Planning Board Meeting September 10, 2019 – 7:00 PM Town Office Conference Room



Meeting Materials

Planning Board Tuesday, September 10, 2019 7:00 PM – Town Office Conference Room

CALL TO ORDER

MINUTES

August 27, 2019

COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

Sketch Plan Review - Frank and Joy Lowe - 425 Maine Street - Map 6 Lot 47C

ANY OTHER BUSINESS

ADJOURNMENT

POLAND PLANNING BOARD MINUTES OF MEETING

August 27, 2019 Approved on _____, 2019

<u>CALL TO ORDER</u> — Chairperson Porter called the meeting to order at 7:00pm with Members Cheryl Skilling, Stephanie Floyd, George Greenwood, Alternate Member Jimmy Walker, CEO Scott Neal, and Sarah Merrill present. Alternate Member Walker is a voting member for this meeting. Member Mark Weinberg is absent with notice.

<u>MINUTES</u> – <u>August 13, 2019</u> – Member Greenwood moved to approve the minutes. Member Floyd seconded the motion. Discussion: None Vote: 5-yes 0-no

COMMUNICATIONS – None

OLD BUSINESS – None

<u>NEW BUSINESS</u> – <u>Minor Subdivision Application – Cheryl Skilling and Wayne Verrill</u> – Wild Turkey Way – Map 9 Lot 28 Sub-lots 2B and 3

The Board went over all the documents they had requested at the 8/13/2019 meeting and everything was in order.

Member Greenwood moved to approve the checklist as complete. Member Floyd seconded the motion. Discussion: None Vote: 4-yes 0-no 1-abstained To avoid any conflict of interest Member Skilling abstained from the vote. Alternate Member Walker was a voting member for this application.

Member Greenwood moved to approve the Minor Subdivision Application with the following conditions: the phosphorous and wetlands requirements are waived, the public hearing is waived, and the site walk is waived. Member Walker seconded the motion. Discussion: None Vote: 4-yes 0-no 1-abstained

To avoid any conflict of interest Member Skilling abstained from the vote. Alternate Member Walker was a voting member for this application.

Findings of Fact and Conclusions of Law for:

<u>Formal Shoreland Zoning Application – David and Mary Eshelman – 83 Chickadee Lane – Map 37 Lot 3</u>

Member Greenwood moved to approve the Findings of Fact. Member Floyd seconded the motion. Discussion: None Vote: 5-yes 0-no

<u>ANY OTHER BUSINESS</u> – <u>Joy and Mike Lowe</u> – came in to introduce themselves to the Board and talk a little bit about the business they are working on opening.

POLAND PLANNING BOARD MINUTES OF MEETING August 27, 2019

Approved on _______, 2019

<u>CEO Neal</u> – talked to the Board about the water tower in the mobile home park on Poland Corner Road. They would like to increase the height of the tower and move it further from the road. The Board considers this to be a minor change to the approved site plan. They will need to submit new plans showing the new height and distance from the road to be signed by the Board.

<u>ADJOURN</u> – Member Floyd moved to adjourn the meeting @ 7:40 pm. Member Greenwood seconded the motion. Discussion: None Vote: 5-yes 0-no

Recorded by: Sarah Merrill	•
Plan	nning Board
James Porter, Chairperson	George Greenwood, Member
Mark Weinberg, Secretary	Stephane Floyd, Vice Chairperson
Cheryl Skilling, Member	 James Walker, Alternate Member



Town of Poland, Maine Planning Board

Sketch Plan Review

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- 1. Read every part of this document. Failure to follow requirements can and will delay the Planning Board's decisions.
- 2. Fill out the forms on pages 1 and 5. Obtain or get copies of information as required by the application on these pages.
 - a. The CEO can generate a map of the general location of your project if you cannot find a topographic map.
 - b. Words in italics contain important instructions. Please follow them.
- Use the "Submission Checklist" on page 3 to make sure submission requirements are met.
 - a. The checklist is a summary of the standard requirements in Section 509.4 of the Comprehensive Land Use Code.
 - b. The actual Code wording may be found on-line at www.polandtownoffice.org. Go to the "Code Enforcement" page and then select "Services".
 - c. Hardcopies are available at the town office.
 - d. Make sure all waiver requests have a written statement for each request. Check with the Code Enforcement Office to make sure items stated as "On File" are indeed in the town office.
 - e. Some requirements may need only a one paragraph or one sentence statement. Make sure all requests are answered.
- . Make the necessary copies of pages 1 through 4 of the application and all information requested (see item 5 below).
- 5. NUMBER OF COPIES OF THE APPLICATION AND DUE DATE
 - a. A total of at least ten (10) copies and 1 PDF copy (either cd or usb) of the plans are needed. (Don't forget to make a copy for yourself) The Code Enforcement Office must receive the original application, one PDF copy (either cd or usb), and an additional nine (9) copies with appropriate fees by 1:00 p.m. eleven (11) days before the stated meeting to be put on the upcoming agenda.
 - b. If review for missing information by the Code Enforcement Officer is desired, a copy must be submitted to the CEO at least 14 days prior to the meeting.
- The application must be on file for public review for at least <u>7 days</u> prior to the meeting. Applications received after the Agenda is posted may not be reviewed by the Board for your scheduled meeting date. **Additional Information:**
 - a. An Agenda Request form is on page 4. This form needs to be filled out and returned to the Planning Office. This form is used to place your application on the Planning Board's agenda on a first-come, first-served basis. This may be filled out and given to this office at the time you obtain the application.

Planning Board Review Fees			
Type of fee	Description	Amount	Units or Comments
Application – sketch plans	Rough designs or concepts	\$ 75.00	Each application
PROJECT NAME: 4: -L	o Dispensory		
Date of Planning Board Review	1: 9 110 12019	-	Application #
LOT INFORMATION:		tion of 46	56/
Tax Assessor's Map # 6	Lot#_A+	B	Sub lot #Watershed:
Deedlesster NO.	- 01.1		
Road Location : 425 Lot Size: 1000 Acr	Maine St. Polan	d Frantaga 2	04274
Year lot created: Feb 20	old (ect) (If unknown	d Frontage: 2	ate with "est." after date)
Zoning District(s): Villo			Aquifer Overlay:
Current use of lot: Footis	ga in for 2 Duple		
	3		
I AND OWNED(a).			
LAND OWNER(s):	, D. T. A.		
Name(s): trank Company: Hi-Lo		se	
Mail Address: Main Phone	Dispensory 35		
	lack Island Rd.		Frank
	ME. 84270	Alternate	Frank Phone: 617-593-7983

APPLICANT - CONTACT PERSON:	
Applicant is:LandownerContractor	RenterBuyer
If landowner, write "Same" below and continue to next block below	. If not the landowner, submit a letter of permission to construct on
or use the land, or copy of a contract to buy from the landowner, a	long with the following information:
Name(s):	
Name(s): Same	
Mail Address:	
Town/State/Zip	Alternate Phone:
THIS APPLICATION IS FOR: (Check all that apply)	
Commercial	New Development
Industrial	Change in Use
Institutional	Expansion of Use
Governmental	Expansion of Structure(s)
Open Space	Resumption of Use
Proposed Development	1 Nesumption of ese
SUBMISSIONS: 1. Attach drawings and/or statements describing the followings and/or statements described the following the fol	ne itama if applicable.
Attach drawings and/or statements describing the following a. Provide a copy of deed and Tax Assessor's information ca	
b. Provide a map of the general area showing land features	
c. Provide sketch plan(s) of your lot with existing developme	nt and its dimensions shown
d. Provide sketch plan(s) of your lot with proposed developm	
i. (May be combined on existing development dra	
	509.4.D of the Comprehensive Land Use Code. Copies of the
Code are available for viewing at the Town Office and Lib	orary. Copies can be purchased in the Code Enforcement Office.
 (Use checklist on page 3 for summary of usual r 	
f. Other requirements unique to your project may be added	
2. List all state and federal approvals, permits, and licenses	that may be required for the project:
DISCLOSURE: (READ BEFORE SIGNING)	
	and state that the information in this document is to the best of my
knowledge correct and true.	and state that the information in this document is to the best of my
	es and the State of Maine's statutes regulating the activities sought in
this pre-application.	33 and the state of Maine 3 statutes regulating the activities sought in
	shall conform to the Maine Uniform Building an Energy Code, and the
NFPA-101 Life Safety Code, 2003.	shall conform to the Maine official building an Energy code, and the
	as specified in the formal application. Any approval sought in the pre-
	be a part of any approval from the Planning Board without express
written approval from the Board.	be a part of any approval from the Flaming board without express
	any shanges made to the uses sought in the formal application often
approval is granted or permits issued.	any changes made to the uses sought in the formal application after
	if the femal project plan has not been project by the Diaming David
	if the formal review plan has not been received by the Planning Board
	this application, without express written permission from the Planning
Board to allow a longer time period, or it is found that fals	
7. I understand that all state and federal permits are my re	esponsibility as the applicant and/or owner.
\cap	
Var (i Horse	8/20/2019
Applicate Cianatura	D=12
Applicant's Signature	Date

SKETCH PLAN CHECKLIST:

The following list is the information required in Chapter 509.4 of the Comprehensive Land Use Code for the Town of Poland, Maine for a complete Sketch Plan Review Application. Please check in the left-hand columns if the information has been provided, if you request a waiver from submitting the information, or you believe the information is not applicable to your application. If a waiver(s) is requested, or the information is not applicable, a written explanation is required.

For	Applicant	t Use			For Planning Board Use		rd Use
Provided	Waiver Request	Not Applicable	Item Section 509.4.D	Received	On File	Waived	Not Applicable
/			Signed copy of application				
V			Name & address of owner				
V			Map & lot #'s				
		V	Name of development				
/			Sketch plan of proposed development	The state of the s			
V			Map of general location				
5		1	Show all contiguous properties				
~			Show existing development				the the control of th

This pre-application was first looked at by the Plareview process.	anning Bo	ard on	1 1	_but does not d	reate veste	d rights in the initiation	of the
By vote of the Board this application requires an o	n-site ins	pection:	NAME AND ADDRESS OF THE PARTY O	Yes	Management of the Control of the Con	No	
If yes, an onsite inspection is scheduled for	1	1	at		AM	PM	
Special Requirements for Formal Site Review:			anticopie skryvan galary era discopie	te elektronomia tika diserbanjan silana dipendih disensi gi se kilala da kala da da kala da kala da kala da ka	O constitute de publicação acomo posso a injuistificação en e pr		
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Planning Board Chair						Date	

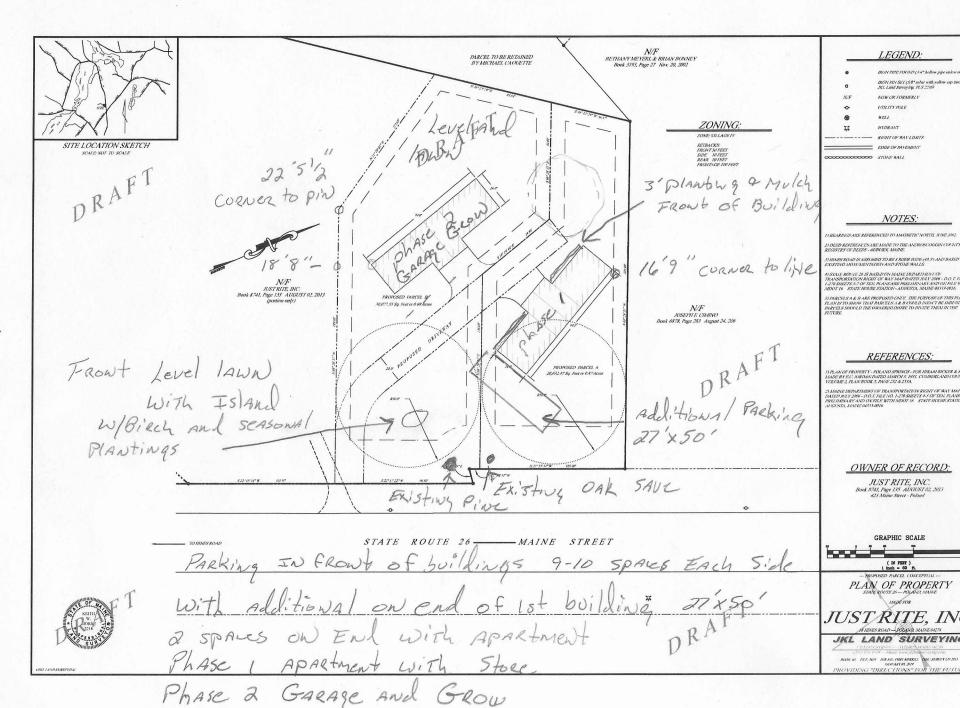
On-site Inspection

ITEM	Requirements Met	Deficient	Waived	Not Applicable
A. Less than 6 inches of snow on the ground				
B. Structures, roads, parking, etc. flagged				
C. Notice of inspection posted				
D. Public allowed to accompany on-site inspection				
E. PB reviewed site findings at next meeting				
F. PB set contour intervals for formal application				

Town of Poland, Maine PLANNING BOARD AGENDA REQUEST

Date of meeting you are requesting to be scheduled for: 9 1 10 1 19
Meetings are normally conducted from 7:00 to 10:00 PM in the Municipal Conference Room at the Town Office Map 6 Sub-lot (Portion of USC)
Applicant's Name: Joy A Lowe Mailing Address: 183 Black Tsland Rd Town, State, Zip: Oxford, 1UE: 04270 Home Phone: Cell-781-733-4235 Hours: Cerytime Work Phone: Hours:
Type of application:
Sketch Plan Site Review Shoreland Subdivision Informational
Road location for project: 435 Maine St. Zoning: Village IV Lake Watershed: Nature of business to be discussed (Brief description): Change of USE for Construction that was started when we purchased. From Duplexes to Lapartment and a retail Store.
IMPORTANT - READ CAREFULLY: This Office must receive the original application, one PDF copy (on either cd or usb), and an additional nine (9) copies with appropriate fees by 1:00 p.m. eleven (11) days before the stated meeting to be put on the upcoming agenda.
 New business is scheduled on the agenda in the order this office receives this form. If you want your application reviewed for contents prior to the meeting, it must be in this office 14 days before the meeting. Should the Board choose to adjourn before all business is addressed, all remaining business will be tabled until the next available meeting. Unfinished business is conducted before new business is addressed. Applicant's Signature: Date: Date: Date: Date:
OFFICE USE ONLY: Request Taken By: Date:/ Time: a.m. p.m.

Return to the CEO Office by:



DigiSign Verified: 1775F70C-0B56-4B05-A4CA-63380BBC80AE My Deed, Yet. this is the

Sawyer Law LLC, P.A. P.O. Box One, 157 Main Street Gorham, Maine 04038-0001 Bk 10022 Ps307 #1818 02-04-2019 @ 12:17p

N O T A N NOT Previous owners.

OFFIC Above Space Reserved for Recording Information I A L
COPY COPY

NWARRANTY DEED

A N (Corporate Grantor) N

OFFICIAL OFFICIAL

Know all men by these presents that Just Rite, InccadMaire corporation, with a place of business in Poland, Androscoggin County, Maine, and with a mailing address of 58 Watson Road, Poland, Maine 04274 (the Grantor herein), for consideration, grants to Autumn, Inc., a Maine corporation, with a place of business in Poland, Androscoggin County, Maine, and with a mailing address of 58 Watson Road, Poland, Maine 04274 (the Grantee herein), its successors and assigns, with warranty covenants, the real property in Poland, Androscoggin County, Maine, described as follows:

A certain lot or parcel of land, with any improvements thereon, situated on the northwesterly sideline of <u>State Route 26</u> in **Poland**, Androscoggin County, Maine, and being more particularly bounded and described as follows:

Beginning at a 5/8" rebar on the assumed northwesterly sideline of State Route 26 marking the southerly corner of land now or formerly of Joseph F. Cimino as described in a deed dated August 24, 2006 and recorded in the Androscoggin County Registry of Deeds in Book 6878, Page 283;

Thence South 22° - 53' - 11" West along the assumed northwesterly sideline of State Route 26 a distance of one hundred one and 00/100 (101.00) feet to a point in said right of way;

Thence continuing South 22° - 53' - 11'' West along the assumed northwesterly sideline of State Route 26 a distance of seven and 24/100 (7.24) feet to an angle point in said right of way;

Thence South 81° - 50′ - 29" East along the assumed sideline of State Route 26 a distance of ten and 34/100 (10.34) feet to an angle point in said right of way;

Thence South 22° - 57′ - 22″ West along the assumed northwesterly sideline of State Route 26 a distance of ninety-six and 50/ 100 (96.50) feet to a point;

Thence North 66° - 26′ - 31″ West by remaining land of said Just Rite, Inc. a distance of one hundred fifty-one and 76/100 feet (151.76) feet to a point;

Thence North 16° - 19' - 44" West by remaining land of said Just Rite, Inc. a distance of one hundred seventy-nine and 16/100 feet (179.16) feet to a point and land now or formerly of Michael Caouette as described in a deed dated December 29, 2005 and

recorded in the Androscoggin County Registry of Deeds in Book 6634, Page 237;

NOT

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Thence North 36° - 13' - 149'NEast by land now or formerly nof said Caouette a distance of nine and 75/1000feEt (9.75) Geet to alpoint; OFFICIAL

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Thence continuing North 36° - 13' - 19" East by land now or formerly of said Caouette a distance of fifty-six and N370/100 feet (56.37) feet to a 5\mathbb{N}80\text{DreBar} on the southwest sideline of said land now or formerly of Joseph F. Cimino; A N

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Thence South 66° - 26°C- 31 "East by said land now of former by of Joseph F. Cimino a distance of two hundred thirty-nine and 90/100 feet (239.90) feet to the point of beginning.

Reference is made to a certain plan entitled Plan of Property, State Route 26, Poland, Maine made for Just Rite, Inc. by JKL Land Surveying dated January 9, 2019, Job Number 19001 Merrill.

This conveyance is herby made subject to the following restriction and condition, which restriction shall run with the land:

If this property is further subdivided, each of the resulting parcels shall be provided with legal access to Route 26 using the single existing road entrance permit, whether effected by a shared driveway or private way, reciprocal perpetual access easements, or otherwise.

Meaning and intending to describe and convey a portion of the premises described in a conveyance to Just Rite, Inc. by warranty deed from Michael Y. Caouette and Karen Caouette dated August 2, 2013 and recorded in the Androscoggin County Registry of Deeds in Book 8741, Page 135, as corrected by a corrective warranty deed from Michael Y. Caouette and Karen Caouette dated August 29, 2013 and recorded in the Androscoggin County Registry of Deeds in Book 8759, Page 292.

Also hereby conveying all rights, easements, privileges and appurtenances belonging to the premises hereinabove described.

In witness whereof, I, Brian R. Merrill, the duly authorized President of Just Rite, Inc., have hereunto set my hand and seal this February 44, 2019.

Signed, sealed and delivered in presence of

Just Rite, Inc.

Witness

By Brian R. Merrill, President

NOT NOT
AN AN
State of Maine OFFICIAL OFFICIAL
Cumberland, ss. COPY COPY February 44, 2019

Then personally appeared before me the above named Brian R. Merrill, the duly authorized President of Just Rite, Inc., and acknowledged the foregoing instrument to be his or her free act and deed of said Grantor corporation. P Y

COP

My commission expires:

Notary Public/Maine Attorney at Law

Printed name

AFFIX NOTARIAL SEAL

John W. Sawyer - Attorney at Law Maine Bar No. 2806

With all powers of a notary public per Title 4 MRSA Section 1056 NO SEAL REQUIRED

Below Space Reserved for Recording Information



Imagery ©2019 Maine GeoLibrary, Maxar Technologies, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2019 100 ft

QUITCLAIM WITH COVENANT DEED

AUTUMN, INC., a Maine corporation, with a mailing address of 58 Watson Road, Poland, Maine 04274

for consideration paid, grants to

JOYCE A. LOWE and FRANK R. LOWE with a mailing address of 183 Black Island Road, Oxford, Maine 04270

with *QuitClaim Covenant*, as joint tenants, the land situated on the northwesterly sideline of State Route 26 in the Town of Poland, County of Androscoggin and State of Maine, being more particularly bounded and described on the attached Exhibit A.

BEING the same premises conveyed to Autumn, Inc. by Warranty Deed from Just Rite, Inc. dated February 4, 2019, and recorded in the Androscoggin County Registry of Deeds in Book 10022, Page 307.

In Witness Whereof, Autumn, Inc. has caused this instrument to be signed and sealed by Brian R. Merrill, its President, thereunto duly authorized this 12th day of August, 2019.

utuma, Inc.

Brian R. Merritt, President

STATE OF MAINE Androscoggin, ss.

August 12, 2019

Personally appeared the above named Brian R. Merrill, President of said Autumn, Inc., as aforesaid, and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of said corporation.

Before me,

John/W. Conway, Attorney at Law

Linnell, Choate & Webber, LLP, P.O. Box 190, Auburn, ME 04212-0190

Redoc-Autumn Inc-Lowe-425-Poland-QC-W-Cov

EXHIBIT A

A CERTAIN LOT or parcel of land situated on the northwesterly sideline of State Route 26 in the Town of Poland, County of Androscoggin and State of Maine, being more particularly bounded and described as follows:

BEGINNING at a 5/8" rebar on the assumed northwesterly sideline of State Route 26 marking the southerly corner of land now or formerly of Joseph F. Cimino as described in a deed dated August 24, 2006 and recorded in the Androscoggin County Registry of Deeds in Book 6878, Page 283;

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Thence South 81° 50' 29" East along the assumed sideline of State Route 26 a distance of ten and 34/100 (10.34) feet to an angle point in said right of way;

Thence South 22° 57' 22" West along the assumed northwesterly sideline of State Route 26 a distance of ninety-six and 50/100 feet (96.50) to a point;

Thence North 66° 26' 31" West by remaining land now or formerly of Just Rite, Inc. a distance of one hundred fifty-one and 76/100 feet (151.76) to a point;

Thence North 16° 19' 44" West by remaining land of said Just Rite, Inc. a distance of one hundred seventy-nine and 16/100 (179.16) feet to a point and land now or formerly of Michael Caouette as described in a deed dated December 29, 2005 and recorded in the Androscoggin County Registry of Deeds in Book 6634, Page 237;

Thence North 36° 13' 19" East by land now or formerly of said Caouette a distance of nine and 75/100 feet (9.75) to a point;

Thence continuing North 36° 13' 19" East by land now or formerly of said Caouette a distance of fifty-six and 37/100 feet (56.37) to a 5/8" rebar on the southwest sideline of said land now or formerly of Joseph F. Cimino;

Thence South 66° 26' 31" East by said land now or formerly of Joseph F. Cimino a distance of two hundred and thirty-nine and 90/100 feet (239.90) to the point of beginning.

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This conveyance is hereby made subject to the following restriction and condition, which restriction shall run with the land:

If this property is further subdivided, each of the resulting parcels shall be provided with legal access to Route 26 using the single existing road entrance permit, whether effected by a shared driveway or private way, reciprocal perpetual access easements, or otherwise.

Also hereby conveying all rights, easements, privileges and appurtenances belonging to the premises hereinabove described.

BEING the same premises conveyed to Autumn, Inc. by Warranty Deed from Just Rite, Inc. dated February 4, 2019, and recorded in the Androscoggin County Registry of Deeds in Book 10022, Page 307.