

**Town of Poland, Maine**  
**April 6 & April 7, 2018**  
Annual Election & Town Meeting Warrant

**To: Amie Juergens, a resident of the Town of Poland in the County of Androscoggin in the State of Maine.**

**Greetings:** In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town of Poland qualified to vote in Town affairs, to meet upstairs at the Town Hall in the said Town of Poland on Friday the 6<sup>th</sup> day of April, A.D. 2018 at eight o'clock in the forenoon to act on articles 1 and 2 of this warrant and to meet at the Poland Regional High School, 1457 Maine Street on Saturday the 7<sup>th</sup> day of April, 2018 at nine o'clock in the forenoon to act on articles 3 through 28 of this warrant to wit:

**MUNICIPAL ELECTION NOTICE**

**You are hereby notified that the Municipal Election, set forth in Article 2 of this Warrant, will be determined on a printed ballot by referendum vote in conformity with sections 2528 to 2532 of Title 30-A of the Maine Revised Statutes, as amended, at the Poland Town Hall, 1223 Maine St., on Friday, April 6, 2018. The polls will be open between the hours of 8:00 AM and 7:00 PM on Friday, April 6, 2018.**

**The Annual Town Meeting portion of the Warrant (the business meeting for articles 3 through 28 of this warrant) will be held at the Poland Regional High School, 1457 Maine Street, on Saturday, April 7, 2018 beginning at 9:00AM.**

Unless specifically noted in the article, the budget appropriation, and financial items voted on in this warrant are for the Town's 2019 fiscal year covering the period July 1, 2018 through June 30, 2019.

The Registrar of Voters, Nicole M. Pratt, gives notice that the registrar's office will be in session from 8:00 AM to 7:00 PM at the Town Hall on Friday, April 6, 2018 for the purpose of registering new voters and correcting the current list of voters.

**Article 1.** To choose a Moderator to preside at said election and town meeting.

***Note: Town Charter Regulation - A quorum to elect a Moderator and to proceed with an election process shall be a minimum of ten (10) registered voters.***

**Article 2.** To elect by secret ballot two (2) Selectpersons for a term of three (3) years, two (2) Library Trustees, one (1) for a term of three (3) years and one (1) for a term of one (1) year, three (3) RSU #16 School Directors, two (2) for a term of three (3) years and one (1) for a term of one (1) year, and two (2) Budget Committee Members for a term of three (3) years.

***Note: Municipal Officials' terms begin April, 2018; RSU Directors' terms begin July, 2018.***

**LEGISLATIVE ARTICLES**

**Article 3.** To see if the Town will vote to adopt the **Maine Moderator's Manual** as prepared by the Maine Municipal Association as the parliamentary procedure at Town Meeting for the ensuing year, or see what action the Town will take.

***Note: Town Charter Requirement - The business portion of the Town Meeting requires that a minimum of one hundred (100) registered voters be present, and the quorum must stand for the remainder of the business meeting. Except as provided for within the Charter, the general law shall govern the calling of and proceedings at the Town Meeting.***

**Article 4.** To see if the Town will vote to adopt the 2018 Amendment to the **Poland Comprehensive Land Use Code**-Section 508.18.G-H “Amendments to the regulation of temporary non-commercial signs? *(A copy of the proposed ordinance amendment is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting)* **Planning Board recommends approval.**

**Article 5.** To see if the Town will vote to adopt the 2018 Amendment to the **Poland Comprehensive Land Use Code**-Section 1100 “Amendments to Building Standards from the 2009 MUBEC to adopting the 2015 MUBEC rules? *(A copy of the proposed ordinance amendment is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting)* **Planning Board recommends approval.**

**Article 6.** To see if the Town will vote to adopt the 2018 Amendment to the **Poland Comprehensive Land Use Code**- Sections 509.11.B; and 807.1 “Amendments to the Back Lot Driveway and Street Construction Standards” ordinances? *(A copy of the proposed ordinance amendment is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting)* **Planning Board recommends approval.**

**Article 7.** To see if the Town will vote to adopt the 2018 Amendment to the **Official Town of Poland Zoning Map**- “Amendments to the wetlands associated with great ponds and rivers, which are “moderate” or “high” value waterfowl and wading bird habitat, including nesting and feeding areas on the Town of Poland Official Zoning Map from Resource Protection District to Limited Residential Zoning District” ordinance as depicted on attached Map 7A? *(A copy of the proposed ordinance amendment is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting)* **Planning Board recommends approval.**

**Article 8.** To see if the Town will vote to adopt the 2018 Amendment to the **Official Town of Poland Zoning Map**- “Amendments to the wetlands associated with great ponds and rivers, which are “moderate” or “high” value waterfowl and wading bird habitat, including nesting and feeding areas on the Town of Poland Official Zoning Map from Resource Protection District to Limited Residential Zoning District” ordinance as depicted on attached Map 7B? *(A copy of the proposed ordinance amendment is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting)* **Planning Board recommends approval.**

**Article 9.** To see if the Town will vote to adopt the 2018 Amendment to the **Official Town of Poland Zoning Map**- “Amendments to the wetlands associated with great ponds and rivers, which are “moderate” or “high” value waterfowl and wading bird habitat, including nesting and feeding areas on the Town of Poland Official Zoning Map from Resource Protection District to Limited Residential Zoning District” ordinance as depicted on attached Map 7C, which specifically changes only Map 37 Lot 13 & 13A? *(A copy of the proposed ordinance amendment is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting)* **Planning Board recommends approval.**

**Article 10.** To see if the Town will vote to adopt the 2018 Amendment to the **Poland Comprehensive Land Use Code**- Sections 506.2.H “Amendments to allow vehicle repair in the Rural Residential 2 Zone” ordinances? *(A copy of the proposed ordinance amendment is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting)* **Planning Board does not recommend approval.**

**Article 11.** To see if the Town will vote to adopt the 2018 Amendment to the **Poland Comprehensive Land Use Code**-Sections 1103.A “Amendments to NFPA 70 and the National Electric Code from the 2014 Editions to the 2017 Editions? *(A copy of the proposed ordinance amendment is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting)*  
**Planning Board recommends approval.**

**MUNICIPAL ARTICLES**

**Article 12.**

- 1) To see if the Town will vote to make all taxes assessed for the Town's 2019 fiscal year, July 1, 2018 through June 30, 2019, due in two (2) installments, with the first half (1/2) of the total amount assessed due and payable on **October 1, 2018**, and the remaining half (1/2) due on **April 1, 2019**; and to charge **interest** at the **rate** of eight percent (**8.00%**) per year computed on a daily basis on any portion of the installment due that remains outstanding as of November 1, 2018 or May 1, 2019, and
- 2) To see if the Town will vote, pursuant to Title 36 M.R.S.A., section 506-A, to set the **interest rate** to be paid by the Town on **abated taxes** at three percent (3.00%), and
- 3) To see if the Town will permit the Tax Collector or their designee to waive **accidental tax interest payment shortages** in an amount not to exceed \$5.00.

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 13.** To see if the Town will vote to appropriate the following **non-property tax resources** to reduce the total amount authorized to be raised by taxation,

|                                  | <b><u>FY 2018-19</u></b>   |
|----------------------------------|----------------------------|
| State Municipal Revenue Sharing: | \$ 215,940                 |
| Motor Vehicle Excise:            | \$ 1,100,000               |
| MDOT LRAP:                       | \$ 73,000                  |
| Investment Interest:             | \$ 13,000                  |
| Ambulance Service Fees:          | \$ 205,000                 |
| All Other Anticipated Revenues:  | <u>\$ 893,176</u>          |
| <b>TOTAL</b>                     | <b><u>\$ 2,500,116</u></b> |

and further to see if the Town will authorize the Board of Selectpersons and Treasurer to accept any additional revenues or funds that may be used to reduce the amount required to be raised by taxation. **Board of Selectpersons and Budget Committee recommend approval.**

**Article 14.** To see if the Town will vote to authorize the use of funds from the Jane Ricker Trust, totaling **\$50,961**, and the AB Ricker Fund, totaling **\$15,059**, for the purpose of supplementing the Ricker Memorial Library operating budget for Fiscal Year 2019 in accordance with the Town’s Investment Policy. **Board of Selectpersons and Budget Committee recommend approval.**

**Article 15.** To see if the Town will vote to raise and appropriate **\$583,125** for Town **Administration** in the program areas indicated in the following accounts:

|                     |                          |
|---------------------|--------------------------|
| Administration      | \$ 429,978               |
| Contracted Services | \$ 91,270                |
| Buildings & Grounds | \$ 49,540                |
| CATV Administration | <u>\$ 12,337</u>         |
| <b>TOTAL</b>        | <b><u>\$ 583,125</u></b> |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 16.** To see if the Town will vote to raise and appropriate \$309,043 for **Community Services** in the program areas indicated in the following accounts.

|                              |                          |
|------------------------------|--------------------------|
| Planning & Comm. Development | \$ 107,464               |
| Parks & Recreation           | \$ 73,482                |
| Health Officer               | \$ 2,145                 |
| Beach Maintenance            | \$ 5,230                 |
| Conservation/Lake Protection | \$ 14,000                |
| General Assistance           | \$ 10,000                |
| Social Service Agencies      | \$ 4,000                 |
| Ricker Library               | \$ 82,822                |
| Ball Fields                  | \$ 9,900                 |
| <b>TOTAL</b>                 | <b><u>\$ 309,043</u></b> |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 17.** To see if the Town will authorize the Board of Selectpersons to expend \$56,500 from existing balances of the Town's **Tax Increment Finance (TIF) District I** Account, consistent with 30-A M.R.S.A. § 5251-5261, for the purpose of 2018-2019 funding of the Poland Community and Economic Development Committee (CEDC). **Board of Selectpersons and Budget Committee recommend approval.**

**Article 18.** To see if the Town will vote to raise and appropriate \$764,904 for **Public Works** and **Solid Waste** Departments in the program areas indicated in the following accounts.

|                         |                          |
|-------------------------|--------------------------|
| Public Works Department | \$ 560,299               |
| Solid Waste Department  | \$ 204,605               |
| <b>TOTAL</b>            | <b><u>\$ 764,904</u></b> |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 19.** To see if the Town will vote to raise and appropriate \$1,035,812 for **Public Safety** in the program areas indicated in the following accounts.

|                           |                            |
|---------------------------|----------------------------|
| Fire Rescue Department    | \$ 704,762                 |
| Sheriff / Police Services | \$ 246,315                 |
| Dispatching               | \$ 40,735                  |
| Animal Control Officer    | \$ 10,000                  |
| Streetlights              | \$ 14,000                  |
| Hydrants                  | \$ 15,000                  |
| Emergency Mgmt Agency     | \$ 5,000                   |
| <b>TOTAL</b>              | <b><u>\$ 1,035,812</u></b> |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 20.** To see if the Town will vote to raise and appropriate **\$855,481** for **Financial Services** in the program areas indicated in the following accounts.

|                         |                          |
|-------------------------|--------------------------|
| Non-TIF Debt            | \$ 226,088               |
| Insurances and Benefits | \$ 629,393               |
| <b>TOTAL</b>            | <b><u>\$ 855,481</u></b> |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 21.** To see if the Town will appropriate from **Tax Increment Financing (TIF) District I** an estimated total amount of **\$652,613**, depending on actual mil rate, as follows:

|                                 |                          |
|---------------------------------|--------------------------|
| Estimated Annual Revenue:       | \$ 716,793               |
| 2003E (28.23%)                  | \$ 36,947                |
| 2006C (100%)                    | \$ 110,294               |
| 2000FR (100%)                   | \$ 160,058               |
| 2012E (14.14%)                  | \$ 21,764                |
| Annual Hydrant Fee (Est.)       | \$ 27,000                |
| Administrative Support (48%)    | \$ 15,673                |
| Legal, Assessing and Accounting | \$ 2,500                 |
| Other Expenses                  | \$ 28,000                |
| CEA Payment – PSB (40%)         | \$ 193,877               |
| CEDC                            | \$ 56,500                |
| <b>TOTAL:</b>                   | <b><u>\$ 652,613</u></b> |

|                                       |            |
|---------------------------------------|------------|
| Estimated Balance to TIF I            | \$ 64,180  |
| Estimated Cumulative Balance of TIF 1 | \$ 197,487 |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 22.** To see if the Town will appropriate from **Tax Increment Financing (TIF) District II** an estimated total amount of **\$552,436** depending on actual mil rate, as follows:

|                                 |                          |
|---------------------------------|--------------------------|
| Estimated Annual Revenue:       | \$ 656,329               |
| 2010F (96%)                     | \$ 277,225               |
| Administrative Support (44%)    | \$ 14,367                |
| Legal, Assessing and Accounting | \$ 2,500                 |
| Other Expenses                  | \$ 480                   |
| CEA Payment – PSB (40%)         | \$ 257,864               |
| <b>TOTAL:</b>                   | <b><u>\$ 552,436</u></b> |

|  |            |
|--|------------|
| Estimated Balance to TIF II            | \$ 103,893 |
| Estimated Cumulative Balance of TIF II | \$ 482,751 |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 23.** To see if the Town will appropriate from the **Downtown Village Tax Increment Financing (TIF) District** an estimated amount of **\$73,658**, depending on actual mil rate, as follows:

|                                  |                  |
|----------------------------------|------------------|
| Estimated Annual Revenue         | \$ 127,300       |
| CEA Payment – JTK Holdings (50%) | \$ 14,858        |
| 2010B (100%)                     | \$ 40,137        |
| 2010F (4%)                       | \$ 11,551        |
| Administrative Support (8%)      | \$ 2,612         |
| Legal, Assessing and Accounting  | \$ 2,000         |
| Vehicle Maintenance              | \$ 2,500         |
| <b>TOTAL</b>                     | <b>\$ 73,658</b> |

|                                     |            |
|-------------------------------------|------------|
| Estimated Balance to DTV TIF        | \$ 53,642  |
| Estimated Cumulative Balance of DTV | \$ 291,714 |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 24.** To see if the Town will vote to raise and appropriate **\$757,500** for the **FY19 Capital Improvement Program** for the Capital Reserve accounts indicated below:

| <u>Capital Project</u>        | <u>Amount</u>     |
|-------------------------------|-------------------|
| Town Roads Reserve            | \$ 430,000        |
| Public Works Reserve          | \$ 130,000        |
| Solid Waste Reserve           | \$ 9,500          |
| Municipal Facilities Reserve  | \$ 10,000         |
| Fire Rescue Reserve           | \$ 140,000        |
| Law Enforcement Reserve       | \$ 12,500         |
| Revaluation Reserve           | \$ 15,000         |
| Conservation Reserve          | \$ 1,000          |
| Planning & Comm. Dev. Reserve | \$ 9,500          |
| <b>TOTAL</b>                  | <b>\$ 757,500</b> |

**Board of Selectpersons and Budget Committee recommend approval.**

**Article 25.** To see if the Town will vote to raise and appropriate **\$825,107** for 2018-2019 County Taxes. **Board of Selectpersons and Budget Committee recommend approval.**

**Article 26.** To see if the Town will vote to raise and appropriate **\$40,000** for **Overlay** for the purposes of granting tax abatements and addressing unforeseeable emergencies through the building of undesignated fund balance. **Board of Selectpersons and Budget Committee recommend approval.**

**Article 27.** To see if the Town will vote to adopt the “Town of Poland Retail Marijuana Moratorium Ordinance”. *(A copy of the proposed ordinance is available for inspection in the Clerk’s office, as well as on the Town’s web site at polandtownoffice.org, and will also be available at Town Meeting.)* **Board of Selectpersons recommends approval.**

**Article 28.** To see if the Town will vote to exceed the LD1 property tax levy limit. **Board of Selectpersons and Budget Committee recommend approval.**

**Note: Must be voted by written secret ballot.**

Given under our hands this 9<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
Walter J. Gallagher, Vice Chairperson

James G. Walker, Jr.  
James G. Walker, Jr., Selectperson

Mary-Beth Taylor  
Mary-Beth Taylor, Selectperson

Stanley L. Tetenman  
Stanley L. Tetenman, Chairperson

\_\_\_\_\_  
Janice A. Kimball, Selectperson

A majority of the Municipal Officers of Poland, Maine

ATTEST: A True Copy

Judith A. Akers  
Judith A. Akers, Town Clerk

**RETURN**

Pursuant to the within notice, I have notified and warned the voters of the Town of Poland, Maine to meet at the time and place for the purposes therein named, by posting this day an attested copy of the within warrant, at the Post Offices in Poland / Poland Spring, East Poland, and West Poland; also at the Town Office, and at the A. B. Ricker Memorial Library and Community House, the same being conspicuous and public places in said Town.

Amie Juergens  
Amie Juergens  
Resident of the Town of Poland

Date: March 9, 2018