

CEDC Meeting
July 12, 2018 – 7:00 PM
Town Office Conference Room



Meeting Materials

CEDC
Thursday July 12, 2018
7pm – Town Office Conference Room

CALL TO ORDER

- Guest acknowledgements
- Approve minutes
- Review financials – Matt Garside

NEW BUSINESS

- Invoices
- Cooperative Development Institute – Matt Garside
- Electric Vehicle “Ride & Drive” July 19, 2018
5:00 pm– 7:00 pm @ Ricker Library – Matt Garside
- Fall Event/ Poland Days Subcommittee

OLD Business

- Landscape

OPEN ISSUES

- Kiosk
- Banners
- Welcome kit
- Water to Shaker Hill
- Member binders

CEDC Meeting Minutes

For June 14, 2018 Meeting

CALL TO ORDER

Chairperson Cyndi Robbins calls the meeting to order at 7:00 PM with Members Ray Cloutier, Norm Davis, Deb Ouellette, Steve Robinson, and Jay Kiel present. Member Stan Tetenman absent with notice and Member Bill Eldridge absent without notice.

Guest Acknowledgements

Guests present Matt Garside, Walter Gallagher, Jimmy Walker, Scott Durpoe, and Mike Holtham

Approve Minutes

Steve Robinson moved to accept the meeting minutes from the May 3, 2018 meeting. Norm Davis seconded the motion. Discussion: None Vote: 6-yes 0-no

Review Financials – Matt Garside

Any money not spent in June will be returned to the TIF.

NEW BUSINESS

Fall Event – Matt Garside

We need to figure out what type of audience we want to attract to the event, how can we attach this to helping local businesses bring in more revenue, and what time of the year is best? Plan this for Fall 2019. Set up subcommittee with Steve, Deb, and Jay.

GIS Map Update – Mechanic Falls Water Line – Matt Garside

It will cost \$950 to update this on GIS. Ray Cloutier moved to approve paying for this update. Norm Davis seconded the motion. Discussion: None Vote: 6-yes 0- no

LA Metro Marketplace Update

Not a lot of people came to the booth. It this new format it seems to be a waste of time and money. Maybe look at it again in the future if the format changes.

Town owned multipurpose event space

Suggest that there be a large space where concerts, farmers markets, and other large events could be held. TIF money can only be used to create a town owned space. If it's for businesses it may be ok, but it would need to be researched more.

TIF/Special Town Meeting

Meeting will be in September and they're still working on the exact date. There was a question about whether Noreen's bill would be updated. There's no reason for this to change because it's a flat fee. The Committee wants to send out a mailing regarding the TIF information. Matt has a presentation to explain the TIF to people. The changes proposed to the TIF are: 1) Give the Board of

CEDC Meeting Minutes

For June 14, 2018 Meeting

Selectpersons the power to ok TIF money without having a special town meeting, 2) to be able to expand the uses for TIF money, and 3) to be able to correct map errors.

Discussion about 2018-2019 Officers

Cyndi Robbins wants there to be a new Chair voted in so that there won't be any conflict of interest for her in representing CEDC and her business regarding the upcoming TIF changes.

Cyndi Robbins nominated Steve Robinson as Chair. Deb Ouellette seconded the motion. Vote: 5-yes 0-no Steve Robinson abstained from voting.

Cyndi Robbins nominated Deb Ouellette as Vice-Chair. Norm Davis seconded the motion. Vote: 5-yes 0-no Deb Ouellette abstained from voting.

OLD BUSINESS

Update on Municipal complex – Matt Garside

Matt will present an update to the Board of Selectpersons and then he'll have more to tell. Only 10 people showed up at the hearing on the municipal complex. There doesn't seem to be a lot of enthusiasm for the project because it's been a few years between the initial concept and having a concrete plan for the Townspeople to vote on.

2017 Maine Business to Business September 6, 2018

The consensus is that this isn't the right time or audience, so we shouldn't go.

Landscape

This was approved by the group via email. Cyndi Robins was told the work would be done in the next week. The work must get done by July 1, 2018 to be paid.

OPEN ISSUES / OTHER ISSUES

Banners

Cyndi Robbins talked to a company in Minnesota and they don't customize the banners. The companies online require you to decide right away. Need a company where we can customize what we want and to be able to have the group to vote and agree on what we're getting.

ADJOURNMENT

July Meeting

The first Thursday in July is July 5th. Since this is a week people are usually away the meeting will be changed to July 12th.

Deb Ouellette moved to adjourn the meeting at 8:30 pm. Cyndi Robbins seconded the motion. Discussion: None Vote: 6-yes 0-no

Expense Detail Report

Department(s): E 400-01-5650 - E 400-01-5650

Date	Desc---	Current Budget	Debits	Unexpended Balance
400 - PSB TIF 1 FUNDS				
01 - PSB TIF 1				
	5650 - CEDC EXPENSE	56,000.00	27,434.98	28,565.02
06/07/18	06/07/18 Payroll (Dist)		94.50	
06/14/18	06/14/18 Payroll (Dist)		94.50	
06/14/18	HERITAGE DAYS 6/10/18		2,000.00	
06/21/18	06/21/18 Payroll (Dist)		94.50	
06/29/18	SIGN LANDSCAPING 6/22/18		3,800.00	
06/29/18	CEDC SUPPORT 6/15/18		1,970.90	
06/29/18	CHAMBER BREAKFAST 6/15/18		40.00	
06/29/18	CHAMBER BREAKFST 6/15/18		40.00	
06/28/18	06/28/18 Payroll (Dist)		94.50	
07/10/18	18 wks CEDC EE Benefits		894.60	
	June		9,123.50	
Final Totals				
		56,000.00	36,558.48	19,441.52

Please this from the CEDC budget before June 30. Thank you. Cyndi robbins.

Sent from my iPhone

Begin forwarded message:

E-400-01-5650
6-25-18
Sarah
Merrill

From: <shanonsprucebay@fairpoint.net>
Date: June 22, 2018 at 3:38:40 PM EDT
To: <psicyndi@gmail.com>
Subject: Invoice 18-266 from Spruce Bay Farm and Landscape, Inc.

Invoice Due:06/22/2018
18-266

Amount Due: **\$3,800.00**

To Customer :

Please find our invoice attached - Kindly confirm receipt of this invoice by responding to this e-mail.

We appreciate and thank you for your business.

Sincerely,

Shannon Harriman
Bookkeeper

Spruce Bay Farm and Landscape, Inc.
359 Johnson Hill Road
Poland, ME 04274
Phone: 207.998.2072
Fax: 207.998.2072
Email: sprucebay@fairpoint.net



**Lewiston Auburn Metropolitan Chamber
of Commerce**

415 Lisbon Street Suite 1
Lewiston, ME 04240
(207) 783-2249 | fax:
Maureen@LAMetroChamber.com

Invoice

Invoice Date: 6/15/18
Invoice Number: 24746

Poland Spring Resort
Cyndi Robbins
640 Maine Street
Poland Spring, ME 04274

*6-18-18 Mame to Brett
E-400-01-5650
Sarah Merrill*

		Terms	Due Date
		Due on Receipt	6/15/18
Description	Quantity	Rate	Amount
June 2018 LA Metro Chamber Breakfast (Matt Garside)	1	\$20.00	\$20.00
June 2018 LA Metro Chamber Breakfast (James Walker)	1	\$20.00	\$20.00
Total:			\$40.00
Payment/Credit Applied:			\$0.00
Balance:			\$40.00



**Lewiston Auburn Metropolitan Chamber
of Commerce**

415 Lisbon Street Suite 1
Lewiston, ME 04240
(207) 783-2249 | fax:
Maureen@LAMetroChamber.com

Invoice

Invoice Date: 6/15/18
Invoice Number: 24747

Lewiston Auburn
METROPOLITAN
CHAMBER of COMMERCE

Poland Spring Resort
Cyndi Robbins
640 Maine Street
Poland Spring, ME 04274

*Mame to Brett
6-18-18
E-400-01-5650
Sarah Merrill*

		Terms	Due Date
		Due on Receipt	6/15/18
Description	Quantity	Rate	Amount
June 2018 LA Metro Chamber Breakfast (Mary-Beth Taylor)	1	\$20.00	\$20.00
June 2018 LA Metro Chamber Breakfast (Suzette Moulton)	1	\$20.00	\$20.00
Total:			\$40.00
Payment/Credit Applied:			\$0.00
Balance:			\$40.00