			
MUNICIPAL/COUNTY NET TO BE RAISED	\$ 4,618,073	\$ 4,756,278	\$ 138,205

March 20, 2018

To: The Board of Selectmen  
From: Judith A. Akers

It's time again to appoint a list of Election Clerks. Please appoint the following people for a period of two years. The term would be from May 1, 2018 until May 1, 2020.

Democrats

Wilma K. Emery  
Shirley A. Meserve  
Brenda L. Thurlow  
Kathryn P. Tracy  
Barbara A. Jordan  
Lynda V. Bedard  
Patricia A. Willette  
Melissa A. Akers  
Linda H. Maher  
Amy L. Akers  
Buffy M. Morrisette  
Barbara K. Clune  
Colette Couter  
Sheila M. Cash  
Beverly A. Crowley  
Rosemarie A. Dulberg  
Joanne D. Charpentier  
Marcia L. Akers  
Joan L. Kinner  
Gayle M. Chick  
Barbara H. Stevens  
Fergus P. Lea, Jr.  
Susan K. Lea  
Janice D. Shnaider  
Mark L. Motley  
April V. Shelton  
Jeanne A. Morrisette  
Steven A. Thurlow  
Margarette Christine Holnaider

Republicans

Melody F. Stevens  
Diane J. Callahan\*  
Rosemary D. Morrison  
Amber J. Akers  
Martha C. Corey  
Lynda M. Carey  
Carol J. Lindquist  
Julie A. Carlson  
Susanne M. Verrill  
Barbara H. Stevens  
Martha B. Connolly  
Patti A. Gagne  
Barbara G. Strout  
Patricia E. Crane  
John R. Powers  
Sharon L. Greateon  
Sharon F. Bartlett  
Marie L. Merrill  
Jacqueline M. Webb  
Linda A. Rossignol  
Paul R. Andrews  
Lorraine J. Bernier  
Linda O. Allen  
Richard P. Carlson  
Nora L. Cummings  
Joseph F. Cimino  
Linda J. Chase  
Jenna M. Brown  
Doris H. Knights

\*Androscoggin County

Unenrolled

Helen M. Small  
Linda L. Goodwin  
Claire S. Fasulo  
Wayne D. Cotterly  
Nancy A. Shanning  
Green Independent Party

Joanne C. Ducharme

# Town of Poland

1231 Maine Street, Poland, ME 04274

Phone: (207) 998-4601

Fax: (207) 998-2002

www.polandtownoffice.org



Assessing 207-998-4651  
Code Enforcement 207-998-4604  
Recreation 207-998-4650  
Fire Rescue 207-998-4689  
Public Works 207-998-2570  
Solid Waste 207-998-4688

March 20, 2018

Authorization of bills payable for Fiscal Year 2018 totaling:

Town A/P's:	\$ 156,074.43
Payroll:	\$ 83,985.56
Library A/P's:	\$ 1,721.38
DTV TIF:	\$ -
TIF 1:	\$ 4,661.72
TIF 2:	\$ -
Total:	\$ 246,443.09

## BOARD OF SELECTPERSONS

\_\_\_\_\_  
Mary Beth Taylor

\_\_\_\_\_  
Janice A. Kimball

\_\_\_\_\_  
Stanley L. Tetenman

\_\_\_\_\_  
Walter J. Gallagher

\_\_\_\_\_  
James G. Walker, Jr.

**A / P Check Register**  
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
P	59044	90.00	03/01/18	86	00000 MTA CHEERING
P	59045	105.00	03/01/18	86	02287 TURNER ATHLETIC ASSOCIATION
P	59046	10,166.95	03/01/18	86	01029 SECRETARY OF STATE
P	59109	368.16	03/06/18	86	00000 ADINA HUNTER
P	59110	296.00	03/06/18	86	00000 JEN ROBINSON
P	59111	353.20	03/06/18	86	00000 KRISTAL MICHAUD
P	59112	380.00	03/06/18	86	00982 ANDROSCOGGIN COUNTY
P	59113	46.03	03/06/18	86	02294 FIRST NATIONAL BANK OMAHA
P	59114	430.76	03/06/18	86	02294 FIRST NATIONAL BANK OMAHA
P	59115	200.00	03/06/18	86	01506 DAVID ENOS
P	59116	500.00	03/06/18	86	01881 ALEXANDER SIROIS
P	59117	512.16	03/06/18	86	02275 SUSAN HARTNETT
P	59118	59,900.00	03/07/18	86	00142 CHAPPELL TRACTOR SALES
P	59119	1,128.36	03/09/18	86	00119 AFLAC
P	59177	423.49	03/13/18	86	02294 FIRST NATIONAL BANK OMAHA
P	59178	8,893.94	03/13/18	86	01029 SECRETARY OF STATE
P	59179	163.00	03/13/18	86	00303 TREASURER, STATE OF MAINE
P	59180	4,956.82	03/13/18	86	02254 TREASURER, STATE OF MAINE
R	59181	882.00	03/14/18	86	00064 ALMIGHTY WASTE
R	59182	64.00	03/14/18	86	00982 ANDROSCOGGIN COUNTY
R	59183	49.33	03/14/18	86	00129 BAKER & TAYLOR BOOKS
R	59184	2,122.00	03/14/18	86	01955 BOB THE SCREENPRINTER
R	59185	1,091.45	03/14/18	86	00171 BOUND TREE MEDICAL, LLC
R	59186	116.00	03/14/18	86	00150 BUSINESS EQUIPMENT UNLIMITED
R	59187	2,841.93	03/14/18	86	01831 C. H. STEVENSON INC.
R	59188	44.07	03/14/18	86	00109 CARLITO RODRIGUEZ
R	59189	150.00	03/14/18	86	00042 CENTRAL MAINE FIRE ATTACK SCHOOL
R	59190	1,402.82	03/14/18	86	00222 CENTRAL MAINE POWER COMPANY
R	59191	299.64	03/14/18	86	00226 CENTRAL ME MEDICAL CENTER
R	59192	698.93	03/14/18	86	00364 CONSOLIDATED COMMUNICATIONS
R	59193	364.29	03/14/18	86	02026 DENNISON LUBRICANTS OF MAINE
R	59194	268.21	03/14/18	86	01854 DEPOT SQUARE HARDWARE
R	59195	153.50	03/14/18	86	00304 DIRIGO WIRELESS
R	59196	35.40	03/14/18	86	00962 EAST COAST SERVICE CENTER
R	59197	1,993.80	03/14/18	86	01565 EASTERN SALT COMPANY INC.
R	59198	627.60	03/14/18	86	02255 ECOMAINE
R	59199	659.27	03/14/18	86	01595 EWASTE RECYCLING SOLUTIONS
R	59200	145.16	03/14/18	86	02102 FASTENAL COMPANY
R	59201	225.00	03/14/18	86	00090 FLOWER POWER
R	59202	26,099.00	03/14/18	86	01901 FREEDOM FIRE PROTECTION, INC.
R	59203	22.50	03/14/18	86	01312 GALE/CENGAGE LEARNING
R	59204	115.00	03/14/18	86	00456 GROUP DYNAMICS INC.
R	59205	215.88	03/14/18	86	01858 HYDRAULIC HOSE & ASSEMBLIES
R	59206	115.00	03/14/18	86	01851 ION NETWORKING
R	59207	7,232.40	03/14/18	86	01541 IRVING ENERGY
R	59208	14.11	03/14/18	86	00214 LYNDIA M. CAREY
R	59209	211.60	03/14/18	86	00670 MAINE OXY-ACETYLENE SUPPLY CO.
R	59210	49.00	03/14/18	86	00038 MATHESON TRI-GAS, INC.

**A / P Check Register**  
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
R	59211	145.57	03/14/18	86	00703 MECHANIC FALLS AUTO SUPPLY, INC.
R	59212	1,522.35	03/14/18	86	00714 MECHANIC FALLS WATER DEPT.
R	59213	1,258.76	03/14/18	86	01282 MEDICAL REIMBURSEMENT SERVICES, INC
R	59214	83.92	03/14/18	86	01547 MICROMARKETING LLC
R	59215	2,126.26	03/14/18	86	00757 MID-MAINE WASTE ACTION CORP.
R	59216	176.49	03/14/18	86	00767 MORRISON & SYLVESTER
R	59217	6,125.00	03/14/18	86	00144 NADUEAU'S REFRIGERATION
R	59218	1,845.00	03/14/18	86	00148 NEW ENGLAND PLUMBING & HEATING
R	59219	152.96	03/14/18	86	00793 PATRICIA A. NASH
R	59220	1,000.00	03/14/18	86	00882 PATRICK SULLIVAN
R	59221	2,375.00	03/14/18	86	01428 RJD APPRAISAL
R	59222	35.35	03/14/18	86	01086 STRATHAM TIRE, INC.
R	59223	666.39	03/14/18	86	01097 SUN MEDIA GROUP
R	59224	278.00	03/14/18	86	02035 SWAN SCREEN PRINTING
R	59225	250.00	03/14/18	86	01141 TOWN HALL STREAMS
R	59226	82.88	03/14/18	86	02176 TRACTION
R	59227	70.00	03/14/18	86	02289 TREASURER, STATE OF MAINE
R	59228	229.69	03/14/18	86	01209 VERIZON WIRELESS
R	59229	1,301.83	03/14/18	86	01207 VER-TRAN, INC.
R	59230	847.60	03/14/18	86	02038 W. B. MASON CO. INC.
<b>Total</b>		<b>157,795.81</b>			

**Count**

Checks	68
Voids	0

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>00000 ADINA HUNTER</b>						
0507	59109	03	CHEER JUDGE	IPER 3/2/18		
CHEER JUDGE	E 500-01-6030				368.16	0.00
	REC PGMS / REC PROGRAMS - CHEER EXP					
Vendor Total-					368.16	
<b>00119 AFLAC</b>						
0507	59119	03	INSURANCE 2/28/18	629255		
AFLAC ACCIDENT	G 10-2681-00				663.63	0.00
	GENERAL FUND / AFLAC Accide					
AFLAC CANCER	G 10-2682-00				71.97	0.00
	GENERAL FUND / AFLAC Cancer					
AFLAC DENTAL	G 10-2683-00				25.62	0.00
	GENERAL FUND / AFLAC Dental					
AFLAC HOSPITAL	G 10-2684-00				340.26	0.00
	GENERAL FUND / AFLAC Hospit					
AFLAC STD	G 10-2685-00				26.88	0.00
	GENERAL FUND / AFLAC STD					
Vendor Total-					1,128.36	
<b>01881 ALEXANDER SIROIS</b>						
0507	59116	03	DJ CHEER COMP.	IPER 3/2/18		
DJ CHEER COMP.	E 500-01-6030				500.00	0.00
	REC PGMS / REC PROGRAMS - CHEER EXP					
Vendor Total-					500.00	
<b>00064 ALMIGHTY WASTE</b>						
0507	59181	03	PULL FEE 3/3/18	952909		
PULL FEE 3/3/18	E 130-02-5275				89.00	0.00
	PUB WORKS / SOLID WASTE - RECY & PULL					
Invoice Total-					89.00	
0507	59181	03	PULL FEE 3/5/18	10267010		
PULL FEE 3/5/18	E 130-02-5275				174.00	0.00
	PUB WORKS / SOLID WASTE - RECY & PULL					
Invoice Total-					174.00	
0507	59181	03	PULL FEE 3/5/18	953087		
PULL FEE 3/5/18	E 130-02-5275				89.00	0.00
	PUB WORKS / SOLID WASTE - RECY & PULL					
Invoice Total-					89.00	
0507	59181	03	PULL FEE 3/5/18	953048		
PULL FEE 3/5/18	E 130-02-5275				89.00	0.00
	PUB WORKS / SOLID WASTE - RECY & PULL					
Invoice Total-					89.00	
0507	59181	03	PULL FEE 1/17/18	948463		
PULL FEE 1/17/18	E 130-02-5275				89.00	0.00
	PUB WORKS / SOLID WASTE - RECY & PULL					
Invoice Total-					89.00	
0507	59181	03	PULL FEE 2/26/18	952326		
PULL FEE 2/26/18	E 130-02-5275				89.00	0.00
	PUB WORKS / SOLID WASTE - RECY & PULL					
Invoice Total-					89.00	
0507	59181	03	PULL FEE 2/26/18	952305		
PULL FEE 2/26/18	E 130-02-5275				89.00	0.00
	PUB WORKS / SOLID WASTE - RECY & PULL					
Invoice Total-					89.00	
0507	59181	03	PULL FEE 3/1/18	10266198		
PULL FEE 3/1/18	E 130-02-5275				174.00	0.00

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	
Description	Account	Proj	Amount	Encumbrance	
PUB WORKS / SOLID WASTE - RECY & PULL					
Invoice Total-			174.00		
Vendor Total-			882.00		
00982 ANDROSCOGGIN COUNTY					
0507	59112	03	LIEN DISCHARGES-19	IPER 3/1/18	
LIEN DISCHARGES-19	E 110-01-5320		380.00		0.00
ADMINISTRATI / ADMIN - REG OF DEEDS					
Invoice Total-			380.00		
0507	59182	03	TRANSFERS 2/28/18	34682	
TRANSFERS 2/28/18	E 110-01-5320		64.00		0.00
ADMINISTRATI / ADMIN - REG OF DEEDS					
Invoice Total-			64.00		
Vendor Total-			444.00		
00129 BAKER & TAYLOR BOOKS					
0507	59183	03	BOOKS 2/22/18	3022067319	
BOOKS 2/22/18	E 700-01-7105		29.97		0.00
RICKER LIBRA / RICKER LIBR. - BOOKS					
Invoice Total-			29.97		
0507	59183	03	BOOKS 2/20/18	3022061453	
BOOKS 2/20/18	E 700-01-7105		19.36		0.00
RICKER LIBRA / RICKER LIBR. - BOOKS					
Invoice Total-			19.36		
Vendor Total-			49.33		
01955 BOB THE SCREENPRINTER					
0507	59184	03	SHIRTS 2/23/18 ;	2579	
SHIRTS 2/23/18	E 500-01-6030		1,856.50		0.00
REC PGMS / REC PROGRAMS - CHEER EXP					
Invoice Total-			1,856.50		
0507	59184	03	SERVICE 2/27/18	2612	
SERVICE 2/27/18	E 500-01-6130		265.50		0.00
REC PGMS / REC PROGRAMS - SOCCER EXP					
Invoice Total-			265.50		
Vendor Total-			2,122.00		
00171 BOUND TREE MEDICAL, LLC					
0507	59185	03	SUPPLIES 3/5/18	99672491	
SUPPLIES 3/5/18	E 140-01-5140		303.96		0.00
PUB SAFETY / FIRE RESCUE - TRAINING					
Invoice Total-			303.96		
0507	59185	03	SUPPLIES 2/16/18	82780147	
SUPPLIES 2/16/18	E 140-01-5490		787.49		0.00
PUB SAFETY / FIRE RESCUE - MEDICAL SUP					
Invoice Total-			787.49		
Vendor Total-			1,091.45		
00150 BUSINESS EQUIPMENT UNLIMITED					
0507	59186	03	SERVICE 3/5/18	1268127	
SERVICE 3/5/18	E 110-05-5245		116.00		0.00
ADMINISTRATI / CONTRACTED - OFF EQP/FEES					
Vendor Total-			116.00		
01831 C. H. STEVENSON INC.					
0507	59187	03	COLD PATCH 2/28/18	62273	
COLD PATCH 2/28/18	E 130-01-6460		1,000.00		0.00
PUB WORKS / PUBLIC WORKS - SURF PAT SNO					



Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
COLD PATCH 2/28/18	E 130-01-5460				1,841.93	0.00
PUB WORKS / PUBLIC WORKS - SURF PATCH						
Vendor Total-					2,841.93	
00109 CARLITO RODRIGUEZ						
0507	59188	03	TRAVEL EXPENSE	2/28/18		
TRAVEL EXPENSE	E 110-01-5130				44.07	0.00
ADMINISTRATI / ADMIN - ALLOWANCE						
Vendor Total-					44.07	
00042 CENTRAL MAINE FIRE ATTACK SCHOOL						
0507	59189	03	TRAINING- DEMERS	4/21/18		
TRAINING- DEMERS	E 140-01-5140				150.00	0.00
PUB SAFETY / FIRE RESCUE - TRAINING						
Vendor Total-					150.00	
00222 CENTRAL MAINE POWER COMPANY						
0507	59190	03	BILL DATE	2/28/18		
STREET LIGHTS	E 140-05-5350				1,402.82	0.00
PUB SAFETY / STREET LIGHT - PROF SERVICE						
Vendor Total-					1,402.82	
00226 CENTRAL ME MEDICAL CENTER						
0507	59191	03	MEDICAL SUPPLIES 2/28/18	2608		
MEDICAL SUPPLIES 2/28/18	E 140-01-5490				299.64	0.00
PUB SAFETY / FIRE RESCUE - MEDICAL SUP						
Vendor Total-					299.64	
00142 CHAPPELL TRACTOR SALES						
0507	59118	03	2011 HYUNDAI ROBEX 110-7A	USED EXCAVATOR		
2011 HYUNDAI ROBEX 110-7A	E 213-03-5350				59,900.00	0.00
PUBLIC WORKS / PUBLIC WORKS - PROF SERVICE						
Vendor Total-					59,900.00	
00364 CONSOLIDATED COMMUNICATIONS						
0507	59192	03	SERVICE	3/10/18		
MUNIC BUILDINGS	E 110-01-5205				325.91	0.00
ADMINISTRATI / ADMIN - PHONE						
ASO	E 140-02-5205				34.99	0.00
PUB SAFETY / LAW ENFORCEM - PHONE						
PUBLIC WORKS	E 130-01-5205				33.06	0.00
PUB WORKS / PUBLIC WORKS - PHONE						
SOLID WASTE	E 130-02-5205				38.54	0.00
PUB WORKS / SOLID WASTE - PHONE						
DISPATCH	E 140-03-5350				108.84	0.00
PUB SAFETY / DISPATCHING - PROF SERVICE						
FIRE/RESCUE	E 140-01-5205				36.14	0.00
PUB SAFETY / FIRE RESCUE - PHONE						
FIRE/RESCUE	E 140-01-5205				84.23	0.00
PUB SAFETY / FIRE RESCUE - PHONE						
REC DEPT	E 500-01-5205				37.22	0.00
REC PGMS / REC PROGRAMS - PHONE						
Vendor Total-					698.93	
01506 DAVID ENOS						
0507	59115	03	CHEERING TRAINER	IPER 3/3/18		
CHEERING TRAINER	E 500-01-6030				200.00	0.00
REC PGMS / REC PROGRAMS - CHEER EXP						
Vendor Total-					200.00	
02026 DENNISON LUBRICANTS OF MAINE						
0507	59193	03	BULK OIL 3/7/18	1207760		

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
BULK OIL 3/7/18			E 130-01-6230		364.29	0.00
			PUB WORKS / PUBLIC WORKS - VEHICLES SNO			
			Vendor Total-		364.29	
<b>01854 DEPOT SQUARE HARDWARE</b>						
0507	59194	03	SUPPLIES 3/6/18	100194		
SUPPLIES 3/6/18			E 130-01-5210		13.48	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
			Invoice Total-		13.48	
0507	59194	03	SUPPLIES 3/7/18	38786		
SUPPLIES 3/7/18			E 130-01-5210		39.76	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
CREDIT			E 130-01-5210		-1.00	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
			Invoice Total-		38.76	
0507	59194	03	TARP 11/28/17	35683		
TARP 11/28/17			E 500-01-5310		199.99	0.00
			REC PGMS / REC PROGRAMS - OPERATING			
			Invoice Total-		199.99	
0507	59194	03	SUPPLIES 11/27/17	35664		
SUPPLIES 11/27/17			E 110-06-5420		15.98	0.00
			ADMINISTRATI / BLDGS & GRND - GRNDS SUPP			
			Invoice Total-		15.98	
			Vendor Total-		268.21	
<b>00304 DIRIGO WIRELESS</b>						
0507	59195	03	SERVICE 2/27/18	3959		
SERVICE 2/27/18			E 140-01-5410		153.50	0.00
			PUB SAFETY / FIRE RESCUE - EQUIP SUPP			
			Vendor Total-		153.50	
<b>00962 EAST COAST SERVICE CENTER</b>						
0507	59196	03	PARTS 3/6/18	6975		
PARTS 3/6/18			E 140-01-5230		35.40	0.00
			PUB SAFETY / FIRE RESCUE - VEHICLES			
			Vendor Total-		35.40	
<b>01565 EASTERN SALT COMPANY INC.</b>						
0507	59197	03	SALT 2/28/18	77389		
SALT 2/28/18			E 130-01-6465		1,993.80	0.00
			PUB WORKS / PUBLIC WORKS - SALT SNO&ICE			
			Vendor Total-		1,993.80	
<b>02255 ECOMAINE</b>						
0507	59198	03	SINGLE SORT	2/28/18		
SINGLE SORT			R 100-4340		627.60	0.00
			REV FUND 10 - SLD WST REVN			
			Vendor Total-		627.60	
<b>01595 EWASTE RECYCLING SOLUTIONS</b>						
0507	59199	03	FLOUR BULB 3/5/18	12333		
FLOUR BULB 3/5/18			E 130-02-5290		475.88	0.00
			PUB WORKS / SOLID WASTE - HHW DISP			
			Invoice Total-		475.88	
0507	59199	03	FLOUR BULB 3/5/18	12357		
FLOUR BULB 3/5/18			E 130-02-5290		183.39	0.00
			PUB WORKS / SOLID WASTE - HHW DISP			
			Invoice Total-		183.39	

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>Vendor Total-</b>					<b>659.27</b>	
<b>02102 FASTENAL COMPANY</b>						
0507	59200	03	PARTS 3/6/18	165272		
PARTS 3/6/18			E 130-01-5210		49.69	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
<b>Invoice Total-</b>					<b>49.69</b>	
0507	59200	03	PARTS 3/30/18	165154		
PARTS 3/30/18			E 130-01-5210		95.47	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
<b>Invoice Total-</b>					<b>95.47</b>	
<b>Vendor Total-</b>					<b>145.16</b>	
<b>02294 FIRST NATIONAL BANK OMAHA</b>						
0507	59113	03	F/R CHARGES	2/27/18		
TRAINING -IGA			E 140-01-5140		46.03	0.00
			PUB SAFETY / FIRE RESCUE - TRAINING			
<b>Invoice Total-</b>					<b>46.03</b>	
0507	59114	03	REC CHARGES	2/22/18		
KITCHEN CAB-TOWN OFF			E 211-01-5350		142.50	0.00
			MUNIC FACILI / MUNIC FACILI - PROF SERVICE			
BASKETBALL TROPHIES			E 500-01-6020		228.48	0.00
			REC PGMS / REC PROGRAMS - BASKBAL EXP			
CHEERING			E 500-01-6030		59.78	0.00
			REC PGMS / REC PROGRAMS - CHEER EXP			
<b>Invoice Total-</b>					<b>430.76</b>	
0507	59177	03	LIBRARY CHARGES	2/22/18		
TEEN PROG			E 700-01-7135		78.00	0.00
			RICKER LIBRA / RICKER LIBR. - TEEN PROGR			
ADULT PROG			E 700-01-7125		30.67	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
ADULT PROG			E 700-01-7125		19.87	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
OFF SUPPLY			E 700-01-5400		8.44	0.00
			RICKER LIBRA / RICKER LIBR. - OFFICE SUPP			
ADULT PROG			E 700-01-7125		9.71	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
TRAINING			E 700-01-5140		50.00	0.00
			RICKER LIBRA / RICKER LIBR. - TRAINING			
BOOKS			E 700-01-7105		15.52	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
NEWSPAPER			E 700-01-7110		70.11	0.00
			RICKER LIBRA / RICKER LIBR. - NEWSPAPERS			
BOOKS			E 700-01-7105		36.01	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
ADULT PROG			E 700-01-7125		35.59	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
BOOKS			E 700-01-7105		13.97	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
CHILDREN PROG			E 700-01-7130		55.60	0.00
			RICKER LIBRA / RICKER LIBR. - CHILD PROGR			
<b>Invoice Total-</b>					<b>423.49</b>	
<b>Vendor Total-</b>					<b>900.28</b>	
<b>00090 FLOWER POWER</b>						
0507	59201	03	PEST SERVICE 12/1/17	3332		
PEST SERVICE 12/1/17			E 140-01-5420		225.00	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
<b>Vendor Total-</b>					<b>225.00</b>	

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>01901 FREEDOM FIRE PROTECTION, INC.</b>						
0507	59202	03	LIBRARY SPRINKLER 2/22/18	8449		
LIBRARY SPRINKLER 2/22/18	E 211-01-5350				26,099.00	0.00
	MUNIC FACILI / MUNIC FACILI - PROF SERVICE					
	<b>Vendor Total-</b>				<b>26,099.00</b>	
<b>01312 GALE/CENGAGE LEARNING</b>						
0507	59203	03	BOOKS 2/23/18	63277895		
BOOKS 2/23/18	E 700-01-7105				22.50	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS					
	<b>Vendor Total-</b>				<b>22.50</b>	
<b>00456 GROUP DYNAMICS INC.</b>						
0507	59204	03	MARCH 2018	L1803-016000334		
MARCH 2018	E 150-04-5810				115.00	0.00
	FINAN SERVCS / EE BENEFITS - HEALTH INS					
	<b>Vendor Total-</b>				<b>115.00</b>	
<b>01858 HYDRAULIC HOSE &amp; ASSEMBLIES</b>						
0507	59205	03	PARTS 2/23/18	7468926		
PARTS 2/23/18	E 130-01-5460				215.88	0.00
	PUB WORKS / PUBLIC WORKS - SURF PATCH					
	<b>Vendor Total-</b>				<b>215.88</b>	
<b>01851 ION NETWORKING</b>						
0507	59206	03	SERVICE 3/2/18	10140		
SERVICE 3/2/18	E 110-05-5245				115.00	0.00
	ADMINISTRATI / CONTRACTED - OFF EQP/FEES					
	<b>Vendor Total-</b>				<b>115.00</b>	
<b>01541 IRVING ENERGY</b>						
0507	59207	03	FIRE RESC 2/26/18	538223		
FIRE RESC 2/26/18	E 140-01-5220				363.32	0.00
	PUB SAFETY / FIRE RESCUE - HEAT					
	<b>Invoice Total-</b>				<b>363.32</b>	
0507	59207	03	LIBRARY HEAT 3/5/18	234932		
LIBRARY HEAT 3/5/18	E 700-01-5220				300.31	0.00
	RICKER LIBRA / RICKER LIBR. - HEAT					
	<b>Invoice Total-</b>				<b>300.31</b>	
0507	59207	03	TOWN HALL HEAT 3/5/18	235584		
TOWN HALL HEAT 3/5/18	E 110-01-5220				347.62	0.00
	ADMINISTRATI / ADMIN - HEAT					
	<b>Invoice Total-</b>				<b>347.62</b>	
0507	59207	03	FIRE RESC HEAT 3/5/18	235486		
FIRE RESC HEAT 3/5/18	E 140-01-5220				343.83	0.00
	PUB SAFETY / FIRE RESCUE - HEAT					
	<b>Invoice Total-</b>				<b>343.83</b>	
0507	59207	03	PUB WORKS HEAT 3/5/18	236177		
PUB WORKS HEAT 3/5/18	E 130-01-5220				510.28	0.00
	PUB WORKS / PUBLIC WORKS - HEAT					
	<b>Invoice Total-</b>				<b>510.28</b>	
0507	59207	03	REC HEAT 3/5/18	235235		
REC HEAT 3/5/18	E 110-01-5220				213.80	0.00
	ADMINISTRATI / ADMIN - HEAT					
	<b>Invoice Total-</b>				<b>213.80</b>	
0507	59207	03	DIESEL 3/1/18	826858		
DIESEL 3/1/18	G 10-1800-01				2,942.64	0.00
	GENERAL FUND / DIESEL INVEN					

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account		Proj			
Invoice Total-					2,942.64	
0507	59207	03	UNLEADED 3/1/18	827817		
UNLEADED 3/1/18	G 10-1800-02				1,665.91	0.00
GENERAL FUND / UNLEADED INV						
Invoice Total-					1,665.91	
0507	59207	03	FIRE BARN HEAT 2/12/18	960857		
FIRE BARN HEAT 2/12/18	E 110-01-5220				544.69	0.00
ADMINISTRATI / ADMIN - HEAT						
Invoice Total-					544.69	
Vendor Total-					7,232.40	
00000 JEN ROBINSON						
0507	59110	03	CHEER JUDGE	IPER 3/2/18		
CHEER JUDGE	E 500-01-6030				296.00	0.00
REC PGMS / REC PROGRAMS - CHEER EXP						
Vendor Total-					296.00	
00000 KRISTAL MICHAUD						
0507	59111	03	CHEER JUDGE	IPER 3/2/18		
CHEER JUDGE	E 500-01-6030				353.20	0.00
REC PGMS / REC PROGRAMS - CHEER EXP						
Vendor Total-					353.20	
00214 LYNDA M. CAREY						
0507	59208	03	TRAVEL EXPENSE	3/4/18		
TRAVEL EXPENSE	E 110-01-5130				3.61	0.00
ADMINISTRATI / ADMIN - ALLOWANCE						
Invoice Total-					3.61	
0507	59208	03	TRAVEL EXPENSE	3/3/18		
TRAVEL EXPENSE	E 110-01-5130				10.50	0.00
ADMINISTRATI / ADMIN - ALLOWANCE						
Invoice Total-					10.50	
Vendor Total-					14.11	
00670 MAINE OXY-ACETYLENE SUPPLY CO.						
0507	59209	03	OXYGEN 2/28/18	70387147		
OXYGEN 2/28/18	E 140-01-5490				12.60	0.00
PUB SAFETY / FIRE RESCUE - MEDICAL SUP						
Invoice Total-					12.60	
0507	59209	03	OXYGEN 2/12/18	31634008		
OXYGEN 2/12/18	E 130-01-5210				199.00	0.00
PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS						
Invoice Total-					199.00	
Vendor Total-					211.60	
00038 MATHESON TRI-GAS, INC.						
0507	59210	03	GAS CYL 2/25/18	17115522		
GAS CYL 2/25/18	E 130-01-5210				49.00	0.00
PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS						
Vendor Total-					49.00	
00703 MECHANIC FALLS AUTO SUPPLY, INC.						
0507	59211	03	PARTS/SUPPLIES 2/28/18	634543		
PARTS/SUPPLIES 2/28/18	E 130-01-6230				11.97	0.00
PUB WORKS / PUBLIC WORKS - VEHICLES SNO						
Invoice Total-					11.97	
0507	59211	03	PARTS/SUPPLIES 3/6/18	634832		
PUB WORKS SUPPLIES	E 130-01-6230				96.28	0.00

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
PUB WORKS / PUBLIC WORKS - VEHICLES SNO						
Invoice Total-					96.28	
0507	59211	03	PARTS/SUPPLIES 2/28/18	634533		
PARTS/SUPPLIES 2/28/18	E 130-01-6230				37.32	0.00
PUB WORKS / PUBLIC WORKS - VEHICLES SNO						
Invoice Total-					37.32	
Vendor Total-					145.57	
00714 MECHANIC FALLS WATER DEPT.						
0507	59212	03	WATER	3/6/18		
WATER TOWN HALL	E 110-01-5225				15.04	0.00
ADMINISTRATI / ADMIN - WATER	E 110-01-5225				15.04	0.00
WATER TOWN OFFICE	ADMINISTRATI / ADMIN - WATER				103.68	0.00
SPRINKLER TOWN HALL	E 110-01-5225				38.69	0.00
ADMINISTRATI / ADMIN - WATER	E 140-01-5225				1,218.75	0.00
WATER FIRE STATION	PUB SAFETY / FIRE RESCUE - WATER				103.68	0.00
WATER FIRE HYDRANT	E 140-06-5350				27.47	0.00
SPRINKLER FIRE STATION	PUB SAFETY / FIREHYDRANTS - PROF SERVICE					
WATER PUB WORKS	E 140-01-5225					
PUB SAFETY / FIRE RESCUE - WATER	E 130-01-5225					
PUB WORKS / PUBLIC WORKS - WATER						
Vendor Total-					1,522.35	
01282 MEDICAL REIMBURSEMENT SERVICES, INC						
0507	59213	03	FEBRUARY BILLING	4548		
FEBRUARY BILLING	R 100-4150				1,258.76	0.00
REV FUND 10 - FEES AMBUL						
Vendor Total-					1,258.76	
01547 MICROMARKETING LLC						
0507	59214	03	BOOKS 2/22/18	708817		
BOOKS 2/22/18	E 700-01-7105				13.59	0.00
RICKER LIBRA / RICKER LIBR. - BOOKS						
Invoice Total-					13.59	
0507	59214	03	BOOKS 2/20/18	708235		
BOOKS 2/20/18	E 700-01-7105				55.93	0.00
RICKER LIBRA / RICKER LIBR. - BOOKS						
Invoice Total-					55.93	
0507	59214	03	BOOKS 2/20/18	708131		
BOOKS 2/20/18	E 700-01-7105				14.40	0.00
RICKER LIBRA / RICKER LIBR. - BOOKS						
Invoice Total-					14.40	
Vendor Total-					83.92	
00757 MID-MAINE WASTE ACTION CORP.						
0507	59215	03	TIP FEES 2/26/18	952326		
TIP FEES 2/26/18	E 130-02-5270				471.09	0.00
PUB WORKS / SOLID WASTE - MSW TIPPING						
Invoice Total-					471.09	
0507	59215	03	TIP FEES 2/26/18	952305		
TIP FEES 2/26/18	E 130-02-5270				444.03	0.00
PUB WORKS / SOLID WASTE - MSW TIPPING						
Invoice Total-					444.03	
0507	59215	03	TIP FEES 2/19/18	951588		
TIP FEES 2/19/18	E 130-02-5270				378.84	0.00

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		378.84	
0507	59215	03	TIP FEES 2/19/18	951559		
TIP FEES 2/19/18			E 130-02-5270		373.10	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		373.10	
0507	59215	03	TIP FEES 2/16/18	951441		
TIP FEES 2/16/18			E 130-02-5270		459.20	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		459.20	
			Vendor Total-		2,126.26	
00767 MORRISON & SYLVESTER						
0507	59216	03	PARTS 2/28/18	444118		
PARTS 2/28/18			E 130-01-6230		176.49	0.00
			PUB WORKS / PUBLIC WORKS - VEHICLES SNO			
			Vendor Total-		176.49	
00000 MTA CHEERING						
0507	59044	03	CHEER COMPETITION	IPER 2/28/18		
CHEER COMPETITION			E 500-01-6030		90.00	0.00
			REC PGMS / REC PROGRAMS - CHEER EXP			
			Vendor Total-		90.00	
00144 NADUEAU'S REFRIGERATION						
0507	59217	03	TOWN OFFICE AC SYSTEM	18-0271		
TOWN OFFICE AC SYSTEM			E 211-01-5350		6,125.00	0.00
			MUNIC FACILI / MUNIC FACILI - PROF SERVICE			
			Vendor Total-		6,125.00	
00148 NEW ENGLAND PLUMBING & HEATING						
0507	59218	03	T.H. WATER HEATER 3/5/18	1740		
T.H. WATER HEATER 3/5/18			E 211-01-5350		1,000.00	0.00
			MUNIC FACILI / MUNIC FACILI - PROF SERVICE			
			Invoice Total-		1,000.00	
0507	59218	03	PLUMBING KITCHEN 2/26/18	1737		
PLUMBING KITCHEN 2/26/18			E 211-01-5350		845.00	0.00
			MUNIC FACILI / MUNIC FACILI - PROF SERVICE			
			Invoice Total-		845.00	
			Vendor Total-		1,845.00	
00793 PATRICIA A. NASH						
0507	59219	03	REISSUE PAYROLL CH#51588	PER 3/12/18		
REISSUE PAYROLL CH#51588			E 120-03-5110		152.96	0.00
			COMM SERVCS / HEALTH OFFCR - OTHER WAGES			
			Vendor Total-		152.96	
00882 PATRICK SULLIVAN						
0507	59220	03	MATERIAL CAMP CONN 3/9/18	219		
MATERIAL CAMP CONN 3/9/18			E 120-11-5210		1,000.00	0.00
			COMM SERVCS / CAMPCONNOR - MAIN-REPAIRS			
			Vendor Total-		1,000.00	
01428 RJD APPRAISAL						
0507	59221	03	MARCH 2018 ASSESSING	3/1/18		
MARCH 2018 ASSESSING			E 110-05-5160		2,375.00	0.00
			ADMINISTRATI / CONTRACTED - ASSESS AGENT			
			Vendor Total-		2,375.00	
01029 SECRETARY OF STATE						

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0507	59046	03	REPORT FOR 2/22-2/28/18	IPER 2/28/18		
REPORT FOR 2/22-2/28/18	G 10-2300-03				10,166.95	0.00
GENERAL FUND / STATE MV						
Invoice Total-					10,166.95	
0507	59178	03	REPORT FOR 2/28-3/9/18	IPER 3/9/18		
REPORT FOR 2/28-3/9/18	G 10-2300-03				8,893.94	0.00
GENERAL FUND / STATE MV						
Invoice Total-					8,893.94	
Vendor Total-					19,060.89	
<b>01086 STRATHAM TIRE, INC.</b>						
0507	59222	03	SERVICE 2/2/18	6098787		
SERVICE 2/2/18	E 130-01-6230				10.00	0.00
PUB WORKS / PUBLIC WORKS - VEHICLES SNO						
Invoice Total-					10.00	
0507	59222	03	SUPPLIES 3/6/18	6099408		
SUPPLIES 3/6/18	E 130-01-6230				25.35	0.00
PUB WORKS / PUBLIC WORKS - VEHICLES SNO						
Invoice Total-					25.35	
Vendor Total-					35.35	
<b>01097 SUN MEDIA GROUP</b>						
0507	59223	03	ADS-ACT 117721	2/28/18		
ADS-ACT 117721	E 110-01-5335				666.39	0.00
ADMINISTRATI / ADMIN - ADVERTISING						
Vendor Total-					666.39	
<b>02275 SUSAN HARTNETT</b>						
0507	59117	03	JUDGE FEES/CHEER COMP.	IPER 3/2/18		
JUDGE FEES/CHEER COMP.	E 500-01-6030				512.16	0.00
REC PGMS / REC PROGRAMS - CHEER EXP						
Vendor Total-					512.16	
<b>02035 SWAN SCREEN PRINTING</b>						
0507	59224	03	POSTERS 2/23/18	3128		
POSTERS 2/23/18	E 130-01-6475				278.00	0.00
PUB WORKS / PUBLIC WORKS - SIGNS SNO&IC						
Vendor Total-					278.00	
<b>01141 TOWN HALL STREAMS</b>						
0507	59225	03	VIDEO STREAMING 3/1/18	8765		
VIDEO STREAMING 3/1/18	E 110-07-5350				250.00	0.00
ADMINISTRATI / CABLE TV - PROF SERVICE						
Vendor Total-					250.00	
<b>02176 TRACTION</b>						
0507	59226	03	PARTS 3/7/18	1101P100343		
PARTS 3/7/18	E 130-01-5210				82.88	0.00
PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS						
Vendor Total-					82.88	
<b>00303 TREASURER, STATE OF MAINE</b>						
0507	59179	03	REPORT FEBRUARY 2018	IPER 3/12/18		
REPORT FEBRUARY 2018	G 10-2300-05				163.00	0.00
GENERAL FUND / STATE DOG						
Vendor Total-					163.00	
<b>02254 TREASURER, STATE OF MAINE</b>						
0507	59180	03	REPORT FEBRUARY 2018	IPER 3/12/18		
REPORT FEBRUARY 2018	G 10-2300-02				4,956.82	0.00



Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
GENERAL FUND / STATE INL FI						
Vendor Total-					4,956.82	
02289 TREASURER, STATE OF MAINE						
0507	59227	03	ELEVATOR CERTIFICATE	IL 128		
ELEVATOR CERTIFICATE	E 110-06-5420				70.00	0.00
ADMINISTRATI / BLDGS & GRND - GRNDS SUPP						
Vendor Total-					70.00	
02287 TURNER ATHLETIC ASSOCIATION						
0507	59045	03	CHEERING COMPETITION	IPER 2/2/18		
CHEERING COMPETITION	E 500-01-6030				105.00	0.00
REC PGMS / REC PROGRAMS - CHEER EXP						
Vendor Total-					105.00	
01209 VERIZON WIRELESS						
0507	59228	03	SERVICE	9802081294		
SERVICE	E 140-01-5205				229.69	0.00
PUB SAFETY / FIRE RESCUE - PHONE						
Vendor Total-					229.69	
01207 VER-TRAN, INC.						
0507	59229	03	ANNUAL INSPECTION 3/2/18	5770		
ANNUAL INSPECTION 3/2/18	E 110-06-5420				460.00	0.00
ADMINISTRATI / BLDGS & GRND - GRNDS SUPP						
Invoice Total-					460.00	
0507	59229	03	SERVICE-LIBRARY 2/21/18	5745		
SERVICE-LIBRARY 2/21/18	E 700-01-5210				841.83	0.00
RICKER LIBRA / RICKER LIBR. - MAIN-REPAIRS						
Invoice Total-					841.83	
Vendor Total-					1,301.83	
02038 W. B. MASON CO. INC.						
0507	59230	03	SUPPLIES 2/23/18	52697504		
SUPPLIES 2/23/18	E 140-01-5420				173.76	0.00
PUB SAFETY / FIRE RESCUE - GRNDS SUPP						
Invoice Total-					173.76	
0507	59230	03	SUPPLIES 2/22/18	52651814		
SUPPLIES 2/22/18	E 110-01-5400				34.99	0.00
ADMINISTRATI / ADMIN - OFFICE SUPP						
Invoice Total-					34.99	
0507	59230	03	SUPPLIES 2/23/18	52710838		
SUPPLIES 2/23/18	E 110-01-5400				179.98	0.00
ADMINISTRATI / ADMIN - OFFICE SUPP						
Invoice Total-					179.98	
0507	59230	03	SUPPLIES 12/20/17	50792941		
SUPPLIES 12/20/17	E 110-01-5400				50.38	0.00
ADMINISTRATI / ADMIN - OFFICE SUPP						
Invoice Total-					50.38	
0507	59230	03	SUPPLIES 3/2/18	52937863		
OFFICE SUPPLIES	E 110-01-5400				266.97	0.00
ADMINISTRATI / ADMIN - OFFICE SUPP						
Invoice Total-					266.97	
0507	59230	03	SUPPLIES 3/5/18	52967454		
SUPPLIES 3/5/18	E 140-01-5420				141.52	0.00
PUB SAFETY / FIRE RESCUE - GRNDS SUPP						
Invoice Total-					141.52	
Vendor Total-					847.60	

Warrant 86

Jrnl	Check	Month	Invoice Description	Reference	
Description	Account		Proj	Amount	Encumbrance
			Prepaid Total-	88,913.87	
			Current Total-	68,881.94	
			EFT Total-	0.00	
			Warrant Total-	157,795.81	

BOARD OF SELECTPERSONS

Walter J. Gallagher

Stanley L. Tetenman

Mary Beth Taylor

Janice A. Kimball

James G. Walker, Jr.

Poland  
9:55 AM

**A / P Check Register**  
Bank: NORTHEAST-TIF

03/15/2018  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	5073	2,400.00	03/14/18	87	00036 CAI TECHNOLOGIES
R	5074	161.72	03/14/18	87	00962 EAST COAST SERVICE CENTER
R	5075	2,100.00	03/14/18	87	01920 VIRTUAL TOWN HALL HOLDINGS, LLC
<b>Total</b>		<b>4,661.72</b>			

<b>Count</b>	
Checks	3
Voids	0

Warrant 87

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
<b>00036 CAI TECHNOLOGIES</b>						
0528	5073	03	WEBGIS SUPPORT 1/5/18	5060		
WEBGIS SUPPORT 1/5/18			E 400-01-5650		2,400.00	0.00
			PSB TIF 1 / PSB TIF I - CEDC			
			<b>Vendor Total-</b>		<b>2,400.00</b>	
<b>00962 EAST COAST SERVICE CENTER</b>						
0528	5074	03	HEAVY RESC-PLUNGER 3/6/18	6975		
HEAVY RESC-PLUNGER 3/6/18			E 400-01-5410		161.72	0.00
			PSB TIF 1 / PSB TIF I - EQUIP SUPP			
			<b>Vendor Total-</b>		<b>161.72</b>	
<b>01920 VIRTUAL TOWN HALL HOLDINGS, LLC</b>						
0528	5075	03	WEBSITE HOSTING 10/31/17	7237		
WEBSITE HOSTING 10/31/17			E 400-01-5650		2,100.00	0.00
			PSB TIF 1 / PSB TIF I - CEDC			
			<b>Vendor Total-</b>		<b>2,100.00</b>	
			<b>Prepaid Total-</b>		<b>0.00</b>	
			<b>Current Total-</b>		<b>4,661.72</b>	
			<b>EFT Total-</b>		<b>0.00</b>	
			<b>Warrant Total-</b>		<b>4,661.72</b>	

BOARD OF SELECTPERSONS

Walter J. Gallagher \_\_\_\_\_

Stanley L. Tetenman \_\_\_\_\_

Mary Beth Taylor \_\_\_\_\_

Janice A. Kimball \_\_\_\_\_

James G. Walker, Jr. \_\_\_\_\_