

Board of Selectpersons
Tuesday, June 4, 2019
7:00 PM - Town Office Conference Room

CALL TO ORDER / PLEDGE OF ALLEGIANCE

MINUTES

RECOGNITION OF VISITORS - ITEMS NOT ON THE AGENDA

REPORTS

Town Manager Report (p.2)
Financial Reports (p.4)

COMMUNICATIONS

OLD BUSINESS

Select Board Election Memo (p.18)
Poland Corner Road Access Memo (p.22)

NEW BUSINESS

2019 Paving RFP Results (p.24)
Road Maintenance Listing (p.28)
TIF Credit Enhancement Agreement Request (p.33)
Solar RFP (p.36)

PAYABLES (p.40)

ANY OTHER BUSINESS

CALENDAR

ADJOURNMENT

SELECTPERSONS ACTIVE LIST

*Spectrum Franchise Agreement
Comprehensive Plan Update
Articles relating to Dedicated Funds*

OPEN COMMITTEE/BOARD SEATS

*Board of Appeals – 1 vacancy & 2 alternate vacancies
Planning Board – 1 alternate vacancy
Comprehensive Planning – 2 vacancies
Scholarship Committee – 1 vacancy*

Town Manager Report 4 June

- At the 21 May Select Board meeting I was asked what line 5350, Professional Service, in TIF 1 was for. It was for the Aiken settlement and legal fees.
- Met with Rep. Golden District Representative.
- Met with Sen. King Regional Representative.
- Attended Friends of RSU 16 meeting.
- Participated in New England Forestry Foundation annual survey of conservation land with several Trail/Conservation Commission members.
 - Hiked Heart of Poland trails. All in good condition. Well marked.
 - Maps and other information for all Poland Trails are available on the Trail Committee page of the town website.
 - Viewed vernal pools with numerous egg clusters, rattlesnake plants emerging from the leaf bed, heard call of Scarlet Tanager, saw evidence of Pileated Woodpecker activity, evidence of other animal activity.
- Attended Oxford Dam Committee meeting.
 - Dam Committee has asked if there is any interest in Poland becoming a part owner of the dam.
 - The Dam Committee is an advisory committee to the Oxford Select Board. This arraignment is working.
 - Oxford Select Board has final say on expenditure of funds.
- Attended Police Academy graduation ceremony for Deputy Dylan Morin with Executive Assistant, Fire Rescue Chief. Sheriff, Chief Deputy, and both Poland Deputies also attended.
- Attended RSU 16 Adult Education graduation ceremony at Elm St School.
 - Five of 10 graduates were Poland residents.

- Poland Showcase 7PM, 14 June at the Town Hall.
 - Uncut Pages – acoustic duo playing “folky acoustic simplicity and adding cover versions of songs that they love from a wide range of sources and styles”.
- Opened a Money Market Deposit Account for \$3,500,000 at a rate of 0.75% with Northeast Bank, the Town’s current financial institution, an increase of 0.38%. The additional interest income that is anticipated to be earned annually is approx. \$12,000.
- Town buildings landscaping. Removed trees, shrubs, and old wellhead. Will leave asphalt until after Library Yard Sale.
- Marijuana license lottery.
 - Plan to hold an informational session on Wednesday, July 17th at 1PM in the Town Office Conference Room.
 - Lottery to be held on Wednesday, September 18th at 1PM in the Town Office Conference Room.
- Town Office and Library will be closed Friday, July 5th. Have allowed municipal staff to take 5 July as a vacation day.

**TOWN OF POLAND,
MAINE**

Memo

To: Matt Garside, Town Manager
From: Debbie Fitzpatrick, Finance Director
Date: May 31, 2019
Re: Financial Statements for FY 2019

With 48 weeks behind us in fiscal 2019, revenues and expenditures should be approximately 92.31% collected or spent, respectively.

Taxes	Commitment	Collected YTD	% Collected YTD
Real Estate	\$9,705,505.81	\$9,236,686.66	95.17%
Personal Property	1,259,833.56	1,254,196.79	99.55%
Total	\$10,965,339.37	\$10,490,883.45	95.67%

Ambulance Fees	Runs Charged, Net of Contractual Obligations, Plus Adjustments YTD	Collected, Less Refunds YTD
Poland	\$156,549.38	\$145,854.31
Mechanic Falls	60,738.92	38,562.32
Total	\$217,288.30	\$184,416.63

With two months of the FY 2019 fourth quarter behind us, general fund revenues are slightly greater than fully collected, at 100.17%. Local revenues including vehicle excise, ambulance service fees, code enforcement fees, solid waste revenues, and other fees for services are anticipated to continue to grow well above their budgeted levels. Intergovernmental revenues including state revenue sharing, RSU #16 garage bay maintenance, homestead reimbursement and the veteran's exemption reimbursement, are expected to come in at or near budget. Please refer to the Bi-weekly Revenue Report in the Board packet for specific line-item details.

Expenditures continue to out-pace budget at 93.58%, primarily due to timing differences on payment of contracts, insurance, seasonal expenditures, annual contributions made to the library and capital improvement programs, transfers to TIF funds, debt service and county tax payments. In addition, budget overdrafts for the year are anticipated in Solid Waste mainly due to tipping and recycling costs, Public Safety mainly due to unanticipated buildings and grounds maintenance costs, Financial Services due to increased workers compensation claims and payroll adjustments, and vacation and sick payouts due to retirements and terminations. However, vacation and sick payout overages are offset by a fund balance designation. Please refer to the Bi-weekly Expense Report in the Board packet for line-item details.

BI-WEEKLY REVENUE REPORT

Fund: 10
May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
100 - REVENUES FUND 10	13,609,993.00	182,775.16	13,633,346.78	-23,353.78	100.17
4020 - CASH REPORTING SHORT-OVER	0.00	-153.52	41.75	-41.75	----
4060 - CABLE TV FRANCHISE DISTRI	50,000.00	0.00	62,823.45	-12,823.45	125.65
4070 - URBAN RURAL INITIATIVE (LRAP)	73,000.00	0.00	72,772.00	228.00	99.69
4100 - STATE PARK DISTRIBUTIONS	7,000.00	0.00	0.00	7,000.00	0.00
4110 - STATE REVENUE DISTRIBUTIO	224,380.00	30,329.38	208,394.97	15,985.03	92.88
4120 - STATE TREE GROWTH FEE DIS	15,000.00	0.00	12,722.31	2,277.69	84.82
4130 - BOAT EXCISE	12,750.00	4,920.57	9,246.37	3,503.63	72.52
4140 - MOTOR VEHICLE EXCISE	1,100,000.00	128,501.57	1,222,510.63	-122,510.63	111.14
4150 - AMBULANCE SERVICE FEES	181,000.00	0.00	156,549.38	24,450.62	86.49
4151 - AMBULANCE MECHANIC FALLS	45,000.00	0.00	60,738.92	-15,738.92	134.98
4155 - FIRE COPY REVENUE	0.00	15.25	83.10	-83.10	----
4160 - ANIMAL LICENSE FEES & FIN	2,500.00	181.00	3,116.00	-616.00	124.64
4170 - BUSINESS REGISTRATION FEE	1,000.00	100.00	1,710.00	-710.00	171.00
4175 - FEES CLERK	0.00	0.00	220.00	-220.00	----
4180 - CODE ENFORCEMENT FEES	40,000.00	7,238.25	99,977.00	-59,977.00	249.94
4190 - CUSTOMER SERVICE FEES	800.00	80.80	931.84	-131.84	116.48
4200 - ELECTRICAL PERMIT FEES	1,875.00	485.65	3,810.28	-1,935.28	203.21
4210 - INLAND FISHERIES AGENT FE	2,500.00	379.00	1,902.25	597.75	76.09
4220 - LIEN FEES	11,000.00	188.54	6,267.15	4,732.85	56.97
4230 - MOTOR VEHICLE FEES	19,500.00	2,538.00	18,184.00	1,316.00	93.25
4240 - PLUMBING PERMIT FEES	11,000.00	2,082.50	10,865.00	135.00	98.77
4245 - FIRE PERMIT FEES	200.00	0.00	321.60	-121.60	160.80
4250 - RETURN CHECK FEES	500.00	25.00	125.00	375.00	25.00
4260 - SNOWMOBILE REGISTRATION F	1,000.00	0.00	2,674.48	-1,674.48	267.45
4270 - SOLID WASTE SERVICE FEES	17,000.00	585.00	15,340.50	1,659.50	90.24
4280 - TOWN BUILDINGS RENTAL FEES	750.00	250.00	2,692.50	-1,942.50	359.00
4285 - NON RESIDENT RECREATION FEES	1,450.00	0.00	945.00	505.00	65.17
4290 - VITAL STATISTICS	4,000.00	552.40	4,411.80	-411.80	110.30
4295 - NON RESIDENT BEACH PERMITS	600.00	0.00	770.00	-170.00	128.33
4300 - RSU16 Garage Bay Maintenance	5,151.00	0.00	3,863.34	1,287.66	75.00
4310 - GENERAL ASSIST REIMBURSEM	5,000.00	0.00	0.00	5,000.00	0.00
4320 - HOMESTEAD REIMBURSEMENT	299,745.00	0.00	225,107.00	74,638.00	75.10
4330 - VETERANS EXEMPT REIMBURSE	3,600.00	0.00	0.00	3,600.00	0.00
4340 - SOLID WASTE REVENUES	9,000.00	2,233.50	13,238.51	-4,238.51	147.09
4370 - TAX COMMITMENT REVENUE	10,965,340.00	0.00	10,965,339.37	0.63	100.00
4390 - TAX PENALTY INTEREST	27,500.00	1,747.97	16,384.59	11,115.41	59.58
4500 - MISCELLANEOUS REVENUES	28,838.00	448.30	3,546.66	25,291.34	12.30
4510 - INVESTMENT INTEREST	13,000.00	0.00	11,968.03	1,031.97	92.06
4520 - SALE OF ASSETS	0.00	0.00	5,010.00	-5,010.00	----
4540 - BETE REIMBURSEMENT	415,014.00	46.00	394,742.00	20,272.00	95.12
5000 - CAMP CONNOR OPERATION DONATIC	0.00	0.00	0.00	0.00	----
5001 - CAMP CONNOR PAYBACK FROM REC	14,000.00	0.00	14,000.00	0.00	100.00
Final Totals	13,609,993.00	182,775.16	13,633,346.78	-23,353.78	100.17

BI-WEEKLY EXPENSE REPORT

Fund: 10
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
110 - ADMINISTRATI	583,125.00	53,884.91	514,091.83	69,033.17	88.16
01 - ADMIN	429,978.00	39,108.98	368,063.55	61,914.45	85.60
05 - CONTRACTED	91,270.00	9,998.04	88,505.44	2,764.56	96.97
06 - BLDGS & GRND	49,540.00	4,077.73	46,962.93	2,577.07	94.80
07 - CABLE TV	12,337.00	700.16	10,559.91	1,777.09	85.60
120 - COMM SERVCS	309,043.00	19,412.85	261,076.05	47,966.95	84.48
01 - PLANNING&DEV	107,464.00	8,610.98	81,415.30	26,048.70	75.76
02 - RECREATION	73,482.00	7,124.80	67,007.19	6,474.81	91.19
03 - HEALTH OFFCR	2,145.00	110.42	1,214.62	930.38	56.63
04 - BEACH MAINT	5,230.00	0.00	3,797.70	1,432.30	72.61
05 - CONSERVATION	14,000.00	0.00	12,000.00	2,000.00	85.71
06 - GENL ASSIST	10,000.00	350.00	1,469.00	8,531.00	14.69
08 - SOC SERVC AG	4,000.00	0.00	4,000.00	0.00	100.00
09 - RICKER LIB	82,822.00	0.00	82,822.00	0.00	100.00
10 - BALL FIELD M	9,900.00	3,216.65	7,350.24	2,549.76	74.24
130 - PUB WORKS	764,904.00	64,258.81	715,977.37	48,926.63	93.60
01 - PUBLIC WORKS	560,299.00	47,661.81	515,780.63	44,518.37	92.05
02 - SOLID WASTE	204,605.00	16,597.00	200,196.74	4,408.26	97.85
140 - PUB SAFETY	1,056,812.00	86,628.47	976,542.63	80,269.37	92.40
01 - FIRE RESCUE	725,762.00	73,499.89	655,808.16	69,953.84	90.36
02 - LAW ENFORCEM	246,315.00	1,058.04	239,893.88	6,421.12	97.39
03 - DISPATCHING	40,735.00	10,000.36	42,752.02	-2,017.02	104.95
04 - ANIMAL CTRL	10,000.00	375.00	7,076.20	2,923.80	70.76
05 - STREET LIGHT	14,000.00	59.76	13,022.75	977.25	93.02
06 - FIREHYDRANTS	15,000.00	1,218.75	13,406.25	1,593.75	89.38
07 - EMER MANGMT	5,000.00	416.67	4,583.37	416.63	91.67
150 - FINAN SERVCS	10,032,534.00	662,100.06	9,425,151.51	607,382.49	93.95
02 - DEBT	226,088.00	0.00	214,492.47	11,595.53	94.87
03 - MUN INSURANC	50,000.00	0.00	46,926.00	3,074.00	93.85
04 - EE BENEFITS	579,393.00	67,978.55	580,801.43	-1,408.43	100.24
06 - CIP	757,500.00	0.00	757,500.00	0.00	100.00
07 - RSU 16	7,129,458.00	594,121.51	6,535,336.61	594,121.39	91.67
10 - TIF TO PS 1	689,528.00	0.00	689,528.00	0.00	100.00
11 - TIF TO VILLA	130,452.00	0.00	130,452.00	0.00	100.00
12 - TIF TO PS 2	470,115.00	0.00	470,115.00	0.00	100.00
155 - MISC.	0.00	0.00	5,508.97	-5,508.97	----
50 - TRANSFERS	0.00	0.00	5,508.97	-5,508.97	----
160 - COUNTY TAX	825,107.00	0.00	825,106.50	0.50	100.00
01 - COUNTY TAX	825,107.00	0.00	825,106.50	0.50	100.00
170 - OVERLAY	38,468.00	0.00	12,753.34	25,714.66	33.15
01 - ABATEMENTS	38,468.00	0.00	12,753.34	25,714.66	33.15
Final Totals	13,609,993.00	886,285.10	12,736,208.20	873,784.80	93.58

BI-WEEKLY EXPENSE REPORT

Fund: 10
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
110 - ADMINISTRATI	583,125.00	53,884.91	514,091.83	69,033.17	88.16
01 - ADMIN	429,978.00	39,108.98	368,063.55	61,914.45	85.60
5100 - FT WAGES	323,305.00	33,192.02	269,907.70	53,397.30	83.48
5110 - OTHER WAGES	9,580.00	576.00	7,378.50	2,201.50	77.02
5120 - OT WAGES	1,000.00	85.79	912.70	87.30	91.27
5130 - ALLOWANCE	4,795.00	514.55	5,715.54	-920.54	119.20
5140 - TRAINING	2,625.00	140.00	1,591.16	1,033.84	60.62
5200 - ELECTRICITY	8,500.00	729.80	8,357.89	142.11	98.33
5205 - PHONE	3,840.00	343.01	3,749.91	90.09	97.65
5215 - INTERNET	1,700.00	127.70	1,494.65	205.35	87.92
5220 - HEAT	12,500.00	897.32	17,287.84	-4,787.84	138.30
5225 - WATER	1,800.00	133.76	1,537.25	262.75	85.40
5235 - POSTAGE	11,580.00	175.80	11,850.16	-270.16	102.33
5320 - REG OF DEEDS	7,500.00	384.00	5,090.00	2,410.00	67.87
5330 - DUES/SUBSCR	16,430.00	0.00	17,094.79	-664.79	104.05
5335 - ADVERTISING	1,350.00	20.61	1,123.11	226.89	83.19
5340 - PRINTING	7,205.00	204.53	3,679.53	3,525.47	51.07
5345 - BANK FEES	200.00	0.00	86.19	113.81	43.10
5360 - SPECIAL EVEN	3,500.00	164.80	1,964.21	1,535.79	56.12
5400 - OFFICE SUPP	10,000.00	1,419.29	7,841.66	2,158.34	78.42
5415 - ELECTION SUP	2,568.00	0.00	1,400.76	1,167.24	54.55
05 - CONTRACTED	91,270.00	9,998.04	88,505.44	2,764.56	96.97
5160 - ASSESS AGENT	32,500.00	6,413.41	31,411.35	1,088.65	96.65
5245 - OFF EQP/FEES	29,270.00	871.00	33,910.01	-4,640.01	115.85
5305 - AUDIT	14,500.00	0.00	14,500.00	0.00	100.00
5315 - LEGAL	15,000.00	2,713.63	8,684.08	6,315.92	57.89
06 - BLDGS & GRND	49,540.00	4,077.73	46,962.93	2,577.07	94.80
5100 - FT WAGES	32,185.00	3,064.00	29,120.26	3,064.74	90.48
5120 - OT WAGES	0.00	0.00	398.32	-398.32	----
5420 - GRNDS SUPP	17,355.00	1,013.73	17,444.35	-89.35	100.51
07 - CABLE TV	12,337.00	700.16	10,559.91	1,777.09	85.60
5110 - OTHER WAGES	8,402.00	700.16	7,701.76	700.24	91.67
5245 - OFF EQP/FEES	500.00	0.00	329.68	170.32	65.94
5350 - PROF SERVICE	3,300.00	0.00	2,500.00	800.00	75.76
5400 - OFFICE SUPP	135.00	0.00	28.47	106.53	21.09
120 - COMM SERVC	309,043.00	19,412.85	261,076.05	47,966.95	84.48
01 - PLANNING&DEV	107,464.00	8,610.98	81,415.30	26,048.70	75.76
5100 - FT WAGES	87,164.00	7,710.00	73,281.40	13,882.60	84.07
5110 - OTHER WAGES	3,000.00	96.00	96.00	2,904.00	3.20
5130 - ALLOWANCE	5,000.00	308.38	3,199.69	1,800.31	63.99
5140 - TRAINING	1,000.00	20.00	270.00	730.00	27.00
5245 - OFF EQP/FEES	2,600.00	210.56	2,210.56	389.44	85.02
5325 - PLANNING	7,500.00	266.04	2,357.65	5,142.35	31.44
5330 - DUES/SUBSCR	1,200.00	0.00	0.00	1,200.00	0.00
02 - RECREATION	73,482.00	7,124.80	67,007.19	6,474.81	91.19
5100 - FT WAGES	58,696.00	5,588.00	53,108.35	5,587.65	90.48
5110 - OTHER WAGES	14,786.00	1,536.80	13,898.84	887.16	94.00
03 - HEALTH OFFCR	2,145.00	110.42	1,214.62	930.38	56.63
5110 - OTHER WAGES	1,325.00	110.42	1,214.62	110.38	91.67
5130 - ALLOWANCE	300.00	0.00	0.00	300.00	0.00
5410 - EQUIP SUPP	520.00	0.00	0.00	520.00	0.00
04 - BEACH MAINT	5,230.00	0.00	3,797.70	1,432.30	72.61

BI-WEEKLY EXPENSE REPORT

Fund: 10
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
120 - COMM SERVCS CONT'D					
5110 - OTHER WAGES	3,400.00	0.00	3,250.00	150.00	95.59
5210 - MAIN-REPAIRS	1,830.00	0.00	547.70	1,282.30	29.93
05 - CONSERVATION	14,000.00	0.00	12,000.00	2,000.00	85.71
5311 - LAKE PROTECT	3,000.00	0.00	1,000.00	2,000.00	33.33
5312 - PCC	11,000.00	0.00	11,000.00	0.00	100.00
06 - GENL ASSIST	10,000.00	350.00	1,469.00	8,531.00	14.69
5350 - PROF SERVICE	10,000.00	350.00	1,469.00	8,531.00	14.69
08 - SOC SERVC AG	4,000.00	0.00	4,000.00	0.00	100.00
5530 - RED CROSS	1,000.00	0.00	1,000.00	0.00	100.00
5535 - COM CONCEPTS	3,000.00	0.00	3,000.00	0.00	100.00
09 - RICKER LIB	82,822.00	0.00	82,822.00	0.00	100.00
5350 - PROF SERVICE	82,822.00	0.00	82,822.00	0.00	100.00
10 - BALL FIELD M	9,900.00	3,216.65	7,350.24	2,549.76	74.24
5210 - MAIN-REPAIRS	9,900.00	3,216.65	7,350.24	2,549.76	74.24
130 - PUB WORKS	764,904.00	64,258.81	715,977.37	48,926.63	93.60
01 - PUBLIC WORKS	560,299.00	47,661.81	515,780.63	44,518.37	92.05
5100 - FT WAGES	264,639.00	25,359.22	234,932.55	29,706.45	88.77
5110 - OTHER WAGES	11,940.00	1,778.00	11,732.00	208.00	98.26
5120 - OT WAGES	2,000.00	26.04	132.50	1,867.50	6.63
5130 - ALLOWANCE	2,000.00	448.68	1,687.90	312.10	84.40
5140 - TRAINING	750.00	0.00	200.00	550.00	26.67
5200 - ELECTRICITY	5,000.00	947.06	5,732.32	-732.32	114.65
5205 - PHONE	500.00	36.62	394.43	105.57	78.89
5210 - MAIN-REPAIRS	10,000.00	454.16	8,766.13	1,233.87	87.66
5215 - INTERNET	800.00	79.95	799.50	0.50	99.94
5220 - HEAT	4,000.00	301.30	7,525.14	-3,525.14	188.13
5225 - WATER	400.00	19.99	188.98	211.02	47.25
5230 - VEHICLES	20,000.00	3,067.81	19,269.69	730.31	96.35
5240 - GAS/DIESEL	14,300.00	2,746.78	16,949.24	-2,649.24	118.53
5350 - PROF SERVICE	750.00	0.00	750.00	0.00	100.00
5365 - PHYS/DRUG SC	1,500.00	98.00	1,789.50	-289.50	119.30
5375 - RENTAL EQUIP	10,900.00	0.00	10,709.57	190.43	98.25
5380 - CATCHBS CLN	3,600.00	0.00	3,600.00	0.00	100.00
5390 - TREE CUTTING	2,500.00	375.00	997.40	1,502.60	39.90
5435 - PROT CLOTHIN	1,200.00	0.00	1,104.84	95.16	92.07
5445 - CULVERTS	8,000.00	0.00	7,037.68	962.32	87.97
5450 - EROSION MAT	6,000.00	768.90	5,637.35	362.65	93.96
5452 - ROAD STRIPIN	9,000.00	8,657.76	8,657.76	342.24	96.20
5455 - GRAVEL	15,000.00	1,014.05	14,363.56	636.44	95.76
5460 - SURF PATCH	9,000.00	1,061.91	8,626.22	373.78	95.85
5475 - SIGNS	3,500.00	0.00	2,652.57	847.43	75.79
5480 - TOOLS, PARTS	2,800.00	0.00	2,352.96	447.04	84.03
5485 - WELDING SUP	300.00	0.00	271.49	28.51	90.50
6110 - OTHR WGE SNO	5,460.00	0.00	1,547.50	3,912.50	28.34
6120 - OT WAGE SNOW	20,000.00	0.00	20,845.30	-845.30	104.23
6230 - VEHICLES SNO	20,000.00	164.63	19,811.30	188.70	99.06
6240 - GAS/DSL SNOW	28,000.00	0.00	22,988.95	5,011.05	82.10
6375 - RENT EQ SNOW	1,800.00	0.00	1,800.00	0.00	100.00
6450 - EROS MAT SNO	600.00	0.00	0.00	600.00	0.00
6455 - GRAVEL SNOW	1,800.00	0.00	1,835.00	-35.00	101.94
6460 - SURF PAT SNO	1,000.00	0.00	1,000.00	0.00	100.00

BI-WEEKLY EXPENSE REPORT

Fund: 10
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
130 - PUB WORKS CONT'D					
6465 - SALT SNO&ICE	52,000.00	0.00	58,582.98	-6,582.98	112.66
6467 - SAND SNO&ICE	7,500.00	0.00	200.00	7,300.00	2.67
6470 - CUT EDGE SNO	10,000.00	0.00	8,798.87	1,201.13	87.99
6475 - SIGNS SNO&IC	660.00	227.96	539.22	120.78	81.70
6480 - TLS/PART SNO	700.00	27.99	698.45	1.55	99.78
6485 - WELD SUP SNO	400.00	0.00	271.78	128.22	67.95
02 - SOLID WASTE	204,605.00	16,597.00	200,196.74	4,408.26	97.85
5100 - FT WAGES	66,935.00	5,428.80	55,250.91	11,684.09	82.54
5110 - OTHER WAGES	21,840.00	2,766.50	24,631.75	-2,791.75	112.78
5120 - OT WAGES	0.00	132.00	132.00	-132.00	----
5130 - ALLOWANCE	1,500.00	205.00	1,804.35	-304.35	120.29
5140 - TRAINING	150.00	0.00	0.00	150.00	0.00
5200 - ELECTRICITY	3,000.00	409.90	3,860.34	-860.34	128.68
5205 - PHONE	430.00	40.92	451.51	-21.51	105.00
5210 - MAIN-REPAIRS	2,500.00	0.00	2,341.45	158.55	93.66
5220 - HEAT	550.00	62.49	469.28	80.72	85.32
5230 - VEHICLES	2,000.00	0.00	776.14	1,223.86	38.81
5240 - GAS/DIESEL	1,000.00	187.44	2,301.87	-1,301.87	230.19
5270 - MSW TIPPING	60,000.00	6,841.95	71,914.17	-11,914.17	119.86
5275 - RECY & PULL	30,000.00	522.00	22,097.37	7,902.63	73.66
5280 - TIRE DISPOS	1,000.00	0.00	1,000.00	0.00	100.00
5285 - BULK & GRIND	10,000.00	0.00	9,796.58	203.42	97.97
5290 - HHW DISP	1,000.00	0.00	886.09	113.91	88.61
5330 - DUES/SUBSCR	500.00	0.00	489.00	11.00	97.80
5410 - EQUIP SUPP	600.00	0.00	733.82	-133.82	122.30
5420 - GRNDS SUPP	1,500.00	0.00	1,260.11	239.89	84.01
5480 - TOOLS, PARTS	100.00	0.00	0.00	100.00	0.00
140 - PUB SAFETY	1,056,812.00	86,628.47	976,542.63	80,269.37	92.40
01 - FIRE RESCUE	725,762.00	73,499.89	655,808.16	69,953.84	90.36
5100 - FT WAGES	239,762.00	23,061.00	214,146.82	25,615.18	89.32
5110 - OTHER WAGES	303,000.00	27,093.53	274,537.94	28,462.06	90.61
5120 - OT WAGES	16,500.00	5,735.64	27,934.51	-11,434.51	169.30
5130 - ALLOWANCE	3,350.00	40.00	4,285.30	-935.30	127.92
5140 - TRAINING	9,000.00	229.00	11,063.51	-2,063.51	122.93
5200 - ELECTRICITY	12,000.00	2,122.80	13,117.22	-1,117.22	109.31
5205 - PHONE	5,000.00	372.77	4,172.95	827.05	83.46
5220 - HEAT	9,000.00	879.76	11,374.20	-2,374.20	126.38
5225 - WATER	1,500.00	142.37	1,603.47	-103.47	106.90
5230 - VEHICLES	17,000.00	300.94	9,886.09	7,113.91	58.15
5240 - GAS/DIESEL	10,800.00	782.94	7,743.36	3,056.64	71.70
5245 - OFF EQP/FEES	14,850.00	1,344.25	10,173.75	4,676.25	68.51
5330 - DUES/SUBSCR	3,500.00	375.00	2,923.90	576.10	83.54
5365 - PHYS/DRUG SC	3,500.00	665.00	1,708.50	1,791.50	48.81
5370 - WASTE DISPOS	1,000.00	0.00	0.00	1,000.00	0.00
5400 - OFFICE SUPP	5,500.00	61.98	3,315.82	2,184.18	60.29
5410 - EQUIP SUPP	15,000.00	3,556.62	9,570.50	5,429.50	63.80
5420 - GRNDS SUPP	11,500.00	2,160.43	17,687.58	-6,187.58	153.81
5435 - PROT CLOTHIN	5,000.00	1,471.97	2,214.48	2,785.52	44.29
5440 - FIRE MED REI	21,000.00	1,707.08	14,918.46	6,081.54	71.04
5487 - AMB. BILLING	0.00	0.00	200.00	-200.00	----
5488 - AMB. COLLECT	0.00	7.50	881.59	-881.59	----
5490 - MEDICAL SUP	16,000.00	1,389.31	12,348.21	3,651.79	77.18

BI-WEEKLY EXPENSE REPORT

Fund: 10
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
140 - PUB SAFETY CONT'D					
5495 - OSHA EQUIP	2,000.00	0.00	0.00	2,000.00	0.00
02 - LAW ENFORCEM	246,315.00	1,058.04	239,893.88	6,421.12	97.39
5205 - PHONE	400.00	37.33	409.23	-9.23	102.31
5210 - MAIN-REPAIRS	300.00	0.00	275.00	25.00	91.67
5230 - VEHICLES	600.00	0.00	0.00	600.00	0.00
5240 - GAS/DIESEL	15,000.00	1,020.71	9,194.65	5,805.35	61.30
5350 - PROF SERVICE	230,015.00	0.00	230,015.00	0.00	100.00
03 - DISPATCHING	40,735.00	10,000.36	42,752.02	-2,017.02	104.95
5350 - PROF SERVICE	40,735.00	10,000.36	42,752.02	-2,017.02	104.95
04 - ANIMAL CTRL	10,000.00	375.00	7,076.20	2,923.80	70.76
5350 - PROF SERVICE	10,000.00	375.00	7,076.20	2,923.80	70.76
05 - STREET LIGHT	14,000.00	59.76	13,022.75	977.25	93.02
5350 - PROF SERVICE	14,000.00	59.76	13,022.75	977.25	93.02
06 - FIREHYDRANTS	15,000.00	1,218.75	13,406.25	1,593.75	89.38
5350 - PROF SERVICE	15,000.00	1,218.75	13,406.25	1,593.75	89.38
07 - EMER MANGMT	5,000.00	416.67	4,583.37	416.63	91.67
5110 - OTHER WAGES	5,000.00	416.67	4,583.37	416.63	91.67
150 - FINAN SERVCS	10,032,534.00	662,100.06	9,425,151.51	607,382.49	93.95
02 - DEBT	226,088.00	0.00	214,492.47	11,595.53	94.87
5720 - DEBT PWD GAR	93,933.00	0.00	82,337.82	11,595.18	87.66
5730 - FIRE STATION	132,155.00	0.00	132,154.65	0.35	100.00
03 - MUN INSURANC	50,000.00	0.00	46,926.00	3,074.00	93.85
5260 - FINAN OUTLAY	50,000.00	0.00	46,926.00	3,074.00	93.85
04 - EE BENEFITS	579,393.00	67,978.55	580,801.43	-1,408.43	100.24
5810 - HEALTH INS	309,043.00	47,698.98	286,631.47	22,411.53	92.75
5815 - ICMA/MPRS	87,415.00	7,592.99	78,431.73	8,983.27	89.72
5820 - SOC SEC/FICA	117,135.00	10,745.18	102,319.05	14,815.95	87.35
5825 - WORKER'S COM	45,000.00	0.00	71,826.20	-26,826.20	159.61
5830 - UNEMPLOY	15,000.00	1,941.40	9,565.80	5,434.20	63.77
5835 - SICK PAYOUT	4,000.00	0.00	11,968.54	-7,968.54	299.21
5837 - VACA PAYOUT	0.00	0.00	19,072.64	-19,072.64	----
5840 - VOLUNT INS	1,500.00	0.00	986.00	514.00	65.73
5850 - EDUC INCENT	300.00	0.00	0.00	300.00	0.00
06 - CIP	757,500.00	0.00	757,500.00	0.00	100.00
5900 - TOWN ROADS	430,000.00	0.00	430,000.00	0.00	100.00
5910 - PW VEH RES	130,000.00	0.00	130,000.00	0.00	100.00
5915 - SW EQUIP	9,500.00	0.00	9,500.00	0.00	100.00
5920 - FIRE/RES VEH	140,000.00	0.00	140,000.00	0.00	100.00
5925 - POLICE VEH	12,500.00	0.00	12,500.00	0.00	100.00
5930 - MUNIC FAC	10,000.00	0.00	10,000.00	0.00	100.00
5945 - REVALUATION	15,000.00	0.00	15,000.00	0.00	100.00
5955 - CODE ENFORC	9,500.00	0.00	9,500.00	0.00	100.00
5960 - CONSERVATION	1,000.00	0.00	1,000.00	0.00	100.00
07 - RSU 16	7,129,458.00	594,121.51	6,535,336.61	594,121.39	91.67
5260 - FINAN OUTLAY	7,129,458.00	594,121.51	6,535,336.61	594,121.39	91.67
10 - TIF TO PS 1	689,528.00	0.00	689,528.00	0.00	100.00
5260 - FINAN OUTLAY	689,528.00	0.00	689,528.00	0.00	100.00
11 - TIF TO VILLA	130,452.00	0.00	130,452.00	0.00	100.00
5260 - FINAN OUTLAY	130,452.00	0.00	130,452.00	0.00	100.00

BI-WEEKLY EXPENSE REPORT

Fund: 10
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
150 - FINAN SERVCS CONT'D					
12 - TIF TO PS 2	470,115.00	0.00	470,115.00	0.00	100.00
5260 - FINAN OUTLAY	470,115.00	0.00	470,115.00	0.00	100.00
155 - MISC.					
	0.00	0.00	5,508.97	-5,508.97	----
50 - TRANSFERS	0.00	0.00	5,508.97	-5,508.97	----
5175 - TRANSFERS	0.00	0.00	5,508.97	-5,508.97	----
160 - COUNTY TAX					
	825,107.00	0.00	825,106.50	0.50	100.00
01 - COUNTY TAX	825,107.00	0.00	825,106.50	0.50	100.00
5260 - FINAN OUTLAY	825,107.00	0.00	825,106.50	0.50	100.00
170 - OVERLAY					
	38,468.00	0.00	12,753.34	25,714.66	33.15
01 - ABATEMENTS	38,468.00	0.00	12,753.34	25,714.66	33.15
5260 - FINAN OUTLAY	38,468.00	0.00	12,753.34	25,714.66	33.15
Final Totals	13,609,993.00	886,285.10	12,736,208.20	873,784.80	93.58

BI-WEEKLY EXPENSE REPORT

Fund: 40
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
400 - PSB TIF 1	652,613.00	111,972.14	678,679.72	-26,066.72	103.99
01 - PSB TIF I	652,613.00	111,972.14	678,679.72	-26,066.72	103.99
5250 - DEBT SVC	329,063.00	0.00	329,063.28	-0.28	100.00
5260 - FINAN OUTLAY	15,673.00	0.00	20,393.00	-4,720.00	130.12
5265 - PSB 40% PYBK	193,877.00	100,094.00	200,188.00	-6,311.00	103.26
5350 - PROF SERVICE	2,500.00	0.00	47,785.75	-45,285.75	999.99
5410 - EQUIP SUPP	28,000.00	0.00	9,206.31	18,793.69	32.88
5620 - HYDRANT	27,000.00	6,736.75	26,947.00	53.00	99.80
5650 - CEDC	56,500.00	5,141.39	38,434.74	18,065.26	68.03
5670 - BLEEDERS	0.00	0.00	6,661.64	-6,661.64	----
401 - PSB TIF 2	552,436.00	132,715.00	560,251.19	-7,815.19	101.41
01 - PSB TIF 2	552,436.00	132,715.00	560,251.19	-7,815.19	101.41
5200 - ELECTRICITY	480.00	0.00	0.00	480.00	0.00
5250 - DEBT SVC	277,225.00	0.00	275,938.19	1,286.81	99.54
5260 - FINAN OUTLAY	14,367.00	0.00	18,693.00	-4,326.00	130.11
5265 - PSB 40% PYBK	257,864.00	132,715.00	265,430.00	-7,566.00	102.93
5350 - PROF SERVICE	2,500.00	0.00	190.00	2,310.00	7.60
402 - DTV TIF	73,658.00	7,550.00	70,362.47	3,295.53	95.53
01 - DTV TIF	73,658.00	7,550.00	70,362.47	3,295.53	95.53
5250 - DEBT SVC	51,688.00	0.00	51,633.68	54.32	99.89
5260 - FINAN OUTLAY	2,612.00	0.00	3,399.00	-787.00	130.13
5350 - PROF SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
5410 - EQUIP SUPP	2,500.00	0.00	229.79	2,270.21	9.19
5630 - JTK 50% PYBK	14,858.00	7,550.00	15,100.00	-242.00	101.63
Final Totals	1,278,707.00	252,237.14	1,309,293.38	-30,586.38	102.39

RECREATION

May 2019

Account	Beginning Balance	Revenues	Expenses	Ending Balance
500 - RECREATION PROGRAMS				
4505 - OPERATING	4,273.46	9,571.10	11,104.74	2,739.82
4530 - SCHOLARSHIP DONATIONS	1,107.50	95.00	500.00	702.50
4531 - CAMPSHIP DONATIONS	199.00	11,339.00	0.00	11,538.00
6000 - ART CLASS	1,012.00	5,296.51	4,737.00	1,571.51
6010 - BASEBALL	1,933.38	13,115.02	11,252.94	3,795.46
6020 - BASKETBALL	1,006.40	5,111.00	4,457.61	1,659.79
6025 - CAMP CONNOR	498.97	11,669.97	2,974.96	9,193.98
6030 - CHEERING	6,544.64	17,586.00	17,831.92	6,298.72
6050 - DESTINATION IMAGINATION	18.83	965.00	850.00	133.83
6060 - DISCOUNT TICKETS	618.00	6,693.00	7,311.00	0.00
6070 - DRAMA	330.00	400.00	650.00	80.00
6075 - FIELD HOCKEY	625.00	910.00	996.41	538.59
6080 - FOOTBALL	12,443.69	11,240.28	16,264.04	7,419.93
6108 - LEGO LEAGUE	738.10	582.99	1,149.52	171.57
6113 - MUSIC CLASS	0.00	870.00	527.49	342.51
6115 - PICKLE BALL	200.00	466.00	300.00	366.00
6120 - SENIOR CLUB	1,821.73	660.00	1,433.55	1,048.18
6130 - SOCCER	2,387.72	10,786.35	10,045.45	3,128.62
6135 - SOFTBALL	851.89	1,080.00	4,168.55	-2,236.66
6140 - SUMMER RECREATION	61,222.67	77,888.00	86,293.09	52,817.58
6145 - SWIMMING LESSONS	665.00	515.00	1,180.00	0.00
6150 - TABLE/CHAIR RENT	791.62	562.00	0.00	1,353.62
6170 - TRAILS	1,304.50	37.00	130.77	1,210.73
6180 - TUMBLING	1,651.75	1,975.00	3,498.62	128.13
6190 - VOLLEY BALL	232.53	0.00	150.00	82.53
Final Totals	102,478.38	189,414.22	187,807.66	104,084.94

BI-WEEKLY REVENUE REPORT

Fund: 70
May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
700 - RICKER LIBRARY	155,242.00	465.05	154,456.65	785.35	99.49
4500 - MISCELLENEOUS REVENUES	200.00	32.00	131.00	69.00	65.50
4510 - BANK INTEREST	0.00	0.00	0.00	0.00	----
4515 - AB RICKER TRUST DISTRIBUTION	15,059.00	0.00	13,904.68	1,154.32	92.33
4516 - JANE RICKER TRUST DISTRIBUTION	50,961.00	0.00	49,468.68	1,492.32	97.07
4530 - DONATIONS	450.00	52.50	1,130.45	-680.45	251.21
4550 - FROM GF	82,822.00	0.00	82,822.00	0.00	100.00
5005 - NON RESIDENT REGISTRATION	300.00	45.00	420.00	-120.00	140.00
5010 - DONATIONS DEDICATED	2,000.00	100.00	3,666.89	-1,666.89	183.34
5015 - OVERDUES	1,500.00	70.00	890.45	609.55	59.36
5020 - PHOTOCOPIES	400.00	32.05	364.05	35.95	91.01
5025 - BOOK SALES	375.00	48.50	359.00	16.00	95.73
5030 - PRINTER	425.00	35.00	441.45	-16.45	103.87
5035 - FAX	625.00	21.00	539.00	86.00	86.24
5040 - INTER LIBRARY LOAN	125.00	29.00	319.00	-194.00	255.20
Final Totals	155,242.00	465.05	154,456.65	785.35	99.49

POLAND CONSERVATION COMMISSION

May 2019

Account	Beginning Balance	Revenues	Expenses	Ending Balance
900-ESCROWS				
3604 - CONSERVATION COMMISSION OPER	4,305.41	11,000.00	200.00	15,105.41
Final Totals	4,305.41	11,000.00	200.00	15,105.41

BI-WEEKLY EXPENSE REPORT

Fund: 70
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
700 - RICKER LIBRA	155,242.00	12,847.57	136,570.47	18,671.53	87.97
01 - RICKER LIBR.	155,242.00	12,847.57	136,570.47	18,671.53	87.97
5100 - FT WAGES	59,151.00	5,631.20	53,568.24	5,582.76	90.56
5110 - OTHER WAGES	25,680.00	2,492.82	24,652.76	1,027.24	96.00
5130 - ALLOWANCE	680.00	40.00	510.96	169.04	75.14
5140 - TRAINING	400.00	0.00	0.00	400.00	0.00
5200 - ELECTRICITY	3,000.00	319.09	3,353.68	-353.68	111.79
5205 - PHONE	1,500.00	241.72	1,349.37	150.63	89.96
5210 - MAIN-REPAIRS	3,615.00	80.00	2,979.28	635.72	82.41
5215 - INTERNET	0.00	5.55	7.62	-7.62	----
5220 - HEAT	5,000.00	328.49	5,789.72	-789.72	115.79
5225 - WATER	0.00	118.72	1,315.96	-1,315.96	----
5235 - POSTAGE	1,000.00	0.00	912.41	87.59	91.24
5245 - OFF EQP/FEES	4,000.00	0.00	2,933.08	1,066.92	73.33
5255 - TECH MTC	3,285.00	192.00	2,284.50	1,000.50	69.54
5309 - MISC EXP	300.00	76.47	306.35	-6.35	102.12
5330 - DUES/SUBSCR	2,095.00	0.00	1,995.00	100.00	95.23
5360 - SPECIAL EVEN	250.00	46.42	255.90	-5.90	102.36
5400 - OFFICE SUPP	2,000.00	145.82	1,482.62	517.38	74.13
5810 - HEALTH INS	10,265.00	1,566.59	9,921.89	343.11	96.66
5815 - ICMA/MPRS	2,496.00	0.00	1,098.03	1,397.97	43.99
5820 - SOC SEC/FICA	6,445.00	0.00	2,975.03	3,469.97	46.16
7100 - MAGAZINES	1,350.00	0.00	1,339.20	10.80	99.20
7105 - BOOKS	13,000.00	985.05	10,383.46	2,616.54	79.87
7110 - NEWSPAPERS	530.00	0.00	231.09	298.91	43.60
7115 - AUDIO BOOKS	3,000.00	199.97	2,228.20	771.80	74.27
7120 - EBOOKS	700.00	0.00	0.00	700.00	0.00
7125 - ADULT PROGR	1,700.00	96.44	1,643.83	56.17	96.70
7130 - CHILD PROGR	2,000.00	192.42	1,766.22	233.78	88.31
7135 - TEEN PROGR	1,800.00	88.80	1,286.07	513.93	71.45
Final Totals	155,242.00	12,847.57	136,570.47	18,671.53	87.97

Memo

To: Select Board
From: Matthew Garside, Town Manager
cc: Nikki Pratt, Executive Assistant
Date: 5/22/2019
Re: Select Board Organization

At the 21 May Select Board meeting I was directed to ask the Town Lawyer, Natalie Burns, if the election of the Chair and Vice-Chair at the 16 April meeting was legal. I have done that and provide her response below. I've also included the excerpt from the Town Charter that relates to the question along with my original question to MMA along with their answer.

Cost for Town Lawyer to review: \$47.50

Email from Natalie Burns of 22 May 2019

Matt,

The language in the Charter does not require that the entire Board be present for the vote. It requires that three members of the Board vote for the selected persons even if only three are present. If there are ongoing concerns about this issue, the entire Board can vote to confirm the election of the Chair and Vice-Chair, although it is my opinion that the original vote was valid and that a subsequent vote is not necessary.

Thanks,

Natalie

Town Manager question to Natalie Burns on 22 May 2019

On May 22, 2019, at 7:10 AM

Hi Natalie,

I was posed a question on the legality of our present Select Board. We recently held elections on 5 April. At the next meeting, a new Chair and Vice Chair were elected. Of the five Board members one was absent with excuse. This member was elected as Vice Chair. A resident had some concerns; The Town Charter (relevant portion pasted below) says that "At the first meeting of the Board of Selectpersons held after each regular election, or as soon thereafter as practicable, it shall elect, by a majority vote of the entire Board of Selectpersons, one of its members as Chair and one of its members as Vice-Chair for the ensuing year." One Select Board member was absent with excuse. Does that mean that the election of the Chair and Vice Chair was not valid?

Answer to Town Manager question to MMA of 8 May, 2019

From: Legal Services Department <legal@memun.org>
Sent: Wednesday, May 8, 2019 10:09 AM
To: Matt Garside <mgarside@polandtownoffice.org>
Subject: FW: Poland - Legal Information Request - Question on Select Board

Dear Matthew,

If the claim is that the Charter requires the "entire Board" to be present at the first meeting following the election, I disagree. What the Charter requires is that the Chair and Vice-Chair be elected "by a majority vote of the entire Board" or in other words by a majority of at least three members. Provided this year's election of the Chair and the Vice-Chair was by an affirmative vote of at least three members, it was valid.

I hope this answers your question, Matthew.

Best regards,

Richard P. Flewelling, Senior Staff Attorney

Legal Services Department
Maine Municipal Association
60 Community Drive, Augusta, ME 04330

Original question from Town Manager to MMA of 8 May 2019

Legal Services - Web Member Inquiry - Matthew Garside - Poland

Municipality Poland
Subject Question on Select Board
Full Name Matthew Garside
Title Town Manager

Email Address mgarside@polandtownoffice.org

Telephone 9984601
Fax Number:

Address 1231 Maine Street
City/ Town Poland
Zip 04274

Comments:

Dear MMA, I was posed a question on the legality of our present Select Board. We recently held elections on 5 April. At the next meeting, a new Chair and Vice Chair were elected. Of the five Board members one was absent with excuse. This member was elected as Vice Chair. A resident had some concerns; The Town Charter (relevent portion pasted below) says that "At the first meeting of the Board of Selectpersons held after each regular election, or as soon thereafter as practicable, it shall elect, by a majority vote of the entire Board of Selectpersons, one of its members as Chair and one of its members as Vice-Chair for the ensuing year." One Select Board member was absent with excuse. Does that mean that the election of the Chair and Vice Chair was not valid? Thank you, Matt

I've pasted an excerpt of the minutes of the 16 April Board meeting that show how the vote went for Chair and Vice Chair below.

ORGANIZATION OF THE BOARD – Selectperson Cimino moved to nominate Selectperson Taylor as the Chairperson. Selectperson Robinson seconded the motion. Discussion: None Vote: 3-yes 0-no (1 Abstain – Selectperson Taylor) Selectperson Tetenman moved to nominate Selectperson Moulton as the Vice-Chairperson. Selectperson Robinson seconded the motion. Discussion: None Vote: 4-yes 0-no

Below is an excerpt from the Town Charter regarding this issue. Paragraph 2.4 is the relevant section.

ARTICLE II BOARD OF SELECTPERSONS

2.4 Chair. a. Election and Term. At the first meeting of the Board of Selectpersons held after each regular election, or as soon thereafter as practicable, it shall elect, by a majority vote of the entire Board of Selectpersons, one of its members as Chair and one of its members as Vice-Chair for the ensuing year, and the Board of Selectpersons shall fill, for an unexpired term, any vacancy in the office of Chair or Vice-Chair that may occur. The Chair shall be recognized as head of the Town government for all ceremonial purposes and by the Governor for purposes of military law, but the Chair shall have no regular administrative duties. In the temporary absence or disability of the Chair, the Vice-Chair shall exercise all the powers of the Chair during such temporary absence or disability of the Chair. It shall be the duty of the Chair to: (1) preside at all meetings of the Board of Selectpersons; (2) develop, after consultation with the Town Manager, the agenda for Board of Selectpersons meetings, provided that no Selectpersons shall be denied the right to place an item on the agenda; and, (3) after consultation with the Board of Selectpersons, represent the Board of Selectpersons in all dealings with the Town Manager and with all statutory and advisory boards, commissions and committees in person or by delegation.

b. Term Limit. No member of the Board of Selectpersons shall be eligible for election as Chair or

Vice-Chair for more than two (2) consecutive one-year terms. For purposes of this Section, election to an unexpired term of less than six (6) months shall not be considered a term. c. Removal. The Board of Selectpersons may remove the Chair by a vote of three (3) Selectpersons, after public notice, notice in writing to the Chair, and a hearing conducted in open session. The Chair may elect to waive the requirements for public notice and/or a hearing conducted in open session.

Memo

To: Select Board

From: Matthew Garside, Town Manager

cc: Nikki Pratt Executive Assistant, Scott Neal, CEO, Sarah Merrill, Code Enforcement

Date: 5/31/19

Re: Poland Corner Road

Poland resident's Sue Peters and Peter Beach raised a concern about traffic going through the Ruby Rose Custard Shop parking lot and out onto Poland Corner Road via a rear service entrance to the property and parking along Poland Corner Road.

I reviewed the relevant documents and meetings and provide a summary below:

- The Planning Board approved a site plan for Map 39, Lot 8 to open Ruby Rose's Frozen Custard on 12 April 2005.
- The Planning Board approved a modification to an approved site plan: the removal of the former Post Office building, and the construction of a new one-story building at the 27 September 2005 Planning Board meeting. A 29 September 2005 letter to the applicant stated the conditions of approval.
 - A condition of approval was that a "Town permit be obtained for the rear service entrance off Poland corner Road, and the design for that entrance be satisfactory with the Road Commissioner."
 - A building permit was obtained for the service entrance and was signed by the Road Commissioner and CEO. The permit required that the existing culvert be replaced and large rocks that were pushed into a ditch be removed.
- The Parking and Traffic Ordinance does not list Poland Corner Road as a no parking zone.

Options going forward:

- Place “No Parking” signs on Poland Corner Road. Would require update of Parking and Traffic Control Ordinance. Would also mean that residents would not be able to park on the street either.
- Install a “No ATV’s” sign. In progress, sign on order and will be installed once received.
- Install “Dead End” sign. In progress, have sign.
- Public Works trim back tree’s/bushes along road. We have put this on the work list.
- Request owner of Ruby Rose direct employees to park on site and not on Poland Corner Road.
- Ruby Rose property is up for sale. Residents could approach the Planning Board when/if there is a change of use for the property.

Memo

To: Board of Selectpersons
From: Nikki Pratt, Executive Assistant
CC: Matt Garside, Town Manager
Date: 5/31/2019
RE: 2019 Paving RFP Results

Bids were opened on Thursday, May 30, 2019 at 11:00 AM with Town Manager Matt Garside, Executive Assistant Nikki Pratt, and Public Works Director Adam Strout present. We received three bids:

Pike Industries	\$622,889.90
Spencer Group Paving, LLC	\$593,930.92
Glidden Excavating & Paving, Inc	\$627,574.82

CIP budgeted amount plus leftover FY19 money totals \$465,622. It is our recommendation to cut the Johnson Hill project out of the bid and award the bid in the amount of \$445,837.54 to the lowest bidder, Spencer Group Paving, LLC.

Adjusted bid amounts after cutting Johnson Hill project:

Pike Industries	\$470,518.80
Spencer Group Paving, LLC	\$445,837.54
Glidden Excavating & Paving, Inc	\$471,686.20

BID FORM - 2019

Paving Firm: Pike Industries

Primary Contact: Rob Mowatt Primary Phone: 207 578 0054

Address: 95 Western Ave., Fairfield, ME 04937

E-Mail Address: rob.mowatt@pikeindustries.com

Poland Roadways

	Est. quantity	Unit Price	Est. Total Cost	Date Completed By	
Plains rd Mill/ cold plane	6610 sq yds.	\$ 1.50	\$ 9,915 -	NOV. 15, 2019	
Plains rd Shim	400 tons	\$ 91.25	\$ 36,500 -	↓	
Plains rd Overlay	600 tons	\$ 78.00	\$ 46,800 -		
N Raymond Grind/Reclaim	2689 sq yds	\$.85	\$ 22,855.65		
N Raymond Fine Grade	2689 sq yds	\$.85	\$ 22,855.65		
N Raymond Binder	3800 tons	\$ 70.00	\$ 266,000 -		
N Raymond Hand Place	40 tons	\$ 155.00	\$ 6200.00		
N Raymond Butt Joints	70 sq yds	\$ 18.00	\$ 1260.00		
N Raymond Shim	90 tons	\$ 91.25	\$ 8212.50		
N Raymond Overlay	640 tons	\$ 78.00	\$ 49,920.00		
Johnson Hill Grind/Reclaim	12983 sq yds	.85	\$ 11,035.55		
Johnson Hill Fine Grade	12983 sq yds	.85	\$ 11,035.55		
Johnson Hill Binder	1826 tons	\$ 70.00	\$ 127,820 -		
Johnson Hill Hand Place	16 tons	\$ 155.00	\$ 2480.00		
TOTAL ESTIMATED GRINDING AND PAVING COST:			\$ 622,889.90		

**TOWN OF POLAND
BID FORM - 2019**

Paving Firm: Spencer Group Paving LLC

Primary Contact: Dennis Spencer Primary Phone: 754-5173

Address: 11 General Turner Hill Rd
Turner ME 04282

E-Mail Address: dspencer@g@yahoo.com

Poland Roadways

	Est. quantity	Unit Price	Est. Total Cost	Date Completed By
Plains rd Mill/ cold plane	6610 sq yds.	\$ 1.35	\$ 8,923.50	June 14
Plains rd Shim	400 tons	\$ 73.50	\$ 29,400.00	June 21
Plains rd Overlay	600 tons	\$ 73.50	\$ 44,100.00	June 21
N Raymond Grind/Reclaim	26897 sq yds	\$.78	\$ 20,973.42	July 22
N Raymond Fine Grade	26897 sq yds	\$.58	\$ 15,595.62	Aug 30
N Raymond Binder	3800 tons	\$ 70.25	\$ 266,950.00	Aug 30
N Raymond Hand Place	40 tons	\$ 135.00	\$ 5,400.00	Aug 30
N Raymond Butt Joints	70 sq yds	\$ 12.00	\$ 840.00	Aug 30
N Raymond Shim	90 tons	\$ 73.50	\$ 6,615.00	Aug 30
N Raymond Overlay	640 tons	\$ 73.50	\$ 47,040.00	Aug 30
Johnson Hill Grind/Reclaim	12983 sq yds	\$.78	10,126.74	July 22
Johnson Hill Fine Grade	12983 sq yds	\$.58	7,530.14	Sept 13
Johnson Hill Binder	1826 tons	\$ 70.25	\$ 128,276.50	SEPT 13
Johnson Hill Hand Place	16 tons	\$ 135.00	\$ 2,160.00	Sept 13
TOTAL ESTIMATED GRINDING AND PAVING COST:			\$ 593,930.92	

BID FORM - 2019

Paving Firm: Glidden Excavating + Paving, Inc

Primary Contact: Todd Griffith Primary Phone: 899-5241

Address: 326 New Portland Rd.

Gorham, ME 04038

E-Mail Address: todd@gliddenpaving.com

Poland Roadways

	Est. quantity	Unit Price	Est. Total Cost	Date Completed By
Plains rd Mill/ cold plane	6610 sq yds.	\$ 1 35	\$ 8,923 ⁵⁰	6/15
Plains rd Shim	400 tons	\$ 85 33	\$ 34,132 ⁻	6/28
Plains rd Overlay	600 tons	\$ 80 75	\$ 48,450 ⁻	6/28
N Raymond Grind/Reclaim	26889 sq yds. T.G.	\$ 0.80	\$ 21,511 ²⁰	7/12
N Raymond Fine Grade <i>Includes Traffic Control</i>	26889 sq yds. T.G.	\$ 1.00	\$ 26,889 ⁻	8/15
N Raymond Binder	3800 tons	\$ 69 75	\$ 265,055 ⁻	8/21
N Raymond Hand Place	40 tons	\$ 130 ⁻	\$ 5,200 ⁻	8/21
N Raymond Butt Joints	70 sq yds	\$ 15 ⁻	\$ 1,050 ⁻	8/21
N Raymond Shim	90 tons	\$ 82 85	\$ 7,456 ⁵⁰	8/23
N Raymond Overlay	640 tons	\$ 82 85	\$ 53,024 ⁻	8/23
Johnson Hill Grind/Reclaim	12983 sq yds	\$ 0.84	\$ 10,905 ⁷²	9/1
Johnson Hill Fine Grade <i>Includes traffic control</i>	12983 sq yds	\$ 1.00	\$ 12,983 ⁻	9/30
Johnson Hill Binder	1826 tons	\$ 71 15	\$ 129,919 ⁹⁰	10/15
Johnson Hill Hand Place	16 tons	\$ 130 ⁻	\$ 2,080 ⁻	10/15
TOTAL ESTIMATED GRINDING AND PAVING COST:			\$ 627,574⁸²	

Poland Public Works Road Projects 2013-Present

2013

- Tripp Lake Road: Ground 4,826' of roadway. Added gravel changed culverts extensive ditching. Added 2" of base pavement and 1" of finish pavement.
- North Raymond Road Ext: Ground 2,517' of roadway. Added gravel to low areas changed culverts extensive ditching. Added 2" of base pavement and 1" finish pavement.
- Jackson Road: Shim and overlay 1 "of finish pavement

2014

- Jackson Road : Shim and overlay 1"along the 1,550' long x 21' wide roadway.
- Summit Spring Road: Shim and overlay 1" along 9,860' long x 21' wide roadway
- Plains Road: Shim and overlay one-inch 1" along 2 sections for a total of 2,800' long x 21' wide roadway
- North Raymond Road: Shim and overlay one-inch 1" along 2 sections for a total of 1,750 long x 21' wide roadway.

2015

- Herrick Valley Road: Ground pavement from Sunderland Dr to Megquier Hill Rd. Added gravel to low areas, changed culverts extensive ditching and added 2" of base pavement.
- Johnson Hill Road from Potash Cove to Agassiz: Ground pavement, extensive ditching, changing of culverts, tree removal and erosion control measures were also completed Added 2" of base pavement and 1" of finish pavement.

2016

- Herrick Valley Road: Added 1 1/4" of finish pavement
- Johnson Hill road from Agassiz village to Heath Rd: Removed pavement. Rebuilt the road base adding a foot of gravel, extensive ditching, changed culverts and added 2" of base pavement.
- Carpenter Road: Removed pavement. Rebuilt the road base adding a foot of gravel, extensive ditching, changed culverts and added 2" of base pavement.

2017

- Tiger Hill Road: Ground the old pavement, added 18 inches of gravel to lowest section of the road and 8 inches to the rest of the road and paved 2 inches of base pavement. Ditching, changing of culverts, tree removal and erosion control measures were also completed.
- Cleve Tripp Road: Ground the old pavement, added 24 inches of gravel to the two lowest section of the road and 8 inches to the rest of the road and paved 2 inches of base pavement. Ditching, changing of culverts, tree removal and erosion control measures were also completed.
- Carpenter Road: Added 1 1/4" of finish pavement.
- Johnson Hill Road from Agassiz village to Heath Rd: Added 1 1/4" of finish pavement.
- Hardscrabble Road: Ground two sections pavement the first being from Empire Rd to the Ferland Farm. Also ground from the Auburn town line to just beyond the baseball field. Added 8" of gravel, extensive ditching changed culverts and added 2" of base pavement.

2018

- Tiger Hill Road: Added 1 1/4" of finish pavement
- Cleve Tripp Road: Added 1 1/4" of finish pavement
- Hardscrabble Road: Drag shimmed from the Ferland Farm to the baseball field and then overlaid the entire road 1 1/4" of finish pavement.
- North Raymond Road: Ground the first 1/2 mile of pavement starting at the Route 11 intersection. Added 2ft of gravel. Ditching, changing of culverts, tree removal and erosion control measures were also completed

2019 Tentative Plans

- **Plains Road**—Mill/Cold plane full width of pavement Curb to curb, to base pavement from edge of Poland Corner Road to beginning of new center line . 1855' long x 32' wide. also mill 725 square feet of flares from the intersection of Poland Corner and 600 square feet from the end of Cobb rd. For a total of 6610 square yards of milling. The Poland Public works Dept. will provide traffic control and dump trucks for milling portion only. The town will retain all millings. Town of Poland will sweep prior to shim and overlay, contractor will sweep during milling operation. Shim 2"to 0" to gain crown with 12.5mm 400 tons. overlay 1 1/2" compacted 9.5mm. 600 tons.
- **North Raymond Rd.-** Grind/ reclaim full depth and width of pavement Raymond town line to 10 feet into 2018 binder Approximately 11000 feet long x 22feet wide 26889 square yards. The add gravel and change culverts.
Fine grade, water and compact to 3 percent crown for pavement 11000 feet long x 22 feet wide 26889 square yards.
Base pave/binder 2.5 inches compacted 12.5mm 22 feet wide x11000 feet long with 12" apron at all gravel driveways and entrances. approximately 3800 tons
Hand place paved driveways with tack at all joints, Public works will cut and prep.
Grind 3 tapered butt joints totaling 70 square yards 1 at each side of Route 11, 1 at 450feet down North Raymond rd extension.
Shim approximately 400 feet of the 2018 binder and 450 feet of north Raymond rd extension 90 tons.
- Overlay 1.5 inches compacted on the approximately 2640 feet of 2018 binder and 450 down North Raymond rd extension 640 tons

Road Importance Analysis

tom

<u>Road/Section Name</u>	<u>Section</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Width</u>	<u>Traffic</u>
high						
NORTH RAYMOND ROAD	1	BAKERSTOWN ROAD	CLEVE TRIPP ROAD	1.70	22.00	high
NORTH RAYMOND ROAD	2	CLEVE TRIPP ROAD	Town line/ raymond	1.10	21.00	high
med-high						
ELM STREET EXTENSION		Harris hill rd	Town line	0.50	21.00	med-high
EVERETT ROAD		Harris hill rd	BAILEY HILL ROAD	1.40	21.00	low-med
JOHNSON HILL ROAD	1	Casco Town Line	HEATH ROAD	1.10	21.00	medium
JOHNSON HILL ROAD	4	POTASH BROOK	MEGQUIER HILL ROAD	0.80	21.00	medium
MAPLE LANE		Harris hill rd	Town line	0.50	21.00	medium
PLAINS ROAD		POLAND CORNER ROAD	Empire rd	3.00	21.00	high
medium						
DUNN ROAD		TORREY ROAD	Town line	1.30	21.00	low-med
HEATH ROAD		JOHNSON HILL ROAD	Casco Town Line	0.70	21.00	medium
TORREY ROAD		Empire rd	LEWISTON JUNCTION	1.00	21.00	medium
low-med						
BAILEY HILL ROAD		Harris hill rd	BAILEY HILL ROAD	2.70	21.00	low-med
HACKETT MILLS ROAD		Empire rd	Rt 121	1.00	21.00	med-high
NORTH RAYMOND ROAD		BAKERSTOWN ROAD	MEGQUIER HILL ROAD	0.50	21.00	high
RANGE HILL ROAD		CLEVE TRIPP ROAD	ROUTE 26	2.10	21.00	medium

Memo

To: Board of Selectpersons
From: Nikki Pratt, Executive Assistant
CC: Matt Garside, Town Manager
Date: 5/31/2019
RE: CEA with JTK Holdings

In 2014 an assignment of a Credit Enhancement Agreement, approved by the townspeople in 2007, was given from KP Realty to JTK Holdings. Each year the town is required to give to the owner of record a copy of the preferred tenant letter. This letter is enclosed with the second reimbursement check we send out in May of each year after we receive the second half of the taxes. The property address we have on file for JTK Holdings is C/O Commercial Properties, 4 Milk Street #103, Portland, ME 04101. This year Commercial Properties called and asked us to send the check directly to JTK Holdings, LLC located in California, which was done. In doing so JTK received the notice stating they have not held preferred tenancy for the past twelve months and have 5 years 4 months in aggregate towards the required 10 years in order to qualify for extended credit enhancement payments between April 1, 2022 and March 31, 2027. JTK in return has submitted a letter asking the Board to qualify the current square footage as acceptable, letter is attached.

We have had our Town Attorney look at the agreement and agreed with our determination that the Board does have the authority to grant a waiver for this current year but cannot do so retroactively. Which means that they will still not be able to meet the 10 year aggregate square footage requirement by the April 1, 2022 date if the Board agrees to a waiver for this year.

Square footage occupied by preferred tenants from March 2010 - May 2015 was 5,500 square ft.

Square footage occupied by preferred tenants from June 2015 – April 2017 was 3,600 square ft.

Square footage currently occupied by preferred tenants is 3,900 square ft.

Cyndi Robbins
Nikki Pratt and
Matt Garcide
Economic Development Committee/Manager
Town of Poland
543 Maine St.
Poland, ME 04274

May 20, 2019

RE: TIFs for Poland Crossing
1385 S Maine St.
Poland, ME 04274

Dear Ms. Robbins:

Last week, we received a surprising letter from you indicating that our TIF allocation was to terminate in 2022. This is surprising on several levels not the least of which is this is the first notice we have received ever on the subject since our ownership commenced in 2014.

Furthermore, while we did sign documents to allow the assignment of the TIFs from KP Realty, LLC to JTK Holdings, we were never provided with your Credit Enhancement Agreement and were unaware of the Tenancy Conditions outlined in your Appendix B.

The above notwithstanding, we are writing to you today to formally respond and appeal your ruling to terminate our TIF early for the following candid reasons:

- Poland Crossing was sold to JTK Holdings under many false pretenses. Despite estoppels and assurances from the seller, KP Realty, LLC, it was discovered soon after escrow closed that the tenants had 'side deals' in-place that undercut rents and undermined the investment. When we enforced the Leases, two tenants objected and ultimately skipped on rent. One of those tenants met the 'Specialty Food Store' requirement outlined in your Appendix B.
- A Landlord has no control over the ethics or operational actions taken by their Tenants. Nevertheless, our former Tenant, Square Roots, had an active lease through January 31, 2017. The former owner, Zakk Maher (incidentally, a former Economic Development Director for the Town of Poland), unilaterally elected to shut down his operation and leave us to fill his vacancy. We have since been in an ongoing lawsuit to collect back rent as a result. During this lawsuit, we have been hindered in re-letting the space as they still had rights to the unit.
- We have been able to *expand* Bader Physical Therapy within the retail center. Bader's Lease, in conjunction with Northeast Bank total rentable space of 4,232 SF, a mere 567 SF shy of your 4,800 SF requirement. We believe this minor delta should be overlooked at least until we fill our vacancies.

- JTK Holdings has taken every conceivable step to attract new tenants to Poland Crossing:
 - Our lease pricing is the lowest in a 10-mile radius (\$7.50 PSF);
 - JTK is offering a full year of FREE RENT for a new 5-year lease;
 - JTK has invested nearly \$100,000 in capital improvements to keep the space operating at peak efficiency;
 - We have advertised at the Chamber of Commerce, your office at the Town of Poland (Greg LaPlante, Matt Garside) with no results, created a formal website www.PolandCrossingMaine.com and have been assured by our agents that we are listed in all appropriate MLS sites for easy dissemination of information.

Unfortunately, all of our marketing efforts to date have not yielded any new tenants for us to consider. We are evaluating new strategies with Keller Williams now that may increase our social media presence.

Ms. Robbins, setting aside our ignorance in the tenancy conditions for the moment, we are confident that JTK Holdings is not in conflict with the spirit of the agreement. However, by terminating the tax incentives prematurely, you cause expenses to exceed operating revenue, which then could cause a more catastrophic situation in JTK's ability to service the asset appropriately.

JTK is made up of a single individual, Ms. June Kozen. Ms Kozen is ailing, in her late 70's, and purchased this asset for retirement income. It has failed miserably; yet we continue to take all steps necessary to ensure we attract new tenants. We are requesting you allow us the opportunity to make right what we have been attempting to accomplish these past 36 months.

We respectfully request your formal review of our situation and consider reinstating the TIF's we are relying upon to keep this asset "in the black."

Thank you for reconsidering.

Regards,



Charlie Winn
Asset Manager
DAUM Commercial
4400 MacArthur Blvd., Suite 950
Newport Beach, CA 92660
949.242.1715

CC: June Kozen
JTK Holdings
16 Summerstone
Irvine, CA 92614
949.283.0156

Town of Poland



Salt Barn Solar Project Request for Proposals

The Town of Poland is requesting bid proposals for solar power. Companies submitting bids must submit them in sealed envelopes with “**Salt Barn Solar Project**” clearly printed on the exterior. Proposals must include vendor’s name, address, phone(s), contact person, and total cost. Bidders must observe all required state and federal laws and policies.

All inquiries regarding bids should be directed to the Town Manager at (207) 998-4601; email mgarside@polandtownoffice.org. Proposals must be delivered and clearly marked “**Salt Barn Solar Project**” to Town Manager, Town of Poland, 1231 Maine Street, Poland, ME, 04274 or by email at mgarside@polandtownoffice.org no later than 11:00am, Thursday, August 1, 2019, at which time they will be opened and read publicly in the Town Office conference room. The Board of Selectpersons will consider proposals on Tuesday, August 6, 2019 at 7:00pm in the Town Office conference room. The Town of Poland reserves the right to reject any or all bids.

The Town of Poland is soliciting proposals for the engineering, procurement, construction, and operation of a medium – scale, roof mounted, utility interactive solar photovoltaic generating system (“Project”) on its sand/salt storage facility in Poland, ME.

The system shall be grid tied to Central Mine Power Company, (CMP) on a net energy billing basis (Net metering) to be determined by proposer. Exact system size, technology, and equipment used shall be at the discretion of the proposer.

Following the installation of the project, the Town may enter into a power purchase agreement (“PPA”) for a term of 6 to 20 years. The Town would like to have an option to extend this agreement, if necessary. The Town will license the site to the successful bidder, and will agree to purchase all electricity generated by the system.

The proposer shall also provide an optional buy-out schedule as a long-term option for the Town as such. The successful Proposer will retain all other tangible and intangible benefits and assets associated with the system as long as they are the owner of the system (i.e. tax credits, incentives, rebates, etc.).

Additional considerations may include appearance, security, schedule and the availability of performance data for educational purposes. The solar arrays must be complete turnkey systems, including, solar panels, inverters, wiring, metering, controls, coordination, operation, and maintenance. The Proposer will obtain all

authorizations as needed with local and or state permitting, PUC and CMP, for connections to the power grid, operation, etc.

Each Proposer will be responsible for obtaining any studies, information, or data related to structural, electrical or environmental conditions, or any other conditions that might enhance or constrain the development of a specific site and interconnection to the grid, and/or affect the project cost or timely completion of work. Preparation of a proposal is the sole responsibility of the Proposer. The Town of Poland will not be responsible or liable for any costs or expenses incurred by a Proposer in preparation of its proposal or for any activities related to formulation of a proposal.

The site identified for the project is the rooftop of the sand/salt shed located on Poland Corner Road in Poland, ME.

Proposer's are encouraged to conduct a site visit prior to submitting their bid.

All major equipment and components must be tier-one rated. The type of technology to be used for the proposed facilities, equipment and key components must have a proven record of established production and use history at a scale similar to that of the facility to be built, or larger, at a single plant location in order to be considered.

There shall be an integral or separate system capable of real-time monitoring and data logging the performance of the solar array.

All tracks and anchoring equipment shall meet applicable building codes. Equipment shall be UL listed. The project must use energy generation devices that are commercially available and offer warranties, spare parts, and service commensurate with their commercial status. Proposer shall provide verification that the installation of the array will not compromise or affect the longevity of the roofs lifespan. Written roof loading verification shall be carried out by a licensed structural engineer after the project is awarded to a successful bidder.

The Town expects to pay no up-front fees. The solar provider shall be responsible for obtaining all required permits, utility interconnection, net metering agreements, and solar program incentives available. At the end of the PPA term or any renewal term, should the Town choose to not purchase the solar system, the solar provider will remove the system and return the project site to preexisting conditions.

Proposal Content Requirements

This section outlines the content and format requirements for the proposal submitted in response to this RFP. The Town of Poland reserves the right to conduct any further due diligence it considers necessary to fully understand and evaluate proposals.

Project Description

All proposals must provide a comprehensive description of the project, including:

- Project name, location,
- Nameplate AC capacity rating,
- Accredited capacity,
- In-service date,
- Equipment configuration,
- Permitting
- Transmission and interconnection plan
- Milestones
- Meteorological studies and or data and other pertinent information.

Equipment Description

At a minimum, proposals should indicate for all major equipment the:
Name of the manufacturer,

Model name and number,
Metrics and characteristics of the equipment,
Performance history of the equipment,
Solar Energy Projects RFP terms of warranties and/or guarantees if apply,
Availability of equipment and planned delivery dates.

Technical discretion

The following technical information should be discussed in this section, as applicable for the project proposed.

Description of technology and configuration
Summary of the commercial operating experience of the equipment used or to be chosen
Solar system layout/Site diagram/illustration that includes location/design of array,
Electrical connection requirements and plans for connecting to the Town of Poland circuit, and/or interconnection with the grid;
Level of efficiency
Proposed construction period
Start-up testing
Description of pre-operational milestones

Operations and Maintenance

All proposals shall describe the operations and maintenance plans or services for the generation facility associated with their proposal.

Discuss the current or expected O&M plan, including staffing, budget, management and control over any facility, authority over the O&M budget, and guarantees on O&M costs.

Provide a description of the basic philosophy for performing O&M and include a discussion of contracting for outside services, if applicable.

Included in the proposal, please provide

Proposed Power Purchase Agreement (PPA) price of energy per kWh

Proposed Power Purchase Agreement (PPA) length of proposed term

Estimated cost savings over the life of the project

The Proposer shall also provide an optional buy-out schedule as a long-term option for the Town of Poland.

Proposed Buyout terms and Decommissioning Funding

Maintenance Plan

Security Plan

All warranties

All proposals must provide a schedule of project development activities and target completion dates for financing, engineering, permitting, equipment procurement, construction, startup and commissioning. Describe the overall development strategy and work plan that will ensure that the project can be developed in time to meet the proposed commercial operation date. Proposers must provide a high-level project development and completion schedule along with key milestone dates for each proposal submitted.

Proposals must describe all federal, state, and local permits that will be required for the project.

The capability and experience of any Proposer must be demonstrated to provide assurance that the Proposer, and any other party involved in the proposal, has adequate competence, resources and skill. Each proposal must include the following information as a minimum.

Partners/Investors/Key Subcontractors

Project team - Description of technical experience, specifically with respect to solar energy facilities similar to those proposed and collaboration efforts with electric utilities in the State of Maine, if any.

Description of operating and maintenance experience

Description of completed projects

The Town of Poland reserves the right to hold additional interviews to discuss terms and to negotiate, if applicable, the price and terms prior to making a final determination relative to proposal received. The Town of Poland further reserves the right to accept or reject any or all proposals, to waive minor informalities, and to make the award, if any, as may be deemed to be in the best interest of the Town of Poland.

LIABILITY INSURANCE – Successful Bidder must agree to procure and maintain at its expense, Commercial General Liability insurance for protection from claims under workers’ compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any other such employees, and from claims for damages because of injury to or destruction of property including loss of use resulting therefrom, which may arise from the performance of services hereunder. The minimum amounts of coverage are:

Type of Insurance	Each Occurrence	Aggregate
General Liability – Combined Bodily Injury and Property Damage	\$1,000,000	\$2,000,000
Automobile Liability – Combined Bodily Injury and Property Damage	\$1,000,000	
Umbrella/Excess Liability	\$1,000,000	\$1,000,000
Worker’s Compensation & Employer’s Liability	\$500,000 (Each Accident) \$500,000 (Disease Policy Limit) \$500,000 (Disease Each Employee)	

Each such certificate shall list the Town as an additional insured and contain a statement of the insurer’s obligation to notify the Town at least fifteen (15) days prior to cancellation of any policy covered there under. The Town shall be furnished with a Certificate of Insurance. In the event the Town is required to defend itself, the Successful Bidder shall reimburse the Town’s costs, including reasonable attorneys’ fees for defense of such liabilities which arise out of the Successful Bidder’s negligence. In any claim which may arise as a result of intentional or negligent acts or omissions of the Successful Bidder, the Comprehensive General liability insurance policy provided by successful Bidder shall be deemed primary protection against such claims and the Town shall not be called upon to contribute to a loss otherwise payable by the Successful Bidder’s insurer due to its insured’s act or omission.

INDEMNIFICATION – To the fullest extent permitted by law, Successful Bidder does agree to defend, indemnify and hold harmless the Town, its officers, agents and employees, from and against all claims, damages, losses or expenses, just or unjust, including but not limited to costs of defense, arising out of or resulting from the performance of services hereunder, provided that any such claim, damage, loss or expense is caused in whole or in part by any negligent act or omission of Successful Bidder, its officers, agents or employees, anyone directly employed by it, or anyone for whose act it may be liable, except to the extent that said claim, damage, loss or expense is caused by the Town, its officers, or employees.

Town of Poland

1231 Maine Street, Poland, ME 04274

Phone: (207) 998-4601

Fax: (207) 998-2002

www.polandtownoffice.org



Assessing 207-998-4651
Code Enforcement 207-998-4604
Recreation 207-998-4650
Fire Rescue 207-998-4689
Public Works 207-998-2570
Solid Waste 207-998-4688

June 4, 2019

Authorization of cash disbursements for Fiscal Year 2019 totaling:

Town A/P:	\$ 53,639.02
Payroll:	\$ 69,942.21
TIF 1:	\$ 339.03
TIF 2:	\$
DTV TIF:	\$
Total:	\$ 123,920.26

BOARD OF SELECTPERSONS

Stephen E. Robinson

Suzette Moulton

Joseph F. Cimino

Mary Beth Taylor

Stanley L. Tetenman

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00218 Adrien Melanson						
0633	65196	06	BOBBY BROWN SCHOLARSHIP	2019		
BOBBY BROWN SCHOLARSHIP			E 500-01-6119		200.00	0.00
			REC PGMS / REC PROGRAMS - SCHOLARSHIP			
			Vendor Total-		200.00	
00302 AIR QUALITY MANAGEMENT SERVICES INC						
0633	65198	06	MOLD EVALUATION	19-287		
MOLD EVALUATION			E 140-01-5420		767.00	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
			Vendor Total-		767.00	
00292 ALAN YOUNG						
0633	65059	06	TRAINING REIMBURSEMENT	SUMMER PROGRAM		
TRAINING REIMBURSEMENT			E 500-01-6140		140.00	0.00
			REC PGMS / REC PROGRAMS - SUMM REC EXP			
			Vendor Total-		140.00	
00064 ALMIGHTY WASTE						
0633	65199	06	PULL FEE	010609		
PULL FEE			E 130-02-5270		89.00	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		89.00	
0633	65199	06	PULL FEE	010627		
PULL FEE			E 130-02-5270		89.00	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		89.00	
0633	65199	06	PULL FEE	010650		
PULL FEE			E 130-02-5270		89.00	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		89.00	
0633	65199	06	PULL FEE	83203		
PULL FEE			E 130-02-5270		206.20	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		206.20	
0633	65199	06	PULL FEE	83136		
PULL FEE			E 130-02-5270		174.00	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		174.00	
0633	65199	06	ECO MAINE HAULING	10354540		
ECO MAINE HAULING			E 130-02-5275		174.00	0.00
			PUB WORKS / SOLID WASTE - RECY & PULL			
			Invoice Total-		174.00	
0633	65199	06	ECO MAINE HAULING	10353627		
ECO MAINE HAULING			E 130-02-5275		174.00	0.00
			PUB WORKS / SOLID WASTE - RECY & PULL			
			Invoice Total-		174.00	
0633	65199	06	ECO MAINE HAULING	10353649		
ECO MAINE HAULING			E 130-02-5275		174.00	0.00
			PUB WORKS / SOLID WASTE - RECY & PULL			
			Invoice Total-		174.00	
			Vendor Total-		1,169.20	
00295 ANTHONY MAZZA						
0633	65132	06	BASEBAL UMPIRE	5/31/19		
BASEBAL UMPIRE			E 500-01-6010		60.00	0.00
			REC PGMS / REC PROGRAMS - BASEBALL EXP			

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				Vendor Total-	60.00	
00129 BAKER & TAYLOR BOOKS						
0633	65200	06	BOOKS		3022793684	
BOOKS			E 700-01-7105		196.78	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
				Invoice Total-	196.78	
0633	65200	06	BOOKS		3022786102	
BOOKS			E 700-01-7105		15.34	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
				Invoice Total-	15.34	
0633	65200	06	BOOKS		3022780526	
BOOKS			E 700-01-7105		29.62	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
				Invoice Total-	29.62	
				Vendor Total-	241.74	
02096 BARRY FULLER						
0633	65060	06	ASSIGNER BASEBALL		2 TEAMS	
ASSIGNER BASEBALL			E 500-01-6010		120.00	0.00
			REC PGMS / REC PROGRAMS - BASEBALL EXP			
				Vendor Total-	120.00	
00171 BOUND TREE MEDICAL, LLC						
0633	65201	06	SUPPLIES		83200156	
SUPPLIES			E 140-01-5490		133.98	0.00
			PUB SAFETY / FIRE RESCUE - MEDICAL SUP			
				Invoice Total-	133.98	
0633	65201	06	SUPPLIES		83195884	
SUPPLIES			E 140-01-5490		462.79	0.00
			PUB SAFETY / FIRE RESCUE - MEDICAL SUP			
				Invoice Total-	462.79	
				Vendor Total-	596.77	
00222 CENTRAL MAINE POWER COMPANY						
0633	65202	06	BILL DATE		4-5/2019	
TOWN HALL			E 110-01-5200		226.34	0.00
			ADMINISTRATI / ADMIN - ELECTRICITY			
OLD TOWN OFFICE			E 110-01-5200		87.90	0.00
			ADMINISTRATI / ADMIN - ELECTRICITY			
MUNICIPAL BUILDING			E 110-01-5200		382.80	0.00
			ADMINISTRATI / ADMIN - ELECTRICITY			
SOLID WASTE			E 130-02-5200		363.30	0.00
			PUB WORKS / SOLID WASTE - ELECTRICITY			
BEACONS			E 140-05-5350		22.11	0.00
			PUB SAFETY / STREET LIGHT - PROF SERVICE			
BEACONS			E 140-05-5350		17.64	0.00
			PUB SAFETY / STREET LIGHT - PROF SERVICE			
BEACONS			E 140-05-5350		17.64	0.00
			PUB SAFETY / STREET LIGHT - PROF SERVICE			
FIRE/RESCUE			E 140-01-5200		22.40	0.00
			PUB SAFETY / FIRE RESCUE - ELECTRICITY			
Rec Dept - Brown Ave.			E 500-01-6010		24.64	0.00
			REC PGMS / REC PROGRAMS - BASEBALL EXP			
Camp Connor Electricity			E 500-01-6140		28.35	0.00
			REC PGMS / REC PROGRAMS - SUMM REC EXP			
Ricker Library			E 700-01-5200		346.02	0.00
			RICKER LIBRA / RICKER LIBR. - ELECTRICITY			
				Vendor Total-	1,539.14	

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
01443 CHARLOTTE MCCLEARY						
0633	65197	06	SENIORS STAMPS	BJS		
SENIORS STAMPS			E 500-01-6125		52.75	0.00
			REC PGMS / REC PROGRAMS - SEN CLB EXP			
Vendor Total-					52.75	
00276 CHLOE TUFTS						
0633	65135	06	SOFTBALL UMPIRE	5/30/2019		
SOFTBALL UMPIRE			E 500-01-6135		40.00	0.00
			REC PGMS / REC PROGRAMS - SOFTBALL EXP			
Vendor Total-					40.00	
00310 CLIFF ANDERSON						
0633	65203	06	REIMBURSEMENT	TRAILS SUPPLIES		
REIMBURSEMENT			E 500-01-6170		53.68	0.00
			REC PGMS / REC PROGRAMS - TRAILS EXP			
Vendor Total-					53.68	
00299 CT-CCSPC						
0633	65136	06	EE 136- FIPS CODE 0900003	REM 047509757		
EE 136- FIPS CODE 0900003			G 10-2100-00		71.68	0.00
			GENERAL FUND / GARNISH			
Vendor Total-					71.68	
00138 CYNTHIA MAXWELL						
0633	65204	06	SEWING CLASS	5/16/19		
SEWING CLASS			E 700-01-7125		50.00	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
Vendor Total-					50.00	
00268 DANIELLE VALLIERE						
0633	65205	06	REIMBURSEMENT	CONCESSION		
REIMBURSEMENT			E 500-01-6010		118.76	0.00
			REC PGMS / REC PROGRAMS - BASEBALL EXP			
Vendor Total-					118.76	
01854 DEPOT SQUARE HARDWARE						
0633	65206	06	SPRAY JUG	A139615		
SPRAY JUG			E 130-01-5480		11.99	0.00
			PUB WORKS / PUBLIC WORKS - TOOLS, PARTS			
Vendor Total-					11.99	
00157 DOWNEAST ENERGY						
0633	65207	06	ACCOUNT 2375899	5/7/19		
OLD SCHOOL 68.3G			E 110-01-5220		189.70	0.00
			ADMINISTRATI / ADMIN - HEAT			
TOWN HALL 219.6G			E 110-01-5220		609.94	0.00
			ADMINISTRATI / ADMIN - HEAT			
PUB WORKS 121G			E 130-01-5220		336.08	0.00
			PUB WORKS / PUBLIC WORKS - HEAT			
LIBRARY 120.4G			E 700-01-5220		334.41	0.00
			RICKER LIBRA / RICKER LIBR. - HEAT			
REC 52.9G			E 110-01-5220		146.93	0.00
			ADMINISTRATI / ADMIN - HEAT			
Vendor Total-					1,617.06	
00378 FIRESAFE EQUIPMENT						
0633	65208	06	FIRE EXT INSPECTION	190670		
FIRE EXT INSPECTION			E 130-01-5230		71.50	0.00
			PUB WORKS / PUBLIC WORKS - VEHICLES			
Vendor Total-					71.50	

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00309 FIRST						
0633	65209	06	LEGO LEAGUE REGISTRATION	PROFORMA INVOIC		
			E 500-01-6108		330.00	0.00
			REC PGMS / REC PROGRAMS - LEGO LEAGUE			
Vendor Total-					330.00	
02294 FIRST NATIONAL BANK OMAHA						
0633	65210	06	MAY 2019	6405		
			E 130-01-6480		95.40	0.00
			PUB WORKS / PUBLIC WORKS - TLS/PART SNO			
			E 130-01-5480		181.48	0.00
			PUB WORKS / PUBLIC WORKS - TOOLS, PARTS			
			E 130-01-5210		86.05	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
			E 130-01-5140		200.00	0.00
			PUB WORKS / PUBLIC WORKS - TRAINING			
			E 130-01-5210		69.21	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
			E 130-01-5475		94.00	0.00
			PUB WORKS / PUBLIC WORKS - SIGNS			
Invoice Total-					726.14	
0633	65210	06	MAY 2019	7433		
			E 140-01-5420		31.64	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
			E 110-01-5140		90.51	0.00
			ADMINISTRATI / ADMIN - TRAINING			
			E 110-01-5140		104.65	0.00
			ADMINISTRATI / ADMIN - TRAINING			
			E 140-01-5140		57.71	0.00
			PUB SAFETY / FIRE RESCUE - TRAINING			
			E 140-01-5420		16.95	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
Invoice Total-					301.46	
0633	65210	06	MAY 2019	4400		
			E 700-01-7130		8.55	0.00
			RICKER LIBRA / RICKER LIBR. - CHILD PROGR			
			E 700-01-5400		6.01	0.00
			RICKER LIBRA / RICKER LIBR. - OFFICE SUPP			
			E 700-01-7125		10.79	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
			E 700-01-7135		8.18	0.00
			RICKER LIBRA / RICKER LIBR. - TEEN PROGR			
			E 700-01-7135		34.28	0.00
			RICKER LIBRA / RICKER LIBR. - TEEN PROGR			
			E 700-01-7135		89.99	0.00
			RICKER LIBRA / RICKER LIBR. - TEEN PROGR			
Invoice Total-					157.80	
Vendor Total-					1,185.40	
00314 G. A. DOWNING CO., INC.						
0633	65211	06	PORTABLE TOILET	84459		
			E 120-10-5210		277.40	0.00
			COMM SERVCS / BALL FIELD M - MAIN-REPAIRS			
Invoice Total-					277.40	
0633	65211	06	PORTABLE TOILET	84460		
			E 120-10-5210		95.00	0.00
			COMM SERVCS / BALL FIELD M - MAIN-REPAIRS			
Invoice Total-					95.00	

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					372.40	
00421 GEE & BEE SPORTING GOODS						
0633	65212	06	SUPPLIES	7221		
BASEBALL			E 500-01-6010		61.98	0.00
			REC PGMS / REC PROGRAMS - BASEBALL EXP			
Vendor Total-					61.98	
02128 GERRY PRAY						
0633	65195	06	UMPIRE	5/30/19		*** SEPARATE ***
UMPIRE			E 500-01-6135		40.00	0.00
			REC PGMS / REC PROGRAMS - SOFTBALL EXP			
Invoice Total-					40.00	
0633	65213	06	UMPIRE	6/6/19		*** SEPARATE ***
UMPIRE			E 500-01-6135		40.00	0.00
			REC PGMS / REC PROGRAMS - SOFTBALL EXP			
Invoice Total-					40.00	
Vendor Total-					80.00	
01618 GRASSROOTS GRAPHICS						
0633	65214	06	REG. CARDS & BOOK PLATES	22824		
REG. CARDS & BOOK PLATES			E 700-01-5400		210.50	0.00
			RICKER LIBRA / RICKER LIBR. - OFFICE SUPP			
Vendor Total-					210.50	
00456 GROUP DYNAMICS INC.						
0633	65215	06	HRA JUNE PAYMENT	L1906-016000334		
HRA JUNE PAYMENT			E 150-04-5810		80.00	0.00
			FINAN SERVCS / EE BENEFITS - HEALTH INS			
Vendor Total-					80.00	
01851 ION NETWORKING						
0633	65216	06	SERVICE	24688		
SERVICE			E 700-01-5255		192.00	0.00
			RICKER LIBRA / RICKER LIBR. - TECH MTC			
Invoice Total-					192.00	
0633	65216	06	SERVICE	24687		
SERVICE			E 140-01-5245		658.00	0.00
			PUB SAFETY / FIRE RESCUE - OFF EQP/FEES			
Invoice Total-					658.00	
0633	65216	06	SERVICE	24667		
SERVICE			E 110-05-5245		871.00	0.00
			ADMINISTRATI / CONTRACTED - OFF EQP/FEES			
Invoice Total-					871.00	
Vendor Total-					1,721.00	
01541 IRVING ENERGY						
0633	65217	06	DIESEL	846222		
DIESEL 1518.7G			G 10-1800-01		3,602.35	0.00
			GENERAL FUND / DIESEL INVEN			
Invoice Total-					3,602.35	
0633	65217	06	DIESEL	441216		
DIESEL 875.9G			G 10-1800-01		2,147.71	0.00
			GENERAL FUND / DIESEL INVEN			
Invoice Total-					2,147.71	
0633	65217	06	DIESEL	654564		
DIESEL 415.1G			G 10-1800-01		995.00	0.00
			GENERAL FUND / DIESEL INVEN			

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					995.00	
Vendor Total-					6,745.06	
01592 JOANNE MESSER						
0633	65218	06	REIMB. MILE.	April 2019		
REIMB. MILE.			E 700-01-5130		70.96	0.00
			RICKER LIBRA / RICKER LIBR. - ALLOWANCE			
Vendor Total-					70.96	
00227 JOHN S MELCHER						
0633	65219	06	TRAVEL REIMBURSEMENT	2/19-5/19		
TRAVEL REIMBURSEMENT			E 140-01-5130		844.68	0.00
			PUB SAFETY / FIRE RESCUE - ALLOWANCE			
TRAVEL REIMBURSEMENT			E 140-01-5130		106.24	0.00
			PUB SAFETY / FIRE RESCUE - ALLOWANCE			
Vendor Total-					950.92	
00275 KARLEY O'LEARY						
0633	65131	06	SOFTBALL UMPIRE	5/30/19		
SOFTBALL UMPIRE			E 500-01-6135		40.00	0.00
			REC PGMS / REC PROGRAMS - SOFTBALL EXP			
Vendor Total-					40.00	
00251 KIMBERLY VOISINE						
0633	65220	06	REIMBURSEMENT	3-4-5/19		
REIMBURSEMENT			E 140-01-5130		798.00	0.00
			PUB SAFETY / FIRE RESCUE - ALLOWANCE			
Vendor Total-					798.00	
00051 MAINE ASSOCIATION OF CONSERVATION						
0633	65221	06	ASSOCIATION FEE	7/1/19-6/30/20		
ASSOCIATION FEE			G 90-1095-00		150.00	0.00
			ESCROWS / PREPAID			
Vendor Total-					150.00	
01832 MAINE INFONET COLLABORATIVE						
0633	65222	06	ANNUAL DOWNLOAD	2019093		
ANNUAL DOWNLOAD			E 700-01-5330		1,500.00	0.00
			RICKER LIBRA / RICKER LIBR. - DUES/SUBSCR			
Vendor Total-					1,500.00	
00754 MAINE MUNICIPAL ASSOCIATION						
0633	65129	06	W/C ANNUAL AUDIT FEES	46692		
W/C ANNUAL AUDIT FEES			E 150-04-5825		4,149.00	0.00
			FINAN SERVCS / EE BENEFITS - WORKER'S COM			
Invoice Total-					4,149.00	
0633	65223	06	W/C	46912		
W/C			E 150-04-5825		3,832.00	0.00
			FINAN SERVCS / EE BENEFITS - WORKER'S COM			
Invoice Total-					3,832.00	
Vendor Total-					7,981.00	
00757 MAINE WASTE TO ENERGY						
0633	65224	06	TIP FEES	010650		
TIP FEES			E 130-02-5270		408.77	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
Invoice Total-					408.77	
0633	65224	06	TIP FEES	010609		
TIP FEES			E 130-02-5270		455.51	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					455.51	
0633	65224	06	TIP FEES	010627		
TIP FEES			E 130-02-5270		476.83	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
Invoice Total-					476.83	
0633	65224	06	TIP FEES	009841		
TIP FEES			E 130-02-5270		491.18	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
Invoice Total-					491.18	
0633	65224	06	TIP FEES	008569		
TIP FEES			E 130-02-5270		499.79	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
Invoice Total-					499.79	
Vendor Total-					2,332.08	
01837 MainePERS						
0633	65130	06	ADJ NOV 2018	BOSSE		
TOWN PORTION			E 150-04-5815		211.86	0.00
			FINAN SERVCS / EE BENEFITS - ICMA/MPRS			
MISC REVENUE			R 100-4500		155.49	0.00
			REV FUND 10 - MISC REVENUE			
Vendor Total-					367.35	
00312 MARY BLACKBERRY						
0633	65225	06	SUMMER REC REFUND	2019		
SUMMER REC REFUND			E 500-01-6140		548.00	0.00
			REC PGMS / REC PROGRAMS - SUMM REC EXP			
Vendor Total-					548.00	
00703 MECHANIC FALLS AUTO SUPPLY, INC.						
0633	65226	06	PARTS/SUPPLIES	655579		
PUBLIC WORKS REPAIRS			E 130-01-5210		11.78	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
Invoice Total-					11.78	
0633	65226	06	REC ROTILLER	655460		
REC SUPPLIES			E 120-10-5210		13.49	0.00
			COMM SERVCS / BALL FIELD M - MAIN-REPAIRS			
Invoice Total-					13.49	
0633	65226	06	CUB LAWNMOWER	655821		
CUB LAWNMOWER			E 130-01-5210		92.57	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
Invoice Total-					92.57	
0633	65226	06	LAWN MOWER TUBE	655672		
LAWN MOWER TUBE			E 130-01-5210		13.49	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
Invoice Total-					13.49	
Vendor Total-					131.33	
01547 MICROMARKETING LLC						
0633	65227	06	BOOKS	770937		
BOOKS			E 700-01-7115		31.99	0.00
			RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS			
Invoice Total-					31.99	
0633	65227	06	AUDIO BOOKS	770435		
AUDIO BOOKS			E 700-01-7115		114.37	0.00
			RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS			
Invoice Total-					114.37	

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0633	65227	06	AUDIO BOOKS	769128		
AUDIO BOOKS			E 700-01-7115		31.99	0.00
			RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS			
			Invoice Total-		31.99	
0633	65227	06	AUDIO BOOKS	769815		
AUDIO BOOKS			E 700-01-7115		150.98	0.00
			RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS			
			Invoice Total-		150.98	
			Vendor Total-		329.33	
00014 MILTON CAT WAREHOUSE						
0633	65228	06	FILTERS CAT 924H	INV1615619		
FILTERS CAT 924H			E 130-01-5230		31.14	0.00
			PUB WORKS / PUBLIC WORKS - VEHICLES			
			Vendor Total-		31.14	
00767 MORRISON & SYLVESTER						
0633	65229	06	PARTS TANK 6	T464860		
PARTS TANK 6			E 140-01-5230		70.36	0.00
			PUB SAFETY / FIRE RESCUE - VEHICLES			
			Vendor Total-		70.36	
00297 NATE HAVLICEK						
0633	65134	06	BASEBALL UMPIRE	6/6/19		
BASEBALL UMPIRE			E 500-01-6010		60.00	0.00
			REC PGMS / REC PROGRAMS - BASEBALL EXP			
			Vendor Total-		60.00	
00805 NATIONAL ELEVATOR INSPECTION SERV.						
0633	65230	06	ELEVATOR INSPECTION	0350814		
ELEVATOR INSPECTION			E 140-01-5420		143.00	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
			Vendor Total-		143.00	
00307 NORTH COAST SERVICES LLC						
0633	65231	06	RECYCLING	24801		
RECYCLING			E 130-02-5275		328.95	0.00
			PUB WORKS / SOLID WASTE - RECY & PULL			
			Vendor Total-		328.95	
00165 OCCUPATIONAL HEALTH CENTERS						
0633	65232	06	PHYSICAL/SCREEN	1206515183		
PHYSICAL/SCREEN			E 140-01-5365		41.50	0.00
			PUB SAFETY / FIRE RESCUE - PHYS/DRUG SC			
			Invoice Total-		41.50	
0633	65232	06	PHYSICAL/SCREEN	1206492437		
PHYSICAL/SCREEN			E 140-01-5365		186.00	0.00
			PUB SAFETY / FIRE RESCUE - PHYS/DRUG SC			
			Invoice Total-		186.00	
			Vendor Total-		227.50	
00774 OMNI SERVICES, INC.						
0633	65233	06	PARTS	20036799-01		
PUB WORKS PARTS			E 130-01-5230		20.90	0.00
			PUB WORKS / PUBLIC WORKS - VEHICLES			
			Invoice Total-		20.90	
0633	65233	06	GREASE COUPLERS	20036745-01		
PUB WORKS PARTS			E 130-01-5210		13.76	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					13.76	
Vendor Total-					34.66	
00194 PENWORTHY COMPANY LLC						
0633	65234	06	BOOKS	0552479-IN		
BOOKS			E 700-01-7105		109.09	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
Vendor Total-					109.09	
00904 PIKE INDUSTRIES, INC.						
0633	65235	06	SURFACE PATCH	1025464		
SURFACE PATCH			E 130-01-5460		188.27	0.00
			PUB WORKS / PUBLIC WORKS - SURF PATCH			
Invoice Total-					188.27	
0633	65235	06	GRAVEL	1023774		
GRAVEL			E 130-01-5455		133.09	0.00
			PUB WORKS / PUBLIC WORKS - GRAVEL			
Invoice Total-					133.09	
0633	65235	06	GRAVEL	1023149		
GRAVEL			E 130-01-5455		416.68	0.00
			PUB WORKS / PUBLIC WORKS - GRAVEL			
Invoice Total-					416.68	
Vendor Total-					738.04	
00907 PINE STATE ELEVATOR COMPANY						
0633	65236	06	ELEVATOR MAINT.	90557648		
ELEVATOR MAINT.			E 140-01-5420		396.25	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
Vendor Total-					396.25	
00308 POLAND SPRING CAMPGROUND						
0633	65237	06	MAY 2019	CONNOR LANE		
GRADING AND COMPACTING			E 500-01-6140		460.00	0.00
			REC PGMS / REC PROGRAMS - SUMM REC EXP			
KAYAK/ROWBOAT			E 500-01-6140		350.00	0.00
			REC PGMS / REC PROGRAMS - SUMM REC EXP			
Vendor Total-					810.00	
02300 POWER PRODUCTS						
0633	65238	06	SERVICE	1151200		
SERVICE			E 140-01-5420		366.50	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
Vendor Total-					366.50	
00950 PRIMERICA SHAREHOLDER SERVICES						
0633	65239	06	PAY DED.	6171 CAREY LY		
PAY DED.			G 10-2666-00		31.25	0.00
			GENERAL FUND / Primerica			
Vendor Total-					31.25	
00311 RANDY ESTES						
0633	65194	06	UMPIRE	5/31/19		
UMPIRE			E 500-01-6010		60.00	0.00
			REC PGMS / REC PROGRAMS - BASEBALL EXP			
Vendor Total-					60.00	
00988 RENT IT, INC						
0633	65240	06	SCREEN RENTAL	49508		
SCREEN RENTAL			E 130-01-5375		480.25	0.00
			PUB WORKS / PUBLIC WORKS - RENTAL EQUIP			

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					480.25	
01884 RHR SMITH & COMPANY						
0633	65241	06	AUDIT FYE 6/30/2018	22481		
AUDIT FYE 6/30/2018			E 110-05-5305		100.00	0.00
			ADMINISTRATI / CONTRACTED - AUDIT			
Vendor Total-					100.00	
01029 SECRETARY OF STATE						
0633	65061	06	REPORT FOR 5/16/2019	5/9-5/16/19		
REPORT FOR 5/16/2019			G 10-2300-03		7,372.38	0.00
			GENERAL FUND / STATE MV			
Invoice Total-					7,372.38	
0633	65137	06	REPORT FOR 5/23/19	5/16-5/25/19		
REPORT FOR 5/23/19			G 10-2300-03		8,338.21	0.00
			GENERAL FUND / STATE MV			
Invoice Total-					8,338.21	
Vendor Total-					15,710.59	
01418 SPORTS FIELDS, INC.						
0633	65242	06	SUPPLIES	50129		
SUPPLIES			E 120-10-5210		733.60	0.00
			COMM SERVCS / BALL FIELD M - MAIN-REPAIRS			
Vendor Total-					733.60	
00080 SUPER SHOES						
0633	65243	06	SOLID WASTE BOOTS	0100668-IN		
SOLID WASTE BOOTS			E 130-02-5130		99.99	0.00
			PUB WORKS / SOLID WASTE - ALLOWANCE			
Vendor Total-					99.99	
00301 T & T INVESTORS						
0633	65244	06	OVERPAYMENT	RE1158 & 3002		
OVERPAYMENT			G 10-2230-00		56.37	0.00
			GENERAL FUND / OVERPAYMENTS			
Vendor Total-					56.37	
00282 TED CLARK						
0633	65133	06	BASEBALL UMPIRE	6/5/19		
BASEBALL UMPIRE			E 500-01-6010		60.00	0.00
			REC PGMS / REC PROGRAMS - BASEBALL EXP			
Vendor Total-					60.00	
02176 TRACTION						
0633	65245	06	HAND CLEANER	1101P120708		
HAND CLEANER			E 130-01-5210		84.90	0.00
			PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS			
Vendor Total-					84.90	

A / P Warrant

Warrant 134

Jrnl	Check	Month	Invoice Description	Reference	
Description			Account	Proj	Amount
					Encumbrance
					<hr/>
Prepaid Total-					21,171.37
Current Total-					32,467.65
EFT Total-					0.00
					<hr/>
Warrant Total-					53,639.02

BOARD OF SELECTPERSONS

Stephen E. Robinson _____

Suzette Moulton _____

Mary Beth Taylor _____

Joseph F. Cimino _____

Stanley L. Tetenman _____

A / P Check Register
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
P	65059	140.00	05/16/19	134	00292 ALAN YOUNG
P	65060	120.00	05/16/19	134	02096 BARRY FULLER
P	65061	7,372.38	05/17/19	134	01029 SECRETARY OF STATE
P	65129	4,149.00	05/22/19	134	00754 MAINE MUNICIPAL ASSOCIATION
P	65130	367.35	05/22/19	134	01837 MainePERS
P	65131	40.00	05/22/19	134	00275 KARLEY O'LEARY
P	65132	60.00	05/22/19	134	00295 ANTHONY MAZZA
P	65133	60.00	05/22/19	134	00282 TED CLARK
P	65134	60.00	05/22/19	134	00297 NATE HAVLICEK
P	65135	40.00	05/22/19	134	00276 CHLOE TUFTS
P	65136	71.68	05/23/19	134	00299 CT-CCSPC
P	65137	8,338.21	05/24/19	134	01029 SECRETARY OF STATE
P	65194	60.00	05/29/19	134	00311 RANDY ESTES
P	65195	40.00	05/29/19	134	02128 GERRY PRAY
P	65196	200.00	05/29/19	134	00218 Adrien Melanson
P	65197	52.75	05/29/19	134	01443 CHARLOTTE MCCLEARY
R	65198	767.00	06/04/19	134	00302 AIR QUALITY MANAGEMENT SERVICES INC
R	65199	1,169.20	06/04/19	134	00064 ALMIGHTY WASTE
R	65200	241.74	06/04/19	134	00129 BAKER & TAYLOR BOOKS
R	65201	596.77	06/04/19	134	00171 BOUND TREE MEDICAL, LLC
R	65202	1,539.14	06/04/19	134	00222 CENTRAL MAINE POWER COMPANY
R	65203	53.68	06/04/19	134	00310 CLIFF ANDERSON
R	65204	50.00	06/04/19	134	00138 CYNTHIA MAXWELL
R	65205	118.76	06/04/19	134	00268 DANIELLE VALLIERE
R	65206	11.99	06/04/19	134	01854 DEPOT SQUARE HARDWARE
R	65207	1,617.06	06/04/19	134	00157 DOWNEAST ENERGY
R	65208	71.50	06/04/19	134	00378 FIRESAFE EQUIPMENT
R	65209	330.00	06/04/19	134	00309 FIRST
R	65210	1,185.40	06/04/19	134	02294 FIRST NATIONAL BANK OMAHA
R	65211	372.40	06/04/19	134	00314 G. A. DOWNING CO., INC.
R	65212	61.98	06/04/19	134	00421 GEE & BEE SPORTING GOODS
R	65213	40.00	06/04/19	134	02128 GERRY PRAY
R	65214	210.50	06/04/19	134	01618 GRASSROOTS GRAPHICS
R	65215	80.00	06/04/19	134	00456 GROUP DYNAMICS INC.
R	65216	1,721.00	06/04/19	134	01851 ION NETWORKING
R	65217	6,745.06	06/04/19	134	01541 IRVING ENERGY
R	65218	70.96	06/04/19	134	01592 JOANNE MESSER
R	65219	950.92	06/04/19	134	00227 JOHN S MELCHER
R	65220	798.00	06/04/19	134	00251 KIMBERLY VOISINE
R	65221	150.00	06/04/19	134	00051 MAINE ASSOCIATION OF CONSERVATION
R	65222	1,500.00	06/04/19	134	01832 MAINE INFONET COLLABORATIVE
R	65223	3,832.00	06/04/19	134	00754 MAINE MUNICIPAL ASSOCIATION
R	65224	2,332.08	06/04/19	134	00757 MAINE WASTE TO ENERGY
R	65225	548.00	06/04/19	134	00312 MARY BLACKBERRY
R	65226	131.33	06/04/19	134	00703 MECHANIC FALLS AUTO SUPPLY, INC.
R	65227	329.33	06/04/19	134	01547 MICROMARKETING LLC
R	65228	31.14	06/04/19	134	00014 MILTON CAT WAREHOUSE
R	65229	70.36	06/04/19	134	00767 MORRISON & SYLVESTER

A / P Check Register
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
R	65230	143.00	06/04/19	134	00805 NATIONAL ELEVATOR INSPECTION SERV.
R	65231	328.95	06/04/19	134	00307 NORTH COAST SERVICES LLC
R	65232	227.50	06/04/19	134	00165 OCCUPATIONAL HEALTH CENTERS
R	65233	34.66	06/04/19	134	00774 OMNI SERVICES, INC.
R	65234	109.09	06/04/19	134	00194 PENWORTHY COMPANY LLC
R	65235	738.04	06/04/19	134	00904 PIKE INDUSTRIES, INC.
R	65236	396.25	06/04/19	134	00907 PINE STATE ELEVATOR COMPANY
R	65237	810.00	06/04/19	134	00308 POLAND SPRING CAMPGROUND
R	65238	366.50	06/04/19	134	02300 POWER PRODUCTS
R	65239	31.25	06/04/19	134	00950 PRIMERICA SHAREHOLDER SERVICES
R	65240	480.25	06/04/19	134	00988 RENT IT, INC
R	65241	100.00	06/04/19	134	01884 RHR SMITH & COMPANY
R	65242	733.60	06/04/19	134	01418 SPORTS FIELDS, INC.
R	65243	99.99	06/04/19	134	00080 SUPER SHOES
R	65244	56.37	06/04/19	134	00301 T & T INVESTORS
R	65245	84.90	06/04/19	134	02176 TRACTION
Total		53,639.02			

Count	
Checks	64
Voids	0

Warrant 135

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00008 EASTERN FIRE EQUIPMENT SERVICES						
0645	5149	06	REPAIR CHAIN		3274172	
REPAIR CHAIN			E 400-01-5410		114.03	0.00
			PSB TIF 1 / PSB TIF I - EQUIP SUPP			
			Vendor Total-		114.03	
00870 OXFORD HILLS CHAMBER OF COMMERCE						
0645	5150	06	ANNUAL DUES		4884	
ANNUAL DUES			E 400-01-5650		225.00	0.00
			PSB TIF 1 / PSB TIF I - CEDC			
			Vendor Total-		225.00	
			Prepaid Total-		0.00	
			Current Total-		339.03	
			EFT Total-		0.00	
			Warrant Total-		339.03	

BOARD OF SELECTPERSONS

- Stephen E. Robinson _____
- Suzette Moulton _____
- Mary Beth Taylor _____
- Joseph F. Cimino _____
- Stanley L. Tetenman _____

A / P Check Register
Bank: NORTHEAST-TIF 1

Type	Check	Amount	Date	Wrnt	Payee
R	5149	114.03	06/04/19	135	00008 EASTERN FIRE EQUIPMENT SERVICES
R	5150	225.00	06/04/19	135	00870 OXFORD HILLS CHAMBER OF COMMERCE
Total		339.03			

Count	
Checks	2
Voids	0