

**Board of Selectpersons**  
**Tuesday, November 21, 2023**  
**7:00 PM – HYBRID IN PERSON AND ZOOM**

**CALL TO ORDER & PLEDGE**

**RECOGNITION OF VISITORS - ITEMS NOT ON THE AGENDA**

**REPORTS**

Manager Reports (p.2)  
Financial Reports (p.3)  
Department Reports (p.30)

**COMMUNICATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

Revaluation Contract (p.47)  
CPI-U for FY 25 (p.55)  
Library Design Discussion (p.56)  
Compactor Bid Results (p.57)  
Truck Chassis & Plowing/Sanding Equipment Bid Results (p.64)  
EMA Product (p.89)  
Mobile Vendor License Applications (p.138)

**PAYABLES** (p.145)

**ANY OTHER BUSINESS**

**CALENDAR**

**ADJOURNMENT**

**[SELECTPERSONS ACTIVE LIST](#)**

*[Solar Project – ReVision Energy](#)*

**[OPEN COMMITTEE/BOARD SEATS](#)**

*[Board of Appeals – 1 vacancy, 2 alternate vacancies](#)*  
*[Planning Board – 2 alternate vacancies](#)*  
*[CEDC – 2 alternate vacancies](#)*  
*[Library Trustees – 1 vacancy](#)*

*\*Remember if you have not yet been sworn in and taken your oath you cannot be part of the voting body.*

## Town Manager Report 21 November

- At the 7 November Select Board meeting I was asked if our EMA team used First Net or a similar communications tool. We do not use that product. First Net and similar products rely on one service provider.
- Attended AVCOG General Assembly meeting. Discussed Community Resilience Partnership and LD 2003.
- Attended A/L Airport Board of Directors meeting. Approved minimum airport standards and several real estate actions.
- Met with local Town Mangers. Discussed workforce retention and internal promotions.
- Library foyer. Painting complete. Lights, mirrors, soap and towel dispensers will be complete soon.
- LWCF Grant. Completed required documentation for award of the grant and gain access to funds. Next step is to complete the site plan and present it to the Planning Board. The site plan will include the potential Library expansion.
- EPA Grant. Completed registration as required by the notice of award. Submitted first request for payment – survey. Next steps include selecting a winner for the compactor bid, and later, selecting a winner for the shelter and concrete laydown engineering bid.

**TOWN OF POLAND,  
MAINE**

# Memo

**To:** Matt Garside, Town Manager  
**From:** Derek D. Theborge, Finance Director  
**Date:** November 17, 2023  
**Re:** **Financial Statements for FY 2024**

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With 20 weeks behind us the close of fiscal year 2024, revenues and expenditures should be **38.46%** collected or spent, respectively.

**Selected Financial Data:**

Fire Rescue Total Wages – Percent Expended – **39.41%**

<b>FY 2024 Taxes</b>	<b>Commitment, Plus Supplemental Bills</b>	<b>Collected YTD</b>	<b>% Collected YTD</b>
Real Estate	\$11,129,906.89	\$5,721,365.25	51.41%
Personal Property	\$819,152.98	\$426,203.05	52.03%
Stabilized Taxes	\$155,204.59	\$0.00	0%
<b>Total</b>	<b>\$12,104,264.46</b>	<b>\$6,147,568.30</b>	<b>50.79%</b>

### BI-WEEKLY REVENUE REPORT

Fund: 10  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>100 - GENERAL GOVERNMENT</b>	<b>16,616,405.53</b>	<b>70,089.61</b>	<b>13,607,896.66</b>	<b>3,008,508.87</b>	<b>81.89</b>
4020 - CASH REPORTING SHORT-OVER	0.00	-0.73	97.76	-97.76	----
4060 - CABLE TV FRANCHISE DISTRI	65,000.00	0.00	99.66	64,900.34	0.15
4070 - URBAN RURAL INITIATIVE (LRAP)	77,920.00	0.00	0.00	77,920.00	0.00
4090 - MISC STATE DISTRIBUTIONS	0.00	0.00	10.00	-10.00	----
4100 - STATE PARK DISTRIBUTIONS	14,000.00	0.00	0.00	14,000.00	0.00
4110 - STATE REVENUE DISTRIBUTIO	609,644.00	0.00	240,630.98	369,013.02	39.47
4120 - STATE TREE GROWTH FEE DIS	21,323.00	0.00	20,030.20	1,292.80	93.94
4130 - BOAT EXCISE	14,500.00	0.00	2,254.40	12,245.60	15.55
4140 - MOTOR VEHICLE EXCISE	1,475,000.00	62,093.24	549,490.83	925,509.17	37.25
4150 - AMBULANCE SERVICE FEES	250,000.00	0.00	100,447.08	149,552.92	40.18
4151 - AMBULANCE MECHANIC FALLS	88,000.00	0.00	38,205.60	49,794.40	43.42
4155 - FIRE COPY REVENUE	50.00	0.00	5.00	45.00	10.00
4160 - ANIMAL LICENSE FEES & FIN	1,675.00	43.00	111.00	1,564.00	6.63
4175 - FEES CLERK	600.00	15.00	395.00	205.00	65.83
4180 - CODE ENFORCEMENT FEES	55,000.00	3,326.40	23,373.49	31,626.51	42.50
4183 - MARIJUANA LICENSING FEES	6,000.00	0.00	0.00	6,000.00	0.00
4190 - CUSTOMER SERVICE FEES	800.00	29.26	540.89	259.11	67.61
4200 - ELECTRICAL PERMIT FEES	5,000.00	124.72	2,100.62	2,899.38	42.01
4210 - INLAND FISHERIES AGENT FE	1,750.00	103.00	450.50	1,299.50	25.74
4220 - LIEN FEES	8,500.00	127.71	6,577.48	1,922.52	77.38
4230 - MOTOR VEHICLE FEES	28,000.00	1,099.00	11,145.00	16,855.00	39.80
4240 - PLUMBING PERMIT FEES	10,500.00	805.00	5,875.00	4,625.00	55.95
4260 - SNOWMOBILE REGISTRATION F	2,400.00	0.00	0.00	2,400.00	0.00
4270 - SOLID WASTE SERVICE FEES	19,000.00	1,149.00	12,789.00	6,211.00	67.31
4280 - TOWN BUILDINGS RENTAL FEES	1,300.00	0.00	810.00	490.00	62.31
4290 - VITAL STATISTICS	5,500.00	271.80	2,724.40	2,775.60	49.53
4295 - NON RESIDENT BEACH PERMITS	350.00	0.00	415.00	-65.00	118.57
4300 - RSU16 Garage Bay Maintenance	5,493.00	0.00	2,774.60	2,718.40	50.51
4310 - GENERAL ASSIST REIMBURSEM	2,500.00	0.00	0.00	2,500.00	0.00
4320 - HOMESTEAD REIMBURSEMENT	342,745.84	0.00	398,482.00	-55,736.16	116.26
4330 - VETERANS EXEMPT REIMBURSE	3,750.00	0.00	3,165.00	585.00	84.40
4340 - SOLID WASTE REVENUES	7,000.00	731.40	6,265.82	734.18	89.51
4370 - TAX COMMITMENT REVENUE	12,104,264.22	0.00	12,104,264.46	-0.24	100.00
4390 - TAX PENALTY INTEREST	27,500.00	171.81	9,104.68	18,395.32	33.11
4460 - USE OF UNDESIGNATED FB	550,000.00	0.00	0.00	550,000.00	0.00
4500 - MISCELLANEOUS REVENUES	0.00	0.00	57.94	-57.94	----
4510 - INVESTMENT INTEREST	210,000.00	0.00	51,203.27	158,796.73	24.38
4540 - BETE REIMBURSEMENT	587,340.47	0.00	0.00	587,340.47	0.00
5001 - CAMP CONNOR PAYBACK FROM REC	14,000.00	0.00	14,000.00	0.00	100.00
<b>Final Totals</b>	<b>16,616,405.53</b>	<b>70,089.61</b>	<b>13,607,896.66</b>	<b>3,008,508.87</b>	<b>81.89</b>

### BI-WEEKLY EXPENSE REPORT

Fund: 10  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>100 - GENERAL</b>	<b>2,865,338.53</b>	<b>90,982.10</b>	<b>2,078,301.55</b>	<b>787,036.98</b>	<b>72.53</b>
<b>10 - GENERAL</b>	<b>2,777,946.53</b>	<b>85,548.51</b>	<b>2,054,037.45</b>	<b>723,909.08</b>	<b>73.94</b>
1000 - GENERAL	1,616,967.53	7,537.36	1,647,579.06	-30,611.53	101.89
1500 - UTILITIES	79,419.00	5,917.80	27,668.16	51,750.84	34.84
2000 - FIN SERVICES	1,015,910.00	63,159.11	355,412.21	660,497.79	34.98
3000 - PRO SERVICES	65,650.00	8,143.53	22,587.31	43,062.69	34.41
3500 - MAINT & REP	0.00	790.71	790.71	-790.71	----
<b>20 - BLD &amp; GROUND</b>	<b>72,739.00</b>	<b>4,933.59</b>	<b>20,661.82</b>	<b>52,077.18</b>	<b>28.41</b>
1000 - GENERAL	10,000.00	1,833.39	3,443.28	6,556.72	34.43
1500 - UTILITIES	780.00	0.00	0.00	780.00	0.00
2000 - FIN SERVICES	46,759.00	2,533.20	16,019.54	30,739.46	34.26
3000 - PRO SERVICES	3,200.00	567.00	767.00	2,433.00	23.97
3500 - MAINT & REP	12,000.00	0.00	432.00	11,568.00	3.60
<b>30 - CABLE TV</b>	<b>14,653.00</b>	<b>500.00</b>	<b>3,602.28</b>	<b>11,050.72</b>	<b>24.58</b>
1000 - GENERAL	1,185.00	0.00	0.00	1,185.00	0.00
2000 - FIN SERVICES	10,168.00	0.00	2,352.28	7,815.72	23.13
3000 - PRO SERVICES	3,300.00	500.00	1,250.00	2,050.00	37.88
<b>120 - COMM SERVCS</b>	<b>620,308.00</b>	<b>35,385.81</b>	<b>272,959.16</b>	<b>347,348.84</b>	<b>44.00</b>
<b>01 - PLANNING&amp;DEV</b>	<b>209,183.00</b>	<b>14,599.55</b>	<b>79,532.03</b>	<b>129,650.97</b>	<b>38.02</b>
1000 - GENERAL	12,255.00	174.41	7,577.60	4,677.40	61.83
1500 - UTILITIES	210.00	10.24	104.64	105.36	49.83
2000 - FIN SERVICES	187,718.00	14,139.14	70,884.83	116,833.17	37.76
3000 - PRO SERVICES	6,500.00	275.76	964.96	5,535.04	14.85
3500 - MAINT & REP	2,500.00	0.00	0.00	2,500.00	0.00
<b>02 - RECREATION</b>	<b>192,132.00</b>	<b>14,906.21</b>	<b>73,699.22</b>	<b>118,432.78</b>	<b>38.36</b>
2000 - FIN SERVICES	192,132.00	14,906.21	73,699.22	118,432.78	38.36
<b>03 - HEALTH OFFCR</b>	<b>1,752.00</b>	<b>0.00</b>	<b>331.26</b>	<b>1,420.74</b>	<b>18.91</b>
2000 - FIN SERVICES	1,752.00	0.00	331.26	1,420.74	18.91
<b>04 - BEACH MAINT</b>	<b>6,655.00</b>	<b>0.00</b>	<b>2,975.50</b>	<b>3,679.50</b>	<b>44.71</b>
2000 - FIN SERVICES	5,355.00	0.00	2,250.00	3,105.00	42.02
3500 - MAINT & REP	1,300.00	0.00	725.50	574.50	55.81
<b>05 - CONSERVATION</b>	<b>10,000.00</b>	<b>5,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100.00</b>
1400 - MISC EXPENSE	10,000.00	5,000.00	10,000.00	0.00	100.00
<b>06 - GENL ASSIST</b>	<b>11,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>5,000.00</b>	<b>54.55</b>
1000 - GENERAL	5,000.00	0.00	0.00	5,000.00	0.00
3000 - PRO SERVICES	6,000.00	0.00	6,000.00	0.00	100.00
<b>08 - SOC SERVC AG</b>	<b>9,777.00</b>	<b>0.00</b>	<b>9,777.00</b>	<b>0.00</b>	<b>100.00</b>
3000 - PRO SERVICES	9,777.00	0.00	9,777.00	0.00	100.00
<b>09 - TOWN LIBRARY</b>	<b>170,809.00</b>	<b>0.00</b>	<b>85,404.50</b>	<b>85,404.50</b>	<b>50.00</b>
1300 - LIBRARY	170,809.00	0.00	85,404.50	85,404.50	50.00
<b>10 - BALL FIELD M</b>	<b>9,000.00</b>	<b>880.05</b>	<b>5,239.65</b>	<b>3,760.35</b>	<b>58.22</b>
3500 - MAINT & REP	9,000.00	880.05	5,239.65	3,760.35	58.22
<b>130 - PUB WORKS</b>	<b>1,311,750.00</b>	<b>108,564.05</b>	<b>484,735.37</b>	<b>827,014.63</b>	<b>36.95</b>
<b>01 - PUBLIC WORKS</b>	<b>914,636.00</b>	<b>72,167.06</b>	<b>332,475.86</b>	<b>582,160.14</b>	<b>36.35</b>
1000 - GENERAL	4,500.00	168.02	2,714.99	1,785.01	60.33
1400 - MISC EXPENSE	194,675.00	38,284.86	68,884.77	125,790.23	35.38
1500 - UTILITIES	115,040.00	1,201.61	9,526.22	105,513.78	8.28
2000 - FIN SERVICES	523,871.00	26,485.71	189,761.52	334,109.48	36.22
3000 - PRO SERVICES	3,050.00	0.00	0.00	3,050.00	0.00
3500 - MAINT & REP	73,500.00	6,026.86	61,588.36	11,911.64	83.79
<b>02 - SOLID WASTE</b>	<b>397,114.00</b>	<b>36,396.99</b>	<b>152,259.51</b>	<b>244,854.49</b>	<b>38.34</b>
1000 - GENERAL	2,813.00	0.00	7,790.48	-4,977.48	276.95
1500 - UTILITIES	184,555.00	22,249.48	68,905.16	115,649.84	37.34
2000 - FIN SERVICES	203,246.00	14,147.51	73,832.70	129,413.30	36.33

**BI-WEEKLY EXPENSE REPORT**

Fund: 10  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>130 - PUB WORKS CONT'D</b>					
3500 - MAINT & REP	6,500.00	0.00	1,731.17	4,768.83	26.63
<b>140 - PUB SAFETY</b>	<b>2,028,593.00</b>	<b>106,485.78</b>	<b>794,345.34</b>	<b>1,234,247.66</b>	<b>39.16</b>
<b>01 - FIRE RESCUE</b>	<b>1,379,219.00</b>	<b>104,358.11</b>	<b>502,417.18</b>	<b>876,801.82</b>	<b>36.43</b>
1000 - GENERAL	73,328.00	9,751.79	29,795.66	43,532.34	40.63
1400 - MISC EXPENSE	24,500.00	3,317.72	9,426.86	15,073.14	38.48
1500 - UTILITIES	93,346.00	1,965.17	13,661.61	79,684.39	14.64
2000 - FIN SERVICES	1,125,930.00	74,142.38	425,509.90	700,420.10	37.79
3000 - PRO SERVICES	49,115.00	2,199.11	9,143.38	39,971.62	18.62
3500 - MAINT & REP	13,000.00	12,981.94	14,879.77	-1,879.77	114.46
<b>02 - LAW ENFORCEM</b>	<b>548,575.00</b>	<b>46.52</b>	<b>264,187.26</b>	<b>284,387.74</b>	<b>48.16</b>
1500 - UTILITIES	24,375.00	46.52	2,282.48	22,092.52	9.36
3000 - PRO SERVICES	523,810.00	0.00	261,904.78	261,905.22	50.00
3500 - MAINT & REP	390.00	0.00	0.00	390.00	0.00
<b>03 - DISPATCHING</b>	<b>60,605.00</b>	<b>131.28</b>	<b>17,799.34</b>	<b>42,805.66</b>	<b>29.37</b>
1500 - UTILITIES	1,500.00	131.28	632.23	867.77	42.15
3000 - PRO SERVICES	59,105.00	0.00	17,167.11	41,937.89	29.05
<b>04 - ANIMAL CTRL</b>	<b>14,500.00</b>	<b>729.00</b>	<b>2,004.00</b>	<b>12,496.00</b>	<b>13.82</b>
2000 - FIN SERVICES	3,900.00	225.00	1,500.00	2,400.00	38.46
3000 - PRO SERVICES	10,600.00	504.00	504.00	10,096.00	4.75
<b>05 - ST LIGHT</b>	<b>19,694.00</b>	<b>1,220.87</b>	<b>6,270.88</b>	<b>13,423.12</b>	<b>31.84</b>
1500 - UTILITIES	19,694.00	1,220.87	6,270.88	13,423.12	31.84
<b>07 - EMER MANGMT</b>	<b>6,000.00</b>	<b>0.00</b>	<b>1,666.68</b>	<b>4,333.32</b>	<b>27.78</b>
2000 - FIN SERVICES	6,000.00	0.00	1,666.68	4,333.32	27.78
<b>150 - FINAN SERVCS</b>	<b>9,790,416.00</b>	<b>655,610.83</b>	<b>4,335,767.19</b>	<b>5,454,648.81</b>	<b>44.29</b>
<b>01 - XFER TIF 1</b>	<b>363,223.00</b>	<b>0.00</b>	<b>0.00</b>	<b>363,223.00</b>	<b>0.00</b>
1000 - GENERAL	363,223.00	0.00	0.00	363,223.00	0.00
<b>02 - XFER TIF 2</b>	<b>363,713.00</b>	<b>0.00</b>	<b>0.00</b>	<b>363,713.00</b>	<b>0.00</b>
1000 - GENERAL	363,713.00	0.00	0.00	363,713.00	0.00
<b>05 - XFER DTV</b>	<b>138,437.00</b>	<b>0.00</b>	<b>0.00</b>	<b>138,437.00</b>	<b>0.00</b>
1000 - GENERAL	138,437.00	0.00	0.00	138,437.00	0.00
<b>07 - RSU 16</b>	<b>7,867,330.00</b>	<b>655,610.83</b>	<b>3,278,054.19</b>	<b>4,589,275.81</b>	<b>41.67</b>
5000 - SCHOOL	7,867,330.00	655,610.83	3,278,054.19	4,589,275.81	41.67
<b>08 - XFER CIP</b>	<b>1,057,713.00</b>	<b>0.00</b>	<b>1,057,713.00</b>	<b>0.00</b>	<b>100.00</b>
9100 - MUNI CIP	5,000.00	0.00	5,000.00	0.00	100.00
9110 - TECH CIP	16,000.00	0.00	16,000.00	0.00	100.00
9120 - ROAD CIP	610,713.00	0.00	610,713.00	0.00	100.00
9130 - PW CIP	150,000.00	0.00	150,000.00	0.00	100.00
9140 - FR CIP	240,000.00	0.00	240,000.00	0.00	100.00
9160 - CONTINGENCY	20,000.00	0.00	20,000.00	0.00	100.00
9170 - REVAL CIP	15,000.00	0.00	15,000.00	0.00	100.00
9200 - CONSERV CIP	1,000.00	0.00	1,000.00	0.00	100.00
<b>Final Totals</b>	<b>16,616,405.53</b>	<b>997,028.57</b>	<b>7,966,108.61</b>	<b>8,650,296.92</b>	<b>47.94</b>

**BI-WEEKLY EXPENSE REPORT**

Fund: 10  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>100 - GENERAL</b>	<b>2,865,338.53</b>	<b>90,982.10</b>	<b>2,078,301.55</b>	<b>787,036.98</b>	<b>72.53</b>
<b>10 - GENERAL</b>	<b>2,777,946.53</b>	<b>84,757.80</b>	<b>2,053,246.74</b>	<b>724,699.79</b>	<b>73.91</b>
1000 - GENERAL	1,616,967.53	7,537.36	1,647,579.06	-30,611.53	101.89
02 - DEBT SERVICE	234,216.00	0.00	185,284.36	48,931.64	79.11
03 - OFFICE SUPPL	58,951.00	2,085.33	12,940.26	46,010.74	21.95
07 - DUES/SUBS	20,428.00	0.00	375.30	20,052.70	1.84
08 - BANK FEES	250.00	0.00	-145.41	395.41	-58.16
10 - ELECTION SUP	7,000.00	1,500.00	1,500.00	5,500.00	21.43
11 - POSTAGE	11,004.00	1,461.03	6,644.63	4,359.37	60.38
14 - REGISTRY	7,500.00	2,491.00	3,056.00	4,444.00	40.75
15 - PRINTING	8,530.00	0.00	0.00	8,530.00	0.00
16 - ADVERTISE	500.00	0.00	99.66	400.34	19.93
17 - SPECIAL EVEN	3,775.00	0.00	0.00	3,775.00	0.00
20 - ABATEMENTS	20,840.53	0.00	222,358.26	-201,517.73	999.99
25 - COUNTY TAX	1,186,227.00	0.00	1,186,227.00	0.00	100.00
60 - MUNIC INS	57,746.00	0.00	29,239.00	28,507.00	50.63
1500 - UTILITIES	79,419.00	5,917.80	27,668.16	51,750.84	34.84
10 - ELECTRICITY	17,960.00	2,216.36	6,559.53	11,400.47	36.52
15 - PHONE	5,375.00	411.43	1,968.70	3,406.30	36.63
30 - HEAT	34,423.00	1,600.02	1,695.44	32,727.56	4.93
60 - INTERNET	1,885.00	149.98	599.92	1,285.08	31.83
65 - WATER	811.00	30.08	150.40	660.60	18.55
66 - SPRINKLERS	1,245.00	103.68	518.40	726.60	41.64
75 - HYDRANTS	17,720.00	1,406.25	16,175.77	1,544.23	91.29
2000 - FIN SERVICES	1,015,910.00	63,159.11	355,412.21	660,497.79	34.98
10 - FT WAGES	448,054.00	29,666.43	195,486.12	252,567.88	43.63
20 - OT WAGES	1,069.00	0.00	0.00	1,069.00	0.00
30 - PT & OTH WAG	13,440.00	1,044.83	1,619.83	11,820.17	12.05
40 - ALLOWANCES	5,245.00	225.58	1,434.38	3,810.62	27.35
41 - CELL PHONE	1,080.00	0.00	360.00	720.00	33.33
42 - CELL 65	480.00	0.00	160.00	320.00	33.33
50 - TRAINING	1,625.00	70.00	70.00	1,555.00	4.31
65 - EDUC INCENT	300.00	0.00	0.00	300.00	0.00
68 - HRA	36,000.00	1,478.10	11,374.36	24,625.64	31.60
69 - HEALTH PAYOUT	4,800.00	138.45	1,523.00	3,277.00	31.73
70 - HEALTH INS	157,302.00	17,620.84	52,862.54	104,439.46	33.61
72 - LIFE NO MED	497.00	88.80	263.40	233.60	53.00
75 - ICMA/MPRS	55,855.00	4,131.28	18,852.50	37,002.50	33.75
76 - SS FICA	169,231.00	8,694.80	54,949.47	114,281.53	32.47
80 - WORKERS COMP	112,987.00	0.00	15,300.61	97,686.39	13.54
85 - SICK PAYOUT	6,445.00	0.00	0.00	6,445.00	0.00
95 - VOLUNT INS	1,500.00	0.00	1,156.00	344.00	77.07
3000 - PRO SERVICES	65,650.00	8,143.53	22,587.31	43,062.69	34.41
10 - AUDIT	16,250.00	0.00	9,200.00	7,050.00	56.62
20 - LEGAL	12,000.00	643.53	-4,696.01	16,696.01	-39.13
50 - PROFESSIONAL	1,400.00	0.00	0.00	1,400.00	0.00
70 - ASSESS AGENT	36,000.00	7,500.00	18,083.32	17,916.68	50.23
<b>20 - BLD &amp; GROUND</b>	<b>72,739.00</b>	<b>5,724.30</b>	<b>21,452.53</b>	<b>51,286.47</b>	<b>29.49</b>
1000 - GENERAL	10,000.00	1,833.39	3,443.28	6,556.72	34.43
04 - GROUND SUPP	8,000.00	1,833.39	3,443.28	4,556.72	43.04
05 - EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
1500 - UTILITIES	780.00	0.00	0.00	780.00	0.00
10 - ELECTRICITY	780.00	0.00	0.00	780.00	0.00
2000 - FIN SERVICES	46,759.00	2,533.20	16,019.54	30,739.46	34.26

### BI-WEEKLY EXPENSE REPORT

Fund: 10  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>100 - GENERAL CONT'D</b>					
10 - FT WAGES	43,909.00	2,533.20	16,019.54	27,889.46	36.48
20 - OT WAGES	1,500.00	0.00	0.00	1,500.00	0.00
40 - ALLOWANCES	1,350.00	0.00	0.00	1,350.00	0.00
3000 - PRO SERVICES	3,200.00	567.00	767.00	2,433.00	23.97
50 - PROFESSIONAL	3,200.00	567.00	767.00	2,433.00	23.97
3500 - MAINT & REP	12,000.00	790.71	1,222.71	10,777.29	10.19
15 - MAIN/REPAIR	12,000.00	790.71	1,222.71	10,777.29	10.19
<b>30 - CABLE TV</b>	<b>14,653.00</b>	<b>500.00</b>	<b>3,602.28</b>	<b>11,050.72</b>	<b>24.58</b>
1000 - GENERAL	1,185.00	0.00	0.00	1,185.00	0.00
03 - OFFICE SUPPL	1,185.00	0.00	0.00	1,185.00	0.00
2000 - FIN SERVICES	10,168.00	0.00	2,352.28	7,815.72	23.13
37 - STIPEND	10,168.00	0.00	2,352.28	7,815.72	23.13
3000 - PRO SERVICES	3,300.00	500.00	1,250.00	2,050.00	37.88
50 - PROFESSIONAL	3,300.00	500.00	1,250.00	2,050.00	37.88
<b>120 - COMM SERVCS</b>	<b>620,308.00</b>	<b>35,385.81</b>	<b>272,959.16</b>	<b>347,348.84</b>	<b>44.00</b>
<b>01 - PLANNING&amp;DEV</b>	<b>209,183.00</b>	<b>14,599.55</b>	<b>79,532.03</b>	<b>129,650.97</b>	<b>38.02</b>
1000 - GENERAL	12,255.00	174.41	7,577.60	4,677.40	61.83
03 - OFFICE SUPPL	8,645.00	174.41	7,302.72	1,342.28	84.47
07 - DUES/SUBS	1,300.00	0.00	274.88	1,025.12	21.14
11 - POSTAGE	2,310.00	0.00	0.00	2,310.00	0.00
1500 - UTILITIES	210.00	10.24	104.64	105.36	49.83
15 - PHONE	210.00	10.24	40.90	169.10	19.48
50 - FUEL	0.00	0.00	63.74	-63.74	----
2000 - FIN SERVICES	187,718.00	14,139.14	70,884.83	116,833.17	37.76
10 - FT WAGES	128,399.00	7,407.60	49,068.82	79,330.18	38.22
20 - OT WAGES	0.00	0.00	117.66	-117.66	----
30 - PT & OTH WAG	3,000.00	0.00	0.00	3,000.00	0.00
40 - ALLOWANCES	500.00	0.00	391.73	108.27	78.35
50 - TRAINING	1,000.00	95.00	157.87	842.13	15.79
70 - HEALTH INS	41,722.00	5,629.10	16,887.30	24,834.70	40.48
75 - ICMA/MPRS	13,097.00	1,007.44	4,261.45	8,835.55	32.54
3000 - PRO SERVICES	6,500.00	275.76	964.96	5,535.04	14.85
75 - PLANN CONSUL	6,500.00	275.76	964.96	5,535.04	14.85
3500 - MAINT & REP	2,500.00	0.00	0.00	2,500.00	0.00
10 - VEHICLE MAIN	2,500.00	0.00	0.00	2,500.00	0.00
<b>02 - RECREATION</b>	<b>192,132.00</b>	<b>14,906.21</b>	<b>73,699.22</b>	<b>118,432.78</b>	<b>38.36</b>
2000 - FIN SERVICES	192,132.00	14,906.21	73,699.22	118,432.78	38.36
10 - FT WAGES	132,497.00	7,644.00	50,645.23	81,851.77	38.22
70 - HEALTH INS	46,120.00	6,222.62	18,667.86	27,452.14	40.48
75 - ICMA/MPRS	13,515.00	1,039.59	4,386.13	9,128.87	32.45
<b>03 - HEALTH OFFCR</b>	<b>1,752.00</b>	<b>0.00</b>	<b>331.26</b>	<b>1,420.74</b>	<b>18.91</b>
2000 - FIN SERVICES	1,752.00	0.00	331.26	1,420.74	18.91
37 - STIPEND	1,452.00	0.00	331.26	1,120.74	22.81
40 - ALLOWANCES	300.00	0.00	0.00	300.00	0.00
<b>04 - BEACH MAINT</b>	<b>6,655.00</b>	<b>0.00</b>	<b>2,975.50</b>	<b>3,679.50</b>	<b>44.71</b>
2000 - FIN SERVICES	5,355.00	0.00	2,250.00	3,105.00	42.02
30 - PT & OTH WAG	5,355.00	0.00	2,250.00	3,105.00	42.02
3500 - MAINT & REP	1,300.00	0.00	725.50	574.50	55.81
11 - BEACH MAINT	1,300.00	0.00	725.50	574.50	55.81
<b>05 - CONSERVATION</b>	<b>10,000.00</b>	<b>5,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100.00</b>
1400 - MISC EXPENSE	10,000.00	5,000.00	10,000.00	0.00	100.00



### BI-WEEKLY EXPENSE REPORT

Fund: 10  
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Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>120 - COMM SERVCS CONT'D</b>					
15 - PCC	5,000.00	5,000.00	10,000.00	-5,000.00	200.00
16 - DAM REPAIR	5,000.00	0.00	0.00	5,000.00	0.00
<b>06 - GENL ASSIST</b>	<b>11,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>5,000.00</b>	<b>54.55</b>
1000 - GENERAL	5,000.00	0.00	0.00	5,000.00	0.00
40 - GEN ASSIST	5,000.00	0.00	0.00	5,000.00	0.00
3000 - PRO SERVICES	6,000.00	0.00	6,000.00	0.00	100.00
50 - PROFESSIONAL	6,000.00	0.00	6,000.00	0.00	100.00
<b>08 - SOC SERVC AG</b>	<b>9,777.00</b>	<b>0.00</b>	<b>9,777.00</b>	<b>0.00</b>	<b>100.00</b>
3000 - PRO SERVICES	9,777.00	0.00	9,777.00	0.00	100.00
50 - PROFESSIONAL	9,777.00	0.00	9,777.00	0.00	100.00
<b>09 - TOWN LIBRARY</b>	<b>170,809.00</b>	<b>0.00</b>	<b>85,404.50</b>	<b>85,404.50</b>	<b>50.00</b>
1300 - LIBRARY	170,809.00	0.00	85,404.50	85,404.50	50.00
45 - TOWN PORTION	170,809.00	0.00	85,404.50	85,404.50	50.00
<b>10 - BALL FIELD M</b>	<b>9,000.00</b>	<b>880.05</b>	<b>5,239.65</b>	<b>3,760.35</b>	<b>58.22</b>
3500 - MAINT & REP	9,000.00	880.05	5,239.65	3,760.35	58.22
15 - MAIN/REPAIR	9,000.00	880.05	5,239.65	3,760.35	58.22
<b>130 - PUB WORKS</b>	<b>1,311,750.00</b>	<b>108,564.05</b>	<b>484,735.37</b>	<b>827,014.63</b>	<b>36.95</b>
<b>01 - PUBLIC WORKS</b>	<b>914,636.00</b>	<b>72,167.06</b>	<b>332,475.86</b>	<b>582,160.14</b>	<b>36.35</b>
1000 - GENERAL	4,500.00	168.02	2,714.99	1,785.01	60.33
05 - EQUIPMENT	4,500.00	168.02	2,714.99	1,785.01	60.33
1400 - MISC EXPENSE	194,675.00	38,284.86	68,884.77	125,790.23	35.38
01 - CATCHBASIN	4,950.00	0.00	0.00	4,950.00	0.00
02 - TREE CUTTING	2,500.00	0.00	240.04	2,259.96	9.60
03 - CULVERTS	11,000.00	0.00	16,760.20	-5,760.20	152.37
04 - EROSION MAT	8,000.00	0.00	2,530.00	5,470.00	31.63
05 - ROAD STRIPIN	11,950.00	0.00	0.00	11,950.00	0.00
06 - GRAVEL	19,500.00	22,606.29	26,436.78	-6,936.78	135.57
07 - SURFACE PATC	10,000.00	3,379.95	8,786.25	1,213.75	87.86
08 - SALT	108,025.00	12,298.62	12,298.62	95,726.38	11.38
10 - SIGNS	5,750.00	0.00	1,602.42	4,147.58	27.87
11 - CUTTING EDGE	13,000.00	0.00	230.46	12,769.54	1.77
1500 - UTILITIES	115,040.00	1,201.61	9,526.22	105,513.78	8.28
10 - ELECTRICITY	9,300.00	335.37	1,316.49	7,983.51	14.16
15 - PHONE	630.00	115.26	552.65	77.35	87.72
30 - HEAT	6,000.00	611.23	611.23	5,388.77	10.19
50 - FUEL	97,325.00	0.00	6,448.16	90,876.84	6.63
60 - INTERNET	1,200.00	101.06	404.24	795.76	33.69
65 - WATER	585.00	38.69	193.45	391.55	33.07
2000 - FIN SERVICES	523,871.00	26,485.71	189,761.52	334,109.48	36.22
10 - FT WAGES	336,752.00	19,629.03	132,873.38	203,878.62	39.46
20 - OT WAGES	1,827.00	24.24	574.67	1,252.33	31.45
30 - PT & OTH WAG	19,335.00	0.00	8,460.00	10,875.00	43.75
32 - SNOW OT	27,137.00	0.00	0.00	27,137.00	0.00
40 - ALLOWANCES	499.00	0.00	0.00	499.00	0.00
41 - CELL PHONE	480.00	0.00	160.00	320.00	33.33
50 - TRAINING	500.00	0.00	0.00	500.00	0.00
67 - PROT CLOTHIN	2,500.00	237.50	2,194.38	305.62	87.78
69 - HEALTH PAYOU	4,800.00	415.35	2,538.25	2,261.75	52.88
70 - HEALTH INS	92,000.00	3,407.02	28,232.38	63,767.62	30.69
71 - PYSICAL/DRUG	565.00	0.00	238.00	327.00	42.12
72 - LIFE NO MED	173.00	85.80	226.50	-53.50	130.92

### BI-WEEKLY EXPENSE REPORT

Fund: 10  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>130 - PUB WORKS CONT'D</b>					
75 - ICMA/MPRS	37,303.00	2,686.77	11,234.51	26,068.49	30.12
84 - VAC PAYOUT	0.00	0.00	1,855.89	-1,855.89	----
85 - SICK PAYOUT	0.00	0.00	1,173.56	-1,173.56	----
3000 - PRO SERVICES	3,050.00	0.00	0.00	3,050.00	0.00
50 - PROFESSIONAL	3,050.00	0.00	0.00	3,050.00	0.00
3500 - MAINT & REP	73,500.00	6,026.86	61,588.36	11,911.64	83.79
10 - VEHICLE MAIN	50,000.00	4,118.07	51,799.57	-1,799.57	103.60
15 - MAIN/REPAIR	10,000.00	81.29	250.29	9,749.71	2.50
16 - RENTAL EQUIP	13,500.00	1,827.50	9,538.50	3,961.50	70.66
<b>02 - SOLID WASTE</b>	<b>397,114.00</b>	<b>36,396.99</b>	<b>152,259.51</b>	<b>244,854.49</b>	<b>38.34</b>
1000 - GENERAL	2,813.00	0.00	7,790.48	-4,977.48	276.95
04 - GROUND SUPP	1,365.00	0.00	0.00	1,365.00	0.00
05 - EQUIPMENT	905.00	0.00	7,790.48	-6,885.48	860.83
07 - DUES/SUBS	543.00	0.00	0.00	543.00	0.00
1500 - UTILITIES	184,555.00	22,249.48	68,905.16	115,649.84	37.34
10 - ELECTRICITY	8,750.00	586.19	1,418.80	7,331.20	16.21
15 - PHONE	635.00	50.11	238.24	396.76	37.52
30 - HEAT	1,243.00	0.00	0.00	1,243.00	0.00
50 - FUEL	7,572.00	0.00	70.70	7,501.30	0.93
60 - INTERNET	0.00	263.98	263.98	-263.98	----
80 - MSW DISPOSAL	115,473.00	14,137.53	45,636.23	69,836.77	39.52
81 - SW DISPOSAL	19,801.00	0.00	0.00	19,801.00	0.00
82 - HHW DISPOSAL	3,906.00	613.80	2,994.43	911.57	76.66
85 - RECY & PULLS	27,175.00	6,597.87	18,282.78	8,892.22	67.28
2000 - FIN SERVICES	203,246.00	14,147.51	73,832.70	129,413.30	36.33
10 - FT WAGES	125,549.00	7,204.80	47,864.80	77,684.20	38.12
20 - OT WAGES	255.00	0.00	0.00	255.00	0.00
30 - PT & OTH WAG	26,523.00	1,145.20	7,007.60	19,515.40	26.42
40 - ALLOWANCES	1,140.00	0.00	200.00	940.00	17.54
41 - CELL PHONE	480.00	0.00	160.00	320.00	33.33
50 - TRAINING	150.00	0.00	0.00	150.00	0.00
70 - HEALTH INS	35,708.00	4,817.66	14,452.98	21,255.02	40.48
71 - PYSICAL/DRUG	609.00	0.00	0.00	609.00	0.00
75 - ICMA/MPRS	12,832.00	979.85	4,147.32	8,684.68	32.32
3500 - MAINT & REP	6,500.00	0.00	1,731.17	4,768.83	26.63
10 - VEHICLE MAIN	4,000.00	0.00	0.00	4,000.00	0.00
15 - MAIN/REPAIR	2,500.00	0.00	1,731.17	768.83	69.25
<b>140 - PUB SAFETY</b>					
	2,028,593.00	106,485.78	794,345.34	1,234,247.66	39.16
<b>01 - FIRE RESCUE</b>	<b>1,379,219.00</b>	<b>104,358.11</b>	<b>502,417.18</b>	<b>876,801.82</b>	<b>36.43</b>
1000 - GENERAL	73,328.00	9,751.79	29,795.66	43,532.34	40.63
03 - OFFICE SUPPL	21,006.00	2,904.54	8,667.99	12,338.01	41.26
04 - GROUND SUPP	21,330.00	4,588.50	12,662.74	8,667.26	59.37
05 - EQUIPMENT	24,242.00	1,598.75	7,579.93	16,662.07	31.27
07 - DUES/SUBS	6,750.00	660.00	885.00	5,865.00	13.11
1400 - MISC EXPENSE	24,500.00	3,317.72	9,426.86	15,073.14	38.48
12 - OSHA REQUIRE	2,000.00	0.00	0.00	2,000.00	0.00
13 - MEDICAL SUPP	22,500.00	3,317.72	9,426.86	13,073.14	41.90
1500 - UTILITIES	93,346.00	1,965.17	13,661.61	79,684.39	14.64
10 - ELECTRICITY	37,499.00	1,264.83	6,297.32	31,201.68	16.79
15 - PHONE	5,817.00	430.51	1,879.79	3,937.21	32.32
30 - HEAT	23,100.00	0.00	2,890.06	20,209.94	12.51
50 - FUEL	22,738.00	0.00	1,365.27	21,372.73	6.00

### BI-WEEKLY EXPENSE REPORT

Fund: 10  
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Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>140 - PUB SAFETY CONT'D</b>					
60 - INTERNET	1,320.00	119.98	479.92	840.08	36.36
65 - WATER	552.00	46.17	230.85	321.15	41.82
66 - SPRINKLERS	1,320.00	103.68	518.40	801.60	39.27
82 - HHW DISPOSAL	1,000.00	0.00	0.00	1,000.00	0.00
2000 - FIN SERVICES	1,125,930.00	74,142.38	425,509.90	700,420.10	37.79
10 - FT WAGES	558,989.00	30,753.15	178,412.34	380,576.66	31.92
20 - OT WAGES	123,568.00	10,037.40	69,704.24	53,863.76	56.41
30 - PT & OTH WAG	197,965.00	12,585.14	98,911.19	99,053.81	49.96
40 - ALLOWANCES	9,540.00	778.70	2,954.39	6,585.61	30.97
41 - CELL PHONE	480.00	0.00	160.00	320.00	33.33
50 - TRAINING	20,000.00	1,643.42	5,357.32	14,642.68	26.79
67 - PROT CLOTHIN	9,000.00	342.60	420.68	8,579.32	4.67
69 - HEALTH PAYOUT	9,600.00	415.35	3,569.00	6,031.00	37.18
70 - HEALTH INS	89,107.00	11,040.30	31,303.48	57,803.52	35.13
71 - PYSICAL/DRUG	2,500.00	0.00	241.00	2,259.00	9.64
72 - LIFE NO MED	724.00	143.40	418.82	305.18	57.85
73 - WELLNESS	8,000.00	0.00	4,833.34	3,166.66	60.42
75 - ICMA/MPRS	96,457.00	6,402.92	29,224.10	67,232.90	30.30
3000 - PRO SERVICES	49,115.00	2,199.11	9,143.38	39,971.62	18.62
50 - PROFESSIONAL	49,115.00	2,199.11	9,143.38	39,971.62	18.62
3500 - MAINT & REP	13,000.00	12,981.94	14,879.77	-1,879.77	114.46
10 - VEHICLE MAIN	13,000.00	12,981.94	14,879.77	-1,879.77	114.46
<b>02 - LAW ENFORCEM</b>	<b>548,575.00</b>	<b>46.52</b>	<b>264,187.26</b>	<b>284,387.74</b>	<b>48.16</b>
1500 - UTILITIES	24,375.00	46.52	2,282.48	22,092.52	9.36
15 - PHONE	600.00	46.52	220.30	379.70	36.72
50 - FUEL	23,775.00	0.00	2,062.18	21,712.82	8.67
3000 - PRO SERVICES	523,810.00	0.00	261,904.78	261,905.22	50.00
50 - PROFESSIONAL	523,810.00	0.00	261,904.78	261,905.22	50.00
3500 - MAINT & REP	390.00	0.00	0.00	390.00	0.00
15 - MAIN/REPAIR	390.00	0.00	0.00	390.00	0.00
<b>03 - DISPATCHING</b>	<b>60,605.00</b>	<b>131.28</b>	<b>17,799.34</b>	<b>42,805.66</b>	<b>29.37</b>
1500 - UTILITIES	1,500.00	131.28	632.23	867.77	42.15
15 - PHONE	1,500.00	131.28	632.23	867.77	42.15
3000 - PRO SERVICES	59,105.00	0.00	17,167.11	41,937.89	29.05
50 - PROFESSIONAL	59,105.00	0.00	17,167.11	41,937.89	29.05
<b>04 - ANIMAL CTRL</b>	<b>14,500.00</b>	<b>729.00</b>	<b>2,004.00</b>	<b>12,496.00</b>	<b>13.82</b>
2000 - FIN SERVICES	3,900.00	225.00	1,500.00	2,400.00	38.46
37 - STIPEND	3,900.00	225.00	1,500.00	2,400.00	38.46
3000 - PRO SERVICES	10,600.00	504.00	504.00	10,096.00	4.75
50 - PROFESSIONAL	10,600.00	504.00	504.00	10,096.00	4.75
<b>05 - ST LIGHT</b>	<b>19,694.00</b>	<b>1,220.87</b>	<b>6,270.88</b>	<b>13,423.12</b>	<b>31.84</b>
1500 - UTILITIES	19,694.00	1,220.87	6,270.88	13,423.12	31.84
10 - ELECTRICITY	19,694.00	1,220.87	6,270.88	13,423.12	31.84
<b>07 - EMER MANGMT</b>	<b>6,000.00</b>	<b>0.00</b>	<b>1,666.68</b>	<b>4,333.32</b>	<b>27.78</b>
2000 - FIN SERVICES	6,000.00	0.00	1,666.68	4,333.32	27.78
37 - STIPEND	6,000.00	0.00	1,666.68	4,333.32	27.78
<b>150 - FINAN SERVCS</b>	<b>9,790,416.00</b>	<b>655,610.83</b>	<b>4,335,767.19</b>	<b>5,454,648.81</b>	<b>44.29</b>
<b>01 - XFER TIF 1</b>	<b>363,223.00</b>	<b>0.00</b>	<b>0.00</b>	<b>363,223.00</b>	<b>0.00</b>
1000 - GENERAL	363,223.00	0.00	0.00	363,223.00	0.00
95 - XFER FROM GF	363,223.00	0.00	0.00	363,223.00	0.00
<b>02 - XFER TIF 2</b>	<b>363,713.00</b>	<b>0.00</b>	<b>0.00</b>	<b>363,713.00</b>	<b>0.00</b>

**BI-WEEKLY EXPENSE REPORT**

Fund: 10  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>150 - FINAN SERVCS CONT'D</b>					
1000 - GENERAL	363,713.00	0.00	0.00	363,713.00	0.00
95 - XFER FROM GF	363,713.00	0.00	0.00	363,713.00	0.00
<b>05 - XFER DTV</b>	<b>138,437.00</b>	<b>0.00</b>	<b>0.00</b>	<b>138,437.00</b>	<b>0.00</b>
1000 - GENERAL	138,437.00	0.00	0.00	138,437.00	0.00
95 - XFER FROM GF	138,437.00	0.00	0.00	138,437.00	0.00
<b>07 - RSU 16</b>	<b>7,867,330.00</b>	<b>655,610.83</b>	<b>3,278,054.19</b>	<b>4,589,275.81</b>	<b>41.67</b>
5000 - SCHOOL	7,867,330.00	655,610.83	3,278,054.19	4,589,275.81	41.67
20 - RSU 16	7,867,330.00	655,610.83	3,278,054.19	4,589,275.81	41.67
<b>08 - XFER CIP</b>	<b>1,057,713.00</b>	<b>0.00</b>	<b>1,057,713.00</b>	<b>0.00</b>	<b>100.00</b>
9100 - MUNI CIP	5,000.00	0.00	5,000.00	0.00	100.00
01 - FACILITIES	5,000.00	0.00	5,000.00	0.00	100.00
9110 - TECH CIP	16,000.00	0.00	16,000.00	0.00	100.00
01 - TECHNOLOGY	15,000.00	0.00	15,000.00	0.00	100.00
02 - CATV EQUIP	1,000.00	0.00	1,000.00	0.00	100.00
9120 - ROAD CIP	610,713.00	0.00	610,713.00	0.00	100.00
01 - CRACK SEAL	7,825.00	0.00	7,825.00	0.00	100.00
02 - TRAFFIC LTS	2,000.00	0.00	2,000.00	0.00	100.00
03 - INFRASTR	600,888.00	0.00	600,888.00	0.00	100.00
9130 - PW CIP	150,000.00	0.00	150,000.00	0.00	100.00
01 - 2014 P/U	2,100.00	0.00	2,100.00	0.00	100.00
02 - 2020 DUMP TR	10,290.00	0.00	10,290.00	0.00	100.00
03 - 2005 DUMP TR	12,585.00	0.00	12,585.00	0.00	100.00
04 - 2018 DUMP TR	11,130.00	0.00	11,130.00	0.00	100.00
05 - 2007 BACKHOE	12,375.00	0.00	12,375.00	0.00	100.00
06 - 2008 LOADER	27,345.00	0.00	27,345.00	0.00	100.00
07 - 2008 DUMP TR	37,980.00	0.00	37,980.00	0.00	100.00
08 - 2010 DUMP TR	21,045.00	0.00	21,045.00	0.00	100.00
09 - 2007 1T TR	8,910.00	0.00	8,910.00	0.00	100.00
10 - 2009 1T TR	3,960.00	0.00	3,960.00	0.00	100.00
12 - MINI TRACTOR	2,280.00	0.00	2,280.00	0.00	100.00
9140 - FR CIP	240,000.00	0.00	240,000.00	0.00	100.00
01 - ENGINE #2	42,432.00	0.00	42,432.00	0.00	100.00
02 - ENGINE #3	49,368.00	0.00	49,368.00	0.00	100.00
03 - TANK 6	45,807.00	0.00	45,807.00	0.00	100.00
04 - UTILITY #1	675.00	0.00	675.00	0.00	100.00
05 - SQUAD #1	43,037.00	0.00	43,037.00	0.00	100.00
06 - SQUAD #2	31,003.00	0.00	31,003.00	0.00	100.00
07 - CHIEFS VEH	3,817.00	0.00	3,817.00	0.00	100.00
08 - AIR BOTTLES	9,822.00	0.00	9,822.00	0.00	100.00
09 - LIFE PK MON.	6,331.00	0.00	6,331.00	0.00	100.00
10 - RADIOS & ETC	233.00	0.00	233.00	0.00	100.00
11 - TURN OUT	7,242.00	0.00	7,242.00	0.00	100.00
12 - DRY HYDRANTS	233.00	0.00	233.00	0.00	100.00
9160 - CONTINGENCY	20,000.00	0.00	20,000.00	0.00	100.00
01 - UNFORESEEN	20,000.00	0.00	20,000.00	0.00	100.00
9170 - REVAL CIP	15,000.00	0.00	15,000.00	0.00	100.00
01 - REVALUATION	15,000.00	0.00	15,000.00	0.00	100.00
9200 - CONSERV CIP	1,000.00	0.00	1,000.00	0.00	100.00
02 - DAM	1,000.00	0.00	1,000.00	0.00	100.00
<b>Final Totals</b>	<b>16,616,405.53</b>	<b>997,028.57</b>	<b>7,966,108.61</b>	<b>8,650,296.92</b>	<b>47.94</b>

### BI-WEEKLY EXPENSE REPORT

Fund: 40  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
400 - TIFS	1,144,171.00	11,575.53	922,080.90	222,090.10	80.59
<b>01 - TIF I</b>	<b>428,292.00</b>	<b>9,144.52</b>	<b>315,316.83</b>	<b>112,975.17</b>	<b>73.62</b>
1000 - GENERAL	339,369.00	0.00	306,172.31	33,196.69	90.22
02 - DEBT SERVICE	313,969.00	0.00	303,780.97	10,188.03	96.76
05 - EQUIPMENT	25,400.00	0.00	2,391.34	23,008.66	9.41
1500 - UTILITIES	39,397.00	9,144.52	9,144.52	30,252.48	23.21
75 - HYDRANTS	39,397.00	9,144.52	9,144.52	30,252.48	23.21
2000 - FIN SERVICES	29,939.00	0.00	0.00	29,939.00	0.00
10 - FT WAGES	29,939.00	0.00	0.00	29,939.00	0.00
3000 - PRO SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
50 - PROFESSIONAL	2,500.00	0.00	0.00	2,500.00	0.00
6000 - TIFS	17,087.00	0.00	0.00	17,087.00	0.00
20 - BLEEDERS	17,087.00	0.00	0.00	17,087.00	0.00
<b>03 - DTV TIF</b>	<b>105,652.00</b>	<b>0.00</b>	<b>108,525.32</b>	<b>-2,873.32</b>	<b>102.72</b>
1000 - GENERAL	96,056.00	0.00	92,615.80	3,440.20	96.42
02 - DEBT SERVICE	96,056.00	0.00	92,615.80	3,440.20	96.42
2000 - FIN SERVICES	5,096.00	0.00	0.00	5,096.00	0.00
10 - FT WAGES	5,096.00	0.00	0.00	5,096.00	0.00
3000 - PRO SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
50 - PROFESSIONAL	2,000.00	0.00	0.00	2,000.00	0.00
3500 - MAINT & REP	2,500.00	0.00	688.52	1,811.48	27.54
10 - VEHICLE MAIN	2,500.00	0.00	688.52	1,811.48	27.54
6000 - TIFS	0.00	0.00	15,221.00	-15,221.00	----
55 - CEA	0.00	0.00	15,221.00	-15,221.00	----
<b>07 - TIF 2</b>	<b>610,227.00</b>	<b>2,431.01</b>	<b>498,238.75</b>	<b>111,988.25</b>	<b>81.65</b>
1000 - GENERAL	522,562.00	0.00	493,742.03	28,819.97	94.48
02 - DEBT SERVICE	522,562.00	0.00	493,742.03	28,819.97	94.48
2000 - FIN SERVICES	28,665.00	0.00	0.00	28,665.00	0.00
10 - FT WAGES	28,665.00	0.00	0.00	28,665.00	0.00
3000 - PRO SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
50 - PROFESSIONAL	2,500.00	0.00	0.00	2,500.00	0.00
6000 - TIFS	56,500.00	2,431.01	4,496.72	52,003.28	7.96
60 - CEDC	56,500.00	2,431.01	4,496.72	52,003.28	7.96
<b>Final Totals</b>	<b>1,144,171.00</b>	<b>11,575.53</b>	<b>922,080.90</b>	<b>222,090.10</b>	<b>80.59</b>

# RECREATION PROGRAM BALANCES

ALL  
Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>OPERATING</b>					
E 500-02-1200-02	-5,198.28	7,937.49	-6,675.62	1,261.87	-3,936.41
R 500-4505	0.00	0.00	-10,982.25	-10,982.25	-10,982.25
<b>OPERATING TOTAL</b>	<b>-5,198.28</b>	<b>7,937.49</b>	<b>-17,657.87</b>	<b>-9,720.38</b>	<b>-14,918.66</b>
<b>ART CLASS</b>					
E 500-19-1200-19	0.00	3,619.00	0.00	3,619.00	3,619.00
R 500-6000	0.00	0.00	-3,619.00	-3,619.00	-3,619.00
<b>ART CLASS TOTAL</b>	<b>0.00</b>	<b>3,619.00</b>	<b>-3,619.00</b>	<b>0.00</b>	<b>0.00</b>
<b>BASEBALL</b>					
E 500-04-1200-04	1,217.84	194.30	-1,038.73	-844.43	373.41
R 500-6010	0.00	0.00	-1,244.28	-1,244.28	-1,244.28
<b>BASEBALL TOTAL</b>	<b>1,217.84</b>	<b>194.30</b>	<b>-2,283.01</b>	<b>-2,088.71</b>	<b>-870.87</b>
<b>BASKETBALL</b>					
E 500-05-1200-05	-4,924.73	2,104.50	0.00	2,104.50	-2,820.23
R 500-6020	0.00	0.00	-4,868.00	-4,868.00	-4,868.00
<b>BASKETBALL TOTAL</b>	<b>-4,924.73</b>	<b>2,104.50</b>	<b>-4,868.00</b>	<b>-2,763.50</b>	<b>-7,688.23</b>
<b>BEFORE/AFTER CARE</b>					
E 500-03-1200-03	-32,275.11	26,091.96	0.00	26,091.96	-6,183.15
R 500-6022	0.00	0.00	-29,514.00	-29,514.00	-29,514.00
<b>BEFORE/AFTER CARE TOTAL</b>	<b>-32,275.11</b>	<b>26,091.96</b>	<b>-29,514.00</b>	<b>-3,422.04</b>	<b>-35,697.15</b>
<b>FOOTBALL</b>					
E 500-06-1200-06	-4,810.67	15,496.91	0.00	15,496.91	10,686.24
R 500-6080	0.00	0.00	-11,948.00	-11,948.00	-11,948.00
<b>FOOTBALL TOTAL</b>	<b>-4,810.67</b>	<b>15,496.91</b>	<b>-11,948.00</b>	<b>3,548.91</b>	<b>-1,261.76</b>
<b>CAMPERSHIP</b>					
E 500-21-1200-21	-6,480.00	6,480.00	0.00	6,480.00	0.00
R 500-4531	0.00	0.00	0.00	0.00	0.00
<b>CAMPERSHIP TOTAL</b>	<b>-6,480.00</b>	<b>6,480.00</b>	<b>0.00</b>	<b>6,480.00</b>	<b>0.00</b>
<b>CHEERING</b>					
E 500-13-1200-13	-8,983.53	5,796.73	0.00	5,796.73	-3,186.80
R 500-6030	0.00	0.00	-6,705.00	-6,705.00	-6,705.00
<b>CHEERING TOTAL</b>	<b>-8,983.53</b>	<b>5,796.73</b>	<b>-6,705.00</b>	<b>-908.27</b>	<b>-9,891.80</b>

+ = Debit      - = Credit

# RECREATION PROGRAM BALANCES

ALL  
Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>SCHOLARSHIP</b>					
E 500-22-1200-22	-941.46	946.95	0.00	946.95	5.49
R 500-6119	0.00	0.00	-1,409.40	-1,409.40	-1,409.40
<b>SCHOLARSHIP TOTAL</b>	<b>-941.46</b>	<b>946.95</b>	<b>-1,409.40</b>	<b>-462.45</b>	<b>-1,403.91</b>
<b>CROSS COUNTRY</b>					
E 500-11-1200-11	-750.96	1,176.64	0.00	1,176.64	425.68
R 500-6048	0.00	0.00	-1,024.00	-1,024.00	-1,024.00
<b>CROSS COUNTRY TOTAL</b>	<b>-750.96</b>	<b>1,176.64</b>	<b>-1,024.00</b>	<b>152.64</b>	<b>-598.32</b>
<b>DISCOUNT TICKETS</b>					
E 500-24-1200-24	-939.00	14,746.00	0.00	14,746.00	13,807.00
R 500-6060	0.00	0.00	-13,807.00	-13,807.00	-13,807.00
<b>DISCOUNT TICKETS TOTAL</b>	<b>-939.00</b>	<b>14,746.00</b>	<b>-13,807.00</b>	<b>939.00</b>	<b>0.00</b>
<b>FIELD HOCKEY</b>					
E 500-10-1200-10	-2,638.45	2,146.21	0.00	2,146.21	-492.24
R 500-6075	0.00	0.00	-1,565.00	-1,565.00	-1,565.00
<b>FIELD HOCKEY TOTAL</b>	<b>-2,638.45</b>	<b>2,146.21</b>	<b>-1,565.00</b>	<b>581.21</b>	<b>-2,057.24</b>
<b>PICKLEBALL</b>					
E 500-08-1200-08	-1,283.48	0.00	0.00	0.00	-1,283.48
R 500-6115	0.00	0.00	-523.00	-523.00	-523.00
<b>PICKLEBALL TOTAL</b>	<b>-1,283.48</b>	<b>0.00</b>	<b>-523.00</b>	<b>-523.00</b>	<b>-1,806.48</b>
<b>SENIOR CLUB</b>					
E 500-33-1200-33	-1,943.67	520.38	-4.00	516.38	-1,427.29
R 500-6120	0.00	0.00	-83.00	-83.00	-83.00
<b>SENIOR CLUB TOTAL</b>	<b>-1,943.67</b>	<b>520.38</b>	<b>-87.00</b>	<b>433.38</b>	<b>-1,510.29</b>
<b>SOCCER</b>					
E 500-07-1200-07	-7,039.39	19,300.83	0.00	19,300.83	12,261.44
R 500-6130	0.00	0.00	-13,639.00	-13,639.00	-13,639.00
<b>SOCCER TOTAL</b>	<b>-7,039.39</b>	<b>19,300.83</b>	<b>-13,639.00</b>	<b>5,661.83</b>	<b>-1,377.56</b>
<b>SUMMER REC</b>					
E 500-27-1200-27	-117,646.92	144,886.60	0.00	144,886.60	27,239.68
R 500-6140	0.00	0.00	-60,751.09	-60,751.09	-60,751.09
<b>SUMMER REC TOTAL</b>	<b>-117,646.92</b>	<b>144,886.60</b>	<b>-60,751.09</b>	<b>84,135.51</b>	<b>-33,511.41</b>

+ = Debit      - = Credit

# RECREATION PROGRAM BALANCES

ALL  
Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>TABLE/CHAIR RENTALS</b>					
E 500-32-1200-32	-1,845.62	925.84	0.00	925.84	-919.78
R 500-6150	0.00	0.00	-433.00	-433.00	-433.00
<b>TABLE/CHAIR RENTALS TOTAL</b>	<b>-1,845.62</b>	<b>925.84</b>	<b>-433.00</b>	<b>492.84</b>	<b>-1,352.78</b>
<b>TRAILS</b>					
E 500-31-1200-31	-62.93	0.00	0.00	0.00	-62.93
R 500-6170	0.00	0.00	0.00	0.00	0.00
<b>TRAILS TOTAL</b>	<b>-62.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-62.93</b>
<b>TUMBLING</b>					
E 500-15-1200-15	-2,193.03	2,268.03	0.00	2,268.03	75.00
R 500-6180	0.00	0.00	-982.50	-982.50	-982.50
<b>TUMBLING TOTAL</b>	<b>-2,193.03</b>	<b>2,268.03</b>	<b>-982.50</b>	<b>1,285.53</b>	<b>-907.50</b>
<b>WINTER RENT</b>					
E 500-29-1200-29	-603.72	411.30	0.00	411.30	-192.42
R 500-6195	0.00	0.00	0.00	0.00	0.00
<b>WINTER RENT TOTAL</b>	<b>-603.72</b>	<b>411.30</b>	<b>0.00</b>	<b>411.30</b>	<b>-192.42</b>
<b>CHRISTMAS IN POLAND</b>					
E 500-52-1200-52	-6,592.02	5,424.08	0.00	5,424.08	-1,167.94
R 500-6205	0.00	0.00	-6,314.49	-6,314.49	-6,314.49
<b>CHRISTMAS IN POLAND TOTAL</b>	<b>-6,592.02</b>	<b>5,424.08</b>	<b>-6,314.49</b>	<b>-890.41</b>	<b>-7,482.43</b>
<b>COMMUNITY PARK</b>					
E 500-53-1200-53	-125.00	0.00	0.00	0.00	-125.00
R 500-6253	0.00	0.00	0.00	0.00	0.00
<b>COMMUNITY PARK TOTAL</b>	<b>-125.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-125.00</b>
<b>WINTER FESTIVAL</b>					
E 500-54-1200-54	-901.88	0.00	0.00	0.00	-901.88
R 500-6254	0.00	0.00	0.00	0.00	0.00
<b>WINTER FESTIVAL TOTAL</b>	<b>-901.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-901.88</b>
<b>RECREATION DEPARTMENT TOTALS</b>	<b>-206,962.01</b>	<b>260,473.75</b>	<b>-177,130.36</b>	<b>83,343.39</b>	<b>-123,618.62</b>

+ = Debit      - = Credit



### BI-WEEKLY REVENUE REPORT

Fund: 70  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>700 - LIBRARY</b>	<b>265,400.00</b>	<b>309.49</b>	<b>129,442.79</b>	<b>135,957.21</b>	<b>48.77</b>
4500 - MISCELLENEOUS REVENUES	150.00	0.00	25.00	125.00	16.67
4515 - AB RICKER TRUST DISTRIBUTION	20,076.00	0.00	9,219.00	10,857.00	45.92
4516 - JANE RICKER TRUST DISTRIBUTION	71,765.00	0.00	32,717.50	39,047.50	45.59
4530 - DONATIONS	0.00	14.54	322.39	-322.39	----
4550 - FROM GF	170,809.00	0.00	85,404.50	85,404.50	50.00
5005 - NON RESIDENT REGISTRATION	250.00	15.00	135.00	115.00	54.00
5010 - DONATIONS DEDICATED	0.00	150.00	385.00	-385.00	----
5015 - OVERDUES	700.00	36.25	361.00	339.00	51.57
5020 - PHOTOCOPIES	350.00	9.45	159.00	191.00	45.43
5025 - BOOK SALES	350.00	40.50	201.00	149.00	57.43
5030 - PRINTER	350.00	18.75	178.40	171.60	50.97
5035 - FAX	300.00	3.00	126.00	174.00	42.00
5040 - INTER LIBRARY LOAN	300.00	22.00	209.00	91.00	69.67
<b>Final Totals</b>	<b>265,400.00</b>	<b>309.49</b>	<b>129,442.79</b>	<b>135,957.21</b>	<b>48.77</b>

### BI-WEEKLY EXPENSE REPORT

Fund: 70  
November

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
700 - LIBRARY	265,400.00	20,972.05	92,281.22	173,118.78	34.77
<b>10 - RICKER LIBRA</b>	<b>265,400.00</b>	<b>20,972.05</b>	<b>92,281.22</b>	<b>173,118.78</b>	<b>34.77</b>
1000 - GENERAL	11,111.00	225.00	3,283.46	7,827.54	29.55
03 - OFFICE SUPPL	7,406.00	225.00	1,859.27	5,546.73	25.10
07 - DUES/SUBS	2,095.00	0.00	0.00	2,095.00	0.00
08 - BANK FEES	35.00	0.00	0.00	35.00	0.00
11 - POSTAGE	1,325.00	0.00	1,424.19	-99.19	107.49
17 - SPECIAL EVEN	250.00	0.00	0.00	250.00	0.00
1300 - LIBRARY	25,230.00	3,774.51	8,815.52	16,414.48	34.94
10 - MISC LIBRARY	750.00	125.96	152.93	597.07	20.39
15 - BOOKS	12,000.00	1,078.24	3,656.33	8,343.67	30.47
20 - NEWSPAPERS	980.00	0.00	257.84	722.16	26.31
21 - MAGAZINES	1,575.00	1,314.94	1,314.94	260.06	83.49
25 - AUDIO BOOKS	3,225.00	328.06	1,333.16	1,891.84	41.34
26 - EBOOKS	700.00	0.00	0.00	700.00	0.00
30 - CHILD PGMS	2,000.00	533.99	939.41	1,060.59	46.97
35 - TEEN PGMS	2,000.00	235.52	687.90	1,312.10	34.40
40 - ADULT PGMS	2,000.00	157.80	473.01	1,526.99	23.65
1500 - UTILITIES	21,546.00	1,343.92	4,793.17	16,752.83	22.25
10 - ELECTRICITY	8,300.00	1,077.51	3,111.96	5,188.04	37.49
15 - PHONE	1,852.00	147.69	718.20	1,133.80	38.78
30 - HEAT	9,675.00	0.00	369.41	9,305.59	3.82
60 - INTERNET	183.00	0.00	0.00	183.00	0.00
65 - WATER	252.00	15.04	75.20	176.80	29.84
66 - SPRINKLERS	1,284.00	103.68	518.40	765.60	40.37
2000 - FIN SERVICES	201,513.00	14,329.66	73,490.11	128,022.89	36.47
10 - FT WAGES	94,781.00	5,468.16	36,336.76	58,444.24	38.34
30 - PT & OTH WAG	46,268.00	2,909.67	18,220.27	28,047.73	39.38
40 - ALLOWANCES	226.00	0.00	0.00	226.00	0.00
41 - CELL PHONE	480.00	0.00	160.00	320.00	33.33
50 - TRAINING	414.00	0.00	0.00	414.00	0.00
70 - HEALTH INS	38,602.00	5,208.16	15,624.48	22,977.52	40.48
75 - ICMA/MPRS	9,952.00	743.67	3,148.60	6,803.40	31.64
76 - SS FICA	10,790.00	0.00	0.00	10,790.00	0.00
3500 - MAINT & REP	6,000.00	1,298.96	1,898.96	4,101.04	31.65
15 - MAIN/REPAIR	6,000.00	1,298.96	1,898.96	4,101.04	31.65
<b>Final Totals</b>	<b>265,400.00</b>	<b>20,972.05</b>	<b>92,281.22</b>	<b>173,118.78</b>	<b>34.77</b>

**CODE ENFORCEMENT CIP**

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>ARCHIVING SOFTWARE</b>					
E 200-12-9190-01	-3.00	0.00	0.00	0.00	-3.00
R 200-4540	0.00	0.00	0.00	0.00	0.00
<b>ARCHIVING SOFTWARE TOTAL</b>	<b>-3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-3.00</b>
<b>CODE ENFORCEMENT VEHICLE</b>					
E 200-12-9190-02	0.00	0.00	0.00	0.00	0.00
R 200-4541	0.00	0.00	0.00	0.00	0.00
<b>CODE ENFORCEMENT VEHICLE TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>GEO LIBRARY</b>					
E 200-12-9190-03	0.00	0.00	0.00	0.00	0.00
R 200-4542	0.00	0.00	0.00	0.00	0.00
<b>GEO LIBRARY TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PERMITTING SOFTWARE</b>					
E 200-12-9190-04	-400.00	0.00	0.00	0.00	-400.00
R 200-4543	0.00	0.00	0.00	0.00	0.00
<b>PERMITTING SOFTWARE TOTAL</b>	<b>-400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-400.00</b>
<b>CODE ENFORCEMENT CIP TOTAL</b>	<b>-403.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-403.00</b>

+ = Debit      - = Credit

### CONSERVATION CIP

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>LAND PURCHASE</b>					
E 200-13-9200-01	-5,122.73	0.00	0.00	0.00	-5,122.73
R 200-4544	0.00	0.00	0.00	0.00	0.00
<b>LAND PURCHASE TOTAL</b>	<b>-5,122.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-5,122.73</b>
<b>DAM RESERVES</b>					
E 200-13-9200-02	-5,000.00	0.00	0.00	0.00	-5,000.00
R 200-4545	0.00	0.00	-1,000.00	-1,000.00	-1,000.00
<b>DAM RESERVES TOTAL</b>	<b>-5,000.00</b>	<b>0.00</b>	<b>-1,000.00</b>	<b>-1,000.00</b>	<b>-6,000.00</b>
<b>CONSERVATION CIP TOTAL</b>	<b>-10,122.73</b>	<b>0.00</b>	<b>-1,000.00</b>	<b>-1,000.00</b>	<b>-11,122.73</b>

+ = Debit      - = Credit

**FIRE RESCUE CIP**  
ALL  
Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>ENGINE #2</b>					
E 200-04-9140-01	-144,875.00	0.00	0.00	0.00	-144,875.00
R 200-4522	0.00	0.00	-42,432.00	-42,432.00	-42,432.00
<b>ENGINE #2 TOTAL</b>	<b>-144,875.00</b>	<b>0.00</b>	<b>-42,432.00</b>	<b>-42,432.00</b>	<b>-187,307.00</b>
<b>ENGINE #3</b>					
E 200-04-9140-02	-138,785.00	0.00	0.00	0.00	-138,785.00
R 200-4523	0.00	0.00	-49,368.00	-49,368.00	-49,368.00
<b>ENGINE #3 TOTAL</b>	<b>-138,785.00</b>	<b>0.00</b>	<b>-49,368.00</b>	<b>-49,368.00</b>	<b>-188,153.00</b>
<b>TANK 6</b>					
E 200-04-9140-03	-205,272.00	0.00	0.00	0.00	-205,272.00
R 200-4524	0.00	0.00	-45,807.00	-45,807.00	-45,807.00
<b>TANK 6 TOTAL</b>	<b>-205,272.00</b>	<b>0.00</b>	<b>-45,807.00</b>	<b>-45,807.00</b>	<b>-251,079.00</b>
<b>UTILITY #1</b>					
E 200-04-9140-04	-67,214.00	0.00	0.00	0.00	-67,214.00
R 200-4525	0.00	0.00	-675.00	-675.00	-675.00
<b>UTILITY #1 TOTAL</b>	<b>-67,214.00</b>	<b>0.00</b>	<b>-675.00</b>	<b>-675.00</b>	<b>-67,889.00</b>
<b>SQUAD #1</b>					
E 200-04-9140-05	-100,355.00	0.00	0.00	0.00	-100,355.00
R 200-4526	0.00	0.00	-43,037.00	-43,037.00	-43,037.00
<b>SQUAD #1 TOTAL</b>	<b>-100,355.00</b>	<b>0.00</b>	<b>-43,037.00</b>	<b>-43,037.00</b>	<b>-143,392.00</b>
<b>SQUAD #2</b>					
E 200-04-9140-06	-107,917.00	0.00	0.00	0.00	-107,917.00
R 200-4527	0.00	0.00	-31,003.00	-31,003.00	-31,003.00
<b>SQUAD #2 TOTAL</b>	<b>-107,917.00</b>	<b>0.00</b>	<b>-31,003.00</b>	<b>-31,003.00</b>	<b>-138,920.00</b>
<b>CHIEFS VEHICLE</b>					
E 200-04-9140-07	-10,235.43	0.00	0.00	0.00	-10,235.43
R 200-4528	0.00	0.00	-3,817.00	-3,817.00	-3,817.00
<b>CHIEFS VEHICLE TOTAL</b>	<b>-10,235.43</b>	<b>0.00</b>	<b>-3,817.00</b>	<b>-3,817.00</b>	<b>-14,052.43</b>
<b>AIR BOTTLES/SYSTEM COMPRESSOR</b>					
E 200-04-9140-08	-46,777.00	0.00	0.00	0.00	-46,777.00
R 200-4529	0.00	0.00	-9,822.00	-9,822.00	-9,822.00
<b>AIR BOTTLES/SYSTEM COMPRESSOR TOTAL</b>	<b>-46,777.00</b>	<b>0.00</b>	<b>-9,822.00</b>	<b>-9,822.00</b>	<b>-56,599.00</b>

+ = Debit      - = Credit

**FIRE RESCUE CIP**  
ALL  
Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>LIFE PACK MONITORS</b>					
E 200-04-9140-09	-43,409.00	0.00	0.00	0.00	-43,409.00
R 200-4530	0.00	0.00	-6,331.00	-6,331.00	-6,331.00
<b>LIFE PACK MONITORS TOTAL</b>	<b>-43,409.00</b>	<b>0.00</b>	<b>-6,331.00</b>	<b>-6,331.00</b>	<b>-49,740.00</b>
<b>RADIOS ETC</b>					
E 200-04-9140-10	-35,025.00	0.00	0.00	0.00	-35,025.00
R 200-4531	0.00	0.00	-233.00	-233.00	-233.00
<b>RADIOS ETC TOTAL</b>	<b>-35,025.00</b>	<b>0.00</b>	<b>-233.00</b>	<b>-233.00</b>	<b>-35,258.00</b>
<b>TURN OUT</b>					
E 200-04-9140-11	-37,339.00	0.00	0.00	0.00	-37,339.00
R 200-4532	0.00	0.00	-7,242.00	-7,242.00	-7,242.00
<b>TURN OUT TOTAL</b>	<b>-37,339.00</b>	<b>0.00</b>	<b>-7,242.00</b>	<b>-7,242.00</b>	<b>-44,581.00</b>
<b>DRY HYDRANTS</b>					
E 200-04-9140-12	-8,192.00	0.00	0.00	0.00	-8,192.00
R 200-4533	0.00	0.00	-233.00	-233.00	-233.00
<b>DRY HYDRANTS TOTAL</b>	<b>-8,192.00</b>	<b>0.00</b>	<b>-233.00</b>	<b>-233.00</b>	<b>-8,425.00</b>
<b>MISC EQUIP</b>					
E 200-04-9140-13	-2,940.40	0.00	0.00	0.00	-2,940.40
R 200-4534	0.00	0.00	0.00	0.00	0.00
<b>MISC EQUIP TOTAL</b>	<b>-2,940.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,940.40</b>
<b>FIRE RESCUE CIP TOTAL</b>	<b>-948,335.83</b>	<b>0.00</b>	<b>-240,000.00</b>	<b>-240,000.00</b>	<b>-1,188,335.83</b>

+ = Debit      - = Credit

**MUNICIPAL FACILITIES CIP**

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>FACILITIES</b>					
E 200-01-9100-01	-5,296.83	5,129.69	0.00	5,129.69	-167.14
R 200-4501	0.00	0.00	-5,000.00	-5,000.00	-5,000.00
<b>FACILITIES TOTAL</b>	<b>-5,296.83</b>	<b>5,129.69</b>	<b>-5,000.00</b>	<b>129.69</b>	<b>-5,167.14</b>
<b>BLDG &amp; PROP IMPROVEMENTS (TIMBER SALES)</b>					
E 200-01-9100-04	-44,956.00	28,692.63	0.00	28,692.63	-16,263.37
R 200-4504	0.00	0.00	-279.00	-279.00	-279.00
<b>BLDG &amp; PROP IMPROVEMENTS TOTAL</b>	<b>-44,956.00</b>	<b>28,692.63</b>	<b>-279.00</b>	<b>28,413.63</b>	<b>-16,542.37</b>
<b>MUNICIPAL FACILITIES CIP TOTAL</b>	<b>-50,252.83</b>	<b>33,822.32</b>	<b>-5,279.00</b>	<b>28,543.32</b>	<b>-21,709.51</b>

+ = Debit      - = Credit

**PUBLIC WORKS CIP**

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>2014 P/U TRUCK W/PLOW</b>					
E 200-03-9130-01	-26,530.00	0.00	0.00	0.00	-26,530.00
R 200-4510	0.00	0.00	-2,100.00	-2,100.00	-2,100.00
<b>2014 P/U TRUCK W/PLOW TOTAL</b>	<b>-26,530.00</b>	<b>0.00</b>	<b>-2,100.00</b>	<b>-2,100.00</b>	<b>-28,630.00</b>
<b>2020 DUMP TRUCK</b>					
E 200-03-9130-02	-45,031.00	0.00	0.00	0.00	-45,031.00
R 200-4511	0.00	0.00	-10,290.00	-10,290.00	-10,290.00
<b>2020 DUMP TRUCK TOTAL</b>	<b>-45,031.00</b>	<b>0.00</b>	<b>-10,290.00</b>	<b>-10,290.00</b>	<b>-55,321.00</b>
<b>2005 DUMP TRUCK</b>					
E 200-03-9130-03	-238,123.34	0.00	0.00	0.00	-238,123.34
R 200-4512	0.00	0.00	-12,585.00	-12,585.00	-12,585.00
<b>2005 DUMP TRUCK TOTAL</b>	<b>-238,123.34</b>	<b>0.00</b>	<b>-12,585.00</b>	<b>-12,585.00</b>	<b>-250,708.34</b>
<b>2018 DUMP TRUCK</b>					
E 200-03-9130-04	-45,815.00	0.00	0.00	0.00	-45,815.00
R 200-4513	0.00	0.00	-11,130.00	-11,130.00	-11,130.00
<b>2018 DUMP TRUCK TOTAL</b>	<b>-45,815.00</b>	<b>0.00</b>	<b>-11,130.00</b>	<b>-11,130.00</b>	<b>-56,945.00</b>
<b>2007 BACKHOE</b>					
E 200-03-9130-05	-73,878.00	0.00	0.00	0.00	-73,878.00
R 200-4514	0.00	0.00	-12,375.00	-12,375.00	-12,375.00
<b>2007 BACKHOE TOTAL</b>	<b>-73,878.00</b>	<b>0.00</b>	<b>-12,375.00</b>	<b>-12,375.00</b>	<b>-86,253.00</b>
<b>2008 LOADER</b>					
E 200-03-9130-06	-181,980.00	0.00	0.00	0.00	-181,980.00
R 200-4515	0.00	0.00	-27,345.00	-27,345.00	-27,345.00
<b>2008 LOADER TOTAL</b>	<b>-181,980.00</b>	<b>0.00</b>	<b>-27,345.00</b>	<b>-27,345.00</b>	<b>-209,325.00</b>
<b>2008 10W DUMP TRUCK</b>					
E 200-03-9130-07	-203,980.00	0.00	0.00	0.00	-203,980.00
R 200-4516	0.00	0.00	-37,980.00	-37,980.00	-37,980.00
<b>2008 10W DUMP TRUCK TOTAL</b>	<b>-203,980.00</b>	<b>0.00</b>	<b>-37,980.00</b>	<b>-37,980.00</b>	<b>-241,960.00</b>
<b>2010 10W DUMP TRUCK</b>					
E 200-03-9130-08	-171,229.00	0.00	0.00	0.00	-171,229.00
R 200-4517	0.00	0.00	-21,045.00	-21,045.00	-21,045.00
<b>2010 10W DUMP TRUCK TOTAL</b>	<b>-171,229.00</b>	<b>0.00</b>	<b>-21,045.00</b>	<b>-21,045.00</b>	<b>-192,274.00</b>

+ = Debit      - = Credit



**PUBLIC WORKS CIP**

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>2007 ONE TON TRUCK</b>					
E 200-03-9130-09	-151,770.00	0.00	0.00	0.00	-151,770.00
R 200-4518	0.00	0.00	-8,910.00	-8,910.00	-8,910.00
<b>2007 ONE TON TRUCK TOTAL</b>	<b>-151,770.00</b>	<b>0.00</b>	<b>-8,910.00</b>	<b>-8,910.00</b>	<b>-160,680.00</b>
<b>2009 ONE TON TRUCK</b>					
E 200-03-9130-10	-54,545.00	0.00	0.00	0.00	-54,545.00
R 200-4519	0.00	0.00	-3,960.00	-3,960.00	-3,960.00
<b>2009 ONE TON TRUCK TOTAL</b>	<b>-54,545.00</b>	<b>0.00</b>	<b>-3,960.00</b>	<b>-3,960.00</b>	<b>-58,505.00</b>
<b>EXCAVATOR</b>					
E 200-03-9130-11	0.00	0.00	0.00	0.00	0.00
R 200-4520	0.00	0.00	0.00	0.00	0.00
<b>EXCAVATOR TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MULTI USE MINI TRACTOR</b>					
E 200-03-9130-12	-10,727.00	0.00	0.00	0.00	-10,727.00
R 200-4521	0.00	0.00	-2,280.00	-2,280.00	-2,280.00
<b>MULTI USE MINI TRACTOR TOTAL</b>	<b>-10,727.00</b>	<b>0.00</b>	<b>-2,280.00</b>	<b>-2,280.00</b>	<b>-13,007.00</b>
<b>PUBLIC WORKS CIP TOTAL</b>	<b>-1,203,608.34</b>	<b>0.00</b>	<b>-150,000.00</b>	<b>-150,000.00</b>	<b>-1,353,608.34</b>

+ = Debit      - = Credit

**REVALUATION CIP**

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>REAL ESTATE REVALUATION</b>					
E 200-10-9170-01	-120,000.00	0.00	0.00	0.00	-120,000.00
R 200-4538	0.00	0.00	-15,000.00	-15,000.00	-15,000.00
<b>REAL ESTATE REVALUATION TOTAL</b>	<b>-120,000.00</b>	<b>0.00</b>	<b>-15,000.00</b>	<b>-15,000.00</b>	<b>-135,000.00</b>
<b>REVALUATION CIP TOTAL</b>	<b>-120,000.00</b>	<b>0.00</b>	<b>-15,000.00</b>	<b>-15,000.00</b>	<b>-135,000.00</b>

+ = Debit      - = Credit

**ROAD CIP**  
ALL  
Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>CRACK SEALING</b>					
E 200-02-9120-01	-30,457.00	0.00	0.00	0.00	-30,457.00
R 200-4507	0.00	0.00	-7,825.00	-7,825.00	-7,825.00
<b>CRACK SEALING TOTAL</b>	<b>-30,457.00</b>	<b>0.00</b>	<b>-7,825.00</b>	<b>-7,825.00</b>	<b>-38,282.00</b>
<b>TRAFFIC LIGHTS</b>					
E 200-02-9120-02	-5,220.00	0.00	0.00	0.00	-5,220.00
R 200-4508	0.00	0.00	-2,000.00	-2,000.00	-2,000.00
<b>TRAFFIC LIGHTS TOTAL</b>	<b>-5,220.00</b>	<b>0.00</b>	<b>-2,000.00</b>	<b>-2,000.00</b>	<b>-7,220.00</b>
<b>INFRASTRUCTURE</b>					
E 200-02-9120-03	-37,722.37	555,274.39	0.00	555,274.39	517,552.02
R 200-4509	0.00	0.00	-600,888.00	-600,888.00	-600,888.00
<b>INFRASTRUCTURE TOTAL</b>	<b>-37,722.37</b>	<b>555,274.39</b>	<b>-600,888.00</b>	<b>-45,613.61</b>	<b>-83,335.98</b>
<b>ROAD CIP TOTAL</b>	<b>-73,399.37</b>	<b>555,274.39</b>	<b>-610,713.00</b>	<b>-55,438.61</b>	<b>-128,837.98</b>

+ = Debit      - = Credit

**SOLID WASTE CIP**

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>COMPACTOR REPLACEMENT</b>					
E 200-06-9150-01	-3,118.96	3,118.96	0.00	3,118.96	0.00
R 200-4535	0.00	0.00	0.00	0.00	0.00
<b>COMPACTOR REPLACEMENT TOTAL</b>	<b>-3,118.96</b>	<b>3,118.96</b>	<b>0.00</b>	<b>3,118.96</b>	<b>0.00</b>
<b>ROLL OFF CONTAINERS</b>					
E 200-06-9150-02	-5,660.00	0.00	0.00	0.00	-5,660.00
R 200-4536	0.00	0.00	0.00	0.00	0.00
<b>ROLL OFF CONTAINERS TOTAL</b>	<b>-5,660.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-5,660.00</b>
<b>SOLID WASTE CIP TOTAL</b>	<b>-8,778.96</b>	<b>3,118.96</b>	<b>0.00</b>	<b>3,118.96</b>	<b>-5,660.00</b>

+ = Debit      - = Credit

**TECHNOLOGY CIP**

ALL

Pending Activity Included

	Bud / Beg Bal	YTD Debits	YTD Credits	YTD Activity	Balance
<b>TECHNOLOGY CIP</b>					
<b>TECHNOLOGY</b>					
E 200-18-9110-01	-21,668.56	5,000.00	0.00	5,000.00	-16,668.56
R 200-4505	0.00	0.00	-15,000.00	-15,000.00	-15,000.00
<b>TECHNOLOGY TOTAL</b>	<b>-21,668.56</b>	<b>5,000.00</b>	<b>-15,000.00</b>	<b>-10,000.00</b>	<b>-31,668.56</b>
<b>CABLE ACCESS EQUIPMENT</b>					
E 200-18-9110-02	-5,670.00	0.00	0.00	0.00	-5,670.00
R 200-4506	0.00	0.00	-1,000.00	-1,000.00	-1,000.00
<b>CABLE ACCESS EQUIPMENT</b>	<b>-5,670.00</b>	<b>0.00</b>	<b>-1,000.00</b>	<b>-1,000.00</b>	<b>-6,670.00</b>
<b>TECHNOLOGY CIP TOTAL</b>	<b>-27,338.56</b>	<b>5,000.00</b>	<b>-16,000.00</b>	<b>-11,000.00</b>	<b>-38,338.56</b>

+ = Debit      - = Credit



**ANDROSCOGGIN COUNTY  
SHERIFF'S OFFICE**

2 TURNER ST. UNIT 9  
AUBURN, ME 04210  
207-753-2500

**ERIC G. SAMSON**  
SHERIFF

**WILLIAM GAGNE**  
CHIEF DEPUTY

November 7, 2023

Matthew Garside, Town Manager  
1231 Maine Street  
Poland, Maine 04274

Manager Garside,

This is the Monthly Report for law enforcement services provided by the Androscoggin County Sheriff's Office to the Town of Poland.

During the month of October deputies from the Androscoggin County Sheriff's Office handled the following incidents in and for the Town of Poland:

Abandoned 911 Call	7	Domestic	2	Property Site Check	143
Abandoned Motor Vehicle	1	Fire Alarm/Call	1	Public Service Call	2
Accidents	12	Follow Up / PPW Service	2	Retrieve Property	2
Administrative Paperwork	3	Harassment	2	Suspicious Condition	8
Alarm	5	Harassment by Phone	1	Suspicious Person / Vehicle	12
Animal Complaints	1	Hazardous Conditions	3	Theft	3
Assist Other Department	3	Landlord / Tenant Troubles	1	Threatening	2
Be On Lookout (BOLO)	1	Lost / Found Item	1	Vehicle Stops	79
Broken Down Vehicle	2	Missing Person	1	VIN Verification	1
Child Custody Dispute	1	MV Laws	8	Weapons, Gun, Knife	1
Children Trouble	1	Neighbor Troubles	4	Wellbeing Check	6
Community Contact	8	Other Criminal	3		
Criminal Mischief	1	Other Non-Criminal	2		
Criminal Trespass	6	PCF Medical / Mental	22		
Disturbance / Disorderly	1	Police Information	10		

Sincerely,

*William Gagne*

William Gagne,  
Chief Deputy

## **October 2023 Monthly Report**

**To: The Board of Selectpersons**

**From: Judith A. Akers, Town Clerk**

**Dated November 7, 2023**

### **Town Clerk**

The month of October was a busy month issuing absentee ballots for the November 7<sup>th</sup> election and preparing for the election. We tested the DS200 voting machine and the Express Vote machine. We were extremely busy collecting tax payments as we will see by the amount of taxes collected. The Fall months are always very busy here. We had many new laws that became effective as of October 25<sup>th</sup> dealing with Elections, Motor Vehicle, Vital Statistics and Inland Fisheries and Wildlife. I had to create myself a notebook and put all the memos that we received in it with all the language for the new laws that became effective. Too many things to remember.

### **Monthly Reports**

The following transactions were processed in the month of October. ATV's (8), Boats (0), Hunting and Fishing licenses (19) and (11) dogs.

### **Motor Vehicle Reports for the period of 9/29/2023-10/31/2023**

We processed 394 registrations and collected \$93,984.05 in excise tax during this period. We also received our yearly check from the State of Maine for excise tax reimbursement in the amount of \$7,518.63 for trucks registered over 26,000 lbs. that are in the IRP. The check has gotten smaller and smaller each year as trucks age out of this program or are moved to another municipality.

### **Tax Collector**

We collected \$4,304,280.12 on real estate taxes, \$22,520.78 on tax liens and \$413,976.02 on personal property taxes.

*Alvan Bolster Ricker Memorial Library*

1211 Maine Street  
Poland, Maine 04274  
207-998-4390

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**Programs at Ricker Memorial Library**

October 03, 2023

Preschool Story Time: **16 Children and 11 Adults** attended.

October 03, 2023

Tweens and Teens: Made Soap: **12 people** attended.

October 05, 2023

Quilting Group: **05 people** attended.

October 06, 2023

Cribbage: **06 people** attended.

October 10, 2023

Preschool Story Time: **16 Children and 10 Adults** attended.

October 10, 2023

Tweens and Teens: Made Apple Pies: **14 people** attended.

October 16, 2023

Lego's: **07 people** attended.

October 16, 2023

Let's Talk Book Group: Northeaster by Cathie Pelletier: **09 people** attended.

October 17, 2023

Preschool Story Time: **14 Children and 11 Adults** attended.

October 17, 2023

Tweens and Teens: Button Art: **14 people** attended.

October 19, 2023

Quilting Group: Pumpkin Run: **05 people** attended.

October 20, 2023

Cribbage: **09 people** attended.

October 23, 2023

Lego's: **07 people** attended

Library Director  
Joanne Messer



# Ricker Memorial Library Library Statistics Report October 2023

1. The library was open for 26 days October.
2. Staff was paid for 508 hours during the month.  
Oct.01, 2023-Oct.28, 2023
3. Volunteers worked for approximately 7 hours.
4. Circulation figures for October were as follows:

	<b>Month</b>	<b>Year</b>
<b>E Books</b>	<b>125</b>	<b>1,094</b>
Total circulation for the month of October, 2023:		1,565
Total circulation year-to-date for the year 2023:		16,399
Total circulation year-to-date in Oct. 2022		16,089

Circulation for the month compared:

	Sep-22	Sep-23	Oct-22	Oct-23
	<b>1,571</b>	<b>1,853</b>	<b>1,551</b>	<b>1,565</b>
Percent Increase (Decrease):		18%		1%

Interlibrary loans requested by:	State-wide	Ricker
	<b>135</b>	<b>77</b>

5. A total of 57 new items were added to the collection:

Adult Fic: 15	Adult N/F: 6	BIO: 0	DVD: 4
Audio Cass.: 4	Juv. Fic: 13	Juv. N/F: 4	Video: 0
Jbio: 0	YA: 2	MC: 3	CD: 0
Ref.: 0	LP: 5	PB: 1	

6. The Community Room was used for 27 separate meetings.  
Compare to 28 separate meetings during same month last year.

7. Program participation was as follows:

Book Discussion: 19  
 Tweens & Teens 63  
 School Visits: 69  
 Pre-School Storytime: 77

8. Library card registrations for October:

	<b>Month</b>	<b>Year-to-Date</b>
<b>Adult</b>	3	80
<b>Juvenile</b>	3	22
<b>Non-Resident</b>	1	17
<b>Total</b>	7	119
<b>Total circulation year</b>	11	114

9. Public Access Computers were used 59 times.



# Department of Planning and Community Development

## Monthly Activity Report October 2023

During the month of October 2023, this office continually answered phone calls pertaining to permit information, realtor requests, zoning information and other various Planning and Community Development issues. There were **5** scheduled office appointments regarding various building permit and shoreland permit projects in the month of October. Scott Neal performs all building (residential and commercial), plumbing, and complaint inspections. Electrical inspections are being performed by Raymond Cloutier. Scott Neal performed **29** inspections, and Ray Cloutier performed **21** inspections for the month of October.

There were a total of **18** building and shoreland zoning permits, **0** road entrance, **21** electrical permits, and **7** plumbing permits issued with a total cost of work of **\$1,651,700.00** for the month of October. I have attached the permit breakdown for the month.

The Planning Board had a meeting on October 10<sup>th</sup>. There are openings for two alternate members for the Planning Board, and one full time member and two alternate members for the Board of Appeals.

There were **5** Certificates of Occupancy issued for the month of October.

Sarah and I attended **1** Planning Board and **0** Board of Appeals meetings.

Respectfully submitted,

Scott Neal

# Permit Detail Report

10/01/2023 - 10/31/2023

Permit Type	Main Status	Applicant Name	Total Fees	Owner Name	Parcel #	Project Cost	Parcel Address
Building	Approved	Sergey Migunov	\$264.00	GEKCO PROPERTIES LLC	0047-0006	40,000	157 LOON POINT LANE
Building	Pending	Zack Walker		WALKER, CASSANDRA MAY	0003-0005	4,500	88 TORREY RD.
Building	Approved	Caleb Eulitt	\$951.80	EULITT, CALEB	0001-0013-0003A	175,000	130 SPRING WATER ROAD
Building	Approved	Kevin Parker	\$217.60	PARKER, KEVIN M	0011-0074-0026	74,000	71 SAUNDERS RD.
Building	Approved	Nicholas Falco	\$150.00	FALCO, NICHOLAS A	0011-0047	15,000	40 ORCHARD RD.
Building	Approved	John Crouch	\$25.00	CROUCH, JOHN E	0041-0008	12,000	645 PLAINS RD.
Building	Approved	Dennis Ferland	\$219.60	FERLAND, DENNIS R	0003-0009	14,000	202 TORREY RD.
Building	Approved	James Purdy	\$25.00	PURDY, JAMES G JR	0032-0042	0	224 BAKERSTOWN RD.
Building	Approved	Matthew Wolf	\$109.00	WOLF, MATHEW F	0006-0050H	5,000	0 BIRCH DR
Building	Approved	Robert Clark	\$25.00	CLARK, ROBERT A,	0049-0034	4,000	41 MOUNTAIN VIEW DR.
Building	Approved	Joshua Sheehan	\$1,871.00	SHEEHAN, REBECCA R.	0012-0054D	385,000	60 MAPLE LANE
Building	Approved	Shawn Kane (For Paul Drowns & Jane Pentheny	\$50.00	PENTHENY, JANE E.	0014-0015B-0001	34,000	340 BAKERSTOWN RD.
Building	Pending	Nathan Eaton		VARNEY, CHRISTOPHER	0006-0048-0030	118,000	8 MOSS DR.
Electrical	Approved	Timmy Meservier	\$137.90	MESERVIER, TIMMY R	0009-0028-0006	0	434 NORTH RAYMOND RD.
Electrical	Approved	ESM, Electrical Systems of Maine, Inc	\$70.00	MORRISSETTE, JO ANNE	0010-0031	0	8 COBB RD.
Electrical	Approved	maureen williams	\$70.00	THERIAULT, NICHOLAS N	0013-0058A	0	39 EDWARDS RD.

Electrical	Approved	Jason Fullilove	\$70.00	BENNETT, CHRISTOPHER A	005A-0060-0003	0	15 BLACKCAT MOUNTAIN RD.
Electrical	Approved	Nick Harrington	\$70.00	GEARLDS, CLAUDE E.	0004-0019-0261	0	79 FOREST DR.
Electrical	Approved	ESM, Electrical Systems of Maine, Inc	\$70.00	JACQMIN, TRUDY A	0007-0014A	0	179 BAILEY HILL RD.
Electrical	Approved	Eugene Keene	\$94.50	KEENE, EUGENE L., III	0042-0002	0	912 EMPIRE RD.
Electrical	Approved	Corey Perreault	\$431.05	MARLEY, ROBERT C	0028-0004	0	10 MEGQUIER HILL RD.
Electrical	Approved	Ben Mullen	\$67.00	MULLEN, BENJAMIN D	0003-0011-0003	0	189 LEWISTON JUNCTION RD.
Electrical	Approved	ESM, Electrical Systems of Maine, Inc	\$70.00	WELCH, ORRIN P	0008-0034	0	753 EMPIRE RD.
Electrical	Approved	Brian King	\$70.00	DUBE, JOHN F III	005A-0003	0	193 NORTH RAYMOND RD.
Electrical	Approved	Brian King	\$70.00	WARD, MIA L.	0011-0062D	0	503 BAILEY HILL RD.
Electrical	Approved	ESM, Electrical Systems of Maine, Inc	\$70.00	FRANCIOSE, PETER	0008-0069D	0	150 HARRIS HILL RD.
Electrical	Approved	ESM, Electrical Systems of Maine, Inc	\$70.00	BOOTH, MARY E.	0046-0017	0	64 WEST SHORE DR.
Electrical	Approved	Tom Powell, Powell Heating	\$70.00	THERIAULT, CLEMENT	0008-0069C	0	32 HACKETT MILLS RD.
Electrical	Approved	Ben Pelchat, Pelchat Electric	\$161.08	ROAKES, LAWRENCE - TRUSTEE	0013-0033-03	0	57 KNOLL RD.
Electrical	Approved	Anthony Latini, Latini Electric	\$75.32	LALLY, PATRICK J	0031-0008H	0	76 JORDAN SHORE DR.
Electrical	Pending	Jarrold Dostie	\$105.00	CARMICHAEL, JAMES P	0012-0060	0	362 HARRIS HILL RD.
Electrical	Approved	Kayla Rouillard	\$67.00	ROUILLARD, KAYLA M	0003-0027B	0	204 DUNN RD.
Electrical	Approved	Matthew Markham	\$70.00	WELCH, ORRIN P	0008-0034	0	753 EMPIRE RD.
Electrical	Pending	Shawn Kane (For Paul	\$70.00	PENTHENY, JANE E.	0014-0015B-0001	0	340 BAKERSTOWN

		Drowns & Jane Pentheny					RD.
Plumbing	Approved	Timmy Meservier	\$90.00	MESERVIER, TIMMY R	0009-0028-0006	0	434 NORTH RAYMOND RD.
Plumbing	Approved	Garside, Matthew	\$60.00	POLAND, TOWN OF	0040-0002	0	1211 MAINE ST.
Plumbing	Approved	Keene, Eugene	\$60.00	KEENE, EUGENE L., III	0042-0002	0	912 EMPIRE RD.
Plumbing	Approved	Sawyer Learned	\$60.00	LEARNED, SAWYER	0010-0055A	0	49 ROCKY ACRES LANE
Street Opening	Approved	Joshua Sheehan	\$100.00	SHEEHAN, REBECCA R.	0012-0054D	385,000	60 MAPLE LANE
Subsurface Plumbing	Approved	Nineteen Twenty One LLC	\$150.00	NINETEEN TWENTY ONE LLC	0023-0017	0	48 CAMP FERNWOOD LANE
Subsurface Plumbing	Approved	Joshua Sheehan	\$265.00	SHEEHAN, REBECCA R.	0012-0054D	385,000	60 MAPLE LANE
Subsurface Plumbing	Approved	Steven Kinney	\$265.00	KINNEY, STEPHEN J	0010-0080A	0	292 SUMMIT SPRING RD.
Zoning	Approved	John and Gail Quinn		QUINN, JOHN J	0030-0009	0	249 JORDAN SHORE DR.
Zoning	Approved	Nineteen Twenty One LLC		NINETEEN TWENTY ONE LLC	0023-0017	0	48 CAMP FERNWOOD LANE
Zoning	Approved	Peter and Jane Savas	\$50.00	SAVAS, PETER G	0025-0027	0	219 BLACK ISLAND RD.
Zoning	Approved	Matthew Wolf	\$100.00	WOLF, MATHEW F	0006-0050H	500	0 BIRCH DR
Zoning	Approved	Margery Camden	\$50.00	FINLEY CAMDEN, MARGERY	0046-0010	700	36 WEST SHORE DR.
			<b>\$7,206.85</b>			<b>1,651,700</b>	

# Permit Inspection Detail Report

10/01/2023 - 10/31/2023

Permit Date	Applicant Name	Scheduled Date	Inspection Type	Owner Name	Parcel Address	Parcel #
5/18/2023	James Raynes/Richard Milbury	10/26/2023	Certificate of Occupancy/Final	RAYNES, JAMES D	55 GARLAND SWAMP RD.	0032-0005
5/2/2023	Sawyer and Katlyn Learned	10/18/2023	Certificate of Occupancy/Final	LEARNED, SAWYER	49 ROCKY ACRES LANE	0010-0055A
6/27/2022	Brandon Bichrest	10/9/2023	Certificate of Occupancy/Final	BICREST, BRANDON	153 HACKETT MILLS RD.	0012-0008
6/23/2022	Chase Custom Homes	10/9/2023	Certificate of Occupancy/Final	BATEMAN, JOHN	82 CLEVE TRIPP RD.	0005-0024-0005
4/20/2023	Brian Houde, Current Electric, LLC	10/12/2023	Electrical - Commercial	SBA TOWERS III, LLC.	35 RICKER RD.	0006-0040-ON
10/12/2023	ESM, Electrical Systems of Maine, Inc	10/26/2023	Electrical - Generator	FRANCIOSE, PETER	150 HARRIS HILL RD.	0008-0069D
9/22/2023	ESM, Electrical Systems of Maines, Inc.	10/5/2023	Electrical - Generator	PIKER, TOBIN M.	238 MEGQUIER HILL RD.	0014-0025-A002
9/22/2023	ESM, Electrical Systems of Maines, Inc.	10/3/2023	Electrical - Generator	CHICK, GAYLE M	57 EVERETT RD.	0011-0033-D004
10/12/2023	Tom Powell, Powell Heating	10/16/2023	Electrical - Heat Pump	THERIAULT, CLEMENT	32 HACKETT MILLS RD.	0008-0069C
12/29/2022	Marc Morency	10/24/2023	Electrical Only	MORENCY, MARC A	182 MEGQUIER HILL RD.	0014-0022-A007
9/28/2023	Jennifer and Jason Boyd	10/3/2023	Electrical Rough	BOYD, JASON	400 PLAINS RD.	0007-0011-001A
5/10/2023	Jack Parshall	10/3/2023	Electrical Rough	PARSHALL, JACK P	62 LEWISTON JUNCTION ROAD	0003-0020F-1
9/8/2023	Benjamin Chasse, Building Connections, LLC	10/31/2023	Electrical Service	COX, EVAN	595 EMPIRE RD.	0008-0051C
10/19/2023	Ben Mullen	10/31/2023	Electrical Service	MULLEN, BENJAMIN D	189 LEWISTON JUNCTION RD.	0003-0011-0003
9/18/2023	Flanders Electric, Inc.	10/31/2023	Electrical Service	HEATH, SYLVIA J	7 WATERHOUSE	0033-0009

					RD.	
10/5/2023	Kayla Rouillard	10/31/2023	Electrical Service	ROUILLARD, KAYLA M	204 DUNN RD.	0003-0027B
9/26/2023	Cabana Electrical Services, Joseph Cabana	10/24/2023	Electrical Service	MACKINNON, CORY M	71 RANGE HILL RD.	0001-0028
8/30/2023	Normand Bourret	10/20/2023	Electrical Service	CASTAGNA, JANMARIE A	6 CRANBERRY LANE	0006-0048- 0005
6/13/2022	Nicholas Rinchich	10/17/2023	Electrical Service	BURNHAM, ROBERT C	87 HEATH RD.	0018-0001A
10/5/2023	Kayla Rouillard	10/16/2023	Electrical Service	ROUILLARD, KAYLA M	204 DUNN RD.	0003-0027B
2/10/2022	SBA Towers III	10/12/2023	Final - Commercial	SBA TOWERS III, LLC.	35 RICKER RD.	0006-0040- ON
9/28/2023	Tina and Timothy Bark	10/24/2023	Final - Electric	BARK, TIMOTHY	32 CASSIE LANE	005A-0018
6/1/2023	Kevin Wescott	10/31/2023	Final Inspection	WESCOTT, KEVIN T.	329 HARRIS HILL RD.	0011-0064A
6/9/2023	Amber Webster and Dennis Davis	10/30/2023	Final Inspection	DAVIS, DENNIS L	779 BAKERSTOWN RD.	0013-0011
7/15/2022	Eugene L Keene III	10/24/2023	Final Inspection	KEENE, EUGENE L., III	912 EMPIRE RD.	0042-0002
8/18/2023	Robert Doustou	10/23/2023	Final Inspection	DOUSTOU, ROBERT J	30 HILL VALLEY RD.	0017-0053- A013
6/26/2023	Gary Moulton	10/31/2023	Footings/Setbacks	MOULTON, GARY M	168 BROWN RD.	0015-0034B
9/26/2023	John Bateman	10/30/2023	Footings/Setbacks	BATEMAN, JOHN	82 CLEVE TRIPP RD.	0005-0024- 0005
7/19/2023	Mia and Elizabeth Ward	10/30/2023	Footings/Setbacks	WARD, MIA L.	503 BAILEY HILL RD.	0011-0062D
9/22/2023	Peter Ferland	10/16/2023	Footings/Setbacks	FERLAND, PETER	679 EMPIRE RD.	0008-0046- 0002
6/9/2023	Dennis Connolly	10/10/2023	Footings/Setbacks	CONNOLLY, DENNIS P	37 WILD TURKEY WAY	0009-0028- 0001D
9/29/2023	Stephen Crooker	10/31/2023	Framing Only	CROOKER, STEPHEN B	150 BROWN RD.	0015-0034D
3/16/2023	Abram Verrill	10/16/2023	Framing Only	VERRILL, ABRAM J	6 OVER YONDER WAY	0009-0028- 0002C
8/23/2023	James and Susan Salomon	10/10/2023	Framing Only	SALOMON, JAMES R	69 ROLLYS CAMP RD.	0005-0053
8/7/2023	Michael Vane, Pipeline Heating, LLC	10/16/2023	Plumbing Rough	VERRILL, ABRAM J	6 OVER YONDER WAY	0009-0028- 0002C
9/11/2023	Ben Welch	10/24/2023	Septic Field/Tank Installation	WELCH, BENJAMIN L	61 ECHO COVE LANE	0036-0001A

12/29/2022	Marc Morency	10/20/2023	Septic Field/Tank Installation	MORENCY, MARC A	182 MEGQUIER HILL RD.	0014-0022-A007
7/24/2023	Hilltop Builders Inc.	10/20/2023	Septic Field/Tank Installation	HILLTOP BUILDERS INC.	86 FERNALD RD.	0014-0046
5/19/2022	Robert and Carson Burnham	10/16/2023	Septic Field/Tank Installation	BURNHAM, ROBERT C	87 HEATH RD.	0018-0001A
5/19/2022	Robert and Carson Burnham	10/12/2023	Septic Field/Tank Installation	BURNHAM, ROBERT C	87 HEATH RD.	0018-0001A
9/22/2023	John Hartford	10/10/2023	Septic Field/Tank Installation	HARTFORD, JOHN H III	102 WATSON RD.	0005-0016-B003
7/5/2023	Evan Cox	10/31/2023	Septic Scarification	COX, EVAN	595 EMPIRE RD.	0008-0051C
7/21/2023	Orrin and Linda Welch	10/24/2023	Septic Scarification	AFFORDABLE HOMES, INC.	0 POLAND CORNER RD.	0011-0005
1/13/2023	Robert Mocchiola	10/20/2023	Septic Scarification	MOCCIOLA, ROBERTA	253 HARRIS HILL RD.	0011-0062C
7/24/2023	Hilltop Builders Inc.	10/17/2023	Septic Scarification	HILLTOP BUILDERS INC.	86 FERNALD RD.	0014-0046
5/19/2022	Robert and Carson Burnham	10/11/2023	Septic Scarification	BURNHAM, ROBERT C	87 HEATH RD.	0018-0001A
8/1/2023	George Pendexter	10/10/2023	Septic Scarification	PENDEXTER, GEORGE	158 OLD TIGER HILL RD.	0017-0044B



Permit Date	Applicant Name	Scheduled Date	Inspection Type	Owner Name	Parcel Address	Parcel #
9/22/2023	John Hartford	10/9/2023	Septic Scarification	HARTFORD, JOHN H III	102 WATSON RD.	0005-0016-B003
9/11/2023	Hasbro Properties LLC	10/9/2023	Septic Scarification	HASBRO PROPERTIES, LLC	47 ECHO COVE LANE	0036-0002
10/19/2023	John and Gail Quinn	10/20/2023	Tree Inspection	QUINN, JOHN J	249 JORDAN SHORE DR.	0030-0009

Total Records: 50

11/14/2023

Page: 2 of 2

# Public Works Monthly Report for October 2023

Item	Month	YTD	Notes
After Hour Incidents	2	5	COM CENTER CALLS , SNOW +ICE, ROAD CLOSED ETC.
Trees Down/Removed/pruning		528	Chainsaw crew.loader,trucks,signs,BRUSH CUTTING
Road/Shoulder washouts		5	SIGNIFICANT RAIN EVENT AND/OR SPRING MELT
<b>ROAD WORK</b>			
Culvert/Drain Cleaning	10	77	Water tanker,High Pressure Pump,Repair/STEAM
Culvert Replacement	1	21	Dig Safe Notify,Road Closure,crew 3
Ditching		9804'	Flaggers,Backhoe(Excavator) 2 Dump Trucks 1 full Crew
Street Sign Install, Replace or Repair	2	55	Truck 12,1 Crew
Potholes or Sinkholes Repaired	42	294	Truck 11, 1 Crew
Road Grading		13	Flaggers,Grader 1 Crew/cobb rd ,old plains etc.12 total
Road Sweeping		1	Truck 11, 1 Crew/after shouldering/sring cleanup etc.
Clearing Carcasses	1	8	Truck 1 , 1 Crew,DEER,racoons ,beavers etc.
SNOW/ICE EVENT/SANDING			Full Crew
<b>ADMINISTRATIVE</b>			
Citizen Requests	5	27	PW Director
Department Head Meeting			PW Director
Manager Meeting	4	15	PW Director/ manager meetings
Safety Meetings			PW Director,All Crew.
Training			PW Director,All Crew.
<b>MAINTENANCE</b>			
Middle Range Pond Dam Monitoring	1	4	PW Director/OPEN GATES/CLEAN GRATES FOR WINTER
Estes Bog Damm Maint/Repair/Monitor	1	4	PW Director/BEAVER PATROL/TO BE TRAPPED
Lane CEM (on Empire RD)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Empire CEM (on Dunn RD)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Locus Grove CEM (Maine ST behind Church)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Tripp Lake CEM (Tripp Lake Camp RD)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Old Mequier CEM (Meguire Hill RD)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Johnson Hill Cem (Heath Rd in woods)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Black Cat CEM (Cleve Tripp RD)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Range Hill CEM (Range Hill RD)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Jordan CEM (RT 26 & Schellinger)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Verril CEM (RT 122 near Bishop RD)		2	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
White Oak Hill CEM (Summit Spring RD Golf CRS)		2	1 crew ,One Ton /Trailer/2 Mowers/Trimmers
Lower Field (below PCS, behind PPW)	1	8	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Nadeau Field (Hardscrable RD)	1	7	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Pine Grove Field (Brown RD)	1	9	1 Crew ,One Ton /Trailer/2 Mowers/Trimmers
Public Works Facility/PLOWING/MOW		5	Full Crew
<b>ASSITANCE TO OTHER DEPT.</b>			
Assist Transfer Station Dept	1	8	MECHANICAL
Assist Recreation Dept		2	Moving-transporting equipment etc.
Assist Library Dept			SNOW
Assist Fire Rescue Dept	1	6	PLOWING,MAINTENANCE,REPAIRS,FIRE/RESUE VEH.
Assist Town Office		3	PLOWING,MAINTENANCE,REPAIRS,CONSTRUCTION
Mutual Service requested by McFalls	1	1	TRADE EQUIPMENT USAGE/SERVICES
Mutual Service requested by Poland	1	1	TRADE EQUIPMENT USAGE/SERVICES
Local/State DOT Services Request		1	Road Hazzards/General Help/ SIGN REPLACEMENT
Diesel Gals.	1,044	4537	
Gasoline Gals.	74	335	



## Poland Parks & Recreation Department October 2023 Monthly

### Director Notes:

We have been managing the budget for the Christmas in Poland committee as they get ready for the festivities on December 1st thru 10<sup>th</sup>. See attached schedule.



**FIND OUR EVENT:  
CHRISTMAS IN POLAND 04274  
ON FACEBOOK FOR MORE INFORMATION**

### Friday, Dec 1st

Dec 1-8 **LIGHTS CONTEST**  
BUSINESSES AND RESIDENTS WILL LIGHT UP THE TRI-TOWN AREA. VOTE FOR YOUR FAVORITE. LIST OF ADDRESSES WILL BE PROVIDED.

### Saturday, Dec 2nd

10:00am **CHRISTMAS PARADE**  
JOIN IN THE FUN AS WE KICK OFF CHRISTMAS IN POLAND FESTIVITIES WITH A PARADE THAT'S PARTNERED WITH THE SPIRIT OF CHRISTMAS IN MECHANIC FALL. PARADE WILL BEGIN AT THE MECHANIC FALLS TOWN OFFICE AND WILL END ON DWINAL ST.

11:30am-2pm **CHANUKAH DREIDEL ART**

PARENTS AND CHILDREN ARE INVITED TO THE TOWN HALL TO JOIN SUSAN BEVIL FOR A FUN AND CREATIVE DREIDEL ART PROJECT THEY CAN MAKE AND BRING HOME!

3pm-7pm **TREE LIGHTING**

WE WILL BE LIGHTING THE 40' TOWN TREE AT ST. MARYS, LIVE REINDEER, LIVE ENTERTAINMENT, FOOD TRUCKS, BEER TENT, BONFIRES AND MORE.

### Sunday, Dec 3rd

8am-10:30am **BREAKFAST AT THE NORTH POL-AND**

COME AND ENJOY A PANCAKE BREAKFAST AT THE TOWN HALL.

1pm-4pm **ORNAMENT DECORATING IN HONOR OF HALLIE OLDHAM**

COME DECORATE AN ORNAMENT AT THE PCS GYM IN HONOR OF POLANDS ANGEL, HALLIE OLDHAM.

4pm-8pm **POLAND EXPRESS**

PURCHASE YOUR TICKETS TO BOARD "THE POLAND EXPRESS" THROUGH POLANDS VERY OWN MAGICAL VILLAGE IN THE WOODS. THERE WILL BE A LETTERS TO SANTA DROP OFF. IT WILL BE ANNOUNCED WHEN TICKETS GO ON SALE.

### Monday, Dec 4th

6pm-8pm **ADULT WREATH MAKING**

COME AND LEARN HOW TO MAKE YOUR OWN WREATH AT THE GRANGE ON HARRIS HILL RD. SIGNUPS WILL BE ANNOUNCED.

### Wednesday, Dec 6th

5:30pm-8:30pm **ADULT CERAMIC PAINT & SIP NIGHT**

SIGN UP TO COME AND PAINT A CHRISTMAS THEME PIECE IN THE UPSTAIRS OF POLAND PROVISIONS.

### Friday, Dec 8th

6pm-8pm **PTA CRAFT & MOVIE NIGHT**

COME AND ENJOY THE ORIGINAL GRINCH MOVIE WHILE MAKING A GRINCH THEME ORNAMENT IN THE PCS GYM.

### Saturday, Dec 9th

10am-1pm **COOKIE DECORATING WITH "SANTA'S ELVES"**

COME AND JOIN US FOR DECORATING A COOKIE WITH SOME OF "SANTA'S ELVES" IN THE TOWN OFFICE CONFERENCE ROOM.

10am-2pm **SANTA'S WORKSHOP**

CHILDREN CAN SHOP FOR THEIR FAMILY MEMBERS WITH HELP FROM OUR ELVES IN POLAND. THIS WILL HAPPEN IN THE TOWN HALL BASEMENT.

10am-4pm **FESTIVAL OF TREES**

BROWSE THROUGH THE BEAUTIFUL TREES TO BE RAFFLED OFF AT THE POLAND TOWN HALL.

10am-4pm **PICTURES WITH SANTA**

GET YOUR PICTURE TAKEN WITH SANTA AT THE HISTORICAL MUSEUM.

9am-3pm **WINTER MARKET**

HOSTED BY PROJECT GRADUATION  
LOCAL HANDMADE GOODS AND GIFTS AT POLAND COMMUNITY SCHOOL.

### Sunday, Dec 10th

4pm-8pm **POLAND EXPRESS**

PURCHASE YOUR TICKETS TO BOARD "THE POLAND EXPRESS" THROUGH POLANDS VERY OWN MAGICAL VILLAGE IN THE WOODS. THERE WILL BE A LETTERS TO SANTA DROP OFF. IT WILL BE ANNOUNCED WHEN TICKETS GO ON SALE.

We have been doing some work at camp. Had a plumber replace about 75% of the existing plumbing piping and put in new toilets.

Purchased a new ice liner for the rink.

Thank you to the Dirt Store for donating wood chips for camp!

October 5 & 10- Our junior girls and boys teams attended the varsity soccer games and played half time games.

October 11- Attended Windham Basketball League zoom mtg

October 16- Mett with Mandi Shepard and Gary Purington regarding access to school buildings and gymnasium.

October 19-Attended RSU16 steering committee meeting.

October 20- Vanessa and I attended the MRPA workshop. I lead a session on “wearing many hats as a parks & recreation director for a small town.”

October 24- HS Community Service group helped out at camp- redoing wood chips on one of our trails.

October 28<sup>th</sup> Halloween Maze event was moved to November 11<sup>th</sup>.

Poland Seniors

October14, 2023

The meeting was called to order at 10am by Charlotte McCleary (president),Tom Dobens(vice-president), Rose Dulberg(treasurer)& Mary Dobens(secretary) with 9 members present.

Thank you ,Rose, for the coffee and Charlotte for the pumpkin bread & Mary for picking up the Birthday cupcakes.

Rose gave us the treasury amount of \$1,810.09.

Four of us enjoyed the movie (Gran Terismo) at Flagship in Auburn on Sept 20th.

Thank you, Jim, for our delicious lunch surprise on October 4th.

Patty gave us bowling dates of October 24th and November14th & 28th.

Seven members enjoyed our trip to Colby College at the Art Museum and lunch after at Governors.

There is a free play on Wednesday October18at Public Theatre at 7pm, some dine at Lotus at 5:30 before the play.

At the November meeting we may make donations to the food pantry.

Rose is going to check on the Gem Museum, we hope to visit on the 15th of November.

November 29th we will decorate the Christmas tree at 10am. Bring a lunch if you want. We'll play cards after.

We talked about going to the Green Ladle in February.

Next meeting is November 11th.

Respectfully submitted by Mary Dobens

Til we meet again!

### ***SERVICES & ACTIVITIES***

- **Yoga** is happening Saturday mornings 10:00am
- **Zumba**- Town Hall on Sundays 9:00am
- Poland Seniors Club**-Meets on second Saturday of month 10:00am @ Senior Center.
- Town Hall Rentals**-open
- Table/Chair rentals**-open
- **Volunteer & Community Service**-We will consider volunteers for coaching and community service activity as needed.

### **Ongoing & Upcoming Activities:**

**Basketball:** We have 113 participants (2022 We had 112)

**Before & After:** After care has 4 spots open. Morning care has 14 spots open.

**Blood Drive:** 11/11/23 drive was successful. All spots were taken. Next drive scheduled for 1/13/24

**Competition Cheering:** We have 81 participants. (2022 We had 80)

**Football:** Our 3/4 grade team made it the first round of play-offs.

**Global Art Adventure Classes:** We have 17 registered.

**Lost Valley Skiing lessons:** Registration is open.

**Pickle Ball:** Pickle ball is happening on Sunday mornings and afternoons. We had a women's only from 10am-11:45am on Sundays. This has been well received.

**Soccer:** Season is wrapped up. Overall went well.

**Sports Recycling:** We have an amazing volume of equipment available to families for no cost. We are always open to donations of equipment.



# CONTRACT

ARTICLES OF AGREEMENT, Entered into this \_\_\_\_ day of \_\_\_\_\_ 2023 by and between R.J.D. Appraisal, Pittsfield, Somerset County, State of Maine, hereinafter called RJD, and the Town of Poland, County of Androscoggin, State of Maine, hereinafter called the Town.

WHEREAS, the Town of Poland voted to have a complete revaluation for tax purposes of all taxable real estate consisting of land, buildings, and all other structures considered to be real estate under the laws of the State of Maine according to the specifications herein provided for the purpose of aiding the Town's Assessors in placing an assessed value for the April 1, 2028 tax year.

WHEREAS, the Board of Selectmen acting through the Town Manager has the authority to negotiate and contract with RJD Appraisal to furnish services for said revaluation.

NOW THEREFORE, the said RJD Appraisal in consideration of the sum of \$412,500.00 (Four Hundred Twelve Thousand Five Hundred Dollars) to be paid by the Town of Poland, does hereby agree to furnish the following service and materials as outlined and described in the attached specifications which are part of this Agreement.

IN WITNESS WHEREOF, the parties have hereto set in their hands and seal the day and year first above mentioned.

\_\_\_\_\_  
Robert J Duplisea Jr, RJD Appraisal

\_\_\_\_\_  
Town Manager, Town of Poland

## CONTRACT FOR REVALUATION WORK FOR POLAND, MAINE

### I. Specifications for Revaluation Work

#### A. Preparation of Dwelling Appraisal Schedules

1. RJD shall make careful investigation of all residential, industrial, and commercial property construction cost in town, and perform a market data study on all real estate sales occurring in the past few years prior to the 2028 tax year. After careful analysis of this data, the unit costs will be incorporated into a replacement cost schedule.
2. The above unit costs are to form the basis for the dwelling appraisal schedules to be utilized in the appraisal of all properties in the Town. These schedules shall consist of unit base prices for houses of various types and class of construction quality. The base specifications shall reflect the building customs and practices prevailing in the community. The schedules shall be complete for various story heights of dwellings and shall cover a range of ground areas adequate for the valuation of all types of houses, the various types of porches, and other additions as well. Garages will be included and priced in the same manner as above.

#### B. Valuation of Land

1. RJD agrees to supply the services of its qualified appraisers for the appraisal of all land within the Town limits.
2. RJD shall make a careful investigation of the market value of all classes of land. Land owners, real estate brokers, sale declarations and other informed sources shall be asked to supply information relative to sales of property within the area covered by these specifications.
3. Acreage prices for land of various quantities, quality, and location shall likewise be determined.
4. Special notes shall be made of topographical features, water supply, roads, and special location factors, which may detract from or enhance the usefulness of the land.



### C. Valuation of Buildings

1. RJD shall appraise each dwelling, including ells, additions and attached garages. Out buildings will be listed and valued separately. The new appraisal record will be completed up to date as of April 1, 2028. RJD's Appraisers will use the existing property information for all its field work while carefully inspect the exterior and also their interior of each house from cellar to attic, where entrance can be gained as well as making all exterior measurements. RJD shall perform all computer assessments by using the computer aided Trio assessing software. Upon completion of the listing of properties in the field, these records shall be returned by the field force to the office where they shall be computer priced, checked, and completed from the schedules previously prepared, and made ready for final review.
2. A final review of each residential and commercial property shall be made upon the completion of the computer computations. This review is to be made property by property to eliminate any mechanical errors in computations which might have occurred and to ensure the accuracy and equality of the grading and classification of the houses during the field work. Depreciation allowances shall also be established for design, lack of quality, local disadvantages, and other factors affecting the market value of each property.

### D. Valuation of Mobile Homes:

1. Mobile Homes will be carefully checked for size, age, and quality of manufacture and valued on an equitable basis.

### E. Commercial, Industrial, and Special Purpose Buildings:

1. RJD shall keep a similar record with respect to their component parts as in the case of residential structures. Depreciation shall be determined from condition, functional utility, and location. In the event the residential computer software cannot price these buildings RJD will use the Marshall Valuation Services and enter the values as sound values.

## II. Tax Exempt Property

1. Tax exempt property shall be valued in a similar manner as taxable property.

### III. General Conditions

1. RJD shall visit each property with buildings once to gather building information (measuring and listing). At the first attempt if admittance cannot be achieved, RJD shall make full estimate of the building listing. A second attempt will be made at a later date or time. The purpose of this procedure is to make interior inspections of the buildings. Buildings that do not require interior inspection (outbuildings, un-occupied primitive camps, vacant, unsafe or abandoned building) will be visited once. RJD will be allowed to use the existing property record cards and information from Trio to aid in the gathering of such information.
2. RJD shall be allowed to refer to the existing property record cards and information from Trio to aid in the gathering of such information.
3. RJD shall utilize Trio's Winsketch module for building sketches.
4. RJD shall provide a photograph of the exterior of the principal structure and attach photos to corresponding Trio real estate account. Additionally, a digital copy of all photos will be supplied to the Town.
5. RJD shall value exempt properties in the same manner as all taxable property.
6. RJD shall enter into Town's computer all building and land information resulting from the site visits.
7. RJD shall note on a full set sized set of tax maps (provided by Town) all sale prices and other pertinent information.
8. RJD shall make careful investigation of all residential, industrial, and commercial property construction costs in town.
9. RJD shall perform a market study on all real estate sales occurring in the 3 years preceding the April 1, 2028 assessment date. Real estate transfer forms, real estate brokers, land-owners, and other informed sources will be used to supply information relative to sales of properties in town. After careful analysis of this data, the unit costs will be incorporated into a replacement cost schedule in Trio.
10. RJD shall make careful investigation of the market value for all classes of land. Real estate transfer forms, real estate brokers, land owners, and other informed sources will be used to supply information relative to sales of properties in town. Acreage prices for land of various quantities, quality, and location shall likewise be determined.

11. RJD shall use existing Trio software under Town current license agreement.
12. RJD shall provide review appraisal.
13. RJD shall provide updated land and building cost tables.
14. RJD shall enter land and building cost tables into Trio.
15. RJD shall enter into Town's computer all changes resulting from the review appraisal.
16. RJD shall process all hearing notices, mailings, postage etc.
17. RJD shall provide ample days for informal one on one hearing with taxpayers prior to commitment.
18. RJD shall provide the Assessors or their Agent with sufficient instruction in the use of the appraisal manuals to enable them to maintain the system.
19. RJD shall provide Commercial General Liability Insurance, which includes Employer's Non-Ownership Automobile Liability with limits of \$2,000,000/ occurrence and \$4,000,000/ aggregate.
20. RJD shall provide Workers Compensation Insurance with limits of \$100,000.
21. RJD shall work as an independent contractor not as an employee of the Town.
22. RJD shall provide a photo ID for all employees.
23. RJD shall file progress reports with the Board of Assessors when requested.
24. The Town shall purchase all necessary Trio modules and hold required licenses.
25. The Town shall provide remote access for 3 users to the Town's Trio server
26. The Town shall provide one full-sized set of current tax maps for revaluation use.
27. The Town shall allow the reference of the existing property record cards and information from Trio.
28. The Town will provide a workplace for RJD Appraisal.

29. The Town shall make available the sale documents and sales ratio reports for 3 years preceding the year of the revaluation.

30. The Town shall receive hearing phone calls and schedule callback times.

**RJD AND THE TOWN BOTH ACKNOWLEDGE THE FOLLOWING:**

1. No personal property assessments are included in this proposal.
2. RJD and the Town will set public hearing dates in time for a typical commitment date.
3. RJD will supply testimony in defense of values for all appeals initiated within 185 days from date of commitment.
4. RJD will be allowed to possess any "newly created" records. These records will be allowed to leave the Town Office to be worked on at RJD Appraisal's office.
5. Delivery of two copies of computer-generated land and building cost files, land pricing instructions, and building obsolescence instructions ("Assessment Manual") will be upon the completion of the clean-up period directly following the hearing process.
6. All records, computations, maps, manuals, cards, computer files, schedules, etc.. that are newly created for the purpose of the revaluation, will be the property of RJD Appraisal until the completion of the project. At that time, they will then become the property of the Town of Poland.

V. Insurance

1. RJD shall provide Commercial General Liability Insurance which includes Employers Non-Ownership Automobile Liability with limits of \$2,000,000/occurrence and \$4,000,000/aggregate.
2. RJD shall provide Workers Compensation Insurance at required limit.
3. RJD shall agree to hold the Town harmless from any and all liability of every nature and description.
4. RJD shall not be held liable for any damages caused by strikes, explosions, war, acts of God, or fire that might stop or delay the progress of this work.

VII. Office space and records

1. The Town shall make readily available to RJD, any maps, records, and other data relating to this work.
2. The Town shall provide an adequate place for RJD to use as an office during the course of this project.

VIII. Time of Completion

1. RJD shall complete all work including taxpayer hearings for the annual commitment in a timely manner.
2. Hearings will be held at the Town Office or other municipal building.

IX. Defense of Values

1. RJD will supply testimony, through this agreement, in defense of values for all appeals to the County Commissioners, or local Board of Assessment Review, and Superior Court initiated within the required appeal time specified by Maine Law for the 2028 tax year.

X. Changes to this agreement

1. Any changes to this agreement will be by mutual written agreement between Town and RJD.

## XI. Basis of Payment

1. The payment schedule involves five payments:
2. The Town shall pay RJD the first installment of \$82,500.00 when the work is started.
3. The Town shall pay RJD the second installment of \$82,500.00 after the completion of the measuring and listing phase of the project. This represents over 40% project completion.
4. The Town shall pay RJD the third installment of \$82,500.00 upon the completion of first pricing. This represents over 60% project completion.
5. The Town shall pay RJD the fourth installment of \$82,500.00 upon the completion of review appraisal phase. This represents over 80% project completion. All phases of the project are complete except taxpayer hearings.
6. The Town shall pay RJD the final installment of \$82,500.00 after the completion of the taxpayer hearings. Project 100% complete.

## XII. Liquidated Damages

1. Failure by RJD to complete all work as provided herein on or before the specified dates shall be cause for payment by RJD, on demand by the Town, of liquidated damages based on the following schedule:

1-10 days	\$200/day
11-20 days	\$500/day
Over 20 days	\$1,000/day
2. Any liquidated damages may be deducted from the contract sum owed RJD. Considering that the Town has some part in the functions in the completion of this contract, any delay caused by the Town will not be considered a failure by RJD. Delays resulting from war, strike, explosion, acts of God, or an order of court of competent jurisdiction are accepted. The deadline can be extended without penalty with the agreement of both parties.

# Memo

**To:** Board of Selectpersons  
**From:** Nikki Pratt, Deputy Town Manager  
**CC:** Matt Garside, Town Manager  
**Date:** 11/20/2023  
**RE:** CPI-U - Northeast

We recommend using the CPI-U of 2.7% for the COLA for FY 25 Budget. The October CPI-U is what we have used, as dictated in our personnel policy, for the last several years as highlighted below in the table from the Bureau of Labor Statistics. SSI increased 8.7% for TY 23 and will increase 3.2% for TY 24.

Over the last 12 months, the Northeast all items CPI-U index increased 2.7 percent. The October advance was primarily due to a 3.4-percent rise in the all items less food and energy index, which was led by increases within the shelter index.

**Table A. Northeast region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted**

Month	2019		2020		2021		2022		2023	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.3	1.5	0.7	2.3	0.4	1.1	0.8	6.3	0.7	6.0
February	0.2	1.3	0.3	2.4	0.4	1.2	0.7	6.6	0.5	5.9
March	0.5	1.7	-0.2	1.7	0.6	2.1	1.3	7.3	-0.2	4.3
April	0.4	1.7	-0.4	0.8	0.7	3.3	0.6	7.2	0.2	3.8
May	0.3	1.5	0.0	0.6	0.6	3.9	0.9	7.5	0.1	3.1
June	0.1	1.6	0.3	0.8	1.0	4.6	1.2	7.6	0.3	2.2
July	0.1	1.7	0.4	1.1	0.2	4.3	-0.2	7.3	0.2	2.6
August	0.1	1.5	0.1	1.1	0.1	4.4	0.3	7.4	0.5	2.8
September	0.0	1.4	0.1	1.2	0.3	4.6	0.1	7.2	0.3	3.0
October	-0.1	1.5	-0.2	1.1	0.6	5.4	0.3	6.9	0.0	2.7
November	0.1	1.9	0.1	1.1	0.6	6.0	0.1	6.4		
December	-0.1	1.9	0.2	1.4	0.2	5.9	-0.1	6.1		

**DESIGN PRIORITIES AS DETERMINED BY DESIGN TEAM AND ARCHITECT DURING PRE-DESIGN PHASE**

1. Increased children's area space / Better quality space (daylight, views, "openness")
2. Replace lift with LULA elevator or improved lift
3. Dedicated space with storage for Story Hour & other family activities
4. Basement bathrooms
5. Improved, more welcoming south entry facing park
6. Visually connection of park with library
7. Improved ADA path at entry and access for strollers/book carts etc
8. Energy usage upgrades
9. Improve North entry facade

**NOTE SIGNIFICANT ADDITIONAL SAVINGS REALIZED BY MODIFYING ESTIMATE TO REFLECT CURRENT (POST-PANDEMIC) ENVIRONMENT AND BY MULTIPLE MINOR DESIGN REVISIONS AND MODIFICATION (RE-USE OF EXISTING PARTITIONS, WINDOW REDESIGN, ETC)**

IMPLEMENT?	MODIFICATION	DESCRIPTION	LEVEL	CHILDREN'S AREA	LULA ELEV.	STORY HOUR SPACE	BASEMENT BATHRMS	INVITING ENTRY	CONNECT WITH TOWN SPACES	IMPROVED ACCESS. AND ADA	ENERGY USAGE UPGRADES	"BACK" INTO "FRONT"	COMMENTS
Not at this time	Eliminate roof over walkway	No roof or columns over walkway	Upper	No impact	No impact	No impact	No impact	YES	YES	YES	No impact	YES	Rain or snow impacts user safety and comfort
<b>YES</b>	<b>Parking and drainage \$\$\$ combined with Park work</b>	<b>As much site work as possible combined with Town Park contract</b>	Site	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact
Not at this time	No addition at entry (enlarged entry area)	instead use covered porch at same area as where addition would be	Both	No impact	No impact	No impact	No impact	YES	YES	YES	No impact	YES	Elimination of "waiting space"
<b>YES</b>	<b>Reduced HVAC Scope</b>	<b>Delete all basement scope except for addition. Add mini splits to office/Entry</b>	Both	No impact	No impact	Minimal	No impact	No impact	No impact	No impact	YES	No impact	Less aggressive air quality control for basement
<b>YES</b>	<b>Reduced Plumbing Scope</b>	<b>Delete all basement scope. Basement bathrooms stubs as change order or add/alt</b>	Both	No impact	No impact	Minimal	YES	No impact	No impact	Minimal	No impact	No impact	Lower level bathrooms involve significant costs.
<b>YES</b>	<b>Reduced Electrical scope</b>	<b>Limit new lighting and power to Addition and modified rooms in that area.</b>	Both	No impact	No impact	No impact	No impact	No impact	No impact	No impact	YES	No impact	Reduced energy use lighting could be implemented at a later time
<b>YES</b>	<b>Furniture, bookcases</b>	<b>Use existing or fund separate from bid work</b>	Upper	YES	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	-
Not at this time	Reduce size of addition	2/3 size footprint, smaller Children's, director office & staff room	Both	YES	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	This would have a significant impact on staff
Not at this time	Updated lift rather than elevator	Instead of elevator, get a newer lift. Existing location or one shown on drawings	Both	No impact	YES	YES	No impact	YES	No impact	YES	No impact	No impact	Significant decrease in function for ADA, book carts, and families with strollers
<b>YES</b>	Conf B10	No new finishes in conf B10	Lower	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	Could be Implemented at at later time
<b>YES</b>	North entry	No new finishes in north entry	Upper	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	Town has already addressed this seperately
Undecided	Slab under lobby rather than spaces	Entry addition on slab rather than full basement.	Both	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	Cost reduction may not warrant loss of storage space
<b>YES</b>	RR 117	Leave RR 117 as storage	Upper	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	Town has already addressed this seperately
Undecided	Eliminate door 113 and stair	Will affect ability to remain open during construction	Upper	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	Cost reduction may not warrant loss of egress and convenience
Undecided	Simplify landscape work	New trees eliminated	Site	Minimal	No impact	No impact	No impact	YES	YES	No impact	No impact	YES	Cost reduction may not warrant lbenefits
<b>YES</b>	<b>Simplify basement rooms</b>	<b>Eliminate accordion wall</b>	Lower	No impact	No impact	YES	No impact	No impact	No impact	No impact	No impact	No impact	Significant costs for Accordion wall. Could be implemented later
YES	Pantry Area	Leave kitchen / storage as-is	Lower	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	No impact	Revisions could be incorporated later



# Memo

**To:** Board of Selectpersons  
**From:** Nikki Pratt, Deputy Town Manager  
**CC:** Matt Garside, Town Manager  
**Date:** 11/20/2023  
**RE:** Compactor RFP Results

---

Bids were opened on Thursday, November 16, 2023 at 11:00 AM. We received three bids:

- Atlantic Recycling Equipment, LLC \$25,655
- Technology International, Inc. \$31,664
- Rudco Products \$29,531

Our recommendation is to go with the lowest bidder Atlantic Recycling Equipment, LLC for \$25,655.

**Compactor Bid**  
**Thursday, November 16, 2023**

Company	Price
Rudco	\$ 29,531.00
Atlantic Recycling	\$ 25,655.00
Technology Internat.	\$ 31,664.00

<< QUOTE >>



Rudco Products, Inc.  
 114 East Oak Road  
 P.O. Box 705  
 Vineland, NJ 08360  
 (856)-691-0800

PAGE 1

QUOTE DATE 10/30/2023  
 QUOTE NO 85866-TGQ1

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T91805  
 TOWN OF POLAND  
 1231 MAINE STREET  
 POLAND, ME 04274

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TOWN OF POLAND  
 1231 MAINE STREET  
 POLAND, ME 04274

Contact MATTHEW GARSIDE  
 Office  
 Cell 998-4601  
 Email MGARSIDE@POLANDTOWN  
 OFFICE.ORG

5-6 WEEK LEAD TIME ONCE SIGNED PROPOSAL IS RECEIVED --- NET 30 PAYMENT TERMS WITH COPY OF PURCHASE ORDER ---  
 FREIGHT AT \$1210 FOR 30' HOT SHOT --- PRICE INCLUDES ANY STANDARD RUDCO COLOR

SLS1	SLS2	DUE DATE	DISC DUE DATE	ORDER NO	ORDER DATE	SHIP NO	TAX PCT
TG	TL			00085866			0

TERMS DESCRIPTION	CUSTOMER PO NO	SHIP VIA	SHIP DATE
N/30			

ITEM ID	TX CL	UNITS	ORDERED	SHIPPED	UNIT PRICE	EXTENSION
A-400 4YD (RP-400) STATIONARY COMPACTOR SINGLE CYLINDER 15HP, 3PH, 208/230/460 VOLTAGE TBD OVERALL HEIGHT: 63" OVERALL LENGTH: 189" LOAD HEIGHT: 54 3/4" CHARGE BOX: 67 1/2" X 60" 1/2" RAM FACE PLATE WEATHER COVER INCLUDED	1	EA	1.0000	0.0000	26,160.0000	26,160.00
A-3214 PRESSURE GAUGE (COLOR CODED) MOUNTED 15' REMOTE	1	EA	1.0000	0.0000	216.0000	216.00
A-3217 CONTROL PENDANT SEALTITE- 10'	1	EA	1.0000	0.0000	180.0000	180.00
A-3197 COMPACTOR INSTALLATION TOWN OF POLAND MUST UNLOAD THE COMPACTOR ON SITE.	1	EA	1.0000	0.0000	2,975.0000	2,975.00

INSTALL TEAM WILL COORDINATE WITH TOWN OF  
 POLAND DIRECTLY FOR INSTALL DATE

\*\*\*COLOR TO BE DETERMINED\*\*\*

*11/2/2023  
 7:47 AM  
 by email*

<< QUOTE >>



Rudco Products, Inc.  
 114 East Oak Road  
 P.O. Box 705  
 Vineland, NJ 08360  
 (856)-691-0800

PAGE 2

QUOTE DATE 10/30/2023  
 QUOTE NO 85866-TGQ1

S T91805  
 O TOWN OF POLAND  
 L 1231 MAINE STREET  
 D POLAND, ME 04274  
  
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S TOWN OF POLAND  
 H 1231 MAINE STREET  
 I POLAND, ME 04274  
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Contact MATTHEW GARSIDE  
 Office  
 Cell 998-4601  
 Email MGARSIDE@POLANDTOWN  
 OFFICE.ORG

5-6 WEEK LEAD TIME ONCE SIGNED PROPOSAL IS RECEIVED --- NET 30 PAYMENT TERMS WITH COPY OF PURCHASE ORDER ---  
 FREIGHT AT \$1210 FOR 30' HOT SHOT --- PRICE INCLUDES ANY STANDARD RUDCO COLOR

SLS1	SLS2	DUE DATE	DISC DUE DATE	ORDER NO	ORDER DATE	SHIP NO	TAX PCT
TG	TL			00085866			0

TERMS DESCRIPTION	CUSTOMER PO NO	SHIP VIA	SHIP DATE
N/30			

ITEM ID	TX CL	UNITS	ORDERED	SHIPPED	UNIT PRICE	EXTENSION
---------	-------	-------	---------	---------	------------	-----------

Credit card payments are subject to a 3% fee

TAXABLE	NONTAXABLE	FREIGHT	SALES TAX	MISC	TOTAL
0.00	29,531.00	0.00	0.00	0.00	29,531.00
<b>TOTAL DUE</b>					<b>29,531.00</b>

All material is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

AUTHORIZED SIGNATURE: *RUDCO Products, Inc.*

Note: This proposal may be withdrawn by us if not accepted within 7 days. All orders are subject to the approval of the V.P. of Sales. The freight rate quoted is subject to change due to the volatile conditions in the fuel commodity market.

### Acceptance of Proposal

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

Accepted Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Solid Waste Compactor Official Bid Form

COMPANY NAME: ATLANTIC Recycling Equipment, LLC  
ADDRESS: 13 Jessie Doe Rd, Rollinsford, NH 05569-0609  
PHONE NUMBER(S): (P) 603-749-2414, (M) 603-877-0126, (F) 603-749-2421  
EMAIL: thager@arenh.com  
CONTACT PERSON: Todd Hager

Include proof of standard liability insurance, which names the Town of Poland as an additional insured in an amount no less than \$1,000,000.

A. Total net price:

\$ 25,655.00

B. Guaranteed Delivery Date:

Eight (8) weeks ARO

The Town of Poland reserves the right to reject any or all bids in whole or in part as it is deemed in the best interest of the Town, renegotiate any contract and waive any informality which does not compromise the actual bid.

11/9/2023 7:35 AM  
by email

**Solid Waste Compactor Official Bid Form**

COMPANY NAME: Technology International, Inc.

ADDRESS: 1331 South International Parkway, Suite 2251, Lake Mary, Florida 32746

PHONE NUMBER(S): (407) 359-2373

EMAIL: tii@tii-usa.com

CONTACT PERSON: Rifat Habib

**Include proof of standard liability insurance, which names the Town of Poland as an additional insured in an amount no less than \$1,000,000.**

A. Total net price: \$31,664.00

B. Guaranteed Delivery Date: 16 Weeks

The Town of Poland reserves the right to reject any or all bids in whole or in part as it is deemed in the best interest of the Town, renegotiate any contract and waive any informality which does not compromise the actual bid.

11/14/23

824 AM

by email

# Memo

**To:** Board of Selectpersons  
**From:** Nikki Pratt, Deputy Town Manager  
**CC:** Matt Garside, Town Manager  
**Date:** 11/20/2023  
**RE:** Truck Chassis & Plowing/Sanding Equipment Bid Results

---

Bids were opened on Thursday, November 16, 2023 at 11:00 AM. We received two bids on each RFP:

***TRUCK CHASSIS***

O'Connor Manufacturing	\$145,317
Freightliner of ME	\$156,475

***PLOWING/SANDING EQUIPMENT***

HP Fairfield	\$123,754
Viking Cives	\$125,950

Our recommendation is to go with the lowest bidders on both the bids.



Plow Truck Chassis Bid  
Thursday, November 16, 2023

Company	Price
O'Connor Mtr co.	\$ 145,317.00
Freightliner of ME	\$ 150,475.00

TOWN OF POLAND  
REQUEST FOR PROPOSALS FOR  
PLOW TRUCK CHASSIS

**BID FORM - 2023**

Company: O'Connor Motor Co.

Primary Contact: Spencer Hud Primary Phone: 207-595-0840

Address: 187 Riverside Dr. Augusta ME / 299 Warren Ave Portland ME

E-Mail Address: spencer.hurd@oconnormaine.com

**1. Please circle YES or NO on the following specifications. Any no answers must be accompanied with the spec number and the deviation or substitution:**

**ENGINE:**

Diesel inline 6 cylinder with a minimum 470 HP @1700 RPMS,  
1650 lb-ft Torque @ 1000 RPMS.

yes      no

**TRANSMISSION MANUAL:**

{Fuller RTO (F)-1698LL} 10 Speed Manual; Double Lo With Overdrive,  
Internal Lube Pump with Air Shift.

yes      no

**CLUTCH:**

Manual adjustment, 2 Plate Ceramic, 15.5" Diameter, 7 Spring Mechanical  
Pull-Type Control with a Minimum of 1700 lb-ft Torque Capacity.

yes      no

**AXLE, FRONT NON-DRIVING:**

Set forward / Wide Track, I-Beam type, 20,000 lb capacity minimum.

yes      no

**AXLE, REAR, TANDEM:**

Single Reduction, Standard Width, 46,000-lb Capacity Minimum  
With Driver Controlled Locking Differential in both Forward-Rear and  
Rear-Rear Axle with a Gear Ratio of 5.63.

yes      no

**TIRE FRONT:**

(2) 425/65 R22.5 Load Range L HTC1 (CONTINENTAL), All- Position.

yes      no

**TIRE REAR:**

(8) 12R22.5 Load Range H HSC1 (CONTINENTAL), 482 rev/mile, All-Position.

yes      no

**SUSPENSION, REAR, TANDEM:**

{Hendrickson HMX-460-54} Walking Beam Type 54" Axle Spacing;  
46,000 lb Capacity Minimum with Rubber End Bushings,  
Transverse Torque Rods, and Less Shock Absorbers.

yes      no

**CAB PAINT:**

School Bus Yellow. Basecoat Clear Coat

yes      no

**CHASSIS:**

126" CTA, and 75.00 Axle to Frame.

yes      no

**FRAME RAILS:**

Heaviest Single Frame available Only, Double Frame will not be accepted.  
Heat Treated Alloy Steel (120,000 PSI Yield);  
Must have 34" clear on outside frame behind cab Right Side, and 48" on Left Side.

yes      no

Please list frame size and thickness: .59x3.5x12.4 INCH / 15mm/89mm/315mm      3,737,583 RBM

**BUMPER, FRONT:**

Steel, Swept Back; Painted Black.

PAINTED 3/16 STEEL yes  
VOACTIONAL BUMPER

no

**FRAME EXTENSION, FRONT:**

Integral; 20" In Front of Grille.

yes      no

**SUSPENSION, FRONT SPRING:**

Parabolic, Taper Leaf; 20,000-lb Capacity minimum with Shock Absorbers,  
Maintenance-free Rubber Spring Pin Bushings, and  
Air Bag Driver Controlled Right Side Only.

yes      no  
FLAT LEAF TO HAVE AIR BAG  
FACTORY INSTALLED

**BRAKE SYSTEM:**

Air Dual System for Straight Truck Applications to include; All Brake Lines,  
Color and Size Coded Nylon, Twist-type Drain Valves, Dual Air Gauges,  
Parking Brake Control Yellow Knob, Parking Brake Valve Control for Truck,  
2 Quick Release Valves on Rear Axles for Spring Brake Release, Spring Brake  
Modulator Valve with Relay Valve.

yes      no

Slack Adjuster, All, Automatic with 5/16 Square Head Adjuster. NOT AVAILABLE W/ HAULMAX SUSPENSION  
No "Clutch-Style Adjusters" will be acceptable.

**BRAKES, FRONT:**

Air 16.5" x 6", Brake Shoes with 24 SQ IN Chambers.

yes      no

**BRAKES, REAR:**

Air 16.5" x 7.0" with 30/30 Long Stroke Brake Chambers,  
and Spring Actuated Parking Brakes @ all wheels.

yes      no

**AIR DRYER:**

Bendix AD-IP with Heater, Located Inside Left Rail behind Cab.

yes      no

<p><b>AIR COMPRESSOR:</b> 15.9 CFM Capacity or Greater.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>STEERING COLUMN:</b> Tilting and Telescoping.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>STEERING WHEEL:</b> 18"</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>STEERING GEAR:</b> Dual Steering Boxes.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>EXHAUST SYSTEM:</b> Horizontal After Treatment Device, Frame Mounted Right Side under Cab, with Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab. <u>CAB MOUNTED EXHAUST STACK</u></p>	<input type="radio"/>	<input checked="" type="radio"/>
<p><b>ENGINE COMPRESSION BRAKE:</b> With Selector Switch and On/Off Switch.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>ELECTRICAL SYSTEM:</b> 12-Volt, Fuses, SAE Blade-Type, Hazard Switch, Headlights (2) Sealed Beam, Jump Start Stud Located on Positive Terminal of Outermost Battery, Parking Light Integral with Front Turn Signal and Rear Tail Light, Starter Switch Electric, Key Operated, Stop, Turn, Tail &amp; B/U Lights Dual, Rear, Combination with Reflector, Turn Signal Switch Self-Cancelling, Windshield Wiper Switch 2-Speed with Wash and Intermittent Feature, Windshield Wipers Single Motor, Electric, Wiring, Chassis Color Coded and or Continuously Numbered. With master battery disconnect switch.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>ALTERNATOR:</b> 12-Volt 160 Amp. Capacity Minimum.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>TAIL LIGHT WIRING:</b> For Standard L and R Tail lights, With Extra Cable to Allow Wiring of Body Lights.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>AUXILLARY HARNESS:</b> 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications. <u>CONNECTION AT BUMPER</u></p>	<input type="radio"/>	<input checked="" type="radio"/>
<p><b>TRAILER CONNECTION SOCKET:</b> 7-Way, Mounted at Rear of Frame, Wired for Turn Signals Independent of Stop, Compatible With Trailers That Have Amber or Side Turn Lamps.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p><b>HORN:</b> Electric Disc Style.</p>	<input checked="" type="radio"/>	<input type="radio"/>

<p><b>BATTERY BOX:</b> Steel with Plastic Cover, 18" Wide, 3, or 4 Battery Capacity, Mounted Right Side Back of Cab and No closer than 34" from rear of cab or in cab under passenger seat.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>CLEARANCE/MARKER LIGHTS:</b> (5) Amber LED Lights, Cab or Sunshade.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>BODY CIRCUITS:</b> With 6 Switches in Instrument Panel.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>HORN:</b> Air, (2) Single Tone, Roof Mounted.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>CIRCUIT BREAKERS:</b> Manual- Reset, (Main Panel) SAE Type III With Trip Indicators, Replaces All Fuses Except For 5-Amp Fuses.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>TURN SIGNALS:</b> Front Includes LED Side Turn Lights Mounted on Fender/Body.</p>	<input type="radio"/>	<input checked="" type="radio"/>	MIRROR MOUNTED
<p><b>FENDER EXTENSIONS:</b> Rubber.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>GRILLE:</b> Stationary.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>INSULATION:</b> Panels for Sound Abatement.</p>	<input type="radio"/>	<input checked="" type="radio"/>	
<p><b>FRONT HOOD:</b> Tilting Fiberglass with provision for checking engine oil and coolant without tilting.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>ANTI-FREEZE:</b> Red, Extended Life Coolant; To -40 Degrees F / -40 Degrees C, Freeze Protection.</p>	<input type="radio"/>	<input checked="" type="radio"/>	-34 DEG.
<p><b>PTO EFFECTS, Engine Front:</b> Including Adapter Plate on Engine Front Mounted.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>BLOCK HEATER ENGINE:</b> 120V/1500W; and Includes: Block Heater Socket Receptacle Type; Mounted below Drivers Door.</p>	<input checked="" type="radio"/>	<input type="radio"/>	
<p><b>AIR CLEANER:</b> Single Element with Air Cleaner Restriction Gauges.</p>	<input checked="" type="radio"/>	<input type="radio"/>	

<p><b>DEF TANK:</b> Frame Mounted Outside Left Rail, Under Cab.</p>	<input checked="" type="radio"/>	<p>no</p>
<p><b>FUEL/WATER SEPARATOR:</b> {Davco Fuel Pro 382} With Fuel Heated Fuel Heater, Thermostatic Fuel Temperature Control, Mounted in Standard Position, Includes Water-In-Fuel Light.</p>	<p>yes</p>	<input type="radio"/> DAVCO 385
<p><b>FUEL TANK:</b> Polished Aluminum, 50 Gallon minimum, Mounted Left Side, Under Cab with Stainless Straps.</p>	<p>yes</p>	<input type="radio"/> 70 GAL.
<p><b>GAUGE CLUSTER:</b> (6) Engine Oil Pressure, Water temperature, Fuel, Tachometer, Voltmeter, Def. Fluid Level.</p>	<input checked="" type="radio"/>	<p>no</p>
<p><b>WARNING SYSTEM:</b> Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible).</p>	<input checked="" type="radio"/>	<p>no</p>
<p><b>SEAT, DRIVER:</b> Cloth Center Vinyl Sides Air Suspension, High Back with Integral Headrest and Right Arm Rest</p>	<p>yes</p>	<input type="radio"/> MADURA CLOTH
<p><b>MIRROR, CONVEX, HOOD MOUNTED:</b> (2) Heated, Left and Right Sides.</p>	<p>yes</p>	<input type="radio"/> RH ONLY
<p><b>SEAT, PASSENGER:</b> Non-Suspension, Fixed Back,</p>	<input checked="" type="radio"/>	<p>no</p>
<p><b>Mirrors:</b> (2) Rectangular, Thermostatically Controlled Heated Heads with Convex Both Sides.</p>	<input checked="" type="radio"/>	<p>no</p>
<p><b>AIR CONDITIONER:</b> With Integral heater &amp; Defroster.</p>	<input checked="" type="radio"/>	<p>no</p>
<p><b>WINDOW POWER:</b> (2) and Power door Locks, Left and Right Doors.</p>	<input checked="" type="radio"/>	<p>no</p>
<p><b>AM/FM RADIO:</b> With Blue-Tooth Capability.</p>	<input checked="" type="radio"/>	<p>no</p>
<p><b>CONSOLE OVERHEAD:</b> With Storage Pockets and Radio Pocket.</p>	<input checked="" type="radio"/>	<p>no</p>

**FLOOR COVERING:**

Rubber.

yes       no

**SUN VISOR:**

(2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console.

yes       no

**EXTERIOR CAB SUNVISOR:**

yes       no

**CAB REAR SUSPENSION:**

Air Bag Type.

yes       no

**WHEELS, FRONT:**

12.25 x 22.5, Polished Aluminum,  
10 Stud, Hub-Piloted, Flanged Nut

yes       no

**WHEELS, REAR:**

1/2" Thick, Dual Disc: 22.5 x 9.00, Powdered Coated White Steel,  
10-Stud.

yes       no

**5 year extended emissions warranty:**

yes       no

**Software:**

CD Parts Manual

yes       no

**TRIANGLE REFLECTORS & 5 lb. FIRE EXTINGUISHER:**

yes       no

**2. TOTAL PRICE FOR COMPLETE CHASSIS INCLUDING DELIVERY:** \$145,317

**3. NUMBER OF CALENDAR DAYS REQUIRED FROM AWARD DATE TO DELIVER:** 4/2024 BUILD

**4. SIGNATURE OF REP COMPLETING FORM:** 

**5. PRINTED NAME OF REP COMPLETING FORM:** Spencer Hurd

TOWN OF POLAND  
REQUEST FOR PROPOSALS FOR  
PLOW TRUCK CHASSIS

**BID FORM - 2023**

Company: Freightliner of Maine, Inc

Primary Contact: Michael Bean Primary Phone: 207-714-0046

Address: 10 Terminal St  
Westbrook, Me 04092

E-Mail Address: MBean@FLMAINE.COM

**1. Please circle YES or NO on the following specifications. Any no answers must be accompanied with the spec number and the deviation or substitution:**

**ENGINE:**

Diesel inline 6 cylinder with a minimum 470 HP @1700 RPMS,  
1650 lb-ft Torque @ 1000 RPMS.

yes

no

**TRANSMISSION MANUAL:**

{Fuller RTO (F)-1698LL} 10 Speed Manual; Double Lo With Overdrive,  
Internal Lube Pump with Air Shift.

yes

no

**CLUTCH:**

<sup>Self</sup> Manual adjustment, 2 Plate Ceramic, 15.5" Diameter, 7 Spring Mechanical  
Pull-Type Control with a Minimum of ~~1700~~ 1650 lb-ft Torque Capacity.

yes

no

**AXLE, FRONT NON-DRIVING:**

Set forward / Wide Track, I-Beam type, 20,000 lb capacity minimum.

yes

no

**AXLE, REAR, TANDEM:**

Single Reduction, Standard Width, 46,000-lb Capacity Minimum  
With Driver Controlled Locking Differential in both Forward-Rear and  
Rear-Rear Axle with a Gear Ratio of 5.63.

yes

no

**TIRE FRONT:**

(2) 425/65 R22.5 Load Range L HTC1 (CONTINENTAL), All- Position.

yes

no

**TIRE REAR:**

(8) 12R22.5 Load Range H HSC1 (CONTINENTAL), 482 rev/mile, All-Position.

yes

no



**SUSPENSION, REAR, TANDEM:**

{Hendrickson HMX-460-54} Walking Beam Type 54" Axle Spacing; 46,000 lb Capacity Minimum with Rubber End Bushings, Transverse Torque Rods, and Less Shock Absorbers.

yes no

**CAB PAINT:**

School Bus Yellow. Basecoat Clear Coat

yes no

**CHASSIS:**

126" CTA, and 75.00 Axle to Frame.

yes no

**FRAME RAILS:**

Heaviest Single Frame available Only, Double Frame will not be accepted. Heat Treated Alloy Steel (120,000 PSI Yield); Must have 34" clear on outside frame behind cab Right Side, and 48" on Left Side.

yes no

Please list frame size and thickness: \_\_\_\_\_

**BUMPER,FRONT:**

Steel, Swept Back; Painted Black.

yes no

**FRAME EXTENSION, FRONT:**

Integral; 20" In Front of Grille. - 24"

yes no

**SUSPENSION, FRONT SPRING:**

Parabolic, Taper Leaf; 20,000-lb Capacity minimum with Shock Absorbers, Maintenance-free Rubber Spring Pin Bushings, and Air Bag Driver Controlled Right Side Only.

yes no

**BRAKE SYSTEM:**

Air Dual System for Straight Truck Applications to include; All Brake Lines, Color and Size Coded Nylon, Twist-type Drain Valves, Dual Air Gauges, Parking Brake Control Yellow Knob, Parking Brake Valve Control for Truck, 2 Quick Release Valves on Rear Axles for Spring Brake Release, Spring Brake Modulator Valve with Relay Valve. Slack Adjuster, All, Automatic with 5/16 Square Head Adjuster. No "Clutch-Style Adjusters" will be acceptable.

yes no

**BRAKES, FRONT:**

Air 16.5" x 6", Brake Shoes with 24 SQ IN Chambers.

yes no

**BRAKES, REAR:**

Air 16.5" x 7.0" with 30/30 Long Stroke Brake Chambers, and Spring Actuated Parking Brakes @ all wheels.

yes no

**AIR DRYER:**

Bendix AD-IP with Heater, Located Inside Left Rail behind Cab.

yes no

**AIR COMPRESSOR:**

15.9 CFM Capacity or Greater.

yes  no

**STEERING COLUMN:**

Tilting and Telescoping.

yes  no

**STEERING WHEEL:**

18"

yes  no

**STEERING GEAR:**

Dual Steering Boxes.

yes  no

**EXHAUST SYSTEM:**

Horizontal After Treatment Device, Frame Mounted Right Side under Cab, with Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab.

yes  no

**ENGINE COMPRESSION BRAKE:**

With Selector Switch and On/Off Switch.

yes  no

**ELECTRICAL SYSTEM:**

12-Volt, Fuses, SAE Blade-Type, Hazard Switch, Headlights (2) Sealed Beam, Jump Start Stud Located on ~~Positive Terminal of Outermost Battery~~, *- Frame mounted*, Parking Light Integral with Front Turn Signal and Rear Tail Light, Starter Switch Electric, Key Operated, Stop, Turn, Tail & B/U Lights Dual, Rear, Combination with Reflector, Turn Signal Switch Self-Cancelling, Windshield Wiper Switch 2-Speed with Wash and Intermittent Feature, Windshield Wipers Single Motor, Electric, Wiring, Chassis Color Coded and or Continuously Numbered. With master battery disconnect switch.

yes  no

**ALTERNATOR:**

12-Volt 160 Amp. Capacity Minimum.

yes  no

**TAIL LIGHT WIRING:**

For Standard L and R Tail lights, With Extra Cable to Allow Wiring of Body Lights.

yes  no

**AUXILLARY HARNESS:**

3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications.

yes  no

**TRAILER CONNECTION SOCKET:**

7-Way, Mounted at Rear of Frame, Wired for Turn Signals Independent of Stop, Compatible With Trailers That Have Amber or Side Turn Lamps.

yes  no

**HORN:**

Electric Disc Style.

yes  no

**BATTERY BOX:**

Steel with Plastic Cover, 18" Wide, 3, or 4 Battery Capacity,  
Mounted Right Side Back of Cab and No closer than 34" from rear of cab or in cab under passenger seat.

yes  no

*Mounted under Cab, left side*

**CLEARANCE/MARKER LIGHTS:**

(5) Amber LED Lights, Cab or Sunshade.

yes no

**BODY CIRCUITS:**

With 6 Switches in Instrument Panel.

yes no

**HORN:**

Air, (2) Single Tone, Roof Mounted.

yes no

**CIRCUIT BREAKERS:**

Manual- Reset, (Main Panel) SAE Type III With Trip Indicators,  
Replaces All Fuses Except For 5-Amp Fuses.

yes no

**TURN SIGNALS:**

Front Includes LED Side Turn Lights Mounted on Fender/Body.

yes no

**FENDER EXTENSIONS:**

Rubber.

yes no

**GRILLE:**

Stationary.

yes no

**INSULATION:**

Panels for Sound Abatement.

yes no

**FRONT HOOD:**

Tilting Fiberglass with provision for checking engine oil and coolant  
without tilting.

yes no

**ANTI-FREEZE:**

Red, Extended Life Coolant; To <sup>-60</sup>~~-40~~ Degrees F / -40 Degrees C,  
Freeze Protection.

yes no

**PTO EFFECTS, Engine Front:**

Including Adapter Plate on Engine Front Mounted.

yes no

**BLOCK HEATER ENGINE:**

120V/1500W; and Includes: Block Heater Socket Receptacle Type;  
Mounted below Drivers Door.

yes no

**AIR CLEANER:**

Single Element with Air Cleaner Restriction Gauges.

yes no

**DEF TANK:**

Frame Mounted Outside Left Rail, Under Cab.

yes

no

**FUEL/WATER SEPARATOR:**

{Davco Fuel Pro 382} With Fuel Heated Fuel Heater, Thermostatic Fuel Temperature Control, Mounted in Standard Position, Includes Water-In-Fuel Light.

yes

no

**FUEL TANK:**Polished Aluminum, ~~50~~ Gallon minimum, Mounted Left Side, -60 gal Under Cab with Stainless Straps.

yes

no

**GAUGE CLUSTER:**

(6) Engine Oil Pressure, Water temperature, Fuel, Tachometer, Voltmeter, Def. Fluid Level.

yes

no

**WARNING SYSTEM:**

Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible).

yes

no

**SEAT, DRIVER:**

Cloth Center Vinyl Sides Air Suspension, High Back with Integral Headrest and Right Arm Rest

yes

no

**MIRROR, CONVEX, HOOD MOUNTED:**

(2) Heated, Left and Right Sides.

yes

no

**SEAT, PASSENGER:**

Non-Suspension, Fixed Back,

yes

no

**Mirrors:**

(2) Rectangular, Thermostatically Controlled Heated Heads with Convex Both Sides.

yes

no

**AIR CONDITIONER:**

With Integral heater &amp; Defroster.

yes

no

**WINDOW POWER:**

(2) and Power door Locks, Left and Right Doors.

yes

no

**AM/FM RADIO:**

With Blue-Tooth Capability.

yes

no

**CONSOLE OVERHEAD:**

With Storage Pockets and Radio Pocket.

yes

no

**FLOOR COVERING:**

Rubber.

yes     no

**SUN VISOR:**

(2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console.

yes     no

**EXTERIOR CAB SUNVISOR:**

yes     no

**CAB REAR SUSPENSION:**

Air Bag Type.

yes     no

**WHEELS, FRONT:**

12.25 x 22.5, Polished Aluminum,  
10 Stud, Hub-Piloted, Flanged Nut

yes     no

**WHEELS, REAR:**

1/2" Thick, Dual Disc: 22.5 x 9.00, Powdered Coated White Steel,  
10-Stud.

yes     no

**5 year extended emissions warranty:**

yes     no

**Software:**

CD Parts Manual

yes     no

**TRIANGLE REFLECTORS & 5 lb. FIRE EXTINGUISHER:**

yes     no

2. TOTAL PRICE FOR COMPLETE CHASSIS INCLUDING DELIVERY: \$ 156,475.00

3. NUMBER OF CALENDAR DAYS REQUIRED FROM AWARD DATE TO DELIVER: 290

4. SIGNATURE OF REP COMPLETING FORM: 

5. PRINTED NAME OF REP COMPLETING FORM: Michael BEAW

Plow and Sanding Equipment Bid  
Thursday, November 16, 2023

Company	Price
HP Fairfield	\$ 123,754.00
Viking Cives	\$ 125,950.00

TOWN OF POLAND  
REQUEST FOR PROPOSALS FOR  
PLOW & SANDING EQUIPMENT  
**BID FORM - 2023**

Company: HP Fairfield

Primary Contact: Steve Holston Primary Phone: 207-468-8453

Address: 9 Green St Skowhegan ME 04976

E-Mail Address: Steveholston@Alamo-Group.com

**A. Please circle YES or NO on the following specifications. Any no answers must be accompanied with the spec number and the deviation or substitution:**

**HITCH AND WING SYSTEM:**

1. Hitch to be of tilting design.  YES NO  
Hitch shall tilt forward for engine access when two top pins are removed.

2. There shall be a double acting cylinder for plow lift.  YES NO

3. Three plow pin heights shall be provided.  YES NO

4. Two horizontal tubes shall extend outward to the passenger side of the chassis to serve as support for the front wing post.  YES NO

5. Front slide travel shall be actuated by a hydraulic cylinder with cable and sheath.  YES NO

6. The front slide will travel a minimum of 66".  YES NO

7. A beam shall tie both chassis tie rails together with the rear post.  YES NO

8. The rear wing shall have a three point attachment for top and bottom push arm and lift cylinder attachment.  YES NO

9. Heavy Duty Push arms are adjustable in length to provide variable clearing paths.  YES NO

10. Please provide diameter and thickness of push arms 3 1/2" Diameter - 2 1/4" Solid shaft

11. Lower wing arm should have a compression spring.  YES NO

12. A Timbren trip block shall be mounted between the nose of the wing and the front post to allow the wing to trip over road obstacles.  YES NO

13. All hitch and wing mount gear shall be sandblasted, epoxy primed, and painted black. YES NO

**WING:**

14. Cutting Edge length: 10'. YES NO

15. Overall Length: 11'. YES NO

16. Moldboard constructed from 8 gauge high strength carbon steel. The wing shall be punched 12" on center. YES NO

17. Wing shall come with standard factory edge. YES NO

18. The wing shall be sandblasted , epoxy primed, and painted. YES NO

**HYDRAULICS:**

19. Front Mounted A 10 Rexroth Load Sense Pump with an Electronic Low Oil Shut Off. YES NO

20. Air Operated Valves. YES NO

21. All implement, and body lines shall be plumbed with stainless steel, short hose whips, and couplers. YES NO

22. Spreader functions shall be run by a Dickey John Control Point with Ground Speed Features, and Air/Pavement Temperature Gauge. Plumbed so side dump may be lifted without effecting spinner or conveyer speed YES NO

23. 8 section Del Air controls to be mounted on pedestal in cab. YES NO

24. Control Pattern as follows front to rear: YES NO

- Body-
- Inner Body-
- Plow Lift-
- Plow Reverse-
- Plow Roll-
- Front Wing-
- Rear Wing-
- Shelf-

25. A 40-gallon minimum oil reservoir with return line filtration, shut off valve, and low oil sensor. YES NO



**BODY:**

26. Combination Spreader/Dump Body.

YES    NO

27. Heavy Duty Body serving as Spreader or dump, transformed by a hydraulic tilting floor. Please provide degrees of inner floor tilt

37"

28. Inside Length: 13'.

YES    NO

29. List Body Side Height:

38"

30. List Tailgate Height:

50"

31. Hoist Cylinder: Single acting telescope.

YES    NO

32. Cab Shield: 24" overhang.

YES    NO

33. The Sides, Front, Tailgate, and Cab Shield must be constructed of 3/16" 304 Stainless Steel.

YES    NO

34. The Tipper Floor shall be Constructed of 1/4" Hardox 450.

YES    NO

35. Tailgate with double acting design with chains to adjust both functions.

YES    NO

36. Tailgate shall be air operated from within the cab and shall latch and unlatch with double acting air cylinder.

YES    NO

37. Remote Grease for all Grease Points on Body.

YES    NO

38. The side tilt floor shall be raised to reload the conveyor by use of two double acting cylinders.

YES    NO

39. The conveyor assembly shall be constructed of 3/16" Corten steel and run longitudinally down the driver's side of the body, discharging in front of the rear wheels. Chain and floor shall be bolted in place not welded

YES    NO

40. Longsills and Cross members may be steel.

YES    NO

41. Side Dump Hinge & Pin to be Stainless Steel.

YES    NO

42. Grease Cylinder Adjustment for Conveyor Chain.

YES    NO

43. There shall be a chain cover plate.

YES    NO

44. The chain shall contain 3/8" x 1 1/2" bar flights every other link for greater strength and more even material flow.

YES    NO

45. The chain is driven by 25:1 ratio Worm gear box.  YES NO
46. Spinner Assembly is chassis mounted and is laterally and horizontally adjustable as well as removable.  YES NO
47. The chute is frame mounted and both adjustable and removable. And shall also come with a completed fully functional summer chute for road shouldering or have provisions to rotate the winter chute.  YES NO
48. A shovel holder shall be installed to the left hand side of body toward the front.  YES NO

**LIGHTING:**

49. Plow lights, ABL Brand heated L.E.D, lights and Amber LEDs mounted near Plow Lights  YES NO
50. 12 Volt, self-contained, rubber grommet mounted 2" x 6" oval, LED strobes mounted Front and sides of Headboard, LED Strobes, Stop/Tail/Turn/ Backup Lights Installed in Rear Corner Posts.  YES NO
51. LED Wing and sander lights.  YES NO

**HITCH**

52. Pintle Plate and Hook with D rings, air and electric suitable for 20 ton trailer. Truck will prepped to end of frame.  YES NO

**CALCIUM SYSTEM:**

53. 160 Gallon Poly Headboard mounted Calcium Tank Electric Calcium Pump to be controlled by the Dickey John Control Point.  YES NO

**PLOW:**

54. Plow shall be a High Speed 1 piece trip edge poly skin reversible 2 cylinder hydraulic curl.

YES  NO

Cylinders shall be plumbed together to operate off of 1 circuit

Please list plow make and model: American Reverse Cast

Cutting Edge Length: 11".

Plow shall be punched 12" on center.

The plow shall come complete with standard factory edge.

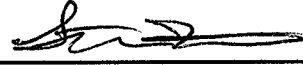
Plow shall pin to hitch on standard 30 1/2" centers.

There shall be a cable dead sheath leveling lifting device. No chain will be accepted.

Drive frame Steel shall be painted black.

C. TOTAL PRICE FOR EQUIPMENT INCLUDING INSTALLATION: \$ 123,754.<sup>50</sup>

D. DATE AFTER AWARD DATE THAT ITEMS CAN BE READY FOR USE: Est - 400 Days

G. SIGNATURE OF REP COMPLETING FORM: 

H. PRINTED NAME OF REP COMPLETING FORM: Steve Holston

TOWN OF POLAND  
REQUEST FOR PROPOSALS FOR  
PLOW & SANDING EQUIPMENT  
**BID FORM - 2023**

Company: Viking Cives, USA

Primary Contact: John Nault

Primary Phone: 207-624-1928

Address: 2085 Lisbon Rd., Lewiston, Me 04240

E-Mail Address: jnault@vikingcives.com

**A. Please circle YES or NO on the following specifications. Any no answers must be accompanied with the spec number and the deviation or substitution:**

**HITCH AND WING SYSTEM:**

- |  |                                  |   |
|--|----------------------------------|---|
| 1. Hitch to be of tilting design.<br>Hitch shall tilt forward for engine access when two top pins are removed.                           | <input checked="" type="radio"/> | NO  |
| 2. There shall be a double acting cylinder for plow lift.  | <input checked="" type="radio"/> | NO  |
| 3. Three plow pin heights shall be provided.   | <input checked="" type="radio"/> | NO  |
| 4. Two horizontal tubes shall extend outward to the passenger side of the chassis to serve as support for the front wing post.           | <input checked="" type="radio"/> | NO  |
| 5. Front slide travel shall be actuated by a hydraulic cylinder with cable and sheath.   | <input checked="" type="radio"/> | NO  |
| 6. The front slide will travel a minimum of 66".   | <input checked="" type="radio"/> | NO  |
| 7. A beam shall tie both chassis tie rails together with the rear post.  | <input checked="" type="radio"/> | NO  |
| 8. The rear wing shall have a three point attachment for top and bottom push arm and lift cylinder attachment.                           | <input checked="" type="radio"/> | NO  |
| 9. Heavy Duty Push arms are adjustable in length to provide variable clearing paths.   | <input checked="" type="radio"/> | NO  |
| 10. Please provide diameter and thickness of push arms   |                                  | Inner Arm - Cold Roll Round 2-1/8"<br>Outer Arm - Pipe 2-1/2" A53 SCH80 |
| 11. Lower wing arm should have a compression spring.   | <input checked="" type="radio"/> | NO  |
| 12. A Timbren trip block shall be mounted between the nose of the wing and the front post to allow the wing to trip over road obstacles. | <input checked="" type="radio"/> | NO  |

- |   |       |    |
|---|-------|----|
| 13. All hitch and wing mount gear shall be sandblasted, epoxy primed, and painted black.  | (YES) | NO |
| <br><b><u>WING:</u></b>   |       |    |
| 14. Cutting Edge length: 10'.   | (YES) | NO |
| 15. Overall Length: 11'.  | (YES) | NO |
| 16. Moldboard constructed from 8 gauge high strength carbon steel. The wing shall be punched 12" on center.   | (YES) | NO |
| 17. Wing shall come with standard factory edge.   | (YES) | NO |
| 18. The wing shall be sandblasted , epoxy primed, and painted.  | (YES) | NO |
| <br><b><u>HYDRAULICS:</u></b>   |       |    |
| 19. Front Mounted A 10 Rexroth Load Sense Pump with an Electronic Low Oil Shut Off.   | (YES) | NO |
| 20. Air Operated Valves.  | (YES) | NO |
| 21. All implement, and body lines shall be plumbed with stainless steel, short hose whips, and couplers.  | (YES) | NO |
| 22. Spreader functions shall be run by a Dickey John Control Point with Ground Speed Features, and Air/Pavement Temperature Gauge. Plumbed so side dump may be lifted without effecting spinner or conveyer speed | (YES) | NO |
| 23. 8 section Del Air controls to be mounted on pedestal in cab.  | (YES) | NO |
| 24. Control Pattern as follows front to rear:<br>Body-<br>Inner Body-<br>Plow Lift-<br>Plow Reverse-<br>Plow Roll-<br>Front Wing-<br>Rear Wing-<br>Shelf-   | (YES) | NO |
| 25. A 40-gallon minimum oil reservoir with return line filtration, shut off valve, and low oil sensor.  | (YES) | NO |

**BODY:**

26. Combination Spreader/Dump Body.

YES    NO

27. Heavy Duty Body serving as Spreader or dump, transformed by a hydraulic tilting floor. Please provide degrees of inner floor tilt

35 Degrees

---

28. Inside Length: 13'.

YES    NO

29. List Body Side Height:

40"

---

30. List Tailgate Height:

55"

---

31. Hoist Cylinder: Single acting telescope.

YES    NO

32. Cab Shield: 24" overhang.

YES    NO

33. The Sides, Front, Tailgate, and Cab Shield must be constructed of 3/16" 304 Stainless Steel.

YES    NO

34. The Tipper Floor shall be Constructed of 1/4" Hardox 450.

YES    NO

35. Tailgate with double acting design with chains to adjust both functions.

YES    NO

36. Tailgate shall be air operated from within the cab and shall latch and unlatch with double acting air cylinder.

YES    NO

37. Remote Grease for all Grease Points on Body.

YES    NO

38. The side tilt floor shall be raised to reload the conveyor by use of two double acting cylinders.

YES    NO

39. The conveyor assembly shall be constructed of 3/16" Corten steel and run longitudinally down the driver's side of the body, discharging in front of the rear wheels. Chain and floor shall be bolted in place not welded

YES    NO

40. Longsills and Cross members may be steel.

YES    NO

41. Side Dump Hinge & Pin to be Stainless Steel.

YES    NO

42. Grease Cylinder Adjustment for Conveyor Chain.

YES    NO

43. There shall be a chain cover plate.

YES    NO

44. The chain shall contain 3/8" x 1 1/2" bar flights every other link for greater strength and more even material flow.

YES    NO

45. The chain is driven by 25:1 ratio Worm gear box.

YES

NO

46. Spinner Assembly is chassis mounted and is laterally and horizontally adjustable as well as removable.

YES

NO

47. The chute is frame mounted and both adjustable and removable. And shall also come with a completed fully functional summer chute for road shouldering or have provisions to rotate the winter chute.

YES

NO

48. A shovel holder shall be installed to the left hand side of body toward the front.

YES

NO

**LIGHTING:**

49. Plow lights, Truck Light the Tough One, All-terrain lights with 4" x 6" glass Halogen bulbs and Amber LEDs mounted near Plow Lights

YES

NO

50. 12 Volt, self-contained, rubber grommet mounted 2" x 6" oval, LED strobes mounted Front and sides of Headboard, LED Strobes, Stop/Tail/Turn/ Backup Lights Installed in Rear Corner Posts.

YES

NO

51. LED Wing and sander lights.

YES

NO

**HITCH**

52. Pintle Plate and Hook with D rings, air and electric suitable for 20 ton trailer. Truck will prepped to end of frame.

YES

NO

**CALCIUM SYSTEM:**

53. 160 Gallon Poly Headboard mounted Calcium Tank Electric Calcium Pump to be controlled by the Dickey John Control Point.

YES

NO

**PLOW:**

54. Plow shall be a High Speed 1 piece trip edge poly skin reversible 2 cylinder hydraulic curl.

YES  NO

Cylinders shall be plumbed together to operate off of 1 circuit

Please list plow make and model: R113151FL (11' Flex)

Cutting Edge Length: 11".

Plow shall be punched 12" on center.

The plow snail come complete with standard factory edge.

Plow snail pin to hitch on standard 30 1/2" centers.

There shall be a cable dead sheath leveling lifting device. No chain will be accepted.

Drive frame Steel shall be painted black.

C. TOTAL PRICE FOR EQUIPMENT INCLUDING INSTALLATION: \$125,950.00

D. DATE AFTER AWARD DATE THAT ITEMS CAN BE READY FOR USE: 6 months lead time (equipment)  
30-60 Days from Chassis deliver

G. SIGNATURE OF REP COMPLETING FORM: 

H. PRINTED NAME OF REP COMPLETING FORM: John Nault



**Poland Emergency Management Agency**

---

# **Direction & Control Annex**

**Town of Poland**

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## Purpose

This annex establishes an effective emergency management system to direct and control emergency operations. In order to best accomplish this, an Emergency Operations Center (EOC) has been established as a base of operations for these activities and to facilitate communications during long term emergencies or disaster situations. An effective EOC will allow town officials to:

- Analyze the emergency situation, and decide how to respond quickly, appropriately, and effectively.
- Direct and coordinate the efforts of the town's response to the emergency.
- Coordinate with other towns and the County EOC.
- Use available resources efficiently and effectively.

This annex provides information on the facility, personnel, procedures, and support requirements for activating the town's EOC and for directing and controlling emergency operations from that center or from the Raymond dispatch center in large scale emergency situations.

---

## Situation and Assumptions

### Situation

The Town of Poland's EOC is at Poland Fire Rescue, 33 Poland Corner Road Poland. An alternate location for the EOC is at the Town Office, 1231 Maine Street, Poland. The Poland Emergency Management Agency is responsible for maintaining and operating the center during large scale emergencies or disasters. Daily operations in the building of the EOC at PFRD will be the responsibility of the Fire Rescue Chief. If an alternate location is needed the Town Manager will handle daily operations from the alternative location of 1231 Maine Street.

The normal day to day communications operation will be conducted from an alternate communications facility located at Lewiston Auburn and Poland Communications Center located at 552 Minot Avenue Auburn Maine 04210

Many of the hazards which exist in or about the Town of Poland have the potential for causing emergencies of such magnitude as to make centralized direction and control necessary. (See the Hazard and Vulnerability Analysis)

Communications capabilities from within the EOC include telephone and radio communications with all town public safety services and the Androscoggin County EMA. (See EOC Communications Appendix).

## Limitations

The EOC is limited in the following ways:

- Limited communications capability, the EOC radio is a single radio dispatch system and may not be able to be as efficient as LAP 911 systems.
- Limited television reception during power outages, reducing the flow of information from outside of Poland.
- Lack of adequate areas for personnel to rest.
- Limited alternative communications available. Communications are limited to telephone and portable radios. No amateur radio capability.
- EOC emergency power is limited by availability of propane supply.
- Personnel available to work within the EOC. The personnel available to respond at any given time is limited. In addition, those responding to the emergency will be unavailable to represent their departments within the EOC.

## Assumptions

Most emergency situations are handled routinely by the town's emergency services. Many emergencies can be managed at the field level under established procedures of these town departments.

During large emergencies or disaster situations, the EOC will become the center of government control. It will be from this facility that all major emergency-related decisions will be made. It is also assumed that the emergency service chiefs and other town officials may be directing and controlling response from within the EOC.

During widespread disasters or large scale emergencies, it is assumed that mutual aid from other towns will be limited or unavailable. At other times it can be expected that emergency response agencies from surrounding towns will provide mutual aid if requested.

All direction and control procedures will be consistent with the State of Maine Emergency Management Agency (MEMA) and the Androscoggin County Unified Emergency Management Agency. For example, the Town of Poland will report its emergency status and EOC activation to the Androscoggin County EMA. The county, in turn will report its status to the state.

The Town Manager has been delegated the authority by the Board of Select persons to implement the Emergency Operations Plan (EOP) and is authorized to delegate the responsibility of coordination and operation of the EOC to the town's E.M.A. Director.

---

# Concept of Operations

## General

In the event of a town wide emergency situation, emergency staff would be notified to report to the Emergency Operations Center. Partial or full mobilization of emergency staff will depend on the severity of the situation.

Full EOC activation would be required in any emergency of such magnitude that would require mobilization of elements of government other than those principally involved in emergency services on a day to day basis.

The EOC would be fully activated and the Town Manager would assume control of emergency operations. In his or her absence, control would be assumed by the Board of Selectmen or their designee.

Alerting of key officials will be carried out as delineated in the Alerting & Warning annex of this plan.

A liaison from each of the emergency services should be assigned to the EOC or will report response activities to the Operations Officer in an emergency. (See Tab 2 of EOC Communications Appendix)

## Command Structure

For day to day operations, the Town Manager is at the top of the Command Structure.

Below the Town Manager are the department heads, including the emergency service chiefs. Each department head makes reports to the Town Manager on significant developments regarding their department or situation.

Below each department head are the departmental personnel. Each department operates utilizing its own S.O.P.'s.

## Authorities and Limitations on Key Personnel

Department heads are authorized to spend money within their respective budgets as necessary to meet the immediate needs of the emergency. However, if funds are expected to exceed the department's budget by a significant amount, then authorization will be required by the Town Manager to make those expenditures. One exception would be if there was an immediate danger to life or property, the department head shall use his/her best judgment.

## Notification of Emergency Response Organizations

Notification of fire rescue personnel will be through the tone alert system. Other town departments, will be notified via telephone as needed.

Fanout notification shall be made according to the Alerting & Warning annex.

## Information

Emergency public information will be provided by the Public Information Officer (PIO), or the Town Manager in the event no PIO has been designated. The Town Manager, or their designee shall be the spokesperson for the town.

## **EOC and Incident Command Post Relationship**

The incident command post, and incident commander is in charge of the immediate scene. If multiple scenes exist, each scene shall have its own incident commander and command post.

At the discretion of the service chiefs, The emergency operations center (EOC) may be utilized to coordinate town wide emergency response. In most cases, the incident commander will make the decisions with regard to the emergency, but broader decision making may be done at the EOC by the service chief or their designated representative.

## **Coordination of other agencies and mutual aid**

Each department shall be responsible for coordinating mutual aid activities at the scene of an emergency. Should there be multiple scenes, the respective scene's incident commander shall be responsible for coordination of mutual aid at their scene.

Requests for mutual aid shall be made through Lewiston, Auburn and Poland 911 Center. Should Lewiston, Auburn and Poland 911 Center be unavailable or unreachable, the requests can be made through either direct communications on state fire frequency, the service chief, or their designee by whatever means necessary. Additionally, requests can also be made through the Poland E.M.A. Director

If additional agencies or resources are needed that are not ordinarily required by the department, the request should be made through the E.M.A. Director or their designee. These include resources such as generators, and other equipment not normally used by the department.



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## Type of Direction and Control

The EOC may be utilized as a centralized management center to facilitate policy making, coordination, and overall direction of responding forces in large scale emergency situations. There are two types of systems available to the public officials of Poland, these are the Centralized System and the On Scene System.

### Centralized

The centralized system may be used when many jurisdictions are involved, the event covers many scenes, and is useful when the town has received warning that a given threat will affect the community within a given time period. (e.g. Hurricane Warning)

In such situations, there are a number of operational actions and measures that must be taken before the consequences of the disaster directly impact the town. These include issuance of emergency information to the public, suspension or curtailment of government and public services (schools, public events, etc.) evacuation actions, and mass care activities (such as setting up and staffing the shelter).

This method is also useful in situations where the Town is affected by a large-scale disaster (e.g. earthquake) that severely impacts the entire town with little or no warning. In such situations, the centralized system allows the Town Manager and other department heads to :

- Get a clear picture of the scope of the situation throughout the town based on information received in the EOC.
- Work closely with the appropriate representatives from the emergency services organizations such as Fire Rescue, Law Enforcement and Public Works, so that response actions and activities can be prioritized based on the overall situation in the town.
- Redirect or adjust response actions and use resources to meet the needs of disaster victims and protect property as the situation warrants.

### On Scene Control System

While central control of large scale emergencies is critically important, the actions that actually minimize the impacts of the emergency event and save lives are performed by responders in the field. Accordingly, an on-scene control system may be used instead of a centralized system.

The on scene system vests the responsibility for the direction and control of all response actions with an individual that has responded to the scene of an emergency. This "Incident Commander" or IC has authority to coordinate the use of resources and personnel at the scene of an emergency. In the Town of Poland, the highest ranking person from the department in charge of the scene will assume command of the incident. This may change as higher level personnel arrive on scene.

## **Incident Command System**

The Incident Command System (ICS) has been designated as the command structure to be used during all emergency operations by emergency departments in the Town of Poland.

The Incident Command System (ICS) is designed to provide a common framework for emergency response. It provides a standardized means to command, control, and coordinate the use of resources and personnel at the scene of an emergency. The ICS concentrates direction and control actions on the field operations of the emergency services organizations that have responded to the scene of an emergency. The ICS uses a top down command structure that includes five functions: Command, Operations, Planning, Logistics, and Finance/Administration. The size of the command structure will vary depending on the size of the incident. A small incident will have a small structure. This structure can grow in size and complexity as the situation may warrant.

## **Functions**

### **Incident Command**

Incident Command is “scene specific”. The function of incident command is to provide overall management at the incident site, including public safety and public information actions. Incident Command directs, controls, and orders resources, including people and equipment. (When more than one scene is involved, Incident Command shall coordinate activities with the EOC) Incident Command will develop a management structure based on the needs of the incident as articulated in the incident action plan. A small, simple incident will have a small management structure. As incidents grow in size and complexity, the management structure will grow accordingly.

### **Operations**

The operations function is coordinated by the Operations Section Chief who reports to the Incident Commander. The operations function is responsible for the tactical actions at the incident site. All tactical actions are performed in accordance with the Incident Action Plan

### **Planning**

The planning function is coordinated by the Planning Chief who reports directly to the Incident Commander. The planning function is responsible for the collection, evaluation, documentation, dissemination, and use of information about the incident, as well as the status of resources used or needed at the scene. The planning section is also responsible for preparation of the incident action plan. For small incidents or short duration this plan may be oral or written. Written action plans should be used: when resources from multiple agencies are being used, when several jurisdictions are involved, or when the incident will require changes in shifts of personnel or equipment.

## **Logistics**

The logistics function is coordinated by the Logistics Chief who reports to the Incident Commander. The logistics function is responsible for providing facilities, services, personnel, equipment, and materials for the incident.

## **Finance/Administration**

The finance/administration function is coordinated by the Finance Section Chief who reports to the Incident Commander. This function is responsible for the tracking of all incident costs, evaluating the financial considerations of the incident, and for any administrative duties not handled by the other functions.

## **Command Staff and the Command Post**

During response operations the Incident Commander and Staff are located at the Incident Command Post. The Incident Commanders staff may include:

A Safety Officer who is responsible for assessing the hazards response personnel may be exposed to and developing measures to ensure personnel safety.

An Information Officer-who is responsible for developing accurate and complete information applicable to the incident, including cause, size, current situation, resources committed, and other matters of general interest. This person also serves as the point of contact for the media and other governmental agencies which desire information directly from the incident scene.

A Liaison Officer who is responsible for serving as a point of contact with organizations that are supporting the response effort, but not part of the command structure located at the incident scene.

From the Incident Command Post, the Incident Commander directs all operations. The Incident Command Post can take various forms including identifying an emergency response vehicle and is located as close to the scene as practical

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# Transition of Control

It is vital to understand that only one person can be “in charge” during response and recovery operations. Sometimes it is appropriate for an IC to be that person; at other times, the critical decisions must be made away from the site or before a defined incident site or sites are established, at the EOC. Below are the three types of transitions:

## **From Scene to EOC**

This type of transition may be used if the incident becomes so large in scope that it would be impossible to control from the scene. Transition would normally be made via radio by the IC, designating who will be in command, and that it is being transferred to the EOC. This does not mean that there will be no one in command at the scene as the ICS system will still be followed.

## **From EOC to Scene**

This type of transition may be used if the emergency is site specific, and no longer requires additional support. Transition would normally be made by radio by the IC indicating that command has been transferred to the scene. The IC should also designate who will be in command at the scene.

## **From Multiple Scenes to EOC**

This type of transition may be used if an emergency escalated into a large-scale disaster. More than one scene is usually involved, and it may make more sense to transfer overall command for all scenes to the EOC. Transition would normally be made via radio by the IC indicating who will be in command, and that overall command for the emergency is being transferred to the EOC. This does not mean that there will be no one in command at the scene as the ICS system will still be followed.

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# Phases of Management

## Mitigation

Review of the Hazard & Vulnerability Analysis to determine possible areas of operational vulnerability and make recommendations for improvements and changes to the EOC facility and/or operational procedures.

## Preparedness

Maintain regular schedules of testing, maintenance, and repair of equipment to ensure operational readiness.

Develop and maintain essential service locations lists for emergency restoration of telephone service.

Maintain and keep up to date activation and notification lists of key officials.

Increased Readiness:

Set up EOC for activation

Review direction and control procedures

Check communications equipment for readiness.

## Response

Mobilize emergency management staff, other support personnel and officials.

Activate the EOC, as necessary.

Coordinate all operations through the EOC.

## Recovery

Return EOC to pre-activation state.

Perform maintenance and repair on EOC equipment, as required.

Compile expenditure data and cost figures for submission to the appropriate authorities.

Conduct critique of operations and initiate actions to improve plans and EOC internal operating procedures.

Ensure coordination of repair and restoration to essential services and vital facilities.

Coordinate reentry into hazard area.

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# Inter-jurisdictional Relationships

## Planning Areas

Poland is a town that will require planning for the direction and control function.

The Town of Poland may receive planning assistance for Direction and Control from the Androscoggin County Unified E.M.A.

## Operational Areas

The Town of Poland is considered an operational area as part of the county's emergency operations plan. The town has full authority to direct and control emergency operations within its boundaries.

## Mutual Aid Areas

For emergency management purposes, adjacent towns may be called on to provide direction and control assistance.

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# Levels of Management

## Policy

The Select Board for the Town of Poland sets policies and delegates implementation of policies to the department heads to facilitate emergency response operations.

## Coordination

The Poland E.M.A. Director will work with each Emergency Service Agency liaison to determine if all emergency functions are being carried out as planned.

The E.M.A. Director receives reports, monitors communications, and passes on incident status reports to both the policy-makers and the County EOC.

## Operations

Each Emergency Service Chief is responsible for their agency's emergency operations. They implement the decisions of the policy-makers in coordination with the Emergency Management Agency, through their liaison, at the EOC, and ensure that policies and procedures are carried out.

When a major emergency or disaster occurs, it may be necessary to establish an on-scene command post to direct and coordinate response activities with other agencies. The incident commander will be the senior officer, on the scene, from the emergency service best suited to handle the situation. From the command post, information will be forwarded to the EOC regarding the emergency situation.

The town's EOC, in turn, will keep the county EOC informed.

## Response

The on-line personnel and equipment designated to execute the standard operating procedures (S.O.P.'s) are the responders. This group operates under the direction of the department chiefs and the incident commander.

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# Continuity of Government

## Lines of Succession

If the Emergency Management Agency Director is unable to fulfill his/her duties, the Assistant Director will assume those responsibilities.

If the Assistant Director is unable to fulfill his/her duties, the EMA Director is responsible for ensuring the function is accomplished by either assuming the responsibility or delegating it to another staff person.

If the Communications Officer is unable to fulfill his/her duties, the EMA Director will assign this function to another communications staff person, or will take over the responsibility.

## Operational Sites

The Alternate Poland EOC is located at the Poland Town Office located at 1231 Maine Street in Poland. In addition to being an alternate EOC site, the Town Office will serve as a communications hub – broadcasting relevant information to residents via telephone, email, website, Facebook, Cable TV, and Zoom (which provides the opportunity for residents to ask questions).

The EOC is located at the Poland Fire Rescue Station at 33 Poland Corner Road in Poland.

Town departments will be relocated to like facilities if their day to day quarters are damaged and/or uninhabitable.

## Preservation of Records

The preservation of the town's records and measures to insure reconstitution, if necessary and continued operations of local government during and after catastrophic disasters or national security emergencies will be made possible as outlined below.

The storage of all town records will be held in the vault in the Poland Town Office located At 1231 Maine Street in Poland.

Each department head is responsible for safeguarding essential records regarding decisions made and activities carried out during an emergency or disaster situation for use during post disaster reporting.



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# Organization & Assignment of Responsibilities

## General

Policy-makers exercise broad control over emergency operations, give guidance on matters of basic policy, and provide official information and instructions to the public.

The coordinators analyze all available information on the situation, develop and refine a joint response and recovery strategy, plan the deployment of field units to ensure the availability of appropriate capability to deal with the situation at particular locations, and make certain that the operating forces of various agencies work together in a mutually supportive way.

The emergency service chiefs communicate with field forces and keep a record of their status. They issue instructions to particular units and keep track of their progress in carrying out instructions. They keep the coordinators and policy-makers informed of status and any new developments.

## Task Assignments

Task assignments for Direction and Control are shown on Attachment 1: Task Assignments.

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# Administration and Logistics

## Administration

### Policies

The elected officials have designated the Poland Emergency Management Director to be in charge of the activated EOC.

This annex of the town's Emergency Operations Plan will be activated at the discretion of the EMA Director or his/her designated alternate.

The EMA Director is not authorized to make any expenditures during an emergency, without approval from the Town Manager.

Agencies providing representatives to the EOC are expected to provide administrative and operational support in extended operations. Logistical support will be provided for the EOC staff by the Poland Emergency Management Agency.

A record of all personnel entering and leaving the EOC will be maintained.

### Reporting

The use of reports will vary according to the type of emergency involved.

**Situation Reports:** These reports are compiled daily or as requested and forwarded to the next highest level of emergency management in order to keep officials informed about the current status of emergency operations. They would also be used internally to keep staff informed.

**Security Log:** A security log may be required to record all persons entering and exiting the EOC during an emergency.

**Event Log:** A chronological record of events during EOC operations will be compiled and maintained.

**Communications Log:** All communications stations will maintain communications logs.

**Financial Records:** Copies of all financial transactions will be maintained

**Other Reports:** Additional operational reports may be compiled, maintained, and submitted as required.

## **Logistics**

### **Self Support**

Each Organization is expected to provide its own logistical support during the initial phase (the first 24 hours) of response operations. Additional support should be obtained through the EOC, or the Incident Commander as appropriate.

### **Agreements and Understandings**

When local government resources prove to be inadequate during emergency operations, requests should be made to obtain assistance from other local jurisdictions, higher levels of government, and other agencies in accordance with existing or emergency negotiated mutual aid agreements and understandings. Such assistance may take the form of equipment, supplies, personnel, or other available capabilities. All agreements and understandings should be entered into by duly authorized officials and should be formalized in writing.

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# Plan Development and Maintenance

## Responsibilities

It is the responsibility of Poland E.M.A. to see that this Direction and Control Annex is maintained and updated each year.

## Updating and Revision Procedures

This annex is to be reviewed, updated, and if possible, exercised annually. It will be signed and dated upon completion of the review by the E.M.A. Director and Assistant Director.

Revisions will be listed on the revision log located in the preface of this annex and signed by the individuals making such revisions. Revisions and/or additions to the annex may be made at the suggestion of the E.M.A. Director, Assistant Director, Town Manager, or others who have assigned tasks in this function

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# Authorities and References

## Authorities

Maine State Law Title 37-B Chapter 13, as amended 1987

## References

Androscoggin County Emergency Operations Plan-Direction & Control Annex  
SLG-101 Guide for all hazard emergency operations planning. September 1996  
CPG 1-8 Guide for the development of state and local emergency operations plans, 1990  
MEMA-Guidelines for Local Emergency Management Directors, July 1996  
Androscoggin County Emergency Operations Plan-EOC and Communications Appendix  
Androscoggin County Unified Emergency Management Agency Reporting Procedures Manual

## EOC Activation Procedure & Checklist

The EOC will be activated for emergency operations, by the Town Manager through the established line of succession, upon the recommendation of public safety department heads and/or the E.M.A. Director that the emergency is of sufficient magnitude to warrant manning the facility by personnel of any or all of the departments and/or agencies of the Town of Poland.

Appropriate operational personnel will be notified by Poland Dispatch via the Emergency Notification Call List in the Alerting & Warning Annex.

### EOC Activation Checklist

- The E.M.A. Director or their designee who are called upon to activate the EOC, will accomplish the following tasks upon arrival at the EOC.
- Start Emergency Information/Action Log located in file folders in the E.M.A. filing cabinet located in the Rescue Office
- Insure that appropriate emergency staff have been notified by Dispatch
- Sign on all radio systems, and check for proper operation
- Verify that maps, displays, operating procedures and other necessary administrative aids are on hand and ready for use.
- Brief operational staff as they arrive.
- Insure that EOC Operating Procedures are implemented and adhered to, (especially the Information/Action Logs)
- Notify the County EOC that the EOC is operational, and advise of level of activation.

**Alert List****Emergency Management Organization**

<b>Town Manager</b> Matthew Garside	998-4601 (O) 207-440-7379 (C)
<b>Deputy Town Manager</b> Nicole Pratt	207-998-4601 (O) 207-632-9356
<b>E.M.A. Director</b> Thomas Printup	207-998-4689 (O) 207-756-4487 (C)
<b>Chair, Board of Selectpersons</b> Jane Pentheny	998-4601 (O)

**Emergency Management Organization by Function****Communications/Alerting/Warning**

Communications Officer	Not Currently Designated
Radio Operators	
Lewiston Auburn and Poland 911 Communications Center	998-2361
Amateur Ham Radio Operator	Not Currently Designated
Public Information Officer	(currently the Town Manager)

**Emergency Services****Androscoggin Sheriff's Department**

A.S.O. Dispatch 207-753-2599

**Poland Fire Rescue Department Chief**

Thomas Printup 207-756-4487 (O)

**Poland Public Works Director**

Adam Strout 998-2570 (O)  
207-329-9325 (C)

**Poland Health Officer**

Tammy Bouchard

**Resource Management**

Resource Management Officer Not Currently Designated

Personnel Resource Management Not Currently Designated

## Alert List *Continued*

### Damage Assessment/Disaster Assistance/Mitigation

#### Finance Director

Derek Therbarghe 207-998-4651(O)

#### Finance Clerk

Nicole Lussier 998-4651 (O)

Tax Assessor RJD Appraisal 207-998-4651

### Code Enforcement Officer

Scott Neal 998-4604 (O)

### Town Office Staff

#### Town Clerk

Judith Akers 998-4601 (O)

#### Deputy Town Clerk

Lynda Carey 998-4601 (O)

Amie Juergens 998-4601 (O)

### Registrar of Voters

Nicole Pratt 998-4601 (O)

### Other Staff

#### Animal Control Officer

Robert Larrabee 998-2361 ( Dispatch)

### Board of Selectmen

#### Chair

Jane Pentheny 207-998-4601 (O)

#### Vice Chair

Stephen Robinson 207-998-4601 (O)

#### Member(s)

Nathan McNally 207-998-4601(O)

Maryanne Hawkes 207-998-4601(O)

Stanley Tetenman 207-998-4601(O)

### School Department

#### RSU 16 Directors

Christine Downs

[cdowns@rsu16.org](mailto:cdowns@rsu16.org)

Melanie Harvey

[mharvey@rsu16.org](mailto:mharvey@rsu16.org)



Randy Lautz	rlautz@rsu16.org
Joseph Parent	jparent@rsu16.org
Emily Rinchich	erinchich@rsu16.org
RSU 16 Superintendent	Todd Sanders 207-998-2727(O)
RSU 16 Assistant Superintendent	Amy Hediger 207-998-2727(O)
RSU 16 Director of Operations	John Hawley 207-998-2727(O)
RSU 16 Transportation Director	Stewart Mason 207-998-2727(O)
Community School Principal	Brandi Comeau 998-4915 (O)
High School Principal	Erik Anderson 998-5400 (O)

## Communications Appendix

## Tab 3

### EOC Organizational/Operational Sites

#### Primary Site

Poland Fire Rescue Station (EOC)  
 33 Poland Corner Road  
 Poland, Maine, 04274  
 998-4689 or 998-2626  
 998-5277 (Fax)

#### Alternative Site Poland Town Office (EOC)

1231 Maine Street  
 Poland, Maine, 04274  
 998-4601  
 998-2002 (Fax)

**EOC Standard Operating Procedures**

This tab describes a system of EOC and Communication Operating Procedures by which emergency operations/communications will be carried out, from the Emergency Operations Center (EOC), under an emergency declared by the Town Manager. The EOC facility, agencies, personnel, and resources to support emergency operational activities are described herein.

## EOC Resources

### Location

The Poland Emergency Operations Center (EOC) is located at the Poland Fire Rescue Department 33 Poland Corner Road Poland, Maine 04274

### Size

The EOC is approximately 14,000 square feet

### Maintenance of EOC Readiness

The E.M.A. Director or their designee is responsible for the maintenance of the EOC in a constant state of readiness.

### Emergency Supplies

Food: No regular emergency food supplies are kept at the EOC.

Water: Storage of extra bottled water is kept at the EOC.

Medical and First Aid Supplies: Poland Fire Rescue has adequate amount of medical and first aid supplies

Sleeping Facilities: The EOC has a spare bedroom for EOC operations with bunk beds. As well office space can be used for sleeping quarters if needed

Housekeeping and Sanitary Supplies: Sanitary supplies in the form of Toilet Paper and Soap are available at the Fire and Rescue Station

Office Supplies: Office supplies for the EOC are available through Poland Fire Rescue Department. Sufficient supplies are on hand to support emergency operations for 14 days.

Wall Displays: Prepared maps and status boards are located in the conference room  
Maps of the Town of Poland, and (wet erase) Status Boards located In the training room and the conference room.

## **Emergency Power Capabilities for Primary EOC**

One 125 kW propane fueled generator located behind the fire rescue station. This system is tied to dual 1,000 lb. propane tanks. The generator is maintained by Pow'r Point. The generator runs automatically once a week for 30 minutes and has automatic start and stop transfer switch during power interruptions.

Service Provider: Pow'r Point generator power systems- 207-864-2787

## **Heating and Cooling**

Heating at Poland Fire Rescue is maintained by multiple forced hot air propane boilers. Central air for air conditioning from two propane units in the rear of the building. Hot water is a on demand wall hung propane fired unit located in the utility room near the air compressor and electrical panels.

## **Sanitation Facilities**

There are two bathrooms in the public area and one in the apparatus bays without showers. There are shower facilities in the locker rooms for both men and women including lockers and toiletries.

## **Cooking/Eating Facilities**

The kitchen is a fully equipped kitchen suitable for large scale cooking and eating.

## **Emergency Lighting**

To augment the standard lighting system, the following auxiliary lighting equipment is available: Dual-Light Emergency Lights in all common areas, bathrooms, and cooking areas. Hand held flashlights are available, if necessary.

## **Communications Equipment**

The following communications equipment is available at the Primary EOC

### **Telephone:**

19 Phones-with up to 3 lines available. (998-4689)(998-2626)(9982361) This system also has voice mail capability and a fax line, (207-998-5277)

Phones are located as follows:

Chief's Office

Administrative Assistants Office

EOC

Training Room

2 phones in each of the officers offices, 6 phones total

Kitchen

2 phones located in the report writing room

Day Room

Fire Bay (2 Phones)

EMS Supply Room

EMS Bay (1 phone)

Laundry Room

Telephone Company: Spectrum Telephone- 1-833-949-0036

## **Radio**

1 mobile radio with a power supply is located in the EOC. In addition, there are two mobile telephone base radio units one in the Day Room and one located in the Chief's Office.

## **Emergency Power Capabilities for Alternative EOC**

One 25 kW propane fueled military surplus generator located behind the Town Office.

The generator is tied into bulk propane storage of one 1500 gallon tank, also located near the Town Office.

Propane Supplier: Downeast Energy  
1-888-665-2727

The generator is maintained by the town custodian and is started manually.

The generator is test run for 30 minutes twice each month by town custodian. The generator is tested under full load at least once per month.

Operating Instructions are posted.

All EOC equipment, with the exception of some outlets may be powered by the generator.

Maintenance is by the Poland public works mechanic.

## **Heating System**

Heat is provided through a heat pump system.

## **Sanitation Facilities**

There are two bathrooms in the Town Office. There are no shower facilities.

## **Cooking/Eating Facilities**

The kitchen is equipped with a Microwave Oven and Refrigerator/Freezer. Assorted eating utensils and cups are also located in the kitchen area. In addition, some paper supplies are also stored there as well.

## **Emergency Lighting**

To augment the standard lighting system, the following auxiliary lighting equipment is available and located at:

Dual-Light Emergency Lights in the conference room, hallway, and Town Office Staff area.

Hand held flashlights are available through the Fire and Rescue Departments, if necessary.

## **Communications Equipment**

The following communications equipment is available at the EOC

### **Telephone**

11 Phones-with up to 4 lines available. (998-4601) This system also has voice mail capability as well.

Phones are located as follows:

Code Enforcement Office	998-4604
Police Sub Station Office	998-4653
Tax Assessors Office (2)	998-4651
Town Managers Office	998-4601
Town Office Staff Area (5)	998-4601
Bookkeeper Office	998-4601

Telephone Company: Spectrum Telephone 1-833-949-0036

### **Radio**

1 modified mobile radio with a power supply is located in the Police Sub Station office in the EOC. The range of this radio is limited due to the location of the antenna (on the EOC roof). In addition, the frequencies for this radio are also limited to Androscoggin County S.O, Police Car to Car, and Poland Local Government Frequencies (154.055 Mhz)

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# Operational Groups' Responsibilities

## Executive Group

Comprised of the Board of Selectpersons, and/or the Town Manager.

The executive group is responsible for the formulation and approval of all policy decisions relating to emergency management and conduct of emergency operations.

To fulfill these responsibilities, these officials should:

- Ensure that an emergency management capability exists with all governmental departments
- Ensure that all departments of government with emergency operational roles have developed mobilization procedures and all positions in the emergency operations center staff organization have personnel assigned and trained in their emergency assignments.
- Exercise emergency powers required for declaration of an emergency or disaster
- Ensure that emergency public information is prepared and disseminated to the general public.
- Ensure contact with higher levels of government, render prescribed reports and request County/State/Federal assistance as necessary.

In addition to the responsibilities of the Executive Group, the Town Manager is responsible for the following additional areas:

- Finance/Purchasing

## EOC Management Group

The EOC Management Group is comprised of the following:

- Director/Coordinator
- Assistant Director
- Town Office Staff (as necessary)
- Public Information Officer

The EOC Management Group provides direction and control of internal EOC operations.

## **Director/Coordinator**

Serves as Chief of Staff for overall coordination and support activities conducted within the Emergency Operations Center. To fulfill this role, the Director/Coordinator will:

- coordinate and support activities conducted by the following EOC groups: Executive; Communications; Field Operations; Medical/Health Services; Social/Welfare Services and Disaster Analysis
- ensure briefings are presented on emergency situations on an hourly, or as needed basis.
- Interpret displays and technical reports
- Continually monitor operational activities for effectiveness of response and adherence to executive policy.
- Ensure operational reports are provided to the County on a continuing basis.

In the absence of a Resource Management Officer, the Director shall also be responsible for:

- Analyzing resource requirements
- Establishing priorities for resource allocation
- Establish resource inventory, control, and delivery systems
- Determine costs of providing resources
- Maintain appropriate records on inventory draw-down and balances

## **Assistant Director**

Serves as Assistant Chief of Staff with direct coordinating responsibilities within the Communications and Disaster Analysis Group. When authorized or in the absence of the Director/Coordinator, will serve in the capacity of Chief of Staff with all its related duties and responsibilities. (See Section on Director/Coordinator)

## **Public Information Officer**

Responsible for the preparation and issuance of official information and instructions from local government to the public by:

- Working under guidelines established by executive authority for release of information
- Serving as an advisor to the executive authority, director and staff within the EOC concerning the necessity, desirability, and/or feasibility of issuing specific items of information to the public.
- Determining facilities and method of presentation best suited for making information available to newspaper, radio, and television.
- Scheduling and coordinating news conferences.
- Monitoring and coordinating rumor control
- Monitoring all public information for effectiveness of public response.



## **Town Office Staff**

Provides clerical support to the EOC Management Group

## **EOC Communications Group**

The EOC Communications Group is comprised of the following:

### **Radio Operators (if not operating through LAP 911 Center)**

Radio Operators will be responsible for the transmission and receipt of messages over existing communications systems (radio, telephone, fax, etc.) within the EOC

### **Messengers**

Should operations become excessively large, messengers may be required for distribution of all incoming and outgoing messages between the Communications and Operations Groups within the EOC.

## **Field Operations Group**

The Field Operations Group is responsible for direction and control of emergency field personnel and equipment from the EOC.

### **Police Operations**

Comprised of a Sheriffs Department liaison, will be responsible for direction and control of all law enforcement activities. To fulfill this responsibility, the Police Operations Group will:

- Ensure that police operational policies are adhered to
- Coordinate police operational support with other emergency response activities
- Maintain operational status of police manpower and equipment being utilized in support of emergency operations
- Maintain EOC radio communications with field operational forces

### **Fire Operations**

Comprised of the Fire Rescue Chief and/or Fire Rescue Department Representative, will be responsible for direction and control of all firefighting and rescue activities. To fulfill this responsibility, the Fire Operations Group will:

- Ensure that firefighting and rescue operational policies are adhered to
- Coordinate firefighting and rescue operational support with other emergency response activities
- Maintain operational status of firefighting and rescue manpower and equipment being utilized in support of emergency operations
- Maintain EOC radio communications with field operational forces

(for purposes of this plan, the term rescue shall not include Emergency Medical Services)

## **Public Works**

Comprised of the Public Works Director, Road Commissioner, or Public Works Representative, will be responsible for direction and control of all public works activities. To fulfill this responsibility, the Public Works Group will:

- Ensure that public works operational procedures are adhered to
- Coordinate public works operational support with other emergency response activities
- Maintain operational status of public works personnel and equipment being utilized in support of emergency operations
- Maintain EOC radio communications with field operational forces

## **Emergency Medical Services Group**

The Emergency Medical Services Group is comprised of the following:

Comprised of the Fire Rescue Chief and/or Fire Rescue Department Representative, will be responsible for direction and control of all emergency medical service activities. To fulfill this responsibility, the Emergency Medical Services Group will:

- Ensure that EMS operational policies are adhered to
- Ensure that mass casualty operational policies are adhered to
- Coordinate EMS operational support with other emergency response activities
- Maintain operational status of EMS manpower and equipment being utilized in support of emergency operations
- Maintain EOC radio communications with field operational forces
- Triage
- Hospital medical control
- Advanced life support
- Medical transportation

## **Health Officer**

Will be responsible for maintaining public health.

- Direct and coordinate environmental health activities relative to waste disposal, refuse, food/water control and vector control
- sanitation and hygiene
- direct and control immunization and disease control programs
- coordinate registration and disposal of deceased
- initiate laboratory activities to verify disease and food/water contamination
- maintain records of vital statistics relative to public health

## **Social/Welfare Services Group**

The Social Welfare Services Group is comprised of the following:

- Poland General Assistance
- RSU 16
- Red Cross

The Social/Welfare Services Group is responsible for the physical, social, psychological, and spiritual welfare of the citizens.

### **Red Cross**

If possible, Red Cross will provide a representative for directing and coordinating the emergency relief activities in support of civil emergency operations. To fulfill this responsibility, the representative will:

- Coordinate utilization of Red Cross resources and capabilities with other emergency relief agencies to eliminate duplication of effort.
- Maintain communications with field forces

### **General Assistance**

Comprised of the Town Manager or General Assistance Officer, is responsible for;

- Continuing financial assistance to general assistance recipients
- Coordinating utilization of material welfare resources, (food, pharmaceutical, clothing, shelter), with other social agencies and volunteer groups

### **RSU 16**

Comprised of the Superintendent, School Principal(s), RSU 16 Directors, or a representative from the RSU 16, is responsible for coordinating utilization of the School Department's resources in support of emergency operations. To fulfill this responsibility, the designated representative will:

- Coordinate the utilization of school busses to effect emergency transportation
- Coordinate utilization of the School(s), with functional kitchens, as congregate care facilities
- Provide support assistance in manpower and equipment to other municipal departments on an as needed basis.

## **Disaster Analysis Group**

The Disaster Analysis Group is comprised of the following:

Tax Assessors

Code Enforcement Officer

The Disaster Analysis Group is responsible for the following activities of damage assessment which include:

- Collection of damage information pertaining to roads, highways, vital facilities, industry, and private homes.
- Analyze data and prepare damage reports
- identify unsafe structures and prevent use
- monitor restoration activities

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# Communications Procedures

## Information/Action Log

Each individual operational staff personnel will maintain a legible information/action log. This log will identify all individual activities and messages received and disseminated. In doing so, a legal record of all operational activities will be maintained. (See Sample Information/Action Log)

**EOC Deactivation Procedure & Checklist**

The Poland Emergency Operations Center will be deactivated (curtailment of emergency operations), by the Town Manager through the established line of succession, upon the recommendation of public safety department officials and/or the E.M.A. Director that the emergency recovery operations no longer warrant EOC staffing.

**EOC Deactivation Checklist**

1. The E.M.A. Director, or authorized representative, will accomplish the following tasks prior to deactivation of the EOC.
2. Debrief operational staff
3. Prepare final situation report
4. Return EOC to pre-emergency readiness status (prepare list of materials to be replenished)
5. Sign off all radio systems

**Emergency Telephone Restoration**

During an emergency/disaster, telephone service may be interrupted because of the effects of the hazard or as a result of telephone systems overload. If this happens, restoration of all services cannot be accomplished simultaneously. Spectrum/Consolidate Communications will need to be contacted and emergency restoration services based on procedures aimed at restoring essential service customers first. Town of Poland Priority List

**Priority One****Key Personnel**

Town Manager  
E.M.A. Director & Assistant Director  
Fire Rescue Chief  
  
Public Works Director  
Chairman-Board of Selectperson  
Damage Assessment Team: (CEO & Tax Assessor)  
Health Officer  
Poland A.S.O. Deputies  
School Superintendent  
School Principal(s) & Vice Principal(s)  
Town Clerk & Deputy Town Clerk  
Registrar of Voters  
Finance Director or Clerk

**Facilities**

Fire Rescue Station  
Poland Community School  
Town Office  
Public Works Garage  
Poland High School  
ASO Sub Station

**Priority Two****Key Personnel**

Fire Rescue Department Officers  
  
Poland School Kitchen Supervisor  
Poland Board of Selectpersons  
Poland RSU 16 Directors  
Animal Control Officer

**Facilities**

Poland Transfer Station  
St. Mary's Family Health Ctr.  
Poland Community Hlth. Ctr.

**Priority Three**

Poland Spring Resort (Lodging) and Summer Camps: Tripp Lake Camp, Omni Camp, Camp Fernwood, Agazziz Village

### **Emergency Electrical Power Restoration**

A plan has been implemented at the Androscoggin County level that will attempt to expedite the restoration process. This is a joint agreement between Central Maine Power and the Androscoggin County Unified Emergency Management Agency.

Essentially, all contact regarding power restoration will be coordinated through the county EMA office. This will occur, only if CMP expects the power to be out for longer than 8 hours. No contact should be made directly to Central Maine Power.

A direct connection via ring down line is available at the County EOC. Central Maine Power will advise the County EMA when their emergency operations center has been activated. From that point, regular updates will be given from the County EOC.

Restoration Procedures indicate that the following priority will be used by Central Maine Power:

1. Sub Stations
2. Hospitals and Critical Services
3. 3 Phase Power Lines
4. 2 Phase Power Lines
5. Individual Residents
6. Seasonal Properties



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# Attachment 1      Task Assignments

## **Town Manager**

Authorizes the activation of the EOC when appropriate

When notified, may report to the EOC

If appropriate identifies and establishes contact with IC(s) in the field

Provides overall direction of emergency response operations, until an emergency scene is established and an IC assumes this responsibility. (For emergency situations that occur with little or no warning, an IC may already have responded to the scene and taken charge before notification of the Town Manager)

If necessary, directs EOC staff to relocate to the alternate EOC to continue operations

When appropriate, terminates response operations and release personnel/

May implement the town's emergency operations plan

May authorize the opening of the emergency shelter.

May authorize the purchase of additional equipment, supplies, or other expenditures to meet the needs of the emergency.

## **Fire Rescue Department**

- When notified of an emergency situation, sends response teams/personnel, equipment, and vehicles to the emergency site, staging areas, or other location as appropriate
- Identifies an incident commander (IC) and establishes an incident command post (ICP), if appropriate, assigns appropriate personnel to IC staff
- Performs IC duties at the emergency scene, if appropriate
- If possible, sends a representative to the EOC, when the EOC has been activated during an emergency.
- Notifies the EOC of the situation if the original notification did not come from the EOC.
- Manages fire/rescue resources, directs fire operations, rescues injured people during emergency operations, and determines the need, as appropriate, for evacuation of the immediate area in and around the emergency scene.
- Assists as appropriate in the evacuation of people at risk in the immediate area in and around the emergency scene.
- Alerts all emergency response organizations of the dangers associated with technological hazards and fire during emergency operations.
- When notified of an emergency situation, sends response teams/personnel, equipment, and vehicles to the emergency site, staging areas, or other location as appropriate
- Identifies an incident commander (IC) and establishes an incident command post (ICP), if appropriate, assigns appropriate personnel to IC staff
- Performs IC duties at the emergency scene, if appropriate
- If possible, sends a representative to the EOC, when the EOC has been activated during an emergency.

- Coordinates medical treatment activities of all response organizations involved in providing medical assistance
- Notifies the EOC of the situation if the original notification did not come from the EOC.
- Manages EMS resources, directs ambulance operations, attends to injured people during emergency operations.
- Assists as appropriate in the evacuation of people at risk in the immediate area in and around the emergency scene.

## Law Enforcement

- When notified of an emergency situation, sends response teams/personnel, equipment, and vehicles to the emergency scene or other location, as appropriate.
- Identifies an incident commander (IC) and establishes an incident command post (ICP), if appropriate, assigns appropriate personnel to IC staff
- Performs IC duties at the emergency scene, if appropriate.
- Notifies the EOC of the situation if the original notification did not come from the EOC.
- If possible, sends a representative to the EOC, when the EOC has been activated during an emergency.
- Manages law enforcement resources and directs law enforcement operations. Duties may include:
  1. Directing and controlling traffic during emergency operations
  2. Assisting in the evacuation of people at risk in and around the emergency scene.
  3. Controlling access to the scene of the emergency or the area that has been evacuated.
  4. Providing security in the area affected by the emergency to protect public and private property

## E.M.A. Director

- Immediately notifies the Town Manager of significant emergency situations that could affect the Town of Poland
- When directed by the Town Manager, or when circumstances dictate, notifies all tasked organizations, informs them of the situation, and directs them to take the action appropriate for the situation (report to the EOC, scene of the emergency, stand-by, etc.) in accordance with their organization's S.O.P.'s
- Manages the EOC resources and directs EOC operations. Duties may include ensuring the following activities/actions are done:
  1. Information Processing: This task involves the collection, evaluation, display, and dissemination of information about the emergency situation to help support the town's response operations. Information collection sources include, but are not limited to; emergency response organizations, media, neighboring towns, county emergency management, state, federal government, volunteer groups, private sector, businesses, citizens, etc. Typical tasks associated with information processing may include:

- a) Maintaining a significant events log
    - (1) Message handling
    - (2) Aggregating damage information from all available sources
    - (3) Identifying resource needs
    - (4) Preparing summaries on status of damage
    - (5) Preparing briefings for town officials
    - (6) Displaying appropriate information in the EOC
    - (7) Preparing and submitting necessary reports when required (re: situation, critical resource status, etc.) including situation reports to the county EOC, as appropriate.
  - b) Coordinating logistical support for response personnel and disaster victims
  - c) When directed by the Town Manager, or when conditions warrant such action, relocating staff to alternate EOC in order to continue response operations.
  - d) When directed by the Town Manager, terminating operations and closing the EOC.
2. Coordinating EOC operations
  3. Advising and briefing the Town Manager and other key members of town's emergency services on the emergency situation.
  4. Recommending to the Town Manager actions to protect the public from life threatening consequences associated with the emergency situations.

## **Public Works Department**

- When notified of an emergency situation, sends response teams/personnel, equipment, and vehicles to the emergency site, staging areas, or other location as appropriate
- Identifies an incident commander (IC) and establishes an incident command post (ICP), if appropriate, assigns appropriate personnel to IC staff
- Performs IC duties at the emergency scene, if appropriate
- If possible, sends a representative to the EOC, when the EOC has been activated during an emergency.
- Notifies the EOC of the situation if the original notification did not come from the EOC.
- Manages public works resources and directs public works operations. Duties may include:
  1. Performing debris removal operations
  2. Assisting in search and rescue efforts
  3. Conducting of damage assessment activities as they relate to town infrastructure.

4. Providing fuel support for emergency operations
5. Assisting in the evacuation of people at risk in and around the emergency scene, if necessary.
6. Coordinating with utility companies to restore power to disaster victims

## **Public Information Officer**

- When notified, reports to the EOC or incident scene as appropriate.
- Handles inquiries and informs the public about disaster damage, restricted areas, actions to protect and care for companion animals, farm animals, and wildlife, and available emergency assistance.
- Refer to Public Information Annex to this plan for additional operational tasking.

## **Health Officer**

- When notified of an emergency situation, may report to the EOC, if appropriate
- Assists in the coordination of health and medical treatment activities of all response organizations involved in providing medical assistance to disaster victims
- Coordinates necessary mortuary services, to include operations of temporary morgues, and identification of victims.
- Collects information and reports damage status of health and medical facilities and equipment to the EOC.
- Refer to Health and Medical Annex of this plan for additional tasking.

## **School Committee**

- When notified of an emergency situation, may send a representative to the EOC, if appropriate.
- Protects students in school when an emergency situation occurs
- Evacuates students, if appropriate
- When directed by appropriate authority, closes school facilities and releases students.
- When directed by appropriate authority, makes schools available for use as mass care facilities.
- Conducts damage assessment of school facilities.

## **Tax Assessor**

When notified of an emergency situation, may report to the EOC, if appropriate for damage assessment

## **Volunteer Organizations**

When notified of an emergency situation, may send a representative to the EOC, if appropriate

## **Animal Control Officer**

- When notified of an emergency situation, may send a representative to the EOC, if appropriate
- Manages public and private sector efforts to meet the animal service needs that arise including:
  1. Rescue and capture of animals that have escaped confinement and displaced wildlife
  2. Evacuation
  3. Sheltering
  4. Care of injured, sick, and stray
  5. Disposal of dead animals
- Activates emergency response teams (evacuation, shelter, medical treatment, search and rescue, etc.), as needed.
- Prepares a resource list that identifies the agencies/organizations that are responsible for providing the supplies (medical, food, and other necessary items) needed to treat and care for injured and sick animals during large scale emergencies and disasters.
- Coordinates response activities with appropriate representative in the EOC (Town Manager, E.M.A. Director, Health Officer, EMS, etc.)
- Coordinates the rescue of injured or endangered animals with fish and game departments, wildlife organizations, county cooperative extension offices, veterinarians, etc.

## All Tasked Organizations

- Activate control center to support and facilitate the organization's response activities (dispatch and manage personnel and resources, maintain a significant events log, report information to the E.M.A. Director or Town Manager, coordinate with organizational personnel at the emergency scene or EOC, etc.)
- If possible, send a representative to the EOC.
- Establish a procedure to identify, and report to the E.M.A. Director or Town Manager, damage to organizational resources and facilities. Additional tasking may include responsibility for reporting damage to, or status of, critical facilities such as:
  1. Emergency service facilities and equipment (fire stations, police stations, health care facilities, rescue squads, public work facilities, etc.)
  2. Communications networks (telephones, emergency service radio systems, repeater sites, and base stations, television and radio stations.)
  3. Transportation networks (roads, bridges, etc.)
  4. Homes, businesses, public facilities, etc.
- Where appropriate, ensure that organizational staff member(s) tasked to work in the EOC during emergencies have **authority to commit resources and set policies**.
- Provide support to the IC, as required.
- If appropriate, establish a protocol for interfacing with State/Federal responders.
- Coordinate with the PIO and clear press releases with the Town Manager before releasing information to the media for public consumption.

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# Administration and Logistics

This section specifies the records that are required to be maintained, identifies the organizations and agencies that have reporting responsibilities, indicates the frequency for reporting, and describes the types of reports that are to be submitted.

## Reporting

All reporting shall be in accordance with the Androscoggin County Emergency Operational/Administrative Reporting Procedures Manual. Samples of these forms are located in Attachment 2. All tasked organizations shall make the following reports:

### Information/Action Logs

During emergency events, decisions are made and response actions are taken to lessen the impact upon people and material resources. This results in liability to key officials who are responsible for making emergency decisions and implementing protective actions. It is imperative that some means of recording these important decisions and actions exist for individual liability purposes. The Information/Action Log should be utilized to document all actions, activities, and important information department heads receive or disseminate during any potential or actual emergency event. In effect it is a legal record of the individual's performance.

### Force Account-Labor Record

The force account labor record shows who did what, when and for how long on each job site. It is important to know what each permanent, temporary, and part-time employee does on each emergency or disaster related job and for how long. This information may be turned in daily by each employee or by the department head. Any type of daily work report form may be used if it shows the date, hours worked, job classification, and job site worked on. If an employee works on two or more job sites in a single day, he/she should turn in a separate work report for each site.

### Force Account-Supply/Material Record

This report shows what materials or supplies were used on each job site, and must be fully documented whether they are purchased or are in stock. Use this form to document on a daily basis. Any time materials are used on a job, record the information, and keep copies of receipts and invoices.

### Force Account-Equipment Record

This report is used to show the use of any equipment for the emergency. This form indicates what equipment was used, and for how long. A log for each piece of equipment is recommended. Each form should be used for each job site.

### Force Account-Rental Equipment Record

This report is used to show the use of any rented equipment for the emergency. This form indicates what was rented to meet the needs of the emergency. It shows what equipment was used, how long it was used for, and for what job site. Invoices and receipts are necessary to accompany this report.



## **E.M.A. Director Reports**

### **Emergency Situation Reports (SITREP)**

The E.M.A. Director is responsible for submitting a situation report to the county EOC whenever a situation arises that decision makers at all levels of government need to know the conditions that threaten the citizens of the town, and what is being done to counter those threats. An initial situation report will be forwarded to the county EOC at the beginning of the event, and updates will be forwarded as conditions change, or a minimum of once every 12 hours during long term events.

### **Form 7-Maine E.M.A. Damage and Injury Assessment**

This form is used to summarize the damage assessment information for the town. This includes totals from additional reports that may need to be completed during the emergency. An initial report should be made within the first 24 hours of the event, and as needed to update figures. This form is used to determine whether an event has met the presidential disaster dollar threshold.

## **Logistics**

This section addresses the arrangements that have been made to provide for the support needs (food, water, emergency power, fuel, equipment, supplies replacement, etc.) of the organizations performing direction and control functions

### **Self Support**

Each tasked organization is expected to provide its own logistical support during the initial phase (the first 24 hours) of response operations. Additional support should be obtained through the EOC, or the IC, as appropriate.

### **Agreements and Understandings**

When local government resources prove to be inadequate during emergency operations, requests should be made to obtain assistance from other towns, higher levels of government, and other agencies in accordance with existing or emergency negotiated mutual aid agreements and understandings. Such assistance may take the form of equipment, supplies, personnel, or other available capabilities. All agreements and understandings should be entered into by duly authorized officials and should be formalized in writing



## Mobile Vendor License Application

Applicant's Information	Business Information
Name: <u>Aaron Milberger</u> Address: _____ _____ Phone: _____ Email: <u>contact@cheesethedayME.com</u>	Name of Business: <u>Cheese the Day</u> Owner of Business: <u>Aaron Milberger</u> Product(s) that will be sold: _____ <u>grilled cheese, fried food, soup &amp; drinks</u> _____

Vehicle Information and Operators	Hours of Operation
Make: <u>Workhorse</u> Year: <u>2005</u> Model: <u>W52</u> Color: <u>Black</u> Locations That the Vehicle Will Park/Frequency: <u>Municipal Complex Parking Lot</u> _____ _____ Dates License Shall Be Used: <u>12/2 &amp; 12/9</u> Name of person(s), DOB & Driver's License number of those who will be operating vehicle: _____ _____ State Operating License Number: <u>28998</u> Other Pertinent Information: _____ _____ _____	Sunday: _____ to _____ Monday: _____ to _____ Tuesday: _____ to _____ Wednesday: _____ to _____ Thursday: _____ to _____ Friday: _____ to _____ Saturday: <u>3PM-7PM</u> to <u>10AM-4PM</u>
Fees/Penalties	
Please include Mobile Vendor License Fee in the amount of \$500 (per year) with submission of license application. Operating as a Mobile Vendor without an approved and current license will result in a fine of \$100.00 for a first offense, and \$200.00 for subsequent offenses.	
Application Review	
The Selectpersons will review this application at their next regularly scheduled meeting, and will notify you of the status of the license. Date of Meeting: <u>11</u> / <u>21</u> / <u>2023</u> - 7PM	

### FOR OFFICE USE ONLY

BOARD OF SELECTPERSONS - APPROVED	BOARD OF SELECTPERSONS - DENIED
Approval Dates: FROM _____ TO _____ Signature: _____ <p style="text-align: center;">Chairperson of the Board</p>	Reason Denied: _____ Signature: _____ <p style="text-align: center;">Chairperson of the Board</p>

License Issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Signature Town Clerk or Deputy Clerk \_\_\_\_\_



## Mobile Vendor License Application

Applicant's Information	Business Information
Name: <u>Lisa Harvey</u> Address: _____ _____ Phone: _____ Email: _____	Name of Business: <u>Lucky Cat Coffee</u> Owner of Business: <u>Lisa Harvey</u> Product(s) that will be sold: _____ <u>Coffee, hot chocolate, waffles</u> _____

Vehicle Information and Operators	Hours of Operation
Make: <u>Trailer</u> Year: <u>2007</u> Model: <u>UNK</u> Color: <u>purple/pink</u> Locations That the Vehicle Will Park/Frequency: <u>Municipal Complex Parking Lot</u> _____ _____ Dates License Shall Be Used: <u>12/2 &amp; 12/9</u> Name of person(s), DOB & Driver's License number of those who will be operating vehicle: _____ _____ State Operating License Number: <u>30689</u> Other Pertinent Information: _____ _____	Sunday: _____ to _____ Monday: _____ to _____ Tuesday: _____ to _____ Wednesday: _____ to _____ Thursday: _____ to _____ Friday: _____ to _____ Saturday: <u>3PM-7PM</u> to <u>10AM-4PM</u>
Fees/Penalties	
Please include Mobile Vendor License Fee in the amount of \$500 (per year) with submission of license application. Operating as a Mobile Vendor without an approved and current license will result in a fine of \$100.00 for a first offense, and \$200.00 for subsequent offenses.	
Application Review	
The Selectpersons will review this application at their next regularly scheduled meeting, and will notify you of the status of the license. Date of Meeting: <u>11</u> / <u>21</u> / <u>2023</u> - 7PM	

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License Issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Signature Town Clerk or Deputy Clerk \_\_\_\_\_



## Mobile Vendor License Application

Applicant's Information	Business Information
Name: <u>Katie Dargie</u> Address: _____ _____ Phone: _____ Email: <u>mowsmunchies@gmail.com</u>	Name of Business: <u>Mow's Munchies</u> Owner of Business: <u>Katie Dargie</u> Product(s) that will be sold: _____ <u>french fries &amp; Smash burgers</u> _____ _____

Vehicle Information and Operators	Hours of Operation
Make: <u>Trailer</u> Year: <u>1991</u> Model: <u>UNK</u> Color: <u>Teal</u> Locations That the Vehicle Will Park/Frequency: <u>Municipal Complex Parking Lot</u> _____ _____ Dates License Shall Be Used: <u>12/2 &amp; 12/9</u> Name of person(s), DOB & Driver's License number of those who will be operating vehicle: _____ _____ State Operating License Number: <u>29934</u> Other Pertinent Information: _____ _____ _____	Sunday: _____ to _____ Monday: _____ to _____ Tuesday: _____ to _____ Wednesday: _____ to _____ Thursday: _____ to _____ Friday: _____ to _____ Saturday: <u>3PM-7PM</u> to <u>10AM-4PM</u>
Fees/Penalties	
Please include Mobile Vendor License Fee in the amount of \$500 (per year) with submission of license application. Operating as a Mobile Vendor without an approved and current license will result in a fine of \$100.00 for a first offense, and \$200.00 for subsequent offenses.	
Application Review	
The Selectpersons will review this application at their next regularly scheduled meeting, and will notify you of the status of the license. Date of Meeting: <u>11</u> / <u>21</u> / <u>2023</u> - 7PM	

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License Issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Signature Town Clerk or Deputy Clerk \_\_\_\_\_



## Mobile Vendor License Application

Applicant's Information	Business Information
Name: <u>Dave Nelson</u> Address: _____ _____ Phone: _____ Email: <u>smokindavesbackyardbbq.com</u>	Name of Business: <u>Smokin Daves Backyard BBQ</u> Owner of Business: <u>Dave Nelson</u> Product(s) that will be sold: _____ <u>BBQ &amp; Soda</u> _____ _____

Vehicle Information and Operators	Hours of Operation
Make: <u>Cargo Trailer</u> Year: <u>2022</u> Model: <u>UNK</u> Color: <u>Red &amp; Black</u> Locations That the Vehicle Will Park/Frequency: <u>Municipal Complex Parking Lot</u> _____ _____ Dates License Shall Be Used: <u>12/2 &amp; 12/9</u> Name of person(s), DOB & Driver's License number of those who will be operating vehicle: _____ _____ State Operating License Number: <u>814055315</u> Other Pertinent Information: _____ _____ _____	Sunday: _____ to _____ Monday: _____ to _____ Tuesday: _____ to _____ Wednesday: _____ to _____ Thursday: _____ to _____ Friday: _____ to _____ Saturday: <u>3PM-7PM</u> to <u>10AM-4PM</u>
<b>Fees/Penalties</b>	
Please include Mobile Vendor License Fee in the amount of \$500 (per year) with submission of license application. Operating as a Mobile Vendor without an approved and current license will result in a fine of \$100.00 for a first offense, and \$200.00 for subsequent offenses.	
<b>Application Review</b>	
The Selectpersons will review this application at their next regularly scheduled meeting, and will notify you of the status of the license. Date of Meeting: <u>11</u> / <u>21</u> / <u>2023</u> - 7PM	

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Approval Dates: FROM _____ TO _____ Signature: _____ <p style="text-align: center;">Chairperson of the Board</p>	Reason Denied: _____ Signature: _____ <p style="text-align: center;">Chairperson of the Board</p>

License Issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Signature Town Clerk or Deputy Clerk \_\_\_\_\_



## Mobile Vendor License Application

Applicant's Information	Business Information
Name: <u>Renee Farnham</u> Address: _____ _____ Phone: _____ Email: <u>strangeevents207@gmail.com</u>	Name of Business: <u>Strange Events, LLC</u> Owner of Business: <u>Renee Farnham</u> Product(s) that will be sold: _____ <u>cocoa, coffee, tea, cookies/brownies</u> _____

Vehicle Information and Operators	Hours of Operation
Make: <u>Antique Horse Trailer</u> Year: <u>UNK</u> Model: <u>UNK</u> Color: <u>White</u> Locations That the Vehicle Will Park/Frequency: <u>Municipal Complex Parking Lot</u> _____ _____ Dates License Shall Be Used: <u>12/2 &amp; 12/9</u> Name of person(s), DOB & Driver's License number of those who will be operating vehicle: _____ _____ State Operating License Number: <u>LLC not required</u> Other Pertinent Information: _____ _____	Sunday: _____ to _____ Monday: _____ to _____ Tuesday: _____ to _____ Wednesday: _____ to _____ Thursday: _____ to _____ Friday: _____ to _____ Saturday: <u>3PM-7PM</u> to <u>10AM-4PM</u>
Fees/Penalties	
Please include Mobile Vendor License Fee in the amount of \$500 (per year) with submission of license application. Operating as a Mobile Vendor without an approved and current license will result in a fine of \$100.00 for a first offense, and \$200.00 for subsequent offenses.	
Application Review	
The Selectpersons will review this application at their next regularly scheduled meeting, and will notify you of the status of the license. Date of Meeting: <u>11</u> / <u>21</u> / <u>2023</u> - 7PM	

### FOR OFFICE USE ONLY

<p style="text-align: center;">BOARD OF SELECTPERSONS - APPROVED</p> Approval Dates: FROM _____ TO _____ Signature: _____ <p style="text-align: center;">Chairperson of the Board</p>	<p style="text-align: center;">BOARD OF SELECTPERSONS - DENIED</p> Reason Denied: _____ Signature: _____ <p style="text-align: center;">Chairperson of the Board</p>
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License Issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Signature Town Clerk or Deputy Clerk \_\_\_\_\_



## Mobile Vendor License Application

Applicant's Information	Business Information
Name: <u>Samantha Pelletier</u> Address: _____ _____ Phone: _____ Email: <u>strellassweets@gmail.com</u>	Name of Business: <u>Strella's Sweets</u> Owner of Business: <u>Samantha Pelletier</u> Product(s) that will be sold: _____ <u>Cake pops, hot cocoa, snacks</u> _____ _____

Vehicle Information and Operators	Hours of Operation
Make: <u>Mission</u> Year: <u>2011</u> Model: <u>UNK</u> Color: <u>White</u> Locations That the Vehicle Will Park/Frequency: <u>Municipal Complex Parking Lot</u> _____ _____ Dates License Shall Be Used: <u>12/2 &amp; 12/9</u> Name of person(s), DOB & Driver's License number of those who will be operating vehicle: _____ _____ State Operating License Number: <u>2-38394</u> Other Pertinent Information: _____ _____ _____	Sunday: _____ to _____ Monday: _____ to _____ Tuesday: _____ to _____ Wednesday: _____ to _____ Thursday: _____ to _____ Friday: _____ to _____ Saturday: <u>3PM-7PM</u> to <u>10AM-4PM</u>
<b>Fees/Penalties</b>	
Please include Mobile Vendor License Fee in the amount of \$500 (per year) with submission of license application. Operating as a Mobile Vendor without an approved and current license will result in a fine of \$100.00 for a first offense, and \$200.00 for subsequent offenses.	
<b>Application Review</b>	
The Selectpersons will review this application at their next regularly scheduled meeting, and will notify you of the status of the license. Date of Meeting: <u>11</u> / <u>21</u> / <u>2023</u> - 7PM	

### FOR OFFICE USE ONLY

<p style="text-align: center;">BOARD OF SELECTPERSONS - APPROVED</p> Approval Dates: FROM _____ TO _____ Signature: _____ <p style="text-align: center;">Chairperson of the Board</p>	<p style="text-align: center;">BOARD OF SELECTPERSONS - DENIED</p> Reason Denied: _____ Signature: _____ <p style="text-align: center;">Chairperson of the Board</p>
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License Issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Signature Town Clerk or Deputy Clerk \_\_\_\_\_



## Mobile Vendor License Application

Applicant's Information	Business Information
Name: <u>Chrissy Kimball</u> Address: _____ _____ Phone: _____ Email: _____	Name of Business: <u>The LogYard</u> Owner of Business: <u>Chrissy Kimball</u> Product(s) that will be sold: _____ Ice cream _____ _____

Vehicle Information and Operators	Hours of Operation
Make: <u>Continental</u> Year: <u>2013</u> Model: <u>Cargo</u> Color: <u>white</u> Locations That the Vehicle Will Park/Frequency: <u>Municipal Complex Parking Lot</u> _____ _____ Dates License Shall Be Used: <u>12/2 &amp; 12/9</u> Name of person(s), DOB & Driver's License number of those who will be operating vehicle: _____ _____ State Operating License Number: <u>18513</u> Other Pertinent Information: _____ _____ _____	Sunday: _____ to _____ Monday: _____ to _____ Tuesday: _____ to _____ Wednesday: _____ to _____ Thursday: _____ to _____ Friday: _____ to _____ Saturday: <u>3PM-7PM</u> to <u>10AM-4PM</u>
Fees/Penalties	
Please include Mobile Vendor License Fee in the amount of \$500 (per year) with submission of license application. Operating as a Mobile Vendor without an approved and current license will result in a fine of \$100.00 for a first offense, and \$200.00 for subsequent offenses.	
Application Review	
The Selectpersons will review this application at their next regularly scheduled meeting, and will notify you of the status of the license. Date of Meeting: <u>11</u> / <u>21</u> / <u>2023</u> - 7PM	

### FOR OFFICE USE ONLY

BOARD OF SELECTPERSONS - APPROVED	BOARD OF SELECTPERSONS - DENIED
Approval Dates: FROM _____ TO _____ Signature: _____ style="text-align: center;">Chairperson of the Board	Reason Denied: _____ Signature: _____ style="text-align: center;">Chairperson of the Board

License Issued: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Signature Town Clerk or Deputy Clerk \_\_\_\_\_



# Town of Poland

1231 Maine Street, Poland, ME 04274  
Phone: (207) 998-4601  
Fax: (207) 998-2002  
www.polandtownoffice.org



Assessing 207-998-4651  
Code Enforcement 207-998-4604  
Recreation 207-998-4650  
Fire Rescue 207-998-4689  
Public Works 207-998-2570  
Solid Waste 207-998-4688

November 21, 2023

## Authorization of cash disbursements for Fiscal Year 2024 totaling:

Town A/P:	\$ 865,751.88
Payroll	\$ 104,148.67
TIF 1:	
TIF 2:	
DTV TIF:	
Total:	<u>\$ 969,900.55</u>

\_\_\_\_\_  
Stephen E. Robinson

\_\_\_\_\_  
Nathan P. McNally

\_\_\_\_\_  
Jane E. Pentheny

\_\_\_\_\_  
Marryanne A. Hawkes

\_\_\_\_\_  
Stanley L. Tetenman

Warrant 48

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>02415 290 MAINE ST</b>						
0328	87812	11	TROLLEY	31		
TROLLEY			E 500-52-1200-52		1,100.00	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
			<b>Vendor Total-</b>		<b>1,100.00</b>	
<b>00119 AFLAC</b>						
0328	87813	11	INSURANCE	821386		
AFLAC ACCIDENT			G 10-2681-00		203.52	0.00
			GENERAL FUND / AFLAC Accide			
AFLAC CANCER			G 10-2682-00		88.20	0.00
			GENERAL FUND / AFLAC Cancer			
AFLAC HOSPITAL			G 10-2684-00		63.60	0.00
			GENERAL FUND / AFLAC Hospit			
AFLAC STD			G 10-2685-00		50.40	0.00
			GENERAL FUND / AFLAC STD			
			<b>Vendor Total-</b>		<b>405.72</b>	
<b>00043 ALLEN UNIFORM SALES, INC.</b>						
0328	87814	11	UNIFORM	9963		
UNIFORM			E 140-01-2000-40		241.50	0.00
			PUB SAFETY / FIRE RESCUE - FIN SERVICES / ALLOWANCES			
			<b>Vendor Total-</b>		<b>241.50</b>	
<b>00802 ASHLEY BLACK</b>						
0328	87731	11	EOS FIELD HOCKEY	REIMBURSEMENT		
EOS FIELD HOCKEY			E 500-10-1200-10		38.37	0.00
			RECREATION / FIELD HOCKEY - RECREATION / FIELD HOCKEY			
			<b>Vendor Total-</b>		<b>38.37</b>	
<b>00037 AUTOTRONICS</b>						
0328	87815	11	PARTS	1011022		
PARTS			E 140-01-3500-10		639.32	0.00
			PUB SAFETY / FIRE RESCUE - MAINT & REP / VEHICLE MAIN			
			<b>Vendor Total-</b>		<b>639.32</b>	
<b>00129 BAKER &amp; TAYLOR BOOKS</b>						
0328	87816	11	BOOKS	5018605318		
BOOKS			E 700-10-1300-15		89.39	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / BOOKS			
			<b>Invoice Total-</b>		<b>89.39</b>	
0328	87816	11	BOOKS	5018606760		
BOOKS			E 700-10-1300-15		54.73	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / BOOKS			
			<b>Invoice Total-</b>		<b>54.73</b>	
0328	87816	11	BOOKS	5018612349		
BOOKS			E 700-10-1300-15		28.57	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / BOOKS			
			<b>Invoice Total-</b>		<b>28.57</b>	
0328	87816	11	BOOKS	5018625346		
BOOKS			E 700-10-1300-15		161.50	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / BOOKS			
			<b>Invoice Total-</b>		<b>161.50</b>	
			<b>Vendor Total-</b>		<b>334.19</b>	
<b>00171 BOUND TREE MEDICAL, LLC</b>						
0328	87817	11	SUPPLIES	85128686		
SUPPLIES			E 140-01-1400-13		17.88	0.00
			PUB SAFETY / FIRE RESCUE - MISC EXPENSE / MEDICAL SUPP			

Warrant 48

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>Invoice Total-</b>					<b>17.88</b>	
0328	87817	11	SUPPLIES	85130483		
SUPPLIES			E 140-01-1400-13		43.58	0.00
			PUB SAFETY / FIRE RESCUE - MISC EXPENSE / MEDICAL SUPP			
<b>Invoice Total-</b>					<b>43.58</b>	
0328	87817	11	SUPPLIES	85137513		
SUPPLIES			E 140-01-1400-13		43.58	0.00
			PUB SAFETY / FIRE RESCUE - MISC EXPENSE / MEDICAL SUPP			
<b>Invoice Total-</b>					<b>43.58</b>	
0328	87817	11	SUPPLIES	85138916		
SUPPLIES			E 140-01-1400-13		1,417.82	0.00
			PUB SAFETY / FIRE RESCUE - MISC EXPENSE / MEDICAL SUPP			
<b>Invoice Total-</b>					<b>1,417.82</b>	
<b>Vendor Total-</b>					<b>1,522.86</b>	
<b>00318 CASELLA RECYCLING</b>						
0328	87818	11	RECYCLING	61729		
RECYCLING			E 130-02-1500-85		2,936.17	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / RECY & PULLS			
<b>Vendor Total-</b>					<b>2,936.17</b>	
<b>01835 CENTER POINT LARGE PRINT</b>						
0328	87819	11	BOOKS	2052374		
BOOKS			E 700-10-1300-15		49.14	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / BOOKS			
<b>Vendor Total-</b>					<b>49.14</b>	
<b>00222 CENTRAL MAINE POWER COMPANY</b>						
0328	87820	11	NOV 2023			
4676-TOWN HALL			E 100-10-1500-10		398.59	0.00
			GENERAL / GENERAL - UTILITIES / ELECTRICITY			
4874-OLD SCHOOL HOUSE			E 100-10-1500-10		121.39	0.00
			GENERAL / GENERAL - UTILITIES / ELECTRICITY			
5168-SOLID WASTE			E 130-02-1500-10		299.49	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / ELECTRICITY			
8891-RICKER LIBRARY			E 700-10-1500-10		443.94	0.00
			LIBRARY / RICKER LIBRA - UTILITIES / ELECTRICITY			
<b>Invoice Total-</b>					<b>1,263.41</b>	
0328	87820	11	NOV 2023			
6984-BEACONS			E 140-05-1500-10		34.77	0.00
			PUB SAFETY / ST LIGHT - UTILITIES / ELECTRICITY			
<b>Invoice Total-</b>					<b>34.77</b>	
<b>Vendor Total-</b>					<b>1,298.18</b>	
<b>00364 CONSOLIDATED COMMUNICATIONS</b>						
0328	87821	11	SERVICE	NOV 2023		
6458-MUNIC BUILDINGS			E 100-10-1500-15		411.43	0.00
			GENERAL / GENERAL - UTILITIES / PHONE			
6950-ASO			E 140-02-1500-15		46.52	0.00
			PUB SAFETY / LAW ENFORCEM - UTILITIES / PHONE			
5225-PUBLIC WORKS			E 130-01-1500-15		115.26	0.00
			PUB WORKS / PUBLIC WORKS - UTILITIES / PHONE			
6522-SOLID WASTE			E 130-02-1500-15		50.11	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / PHONE			
6702-DISPATCH			E 140-03-1500-15		131.28	0.00
			PUB SAFETY / DISPATCHING - UTILITIES / PHONE			
5265-FIRE/RESCUE			E 140-01-1500-15		46.90	0.00
			PUB SAFETY / FIRE RESCUE - UTILITIES / PHONE			
6523-FIRE/RESCUE			E 140-01-1500-15		48.63	0.00

Warrant 48

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
6964-FIRE/RESCUE			PUB SAFETY / FIRE RESCUE - UTILITIES / PHONE E 140-01-1500-15		97.83	0.00
2822-REC DEPT-4650			PUB SAFETY / FIRE RESCUE - UTILITIES / PHONE E 500-01-1200-02		49.73	0.00
2822-CAMP CONNOR-2024			RECREATION / SPECIAL EVEN - RECREATION / OPERATING E 500-27-1200-27		190.01	0.00
6283-LIBRARY			RECREATION / SUMMER REC - RECREATION / SUMMER REC E 700-10-1500-15		107.65	0.00
			LIBRARY / RICKER LIBRA - UTILITIES / PHONE			
<b>Vendor Total-</b>					<b>1,295.35</b>	
<b>01146 CORCORAN ENVIRONMENTAL SERVICES, INC</b>						
0328	87822	11	PULL FEE E 130-02-1500-85	100924	875.00	0.00
RECYCLE PULL FEE			PUB WORKS / SOLID WASTE - UTILITIES / RECY & PULLS E 130-02-1500-80		2,040.00	0.00
PULL FEE			PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL			
<b>Vendor Total-</b>					<b>2,915.00</b>	
<b>02419 DEBORAH GRAY</b>						
0328	87732	11	CHRISTMAS IN POLAND E 500-52-1200-52	REIMBURSEMENT	138.69	0.00
CHRISTMAS IN POLAND			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
<b>Vendor Total-</b>					<b>138.69</b>	
<b>01854 DEPOT SQUARE HARDWARE</b>						
0328	87823	11	SUPPLIES E 130-01-3500-15	17176	22.68	0.00
SUPPLIES			PUB WORKS / PUBLIC WORKS - MAINT & REP / MAIN/REPAIR			
<b>Vendor Total-</b>					<b>22.68</b>	
<b>02421 DEREK FOOTMAN</b>						
0328	87735	11	END OF SEASON SOCCER E 500-07-1200-07	REIMBURSEMENT	67.00	0.00
END OF SEASON SOCCER			RECREATION / SOCCER - RECREATION / SOCCER			
<b>Vendor Total-</b>					<b>67.00</b>	
<b>00157 DOWNEAST ENERGY</b>						
0328	87824	11	ACCOUNT 8679400 E 130-01-1500-30	16443612	611.23	0.00
PUB WORKS 5-30 O			PUB WORKS / PUBLIC WORKS - UTILITIES / HEAT			
<b>Invoice Total-</b>					<b>611.23</b>	
0328	87824	11	ACCOUNT 8679400 E 100-10-1500-30	16408996	1,166.51	0.00
OLD SCHOOL HS 4-1231 O			GENERAL / GENERAL - UTILITIES / HEAT			
<b>Invoice Total-</b>					<b>1,166.51</b>	
0328	87824	11	ACCOUNT 8679400 E 100-10-1500-30	16408937	264.51	0.00
OLD SCHOOL HS 4-1231 O			GENERAL / GENERAL - UTILITIES / HEAT			
<b>Invoice Total-</b>					<b>264.51</b>	
<b>Vendor Total-</b>					<b>2,042.25</b>	
<b>01565 EASTERN SALT COMPANY INC.</b>						
0328	87825	11	SALT E 130-01-1400-06	INV130485	22,606.29	0.00
SALT			PUB WORKS / PUBLIC WORKS - MISC EXPENSE / GRAVEL			
<b>Vendor Total-</b>					<b>22,606.29</b>	
<b>00185 EASY RENT-ALL</b>						
0328	87826	11	HI VIS JACKETS	1-509527		

Warrant 48

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
HI VIS JACKETS			E 130-01-2000-67		237.50	0.00
			PUB WORKS / PUBLIC WORKS - FIN SERVICES / PROT CLOTHIN			
			<b>Vendor Total-</b>		<b>237.50</b>	
<b>01546 EMERGENCY SERVICES MARKETING CORP.</b>						
0328	87827	11	SUBSCRIPTION	23-11684		
SUBSCRIPTION			E 140-01-1000-07		660.00	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / DUES/SUBS			
			<b>Vendor Total-</b>		<b>660.00</b>	
<b>00685 EMILY RINCHICH</b>						
0328	87740	11	CHRISTMAS IN POLAND	REIMBURSEMENT		
CHRISTMAS IN POLAND			E 500-52-1200-52		379.63	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
			<b>Vendor Total-</b>		<b>379.63</b>	
<b>02417 EMMA MACMAHON</b>						
0328	87728	11	END OF SEASON	REIMBURSEMENT		
END OF SEASON			E 500-13-1200-13		73.56	0.00
			RECREATION / CHEER - RECREATION / CHEER			
			<b>Vendor Total-</b>		<b>73.56</b>	
<b>02240 INDUSTRIAL PROTECTION SERVICES LLC</b>						
0328	87828	11	SUPPLIES	191239-00		
SUPPLIES			E 140-01-1000-05		1,560.00	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / EQUIPMENT			
			<b>Vendor Total-</b>		<b>1,560.00</b>	
<b>00113 INTEGRITY SERVICE OF MAINE LLC</b>						
0328	87829	11	HVAC SERVICE	4351		
HVAC SERVICE			E 140-01-1000-04		421.28	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / GROUND SUPP			
			<b>Invoice Total-</b>		<b>421.28</b>	
0328	87829	11	HVAC SERVICE	4360		
HVAC SERVICE			E 140-01-1000-04		373.78	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / GROUND SUPP			
			<b>Invoice Total-</b>		<b>373.78</b>	
0328	87829	11	HVAC SERVICE	4362		
HVAC SERVICE			E 140-01-1000-04		1,993.00	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / GROUND SUPP			
			<b>Invoice Total-</b>		<b>1,993.00</b>	
			<b>Vendor Total-</b>		<b>2,788.06</b>	
<b>01851 ION NETWORKING LLC</b>						
0328	87830	11	SERVICE	44791		
SERVICE			E 140-01-1000-03		1,149.80	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / OFFICE SUPPL			
			<b>Invoice Total-</b>		<b>1,149.80</b>	
0328	87830	11	SERVICE	44792		
SERVICE			E 700-10-1000-03		225.00	0.00
			LIBRARY / RICKER LIBRA - GENERAL / OFFICE SUPPL			
			<b>Invoice Total-</b>		<b>225.00</b>	
			<b>Vendor Total-</b>		<b>1,374.80</b>	
<b>01541 IRVING ENERGY</b>						
0328	87831	11	ACCOUNT # 2905395	430831		
DIESEL			G 10-1800-01		14,140.02	0.00
			GENERAL FUND / DIESEL INVEN			
			<b>Invoice Total-</b>		<b>14,140.02</b>	

Warrant 48

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0328	87831	11	ACCOUNT # 2905395		430832	
UNLEADED			G 10-1800-02		10,778.94	0.00
			GENERAL FUND / UNLEADED INV			
			<b>Invoice Total-</b>		<b>10,778.94</b>	
			<b>Vendor Total-</b>		<b>24,918.96</b>	
<b>00695 JESSICA BOSSE</b>						
0328	87741	11	CHRISTMAS IN POLAND		REIMBURSEMENT	
CHRISTMAS IN POLAND			E 500-52-1200-52		300.94	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
			<b>Vendor Total-</b>		<b>300.94</b>	
<b>01360 JILL BEACAGE</b>						
0328	87733	11	FIELD HOCKEY		REIMBURSEMENT	
FIELD HOCKEY			E 500-10-1200-10		51.20	0.00
			RECREATION / FIELD HOCKEY - RECREATION / FIELD HOCKEY			
			<b>Vendor Total-</b>		<b>51.20</b>	
<b>01254 KRISTINA WILSON</b>						
0328	87734	11	CHRISTMAS IN POLAND		REIMBURSEMENT	
CHRISTMAS IN POLAND			E 500-52-1200-52		137.43	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
			<b>Invoice Total-</b>		<b>137.43</b>	
0328	87743	11	CHRISTMAS IN POLAND		REIMBURSEMENT	
CHRISTMAS IN POLAND			E 500-52-1200-52		181.20	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
			<b>Invoice Total-</b>		<b>181.20</b>	
			<b>Vendor Total-</b>		<b>318.63</b>	
<b>02416 LILLY COLTART</b>						
0328	87665	11	CHEER RULE BOOK		REIMBURSEMENT	
CHEER RULE BOOK			E 500-13-1200-13		10.00	0.00
			RECREATION / CHEER - RECREATION / CHEER			
			<b>Vendor Total-</b>		<b>10.00</b>	
<b>01614 MAD SCIENCE OF MAINE</b>						
0328	87832	11	SPECIAL EVENT		INV-000747	
SPECIAL EVENT			E 700-10-1300-30		430.00	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / CHILD PGMS			
			<b>Vendor Total-</b>		<b>430.00</b>	
<b>00699 MAINE BUILDING OFFICIALS AND</b>						
0328	87833	11	TRAINING		1000448742	
TRAINING			E 120-01-2000-50		45.00	0.00
			COMM SERVCS / PLANNING&DEV - FIN SERVICES / TRAINING			
			<b>Vendor Total-</b>		<b>45.00</b>	
<b>00660 MAINE COMMERCIAL TIRE, INC.</b>						
0328	87834	11	TIRES		400328554	
TIRES			E 140-01-3500-10		6,742.48	0.00
			PUB SAFETY / FIRE RESCUE - MAINT & REP / VEHICLE MAIN			
			<b>Vendor Total-</b>		<b>6,742.48</b>	
<b>00755 MAINE MUNICIPAL EMPLOYEES</b>						
0328	87835	11	DEC 2023		MHT-01110	
ADMINISTRATION			E 100-10-2000-70		9,808.61	0.00
			GENERAL / GENERAL - FIN SERVICES / HEALTH INS			
PLANNING			E 120-01-2000-70		2,814.55	0.00
			COMM SERVCS / PLANNING&DEV - FIN SERVICES / HEALTH INS			
RECREATION			E 120-02-2000-70		3,111.31	0.00

Warrant 48

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
PUBLIC WORKS			COMM SERVCS / RECREATION - FIN SERVICES / HEALTH INS E 130-01-2000-70		3,407.02	0.00
SOLID WASTE			PUB WORKS / PUBLIC WORKS - FIN SERVICES / HEALTH INS E 130-02-2000-70		2,408.83	0.00
FIRE RESCUE			PUB WORKS / SOLID WASTE - FIN SERVICES / HEALTH INS E 140-01-2000-70		5,520.15	0.00
LIBRARY			PUB SAFETY / FIRE RESCUE - FIN SERVICES / HEALTH INS E 700-10-2000-70		2,604.08	0.00
HEALTH WITHHOLDING			LIBRARY / RICKER LIBRA - FIN SERVICES / HEALTH INS G 10-2650-00		5,236.69	0.00
DENTAL WITHHOLDING			GENERAL FUND / Health Ins. G 10-2655-00		1,731.44	0.00
VISIONWITHHOLDING			GENERAL FUND / Dental Ins. G 10-2660-00		194.27	0.00
IPP WITHHOLDING			GENERAL FUND / Vision Ins. G 10-2680-00		1,437.60	0.00
DEPENDENT WITHHOLDING			GENERAL FUND / IPP G 10-2665-00		14.30	0.00
SUPPLENENTAL WITHHOLDING			GENERAL FUND / Dep. Life G 10-2663-00		184.50	0.00
LIFE NO MED			GENERAL FUND / Supp. Life E 100-10-2000-72		44.40	0.00
LIFE NO MED			GENERAL / GENERAL - FIN SERVICES / LIFE NO MED E 130-01-2000-72		42.90	0.00
LIFE NO MED			PUB WORKS / PUBLIC WORKS - FIN SERVICES / LIFE NO MED E 140-01-2000-72		71.70	0.00
			PUB SAFETY / FIRE RESCUE - FIN SERVICES / LIFE NO MED			
<b>Vendor Total-</b>					<b>38,632.35</b>	
<b>00757 MAINE WASTE TO ENERGY</b>						
0328	87837	11	TIP FEES E 130-02-1500-80	239860	473.80	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL			
<b>Invoice Total-</b>					<b>473.80</b>	
0328	87837	11	TIP FEES E 130-02-1500-80	239888	506.00	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL			
<b>Invoice Total-</b>					<b>506.00</b>	
0328	87837	11	TIP FEES E 130-02-1500-80	239919	346.25	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL			
<b>Invoice Total-</b>					<b>346.25</b>	
0328	87837	11	TIP FEES E 130-02-1500-80	239091	185.00	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL			
<b>Invoice Total-</b>					<b>185.00</b>	
0328	87837	11	TIP FEES E 130-02-1500-80	238960	471.96	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL			
<b>Invoice Total-</b>					<b>471.96</b>	
0328	87837	11	TIP FEES E 130-02-1500-80	238939	468.74	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL			
<b>Invoice Total-</b>					<b>468.74</b>	
0328	87837	11	TIP FEES E 130-02-1500-80	238920	497.26	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL			

Warrant 48

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>Invoice Total-</b>					<b>497.26</b>	
0328	87837	11	TIP FEES	240577		
TIP FEES	E 130-02-1500-80				509.68	0.00
	PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL					
<b>Invoice Total-</b>					<b>509.68</b>	
0328	87837	11	TIP FEES	240790		
TIP FEES	E 130-02-1500-80				468.28	0.00
	PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL					
<b>Invoice Total-</b>					<b>468.28</b>	
0328	87837	11	TIP FEES	240816		
TIP FEES	E 130-02-1500-80				432.86	0.00
	PUB WORKS / SOLID WASTE - UTILITIES / MSW DISPOSAL					
<b>Invoice Total-</b>					<b>432.86</b>	
<b>Vendor Total-</b>					<b>4,359.83</b>	
<b>01837 MainePERS</b>						
0328	87838	11	OCT 2023	3231584		
ADMIN	E 100-10-2000-75				3,496.72	0.00
	GENERAL / GENERAL - FIN SERVICES / ICMA/MPRS					
PLANNING & DEV	E 120-01-2000-75				1,007.44	0.00
	COMM SVCS / PLANNING&DEV - FIN SERVICES / ICMA/MPRS					
RECREATION	E 120-02-2000-75				1,039.59	0.00
	COMM SVCS / RECREATION - FIN SERVICES / ICMA/MPRS					
PUBLIC WORKS	E 130-01-2000-75				2,686.77	0.00
	PUB WORKS / PUBLIC WORKS - FIN SERVICES / ICMA/MPRS					
SOLID WASTE	E 130-02-2000-75				979.85	0.00
	PUB WORKS / SOLID WASTE - FIN SERVICES / ICMA/MPRS					
LIBRARY	E 700-10-2000-75				743.67	0.00
	LIBRARY / RICKER LIBRA - FIN SERVICES / ICMA/MPRS					
FIRE/RESCUE	E 140-01-2000-75				6,305.69	0.00
	PUB SAFETY / FIRE RESCUE - FIN SERVICES / ICMA/MPRS					
EE CONTRIBUTIONS 110AC	G 10-2600-00				7,162.09	0.00
	GENERAL FUND / MPERS					
FR CONTRIBUTIONS 3101C	G 10-2605-00				4,441.71	0.00
	GENERAL FUND / MPERS F/R					
<b>Vendor Total-</b>					<b>27,863.53</b>	
<b>00703 MECHANIC FALLS AUTO SUPPLY, INC.</b>						
0328	87839	11	PARTS/SUPPLIES	FR729499		
FIRE/RESC TRUCK SUPPLIES	E 140-01-3500-10				132.92	0.00
	PUB SAFETY / FIRE RESCUE - MAINT & REP / VEHICLE MAIN					
<b>Vendor Total-</b>					<b>132.92</b>	
<b>00714 MECHANIC FALLS WATER DEPT.</b>						
0328	87840	11	WATER	OCT 2023		
6353-WATER TOWN HALL	E 100-10-1500-65				15.04	0.00
	GENERAL / GENERAL - UTILITIES / WATER					
6195-WATER TOWN OFFICE	E 100-10-1500-65				15.04	0.00
	GENERAL / GENERAL - UTILITIES / WATER					
6205-SPRINKLER TOWN HALL	E 100-10-1500-66				103.68	0.00
	GENERAL / GENERAL - UTILITIES / SPRINKLERS					
6315-WATER FIRE STATION	E 140-01-1500-65				46.17	0.00
	PUB SAFETY / FIRE RESCUE - UTILITIES / WATER					
658-WATER FIRE HYDRANT	E 100-10-1500-75				1,406.25	0.00
	GENERAL / GENERAL - UTILITIES / HYDRANTS					
6347-SPRINKLER FIRE STAT.	E 140-01-1500-66				103.68	0.00
	PUB SAFETY / FIRE RESCUE - UTILITIES / SPRINKLERS					
6320-WATER PUB WORKS	E 130-01-1500-65				38.69	0.00
	PUB WORKS / PUBLIC WORKS - UTILITIES / WATER					



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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
6225-LIBRARY WATER			E 700-10-1500-65		15.04	0.00
			LIBRARY / RICKER LIBRA - UTILITIES / WATER			
6354-SPRINKLER LIBRARY			E 700-10-1500-66		103.68	0.00
			LIBRARY / RICKER LIBRA - UTILITIES / SPRINKLERS			
			<b>Vendor Total-</b>		<b>1,847.27</b>	
<b>02423 MICHELLE DUBOIS</b>						
0328	87744	11	FOOTBALL TRAINER			
FOOTBALL TRAINER			E 500-06-1200-06		100.00	0.00
			RECREATION / FOOTBALL - RECREATION / FOOTBALL			
			<b>Vendor Total-</b>		<b>100.00</b>	
<b>01547 MICROMARKETING LLC</b>						
0328	87841	11	BOOKS	937699		
AUDIO BOOKS			E 700-10-1300-25		67.99	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / AUDIO BOOKS			
			<b>Invoice Total-</b>		<b>67.99</b>	
0328	87841	11	BOOKS	938221		
BOOKS			E 700-10-1300-15		31.99	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / BOOKS			
			<b>Invoice Total-</b>		<b>31.99</b>	
0328	87841	11	BOOKS	937639		
AUDIO BOOKS			E 700-10-1300-25		36.00	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / AUDIO BOOKS			
			<b>Invoice Total-</b>		<b>36.00</b>	
0328	87841	11	BOOKS	937384		
AUDIO BOOKS			E 700-10-1300-25		83.99	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / AUDIO BOOKS			
			<b>Invoice Total-</b>		<b>83.99</b>	
			<b>Vendor Total-</b>		<b>219.97</b>	
<b>00787 MYCCA</b>						
0328	87842	11	MEMBERSHIP DUES	2023		
MEMBERSHIP DUES			E 500-13-1200-13		50.00	0.00
			RECREATION / CHEER - RECREATION / CHEER			
			<b>Vendor Total-</b>		<b>50.00</b>	
<b>00803 NATIONWIDE RETIREMENT SOLUTIONS</b>						
0328	87843	11	Plan #0053190,Akers1347	OCT 2023		
Plan #0053190,Akers1347			G 10-2675-00		40.00	0.00
			GENERAL FUND / Nationwide			
			<b>Vendor Total-</b>		<b>40.00</b>	
<b>00221 NICOLE LUSSIER</b>						
0328	87844	11	MILEAGE REIMBURSEMENT	OCT 2023		
MILEAGE REIMBURSEMENT			E 100-10-2000-40		23.65	0.00
			GENERAL / GENERAL - FIN SERVICES / ALLOWANCES			
			<b>Vendor Total-</b>		<b>23.65</b>	
<b>00307 NORTH COAST SERVICES LLC</b>						
0328	87845	11	RECYCLING	44571		
RECYCLING			E 130-02-1500-82		613.80	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / HHW DISPOSAL			
			<b>Vendor Total-</b>		<b>613.80</b>	
<b>01933 P &amp; K SAND &amp; GRAVEL, INC.</b>						
0328	87846	11	GRAVEL	150303		
GRAVEL			E 130-01-1000-05		67.60	0.00
			PUB WORKS / PUBLIC WORKS - GENERAL / EQUIPMENT			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>Vendor Total-</b>					<b>67.60</b>	
<b>01274 PARIS FARMERS UNION</b>						
0328	87847	11	SUPPLIES	24-1136238		
SUPPLIES			E 500-29-1200-29		263.70	0.00
			RECREATION / WINTER RENTA - RECREATION / WINTER RENT			
<b>Invoice Total-</b>					<b>263.70</b>	
0328	87847	11	SUPPLIES	24-1136241		
SUPPLIES			E 500-29-1200-29		147.60	0.00
			RECREATION / WINTER RENTA - RECREATION / WINTER RENT			
<b>Invoice Total-</b>					<b>147.60</b>	
<b>Vendor Total-</b>					<b>411.30</b>	
<b>00904 PIKE INDUSTRIES, INC.</b>						
0328	87848	11	ASPHALT	1257070		
ASPHALT/PATCH			E 130-01-1400-07		184.45	0.00
			PUB WORKS / PUBLIC WORKS - MISC EXPENSE / SURFACE PATC			
<b>Vendor Total-</b>					<b>184.45</b>	
<b>00950 PRIMERICA SHAREHOLDER SERVICES</b>						
0328	87849	11	6171 CAREY LY	97137		
PLAN 97137			G 10-2666-00		25.00	0.00
			GENERAL FUND / Primerica			
<b>Vendor Total-</b>					<b>25.00</b>	
<b>00958 QUILL CORPORATION</b>						
0328	87850	11	SUPPLIES	35545666		
SUPPLIES			E 140-01-1000-03		34.66	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / OFFICE SUPPL			
<b>Invoice Total-</b>					<b>34.66</b>	
0328	87850	11	SUPPLIES	35597747		
SUPPLIES			E 140-01-1000-03		0.00	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / OFFICE SUPPL			
<b>Invoice Total-</b>					<b>0.00</b>	
0328	87850	11	SUPPLIES	35400377		
SUPPLIES			E 140-01-1000-03		0.00	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / OFFICE SUPPL			
<b>Invoice Total-</b>					<b>0.00</b>	
<b>Vendor Total-</b>					<b>34.66</b>	
<b>02406 REBEL TRUCK LLC</b>						
0328	87851	11	PARTS	204		
PARTS			E 140-01-3500-10		241.91	0.00
			PUB SAFETY / FIRE RESCUE - MAINT & REP / VEHICLE MAIN			
<b>Vendor Total-</b>					<b>241.91</b>	
<b>00983 REGGIE'S SALES &amp; SERVICE, INC</b>						
0328	87852	11	SUPPLIES	294131		
SUPPLIES			E 140-01-3500-10		147.74	0.00
			PUB SAFETY / FIRE RESCUE - MAINT & REP / VEHICLE MAIN			
<b>Vendor Total-</b>					<b>147.74</b>	
<b>00988 RENT IT, INC</b>						
0328	87853	11	RENTAL	62142		
RENTAL			E 130-01-3500-16		1,827.50	0.00
			PUB WORKS / PUBLIC WORKS - MAINT & REP / RENTAL EQUIP			
<b>Vendor Total-</b>					<b>1,827.50</b>	
<b>02422 RITA ESTES</b>						
0328	87739	11	1 CLASS CERAMICS			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
1 CLASS CERAMICS			E 500-52-1200-52		35.00	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
<b>Vendor Total-</b>					<b>35.00</b>	
<b>00899 RSU #16</b>						
0328	87854	11	MONTHLY PAYMENT	NOV 2023		
MONTHLY PAYMENT			E 150-07-5000-20		655,610.83	0.00
			FINAN SERVCS / RSU 16 - SCHOOL / RSU 16			
<b>Vendor Total-</b>					<b>655,610.83</b>	
<b>01032 SCOTT SEGAL</b>						
0328	87738	11	CHAIRS	REIMBURSEMENT		<b>*** SEPARATE ***</b>
CHAIRS			E 500-32-1200-32		535.92	0.00
			RECREATION / TABLE RENTAL - RECREATION / TABLE RENTAL			
<b>Invoice Total-</b>					<b>535.92</b>	
0328	87742	11	PETTY CASH	8-11/2023		<b>*** SEPARATE ***</b>
BJS			E 500-02-1200-02		171.76	0.00
			RECREATION / OPERATING - RECREATION / OPERATING			
TRAINER-TIM BEAGAN			E 500-06-1200-06		75.00	0.00
			RECREATION / FOOTBALL - RECREATION / FOOTBALL			
CHRIS BOYNTON OFFICIAL			E 500-06-1200-06		75.00	0.00
			RECREATION / FOOTBALL - RECREATION / FOOTBALL			
DOLLAR GENERAL			E 500-13-1200-13		17.72	0.00
			RECREATION / CHEER - RECREATION / CHEER			
FAMILY DOLLAR			E 500-02-1200-02		9.71	0.00
			RECREATION / OPERATING - RECREATION / OPERATING			
DOLLAR GENERAL			E 500-02-1200-02		8.70	0.00
			RECREATION / OPERATING - RECREATION / OPERATING			
WALMART			E 500-02-1200-02		36.93	0.00
			RECREATION / OPERATING - RECREATION / OPERATING			
<b>Invoice Total-</b>					<b>394.82</b>	
<b>Vendor Total-</b>					<b>930.74</b>	
<b>01790 SEBAGO TECHNICS, INC.</b>						
0328	87855	11	PROF. SERV.	202311001		
PROF. SERV.			E 120-01-3000-75		275.76	0.00
			COMM SERVCS / PLANNING&DEV - PRO SERVICES / PLANN CONSUL			
<b>Vendor Total-</b>					<b>275.76</b>	
<b>01029 SECRETARY OF STATE</b>						
0328	87737	11	REPORT FOR 11/9/23	10/31-11/9/23		
REPORT FOR 11/9/23			G 10-2300-03		16,543.24	0.00
			GENERAL FUND / STATE MV			
<b>Vendor Total-</b>					<b>16,543.24</b>	
<b>01868 SPECTRUM BUSINESS</b>						
0328	87856	11	INTERNET	230164401102123		
SOLID WASTE			E 130-02-1500-60		263.98	0.00
			PUB WORKS / SOLID WASTE - UTILITIES / INTERNET			
<b>Vendor Total-</b>					<b>263.98</b>	
<b>01367 STEPHANIE DIFFIN</b>						
0328	87811	11	CHRISTMAS IN POLAND	REIMBURSEMENT		
CHRISTMAS IN POLAND			E 500-52-1200-52		19.41	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
<b>Vendor Total-</b>					<b>19.41</b>	
<b>01086 STRATHAM TIRE, LLC</b>						
0328	87857	11	PARTS	6147916		
PARTS			E 140-01-3500-10		463.00	0.00
			PUB SAFETY / FIRE RESCUE - MAINT & REP / VEHICLE MAIN			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>Vendor Total-</b>					<b>463.00</b>	
<b>01103 TEXAS REFINERY CORP</b>						
0328	87858	11	GEAR OIL	268736		
GEAR OIL			E 130-01-3500-10		724.50	0.00
			PUB WORKS / PUBLIC WORKS - MAINT & REP / VEHICLE MAIN			
<b>Vendor Total-</b>					<b>724.50</b>	
<b>01376 THERESA RUEL</b>						
0328	87729	11	CHRISTMAS IN POLAND	REIMBURSEMENT		
CHRISTMAS IN POLAND			E 500-52-1200-52		165.03	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
<b>Vendor Total-</b>					<b>165.03</b>	
<b>02235 TOUCHTONE COMMUNICATIONS</b>						
0328	87859	11	SERVICE	3087337		
SERVICE			E 700-10-1500-15		40.04	0.00
			LIBRARY / RICKER LIBRA - UTILITIES / PHONE			
<b>Vendor Total-</b>					<b>40.04</b>	
<b>01341 TOWN OF CUMBERLAND</b>						
0328	87860	11	COASTAL RUNNING LEAGUE	301		
COASTAL RUNNING LEAGUE			E 500-11-1200-11		112.50	0.00
			RECREATION / CROSS COUNTR - RECREATION / CROSS COUNTR			
<b>Vendor Total-</b>					<b>112.50</b>	
<b>00303 TREASURER, STATE OF MAINE</b>						
0328	87663	11	OCTOBER 2023	127951-127961		
OCTOBER 2023			G 10-2300-05		40.00	0.00
			GENERAL FUND / STATE DOG			
<b>Vendor Total-</b>					<b>40.00</b>	
<b>00760 TREASURER, STATE OF MAINE</b>						
0328	87861	11	HEALTH INS SUBSIDY	OCTOBER 2023		
HEALTH INS SUBSIDY			G 10-2608-00		451.37	0.00
			GENERAL FUND / FF-LEO SUBSI			
<b>Vendor Total-</b>					<b>451.37</b>	
<b>01166 TREASURER, STATE OF MAINE</b>						
0328	87862	11	DEP FEE	OCT 2023		<b>*** SEPARATE ***</b>
DEP FEE			G 10-2300-01		60.00	0.00
			GENERAL FUND / STATE DEP			
<b>Invoice Total-</b>					<b>60.00</b>	
0328	87863	11	PLUMBING/STATE FEE	OCTOBER 2023		<b>*** SEPARATE ***</b>
PLUMBING/STATE FEE			G 10-2300-04		297.50	0.00
			GENERAL FUND / STATE PLUMB			
<b>Invoice Total-</b>					<b>297.50</b>	
<b>Vendor Total-</b>					<b>357.50</b>	
<b>01170 TREASURER, STATE OF MAINE</b>						
0328	87864	11	STICKERS	2024-2025		
STICKERS			E 130-01-3500-10		85.00	0.00
			PUB WORKS / PUBLIC WORKS - MAINT & REP / VEHICLE MAIN			
<b>Vendor Total-</b>					<b>85.00</b>	
<b>02254 TREASURER, STATE OF MAINE</b>						
0328	87664	11	OCTOBER 2023	141160		
OCTOBER 2023			G 10-2300-02		2,273.00	0.00
			GENERAL FUND / STATE INL FI			
<b>Vendor Total-</b>					<b>2,273.00</b>	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>02420 TROY PLUMMER</b>						
0328	87736	11	END OF SEASON FOOTBALL	REIMBURSEMENT		
END OF SEASON FOOTBALL			E 500-06-1200-06		100.00	0.00
			RECREATION / FOOTBALL - RECREATION / FOOTBALL			
			<b>Vendor Total-</b>		<b>100.00</b>	
<b>00886 UNITED AG &amp; TURF NE, LLC</b>						
0328	87865	11	PARTS	10295242		
PARTS			E 140-01-1000-04		87.28	0.00
			PUB SAFETY / FIRE RESCUE - GENERAL / GROUND SUPP			
			<b>Vendor Total-</b>		<b>87.28</b>	
<b>01209 VERIZON WIRELESS</b>						
0328	87866	11	TABLETS	9947378888		
FIRE RESCUE TABLETS			E 140-01-1500-15		237.15	0.00
			PUB SAFETY / FIRE RESCUE - UTILITIES / PHONE			
CODE TABLET			E 120-01-1500-15		10.24	0.00
			COMM SERVCs / PLANNING&DEV - UTILITIES / PHONE			
			<b>Vendor Total-</b>		<b>247.39</b>	
<b>02418 VINEYARD CHURCH</b>						
0328	87730	11	MANNAFED BACKPACK PROGRAM	DONATION		
MANNAFED BACKPACK PROGRAM			E 500-52-1200-52		500.00	0.00
			RECREATION / CHRISTMAS IN - RECREATION / XMAS IN POL			
			<b>Vendor Total-</b>		<b>500.00</b>	
<b>02038 W. B. MASON CO. INC.</b>						
0328	87867	11	SUPPLIES	242238716		
LIBRARY SUPPLIES			E 700-10-1300-10		125.96	0.00
			LIBRARY / RICKER LIBRA - LIBRARY / MISC LIBRARY			
			<b>Invoice Total-</b>		<b>125.96</b>	
0328	87867	11	SUPPLIES	242128188		
OFFICE SUPPLIES			E 120-01-1000-03		140.93	0.00
			COMM SERVCs / PLANNING&DEV - GENERAL / OFFICE SUPPL			
			<b>Invoice Total-</b>		<b>140.93</b>	
0328	87867	11	SUPPLIES	242563429		
OFFICE SUPPLIES			E 120-01-1000-03		33.48	0.00
			COMM SERVCs / PLANNING&DEV - GENERAL / OFFICE SUPPL			
			<b>Invoice Total-</b>		<b>33.48</b>	
			<b>Vendor Total-</b>		<b>300.37</b>	



**A / P Check Register**  
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
P	87663	40.00	11/08/23	48	0303 TREASURER, STATE OF MAINE
P	87664	2,273.00	11/08/23	48	2254 TREASURER, STATE OF MAINE
P	87665	10.00	11/09/23	48	2416 LILLY COLTART
P	87728	73.56	11/09/23	48	2417 EMMA MACMAHON
P	87729	165.03	11/09/23	48	1376 THERESA RUEL
P	87730	500.00	11/09/23	48	2418 VINEYARD CHURCH
P	87731	38.37	11/09/23	48	0802 ASHLEY BLACK
P	87732	138.69	11/09/23	48	2419 DEBORAH GRAY
P	87733	51.20	11/09/23	48	1360 JILL BEACAGE
P	87734	137.43	11/09/23	48	1254 KRISTINA WILSON
P	87735	67.00	11/09/23	48	2421 DEREK FOOTMAN
P	87736	100.00	11/09/23	48	2420 TROY PLUMMER
P	87737	16,543.24	11/13/23	48	1029 SECRETARY OF STATE
P	87738	535.92	11/13/23	48	1032 SCOTT SEGAL
P	87739	35.00	11/13/23	48	2422 RITA ESTES
P	87740	379.63	11/13/23	48	0685 EMILY RINCHICH
P	87741	300.94	11/13/23	48	0695 JESSICA BOSSE
P	87742	394.82	11/13/23	48	1032 SCOTT SEGAL
P	87743	181.20	11/13/23	48	1254 KRISTINA WILSON
P	87744	100.00	11/13/23	48	2423 MICHELLE DUBOIS
P	87811	19.41	11/15/23	48	1367 STEPHANIE DIFFIN
R	87812	1,100.00	11/21/23	48	2415 290 MAINE ST
R	87813	405.72	11/21/23	48	0119 AFLAC
R	87814	241.50	11/21/23	48	0043 ALLEN UNIFORM SALES, INC.
R	87815	639.32	11/21/23	48	0037 AUTOTRONICS
R	87816	334.19	11/21/23	48	0129 BAKER & TAYLOR BOOKS
R	87817	1,522.86	11/21/23	48	0171 BOUND TREE MEDICAL, LLC
R	87818	2,936.17	11/21/23	48	0318 CASELLA RECYCLING
R	87819	49.14	11/21/23	48	1835 CENTER POINT LARGE PRINT
R	87820	1,298.18	11/21/23	48	0222 CENTRAL MAINE POWER COMPANY
R	87821	1,295.35	11/21/23	48	0364 CONSOLIDATED COMMUNICATIONS
R	87822	2,915.00	11/21/23	48	1146 CORCORAN ENVIRONMENTAL SERVICES, INC
R	87823	22.68	11/21/23	48	1854 DEPOT SQUARE HARDWARE
R	87824	2,042.25	11/21/23	48	0157 DOWNEAST ENERGY
R	87825	22,606.29	11/21/23	48	1565 EASTERN SALT COMPANY INC.
R	87826	237.50	11/21/23	48	0185 EASY RENT-ALL
R	87827	660.00	11/21/23	48	1546 EMERGENCY SERVICES MARKETING CORP.
R	87828	1,560.00	11/21/23	48	2240 INDUSTRIAL PROTECTION SERVICES LLC
R	87829	2,788.06	11/21/23	48	0113 INTEGRITY SERVICE OF MAINE LLC
R	87830	1,374.80	11/21/23	48	1851 ION NETWORKING LLC
R	87831	24,918.96	11/21/23	48	1541 IRVING ENERGY
R	87832	430.00	11/21/23	48	1614 MAD SCIENCE OF MAINE
R	87833	45.00	11/21/23	48	0699 MAINE BUILDING OFFICIALS AND
R	87834	6,742.48	11/21/23	48	0660 MAINE COMMERCIAL TIRE, INC.
E	87835	38,632.35	11/21/23	48	0755 MAINE MUNICIPAL EMPLOYEES
V	87836	0.00	11/21/23	48	0757 MAINE WASTE TO ENERGY
R	87837	4,359.83	11/21/23	48	0757 MAINE WASTE TO ENERGY
E	87838	27,863.53	11/21/23	48	1837 MainePERS

**A / P Check Register**  
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
R	87839	132.92	11/21/23	48	0703 MECHANIC FALLS AUTO SUPPLY, INC.
R	87840	1,847.27	11/21/23	48	0714 MECHANIC FALLS WATER DEPT.
R	87841	219.97	11/21/23	48	1547 MICROMARKETING LLC
R	87842	50.00	11/21/23	48	0787 MYCCA
R	87843	40.00	11/21/23	48	0803 NATIONWIDE RETIREMENT SOLUTIONS
R	87844	23.65	11/21/23	48	0221 NICOLE LUSSIER
R	87845	613.80	11/21/23	48	0307 NORTH COAST SERVICES LLC
R	87846	67.60	11/21/23	48	1933 P & K SAND & GRAVEL, INC.
R	87847	411.30	11/21/23	48	1274 PARIS FARMERS UNION
R	87848	184.45	11/21/23	48	0904 PIKE INDUSTRIES, INC.
R	87849	25.00	11/21/23	48	0950 PRIMERICA SHAREHOLDER SERVICES
R	87850	34.66	11/21/23	48	0958 QUILL CORPORATION
R	87851	241.91	11/21/23	48	2406 REBEL TRUCK LLC
R	87852	147.74	11/21/23	48	0983 REGGIE'S SALES & SERVICE, INC
R	87853	1,827.50	11/21/23	48	0988 RENT IT, INC
R	87854	655,610.83	11/21/23	48	0899 RSU #16
R	87855	275.76	11/21/23	48	1790 SEBAGO TECHNICS, INC.
R	87856	263.98	11/21/23	48	1868 SPECTRUM BUSINESS
R	87857	463.00	11/21/23	48	1086 STRATHAM TIRE, LLC
R	87858	724.50	11/21/23	48	1103 TEXAS REFINERY CORP
R	87859	40.04	11/21/23	48	2235 TOUCHTONE COMMUNICATIONS
R	87860	112.50	11/21/23	48	1341 TOWN OF CUMBERLAND
R	87861	451.37	11/21/23	48	0760 TREASURER, STATE OF MAINE
R	87862	60.00	11/21/23	48	1166 TREASURER, STATE OF MAINE
R	87863	297.50	11/21/23	48	1166 TREASURER, STATE OF MAINE
R	87864	85.00	11/21/23	48	1170 TREASURER, STATE OF MAINE
R	87865	87.28	11/21/23	48	0886 UNITED AG & TURF NE, LLC
R	87866	247.39	11/21/23	48	1209 VERIZON WIRELESS
R	87867	300.37	11/21/23	48	2038 W. B. MASON CO. INC.
<b>Total</b>		<b>833,992.89</b>			

**Count**

Checks	76
Voids	1