

CEDC Meeting
April 4, 2019 – 6:30 PM
Town Office Conference Room



Meeting Materials

CEDC
Thursday April 4, 2019
6:30pm – Town Office Conference Room

CALL TO ORDER

- Guest acknowledgements
- Approve minutes
- Review financials
 - o Line item financials for the year

NEW BUSINESS

- Nestle Waters Sewer Discussion – Tom Brennan and Matt Garside
- Business Survey and Survey Monkey
- Banners
- BAH – new date; speakers
- Town meeting prep
- Heritage Day
 - o 5k
 - o Other events

OLD BUSINESS

OPEN ISSUES/ OTHER

ADJOURNMENT

CEDC Meeting Minutes

For March 7, 2019 Meeting

CALL TO ORDER

Chairperson Steve Robinson called the meeting to order at 6:30 PM with Members Ray Cloutier, Norm Davis, Cyndi Robbins, Jay Kiel, Jennifer Letourneau, and Stan Tetenman present.

Guest acknowledgements

Guests present – Matt Garside, Joe Cimino, Scott Segal, Stacy Bsullak, and Jimmy Walker.

Approve minutes

Cyndi Robins moved to approve the meeting minutes from the February 7, 2019 meeting. Norm Davis seconded the motion. Discussion: None Vote: 7-yes 0-no

Review financials – Matt Garside

Cyndi Robbins moved to approve the financials and invoices. Member Stan Tetenman seconded the motion. Discussion: None Vote: 7-yes 0-no

NEW BUSINESS

Scott Segal

Scott Segal, Department Head for Poland Parks and Recreation, presented to the Committee some of the upcoming events in the Town and the ways he would like CEDC to help in promoting some of the events. He talked about advertising on the radio, placing signs around town, putting information on Facebook, etc. This was just a preliminary discussion to discuss the broad outline of what he would like to do in the future.

Banners

The banners were ordered, and an invoice should be sent out soon. Ray Cloutier moved to have no more discussions on the banners, but to just do it. Norm Davis seconded the motion. Discussion: None Vote: 7-yes 0-no

The next step is getting permission from CMP to place the banners. Ray Cloutier will work on that.

Business Survey

The Committee made some changes to the business survey questions. Cyndi Robbins will create a cover letter to go with the survey. The Committee would like to email the survey out via Survey Monkey as well as mail hard copies to the businesses. Once the survey is created on Survey Monkey Sarah Merrill will send it out to the Committee to look at. Also, a link to the survey will be put on the Town website.

Business of the Year Award to present at town meeting and who will present this

Steve Robinson will present the award at Town Meeting along with a speech.

OLD BUSINESS - None

CEDC Meeting Minutes

For March 7, 2019 Meeting

OPEN ISSUES / OTHER ISSUES

Upcoming Events

The Committee decided to send the save the date postcards by May 1st for the June 20th BAH. The Committee would like to ask John Williams and Becky Conrad to be the speakers.

Ray Cloutier and Cyndi Robbins will man a booth at the Town Meeting to let people know about CEDC and to hand out business surveys to business owners.

Cyndi Robbins would like the Committee to look at the sign ordinances in the CLUC and make changes for next years Town Meeting.

The Mechanic Falls sewer system has enough capacity to cover another town the size of Mechanic Falls. Mechanic Falls wants to go to Five Corners with sewer. If they do that then Poland could bring sewer service to the schools and this end of Town. Matt Garside is going to get a tour of the sewer plant and more info.

ADJOURNMENT

Stan Tetenman moved to adjourn the meeting at 8:00 pm. Jen Letourneau seconded the motion. Discussion: None Vote: 7-yes 0-no

Expense Detail Report

Department(s): E 400-01-5650 - E 400-01-5650
March

Account-----			Current			Unexpended
Date	Jrnl	Desc---	Budget	Debits	Credits	Balance
400 - PSB TIF 1 FUNDS			56,500.00	23,937.40	192.50	32,755.10
01 - PSB TIF 1			56,500.00	23,937.40	192.50	32,755.10
5650 - CEDC EXPENSE			56,500.00	23,937.40	192.50	32,755.10
03/05/19	A 0456	PLAN & CONSULTING		3,750.00	0.00	
03/07/19	P 0482	03/07/19 Payroll (Dist)		98.00	0.00	
03/14/19	P 0492	03/14/19 Payroll (Dist)		98.00	0.00	
03/20/19	A 0495	PROJECT 14225		131.40	0.00	
03/21/19	P 0504	03/21/19 Payroll (Dist)		98.00	0.00	
03/28/19	P 0530	03/28/19 Payroll (Dist)		98.00	0.00	
		March	0.00	4,273.40	0.00	28,481.70
		Expense.....	56,500.00	28,210.80	192.50	28,481.70
		Division....	56,500.00	28,210.80	192.50	28,481.70
		Department..	56,500.00	28,210.80	192.50	28,481.70
Final Totals			56,500.00	28,210.80	192.50	28,481.70

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Town of Poland
1231 Main Street
Poland, ME 04274

Date: 2/25/2019

Attention: Matt Garside

Statement

Project: 14225 -- Poland, ME - Water & Sewer Mains

Project Phase: A : Water & Sewer Conceptual Cost

Invoice

Number	Date	Amount	Balance
121843	1/24/2019	131.40	131.40

Total Due: Project: 14225 -- Poland, ME - Water & Sewer Mains

131.40

Last Payment Date:

Amount:

0.00

Aged Balances

1 - 30	31 - 60	61 - 90	Over 90	Unallocated
0.00	131.40	0.00	0.00	0.00

CC: Robert J. Williamson

Pat Williamson