

**CEDC Meeting**  
**February 6, 2020 – 6:30 PM**  
**Town Office Conference Room**



**Meeting Materials**

CEDC  
Thursday February 6, 2020  
6:30pm – Town Office Conference Room

**CALL TO ORDER**

- Guest acknowledgements
- Approve minutes
  - o CEDC summary for water/sewer projects
- Review financials

**NEW BUSINESS**

- Meeting with Congressman Jared Golden on February 21, 2020 – Matt Garside

**OLD BUSINESS**

- Discussion about yearly holiday event – tree lighting, caroling, cookies and cocoa etc.
- Update on float for Maine State Parade.
- CEDC Website – where are we?
- BAH – April date
- Town meeting prep
- June Chamber breakfast

**OPEN ISSUES/ OTHER**

**ADJOURNMENT**

CEDC  
Minutes of Meeting  
January 9, 2020 Meeting

**CALL TO ORDER**

Chairperson Cyndi Robbins called the meeting to order at 6:30 PM with Members Ray Cloutier, Stacey Bsullak, Bill Eldridge, Jennifer Letourneau, Norm Davis, and Deb Ouellette present. Sheila Foley absent with notice.

**Guest Acknowledgements**

Guests present – Joe Cimino.

**Approve Minutes**

Jen Letourneau moved to approve the minutes. Stacey Bsullak seconded the motion.

Discussion: None    Vote: 6-yes -0-no 1-abstained (Cyndi Robbins abstained as she was not present at that meeting.)

**Review Financials**

Norm Davis moved to approve the financials and invoices. Stacey Bsullak seconded the motion. Discussion: None    Vote: 7-yes 0-no

**NEW BUSINESS**

**Vote on water/sewer projects**

The Committee went through the projects weighed the pros and cons then voted whether to recommend the project to the Board of Selectpersons. See attached sheets in packet as to pros and cons on each project from the Committee.

Project 1: Water line extension to Old Castle. Bill Eldridge moved to approve recommending the project. Norm Davis seconded the motion. Discussion: None    Vote: 6-yes 1-no

Project 2: Sewer line extension to Cyndi's Dockside. Jen Letourneau moved to approve recommending the project. Ray Cloutier seconded the motion.

Discussion: None    Vote: 6-yes 0-no 1-abstained (Cyndi Robbins abstained to avoid a conflict of interest)

Project 3: Water line extension to Shaker Hill Landscaping: Stacey Bsullak moved to approve recommending the project. Jen Letourneau seconded the motion.

Discussion: None    Vote: 0-yes 7-no

Project 4: The Committee would like to recommend an expansion of the sewer line across the causeway. Ray Cloutier moved to approve recommending the project. Jen Letourneau seconded the motion. Discussion: None    Vote: 6-yes 0-no 1-abstained (Cyndi Robbins abstained to avoid a conflict of interest.)

**Discussion about yearly Holiday events i.e. tree lighting, caroling, cookies and cocoa event.**

The Committee would like to add this to the March agenda.

**Resignation of Member**

The Committee accepts the resignation.

CEDC  
Minutes of Meeting  
January 9, 2020 Meeting

Annual Report due January 15th

The Chairperson has submitted the annual report.

Heritage Day June 19th - 21st ... Friday night Fireworks, Saturday Heritage Day, and Sunday Dennis Sampson 5 K Run

The planning is going well so far, and Poland Spring Bottling is helping with a financial contribution. Volunteers are always welcome.

Float for Maine State Parade?

The Committee would like to have a float in the Maine State Parade for the bicentennial celebration. Deb Ouellette moved to approve \$2,000 for CEDC to create a float for the Maine State Parade. Jen Letourneau seconded the motion. Discussion: None    Vote: 7-yes 0-no

Business of the Quarter for the end of 2019? Or was this already decided?

The Committee is changing this award from being given four times a year to being given twice a year and will be known as the Biannual Business Award.

Business After Hours – when and where?

The Committee is looking at having the first event in the middle to end of April at Cyndi's Dockside. The second event will be in September or October. Proposed venues are: Summit Golf Course, Wolf Cove Inn, or The Barn.

**OLD BUSINESS**

None

**OPEN ISSUES/ OTHER**

The members of the website committee meeting will work on setting up another meeting.

**ADJOURNMENT**

Jen Letourneau moved to adjourn the meeting @ 8:00 pm. Ray Cloutier seconded the motion. Discussion: None    Vote: 7-yes 0-no

CEDC  
Water and Sewer 2020 Recommendations  
to the Board of Selectpersons

Route 122 water line extension to Old Castle:

Pros

- Expanding the water utility for future growth for businesses and residents on route 122
- Improves fire safety – the business has had 4 serious fires in 10 years
- Improves safety for fire fighters
- Supports the Business. Old Castle would be able to increase water use in the production of their products
- Improves water quality (currently employees must drink bottled water)

Cons

- There are better uses for the money (extending sewer line to center of Poland)
- Lack of buildable land in the area for other businesses or expanding Old Castle
- Lack of legal requirement Old Castle hooks up to the water line to three building's sprinkler systems

**Bill Elderidge moved to approve recommending the project to the Board of Selectpersons. Norm Davis seconded the motion. Discussion: None    Vote: 6-yes 1-no**

*Committee Recommendation: Old Castle should speak at a Board of Selectpersons meeting publicly their intentions for use for fire protection in their buildings, storage areas and manufacturing.*

*Chairman's Note: please check if we asked this on prior expansion project*

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Route 26 sewer line extension from Top Gun to Cyndi's Dockside:

Pros

- Expanding the septic utility for future growth for businesses and residents on route 26
- Allows future expansion of the septic system to Poland Center
- Possible future use by lake residents on West View Drive and Birch Drive
- Protection the lake if any septic system fails
- Of the three projects it has the most positive impact and benefits to the most people

Cons

- Lack of legal requirement businesses and resident hooks up

**Jen Letourneau moved to approve recommending the project to the Board of Selectpersons. Ray Cloutier seconded the motion. Discussion: None    Vote: 6-yes 0-no 1-abstained (Cyndi Robbins abstained)**

*Committee Recommendation: Poland Spring Resort and Cyndi's Dockside Restaurant should speak at a Board of Selectpersons meeting publicly their intentions of hooking up.*

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CEDC  
Water and Sewer 2020 Recommendations  
to the Board of Selectpersons

Bid alternative with an extension of the Route 26 Sewer Line from Cyndi's Dockside across the Causeway to be capped at both ends.

Discussion: The Committee believes that this is a good use of any excess monies from the TIF for future expansion towards the downtown area. If it's run across the causeway it will be less that needs to be done in the future.

**Ray Cloutier moved to approve recommending to the Board of Selectpersons to add a bid alternative to expand the sewer line across the causeway. Jen Letourneau seconded the motion. Vote: 6-yes 0-no 1-abstained (Cyndi Robbins abstained)**

*Committee Recommendation:* Pursue grants and it could go further

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#### Route 26 water line extension from/to Shaker Hill Outdoors

Pros

- Supports a small business in town
- It's the first business you see coming into town and we don't want it to leave.
- Allows the business to expand

Cons

- Lack of funds to do all three projects
- The cost of the project is too high
- There are better uses for the money (extending sewer line to center of Poland)
- Will they expand their business?

**Stacey Bsullak moved to approve recommending the project to the Board of Selectpersons. Jen Letourneau seconded the motion. Discussion: None Vote: 0-yes 7-no**

Please note: Committee questions the engineer's cost projections and engineering (over-designed.) The property has a well that is currently supplying the buildings. The immediate need seems to be for irrigation and the committee felt this could be accomplished with a private system with smaller pipes and smaller pump station. Committee also discussed whether the town could pay for the smaller project or provide a low interest loan for the pump and piping. Recommended review of possible grants through conservation, USDA, matching grants, to achieve the same outcome, potential for future TIF funds at less cost to achieve the same goal for a local business but not at the exorbitant cost projected by engineers.

# Expense Detail Report

Department(s): E 400-01-5650 - E 400-01-5650  
January

Account-----			Current			Unexpended
Date	Jrnl	Desc---	Budget	Debits	Credits	Balance
400 - PSB TIF 1 FUNDS			56,500.00	20,516.47	98.00	36,081.53
<b>01 - PSB TIF 1</b>			<b>56,500.00</b>	<b>20,516.47</b>	<b>98.00</b>	<b>36,081.53</b>
5650 - CEDC EXPENSE			56,500.00	20,516.47	98.00	36,081.53
01/07/20	A 0329	9/10/19 CONTRACT		3,955.74	0.00	
01/09/20	P 0349	01/09/20 Payroll (Dist)		101.57	0.00	
01/16/20	P 0359	01/16/20 Payroll (Dist)		101.57	0.00	
01/21/20	A 0361	Proposed Water & Sewer Pr		2,605.68	0.00	
01/21/20	A 0361	TREE LIGHTING		94.95	0.00	
01/23/20	P 0369	01/23/20 Payroll (Dist)		101.57	0.00	
01/30/20	P 0379	01/30/20 Payroll (Dist)		101.57	0.00	
		<b>January</b>	<b>0.00</b>	<b>7,062.65</b>	<b>0.00</b>	<b>29,018.88</b>
		<b>Expense.....</b>	<b>56,500.00</b>	<b>27,579.12</b>	<b>98.00</b>	<b>29,018.88</b>
		<b>Division....</b>	<b>56,500.00</b>	<b>27,579.12</b>	<b>98.00</b>	<b>29,018.88</b>
		<b>Department..</b>	<b>56,500.00</b>	<b>27,579.12</b>	<b>98.00</b>	<b>29,018.88</b>
<b>Final Totals</b>			<b>56,500.00</b>	<b>27,579.12</b>	<b>98.00</b>	<b>29,018.88</b>

PLEASE REMIT PAYMENT TO:

Wright-Pierce  
11 Bowdoin Mill Island, Ste 140  
Topsham, ME 04086  
(207) 725-8721

Camden National Bank  
ABA Routing No. 011201458  
Account No. 15505735  
a-r@wright-pierce.com

Attention: Matt Garside , Town Manager  
Town of Poland  
1231 Main Street  
Poland, ME 04274

Invoice : 0000204923  
Invoice Date : 1/10/2020  
Due Date: 2/9/2020  
Project : 20174  
Project Name : Poland, ME Water & Sewer  
Alternatives Refinement

For Professional Services Rendered Through 12/27/2019

REFERENCE: Contract dated September 10, 2019

	Fee	Available	Billings		
			To Date	Previous	Current
A - Study	11,555.68	2,605.68	11,555.68	8,950.00	2,605.68
Work this period included evalautions to address the Auburn Water and Sewer Districts needs to approve to proposed utilities extensions.					
Total Labor		2,605.68			
Current Billings					2,605.68
Amount Due This Bill					2,605.68

Robert J. Williamson

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	0000204487	12/16/2019	3,955.74	3,955.74
				3,955.74



A - Study			
Personnel			
Class	Hours	Rate	Amount
PROJ ENGINEER	12.00	103.95	1,247.40
PROJ. MANAGER	7.00	194.04	1,358.28
Total Personnel			2,605.68
Total Bill Task: A - Study			2,605.68

Total Project: 20174 - Poland, ME Water & Sewer Alternatives Refinement

2,605.68

**Congressman Jared Golden**

**February 21, 2020**

**9AM – 12PM**

9AM Poland Town Office, 1231 Maine St

Meet with; Select Board, Town Manager, Nikki, Fire Rescue Chief, Public Works, Transfer Station, Finance, Clerk, Library, Recreation, Code Enforcement. State Reps Claxton, Fay, Arata.

Talk about municipal challenges and opportunities. State vs Federal.

Coffee and donuts provided by the Town.

10AM Cyndi's Dockside, 723 Maine St

Business round table. Select Board / CEDC, Poland Spring Bottling, Pike Industries, Old Castle, Farmers, other small businesses. Invite State Reps to this as well.

Success stories as well as how he can help at the Federal level.

Coffee and donuts provided by CEDC.

Congressman Jared Golden serves on the House Armed Services Committee. He serves on the Seapower and Projection Forces Subcommittee and the Tactical Air and Land Forces Subcommittee.

He also serves on the House Small Business Committee. He is the Chairman of the Contracting and Infrastructure Subcommittee.

Congressman Golden is a member of the following caucuses/task forces:

ALS Caucus

Appalachian Trail Caucus

Arts Caucus

Gaming Caucus

End Corruption Caucus

LGBT Equality Caucus

Military Mental Health Task Force

National Service Caucus

Navy and Marine Corps Caucus

Organic Caucus

Paper and Packaging Caucus

Primary Care Caucus

Shipbuilding Caucus

Small Brewers Caucus

Working Forests Caucus