Board of Selectmen
Tuesday, December 6,2016
6:00PM - Town Office Conference Room

CALL TO ORDER / PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION – Attorney Consultation

DEPARTMENT HEAD VISIT
Town Clerk

RECOGNITION OF VISITORS - ITEMS NOT ON THE AGENDA

REPORTS
Town Manager Report
Financial Reports

COMMUNICATIONS
FOAA Request to RSU 16

OLD BUSINESS

NEW BUSINESS
Notice of Intent to Prosecute – 40 Orchard Road
Land Swap Proposal
Charter Order
Municipal Complex Discussion

PAYABLES

ANY OTHER BUSINESS

CALENDAR

ADJOURNMENT

SELECTMENS ACTIVE LIST
Municipal Complex – Ongoing
Charter Revisions–Ongoing until Town Meeting
Tripp Lake Erosion – Project 90% completed, tabled until Spring
Heart of Poland Easement – Moving forward with Conservation Committee

OPEN COMMITTEE/BOARD SEATS
Board of Appeals – 3 vacancies
Conservation Commission – 2 vacancies
Community Economic Development Committee – 4 vacancies
Planning Board – 2 vacancies
Scholarship Committee – 1 vacancy

MANAGER'S REPORT

TOWN OF POLAND, MAINE

To: Board of Selectmen

Date: 12/6/16

CC: Department Heads, Committee Chairs

1. Meetings: We have been holding initial Department Head meetings last week to review their budget requests for next fiscal year. I attended the Androscoggin Valley Soil and Water Conservation District annual Local Working Group meeting Saturday the 3rd at the Excelsior Grange here in Poland.

2. Five Corners: Last report we received was 11/16 – Completing Island work on Rt-11 and Rt-26 along with Catch Basins on 26. Island curb resets are also completed.

3. Message Board: We're having an equipment issue with the Message Board on cable channel 7. It looks like we may have to replace the converter box which takes the information from the computer and converts it to a video signal. Please be patient we are working on it.

4. Conservation Easement: The Conservation Commission has requested we send the "Draft" easement to the Town Attorney for review. The document was sent on 12/1. The surveyor has completed the setting of the boundaries of the property.

5. Building Maintenance: We had several door locks and catches in the Town Hall that were malfunctioning. We had the locksmith in and all doors and locks are now fully operational.

6. **Recycling:** EcoMaine which handles our recycling is instituting a new policy that they do not want plastic trash bags in the recycling. The trash bags frequently cause the sorting machines to jam up resulting in lost time and recycling contamination. We are therefore requesting our residents to not put plastic bags in the recycling bins but to put them in the solid waste bin.

7. **Personnel Policy:** Will be going to "final draft" after two workshops with the Selectmen and a review by our Town Attorney. We hope to have it approved at the December 20th BOS meeting.

8. **Training:** Annual Employee Training will be conducted on December 12th & 13th; subjects include Emergency Response, Fire Extinguishers, Bloodborne Pathogens, Hazardous Communications, Ergonomics and Harassment Prevention. Fire/Rescue and Public Works personnel also receive additional job specific training.

TO: Bradley Plante, Town Manager
FROM: Sharon Chammings, Finance Director
DATE: December 1, 2016
RE: Financial Statement Issues for FY2017

We are 42% into FY2017: 42.29% of budgeted expenditures have been expended and 41.46% of budgeted revenues have been received to date.

Revenues:

I have adjusted the FY2016 Homestead and Veterans Exemption out of Revenues to give you an accurate picture of the Collected to Date.

Expenses:

Expenditures seem to be right on schedule.

BI-WEEKLY REVENUE REPORT

Fund: 10

December

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
4010 - TOWN REPORT/NEWSLETTER AD	750.00	0.00	0.00	750.00	0.00
4020 - CASH REPORTING SHORT-OVER	0.00	0.00	-6.53	6.53	----
4030 - CD DEBRIS	0.00	0.00	203.79	-203.79	----
4050 - CEMETERY TRUST FUND ASSES	0.00	0.00	0.00	0.00	----
4060 - CABLE TV FRANCHISE DISTRI	47,000.00	0.00	0.00	47,000.00	0.00
4070 - URBAN RURAL INITIATIVE (LRAP)	70,000.00	0.00	0.00	70,000.00	0.00
4080 - MMWAC MEMBER DISTRIBUTION	0.00	0.00	16,666.55	-16,666.55	----
4090 - MISC STATE DISTRIBUTIONS	0.00	0.00	0.00	0.00	----
4100 - STATE PARK DISTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
4110 - STATE REVENUE DISTRIBUTIO	215,940.00	0.00	93,244.67	122,695.33	43.18
4120 - STATE TREE GROWTH FEE DIS	17,000.00	0.00	14,634.71	2,365.29	86.09
4130 - BOAT EXCISE	12,000.00	0.00	1,852.60	10,147.40	15.44
4140 - MOTOR VEHICLE EXCISE	1,000,000.00	0.00	508,378.23	491,621.77	50.84
4150 - AMBULANCE SERVICE FEES	160,000.00	-617.96	64,588.51	95,411.49	40.37
4151 - AMBULANCE MECHANIC FALLS	40,000.00	0.00	6,157.80	33,842.20	15.39
4155 - FIRE COPY REVENUE	0.00	0.00	0.00	0.00	----
4160 - ANIMAL LICENSE FEES & FIN	3,000.00	0.00	374.00	2,626.00	12.47
4170 - BUSINESS REGISTRATION FEE	1,000.00	0.00	720.00	280.00	72.00
4180 - CODE ENFORCEMENT FEES	40,000.00	0.00	17,966.92	22,033.08	44.92
4190 - CUSTOMER SERVICE FEES	1,000.00	0.00	344.86	655.14	34.49
4195 - HERITAGE VIDEO REVENUE	0.00	0.00	0.00	0.00	----
4200 - ELECTRICAL PERMIT FEES	7,500.00	0.00	3,357.60	4,142.40	44.77
4210 - INLAND FISHERIES AGENT FE	2,500.00	0.00	573.75	1,926.25	22.95
4220 - LIEN FEES	10,000.00	0.00	5,734.55	4,265.45	57.35
4230 - MOTOR VEHICLE FEES	21,000.00	0.00	8,780.00	12,220.00	41.81
4240 - PLUMBING PERMIT FEES	11,000.00	0.00	5,771.25	5,228.75	52.47
4245 - FIRE PERMIT FEES	0.00	0.00	215.04	-215.04	----
4250 - RETURN CHECK FEES	900.00	0.00	330.00	570.00	36.67
4260 - SNOWMOBILE REGISTRATION F	1,000.00	0.00	0.00	1,000.00	0.00
4270 - SOLID WASTE SERVICE FEES	19,000.00	0.00	11,014.50	7,985.50	57.97
4280 - TOWN BUILDINGS RENTAL FEES	1,000.00	0.00	137.50	862.50	13.75
4285 - NON RESIDENT RECREATION FEES	1,000.00	0.00	0.00	1,000.00	0.00
4290 - VITAL STATISTICS	4,000.00	0.00	2,997.80	1,002.20	74.95
4295 - NON RESIDENT BEACH PERMITS	900.00	0.00	485.00	415.00	53.89
4300 - RSU16 Garage Bay Maintenance	9,600.00	0.00	2,400.00	7,200.00	25.00
4310 - GENERAL ASSIST REIMBURSEM	5,000.00	0.00	0.00	5,000.00	0.00
4320 - HOMESTEAD REIMBURSEMENT	106,250.00	0.00	135,548.00	-29,298.00	127.57
4330 - VETERANS EXEMPT REIMBURSE	3,600.00	0.00	0.00	3,600.00	0.00
4335 - INSURANCE REIMBURSEMENTS	0.00	0.00	5,956.00	-5,956.00	----
4340 - SOLID WASTE REVENUES	6,000.00	0.00	3,883.41	2,116.59	64.72
4350 - SALE OF TIMBER	0.00	0.00	0.00	0.00	----
4360 - TAX ACQUIRED PROPERTY	0.00	0.00	0.00	0.00	----
4370 - TAX COMMITMENT REVENUE	0.00	0.00	10,538,132.56	-10,538,132.56	----
4380 - GAIN ON TAX ACQUIRED PROP	0.00	0.00	0.00	0.00	----
4390 - TAX PENALTY INTEREST	35,000.00	0.00	8,422.46	26,577.54	24.06
4400 - PAYMENTS IN LIEU OF TAXES	0.00	0.00	0.00	0.00	----
4420 - TIF REVENUES	0.00	0.00	0.00	0.00	----
4430 - USE OF CEMETERY FUNDS	0.00	0.00	0.00	0.00	----
4440 - USE OF RESERVES	92,351.00	0.00	0.00	92,351.00	0.00
4450 - USE OF TIF FUNDS	0.00	0.00	0.00	0.00	----
4460 - USE OF UNDESIGNATED FB	0.00	0.00	0.00	0.00	----
4470 - USE OF DESIGNATED FB	0.00	0.00	0.00	0.00	----
4480 - T&M COMMERCIAL FUNDING	0.00	0.00	0.00	0.00	----
4500 - MISCELLANEOUS REVENUES	5,000.00	0.00	410.00	4,590.00	8.20
4510 - INVESTMENT INTEREST	9,000.00	0.00	0.00	9,000.00	0.00
4520 - SALE OF ASSETS	0.00	0.00	0.00	0.00	----
4530 - RESCUE CONTRACTUAL WRITE	0.00	0.00	0.00	0.00	----
4540 - BETE REIMBURSEMENT	350,000.00	0.00	0.00	350,000.00	0.00
4550 - FIRE BOND REVENUE	0.00	0.00	0.00	0.00	----
Final Totals	2,314,291.00	-617.96	11,459,275.53	-9,144,984.53	495.15
4370 - TAX COMMITMENT REVENUE	0.00	0.00	10,538,132.56	-10,538,132.56	----
4440 - USE OF RESERVES	92,351.00	0.00	0.00	92,351.00	0.00
Budgeted Totals	2,221,940.00	-617.96	921,142.97	1,300,797.03	41.46%

Poland
3:58 PM

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

12/01/2016

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
110 - ADMINISTRATI	573,081.00	23,435.93	257,749.39	315,331.61	44.98
01 - ADMIN	**415,791.00**	**10,861.27**	**182,779.14**	**233,011.86**	**43.96**
05 - CONTRACTED	**95,500.00**	**11,839.86**	**51,224.90**	**44,275.10**	**53.64**
06 - BLDGS & GRND	**50,128.00**	**734.80**	**19,198.01**	**30,929.99**	**38.30**
07 - CABLE TV	**11,662.00**	**0.00**	**4,547.34**	**7,114.66**	**38.99**
120 - COMM SERVCS	288,916.00	3,505.28	79,567.86	209,348.14	27.54
01 - PLANNING&DEV	**100,862.00**	**2,449.84**	**40,661.81**	**60,200.19**	**40.31**
02 - RECREATION	**74,375.00**	**955.44**	**29,379.32**	**44,995.68**	**39.50**
03 - HEALTH OFFCR	**2,145.00**	**0.00**	**246.34**	**1,898.66**	**11.48**
04 - BEACH MAINT	**4,865.00**	**0.00**	**2,304.39**	**2,560.61**	**47.37**
05 - CONSERVATION	**10,300.00**	**100.00**	**2,300.00**	**8,000.00**	**22.33**
06 - GENL ASSIST	**15,000.00**	**0.00**	**676.00**	**14,324.00**	**4.51**
08 - SOC SERVC AG	**4,000.00**	**0.00**	**4,000.00**	**0.00**	**100.00**
09 - RICKER LIB	**77,369.00**	**0.00**	**0.00**	**77,369.00**	**0.00**
130 - PUB WORKS	783,589.00	24,643.23	255,397.74	528,191.26	32.59
01 - PUBLIC WORKS	**585,200.00**	**18,502.68**	**181,648.45**	**403,551.55**	**31.04**
02 - SOLID WASTE	**198,389.00**	**6,140.55**	**73,749.29**	**124,639.71**	**37.17**
140 - PUB SAFETY	962,880.00	147,955.41	434,853.44	528,026.56	45.16
01 - FIRE RESCUE	**646,969.00**	**19,487.50**	**284,958.75**	**362,010.25**	**44.05**
02 - LAW ENFORCEM	**233,415.00**	**109,001.97**	**111,927.45**	**121,487.55**	**47.95**
03 - DISPATCHING	**37,815.00**	**18,916.13**	**19,310.86**	**18,504.14**	**51.07**
04 - ANIMAL CTRL	**10,000.00**	**75.00**	**4,728.34**	**5,271.66**	**47.28**
05 - STREET LIGHT	**14,000.00**	**58.14**	**5,030.52**	**8,969.48**	**35.93**
06 - FIREHYDRANTS	**15,231.00**	**0.00**	**6,093.75**	**9,137.25**	**40.01**
07 - EMER MANGMT	**5,450.00**	**416.67**	**2,803.77**	**2,646.23**	**51.45**
150 - FINAN SERVCS	9,783,281.00	580,643.02	3,818,037.81	5,965,243.19	39.03
01 - CONTINGENCY	**0.00**	**0.00**	**0.00**	**0.00**	**----**
02 - DEBT	**248,539.00**	**0.00**	**225,193.96**	**23,345.04**	**90.61**
03 - MUN INSURANC	**47,000.00**	**46.15**	**22,507.80**	**24,492.20**	**47.89**
04 - EE BENEFITS	**487,066.00**	**24,492.87**	**233,712.05**	**253,353.95**	**47.98**
06 - CIP	**863,800.00**	**0.00**	**0.00**	**863,800.00**	**0.00**
07 - RSU 16	**6,673,248.00**	**556,104.00**	**3,336,624.00**	**3,336,624.00**	**50.00**
10 - TIF TO PS 1	**729,753.00**	**0.00**	**0.00**	**729,753.00**	**0.00**
11 - TIF TO VILLA	**111,801.00**	**0.00**	**0.00**	**111,801.00**	**0.00**
12 - TIF TO PS 2	**622,074.00**	**0.00**	**0.00**	**622,074.00**	**0.00**
15 - USE DESIG FB	**0.00**	**0.00**	**0.00**	**0.00**	**----**
160 - COUNTY TAX	728,065.00	0.00	728,064.14	0.86	100.00
170 - OVERLAY	60,000.00	0.00	0.00	60,000.00	0.00
Final Totals	13,179,812.00	780,182.87	5,573,670.38	7,606,141.62	42.29

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
110 - ADMINISTRATI	573,081.00	23,435.93	257,749.39	315,331.61	44.98
01 - ADMIN	**415,791.00**	**10,861.27**	**182,779.14**	**233,011.86**	**43.96**
5100 - FT WAGES	308,462.00	6,230.02	138,774.78	169,687.22	44.99
5110 - OTHER WAGES	7,761.00	0.00	2,497.93	5,263.07	32.19
5120 - OT WAGES	2,000.00	0.00	315.46	1,684.54	15.77
5130 - ALLOWANCE	4,795.00	57.69	1,801.05	2,993.95	37.56
5140 - TRAINING	2,625.00	65.00	976.87	1,648.13	37.21
5200 - ELECTRICITY	9,000.00	553.14	3,638.51	5,361.49	40.43
5205 - PHONE	3,600.00	314.47	1,568.70	2,031.30	43.58
5210 - MAIN-REPAIRS	0.00	0.00	0.00	0.00	----
5215 - INTERNET	1,600.00	127.70	859.37	740.63	53.71
5220 - HEAT	13,500.00	1,251.25	1,729.33	11,770.67	12.81
5225 - WATER	1,600.00	0.00	768.90	831.10	48.06
5235 - POSTAGE	11,355.00	2,187.00	7,815.69	3,539.31	68.83
5245 - OFF EQP/FEES	0.00	0.00	0.00	0.00	----
5246 - CONT SVCS	0.00	0.00	0.00	0.00	----
5310 - MINOR DNU	0.00	0.00	0.00	0.00	----
5320 - REG OF DEEDS	7,500.00	0.00	5,216.00	2,284.00	69.55
5330 - DUES/SUBSCR	16,240.00	75.00	8,981.20	7,258.80	55.30
5335 - ADVERTISING	1,350.00	0.00	23.75	1,326.25	1.76
5340 - PRINTING	7,285.00	0.00	279.54	7,005.46	3.84
5345 - BANK FEES	2,750.00	0.00	43.67	2,706.33	1.59
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5355 - PAYROLL SERV	0.00	0.00	0.00	0.00	----
5360 - SPECIAL EVEN	3,500.00	0.00	1,968.97	1,531.03	56.26
5400 - OFFICE SUPP	7,500.00	0.00	4,704.71	2,795.29	62.73
5415 - ELECTION SUP	3,368.00	0.00	814.71	2,553.29	24.19
5420 - GRNDS SUPP	0.00	0.00	0.00	0.00	----
05 - CONTRACTED	**95,500.00**	**11,839.86**	**51,224.90**	**44,275.10**	**53.64**
5160 - ASSESS AGENT	35,000.00	0.00	11,624.98	23,375.02	33.21
5245 - OFF EQP/FEES	32,000.00	10,070.32	25,264.36	6,735.64	78.95
5305 - AUDIT	13,500.00	0.00	8,500.00	5,000.00	62.96
5315 - LEGAL	15,000.00	1,769.54	5,835.56	9,164.44	38.90
5325 - PLANNING	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5355 - PAYROLL SERV	0.00	0.00	0.00	0.00	----
06 - BLDGS & GRND	**50,128.00**	**734.80**	**19,198.01**	**30,929.99**	**38.30**
5100 - FT WAGES	32,128.00	614.80	13,769.64	18,358.36	42.86
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5420 - GRNDS SUPP	18,000.00	120.00	5,428.37	12,571.63	30.16
07 - CABLE TV	**11,662.00**	**0.00**	**4,547.34**	**7,114.66**	**38.99**
5110 - OTHER WAGES	7,727.00	0.00	3,297.34	4,429.66	42.67
5245 - OFF EQP/FEES	500.00	0.00	0.00	500.00	0.00
5350 - PROF SERVICE	3,300.00	0.00	1,250.00	2,050.00	37.88
5400 - OFFICE SUPP	135.00	0.00	0.00	135.00	0.00
120 - COMM SERVCS	288,916.00	3,505.28	79,567.86	209,348.14	27.54
01 - PLANNING&DEV	**100,862.00**	**2,449.84**	**40,661.81**	**60,200.19**	**40.31**
5100 - FT WAGES	57,559.00	1,532.64	25,255.20	32,303.80	43.88
5110 - OTHER WAGES	22,103.00	431.20	8,174.60	13,928.40	36.98
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5130 - ALLOWANCE	5,600.00	0.00	1,780.97	3,819.03	31.80

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
120 - COMM SERVCS CONT'D					
5140 - TRAINING	1,000.00	0.00	130.00	870.00	13.00
5200 - ELECTRICITY	0.00	0.00	0.00	0.00	----
5205 - PHONE	0.00	0.00	0.00	0.00	----
5245 - OFF EQP/FEES	2,600.00	0.00	2,400.00	200.00	92.31
5325 - PLANNING	10,000.00	486.00	1,385.15	8,614.85	13.85
5330 - DUES/SUBSCR	2,000.00	0.00	1,535.89	464.11	76.79
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5400 - OFFICE SUPP	0.00	0.00	0.00	0.00	----
02 - RECREATION	**74,375.00**	**955.44**	**29,379.32**	**44,995.68**	**39.50**
5100 - FT WAGES	56,623.00	650.16	22,744.80	33,878.20	40.17
5110 - OTHER WAGES	17,752.00	305.28	6,634.52	11,117.48	37.37
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
03 - HEALTH OFFCR	**2,145.00**	**0.00**	**246.34**	**1,898.66**	**11.48**
5110 - OTHER WAGES	1,325.00	0.00	0.00	1,325.00	0.00
5130 - ALLOWANCE	300.00	0.00	246.34	53.66	82.11
5410 - EQUIP SUPP	520.00	0.00	0.00	520.00	0.00
04 - BEACH MAINT	**4,865.00**	**0.00**	**2,304.39**	**2,560.61**	**47.37**
5110 - OTHER WAGES	2,500.00	0.00	1,846.00	654.00	73.84
5210 - MAIN-REPAIRS	2,365.00	0.00	458.39	1,906.61	19.38
05 - CONSERVATION	**10,300.00**	**100.00**	**2,300.00**	**8,000.00**	**22.33**
5311 - LAKE PROTECT	3,000.00	0.00	1,000.00	2,000.00	33.33
5312 - PCC	1,300.00	100.00	1,300.00	0.00	100.00
5313 - CONS DAM REP	6,000.00	0.00	0.00	6,000.00	0.00
5325 - PLANNING	0.00	0.00	0.00	0.00	----
06 - GENL ASSIST	**15,000.00**	**0.00**	**676.00**	**14,324.00**	**4.51**
08 - SOC SERVC AG	**4,000.00**	**0.00**	**4,000.00**	**0.00**	**100.00**
09 - RICKER LIB	**77,369.00**	**0.00**	**0.00**	**77,369.00**	**0.00**
130 - PUB WORKS	783,589.00	24,643.23	255,397.74	528,191.26	32.59
01 - PUBLIC WORKS	**585,200.00**	**18,502.68**	**181,648.45**	**403,551.55**	**31.04**
5100 - FT WAGES	151,743.00	0.00	98,985.11	52,757.89	65.23
5110 - OTHER WAGES	12,120.00	0.00	7,355.14	4,764.86	60.69
5120 - OT WAGES	2,200.00	0.00	722.25	1,477.75	32.83
5130 - ALLOWANCE	8,000.00	0.00	200.00	7,800.00	2.50
5140 - TRAINING	750.00	0.00	0.00	750.00	0.00
5200 - ELECTRICITY	5,000.00	320.15	1,556.00	3,444.00	31.12
5205 - PHONE	500.00	31.62	158.16	341.84	31.63
5210 - MAIN-REPAIRS	12,000.00	0.00	1,236.89	10,763.11	10.31
5215 - INTERNET	800.00	79.95	319.80	480.20	39.98
5220 - HEAT	4,500.00	453.05	453.05	4,046.95	10.07
5225 - WATER	300.00	0.00	97.53	202.47	32.51
5230 - VEHICLES	19,500.00	1,425.00	17,209.54	2,290.46	88.25
5240 - GAS/DIESEL	18,000.00	0.00	6,806.16	11,193.84	37.81
5270 - MSW TIPPING	0.00	0.00	0.00	0.00	----
5275 - RECY & PULL	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	750.00	0.00	74.00	676.00	9.87
5365 - PHYS/DRUG SC	1,650.00	124.00	618.50	1,031.50	37.48
5370 - WASTE DISPOS	0.00	0.00	0.00	0.00	----
5375 - RENTAL EQUIP	17,900.00	0.00	11,132.35	6,767.65	62.19
5380 - CATCHBS CLN	3,600.00	0.00	0.00	3,600.00	0.00
5385 - ROAD MOWING	0.00	0.00	0.00	0.00	----
5390 - TREE CUTTING	2,500.00	0.00	600.00	1,900.00	24.00

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
130 - PUB WORKS CONT'D					
5400 - OFFICE SUPP	0.00	0.00	0.00	0.00	----
5410 - EQUIP SUPP	0.00	0.00	0.00	0.00	----
5420 - GRNDS SUPP	0.00	0.00	0.00	0.00	----
5430 - ROAD SUPP	0.00	0.00	0.00	0.00	----
5435 - PROT CLOTHIN	1,200.00	0.00	299.96	900.04	25.00
5445 - CULVERTS	8,000.00	0.00	7,953.46	46.54	99.42
5450 - EROSION MAT	12,000.00	0.00	0.00	12,000.00	0.00
5452 - ROAD STRIPIN	15,000.00	0.00	0.00	15,000.00	0.00
5455 - GRAVEL	16,000.00	0.00	1,022.30	14,977.70	6.39
5460 - SURF PATCH	9,000.00	0.00	4,489.69	4,510.31	49.89
5465 - SALT	0.00	0.00	0.00	0.00	----
5467 - SAND	0.00	0.00	0.00	0.00	----
5470 - CUTTING EDGE	0.00	0.00	0.00	0.00	----
5475 - SIGNS	3,500.00	0.00	277.15	3,222.85	7.92
5480 - TOOLS, PARTS	2,800.00	0.00	0.00	2,800.00	0.00
5485 - WELDING SUP	400.00	0.00	0.00	400.00	0.00
5490 - MEDICAL SUP	0.00	0.00	0.00	0.00	----
5500 - MINOR CPTL	0.00	0.00	0.00	0.00	----
6100 - FT WAGE SNOW	101,162.00	4,681.24	8,812.84	92,349.16	8.71
6110 - OTHR WGE SNO	6,565.00	328.00	658.00	5,907.00	10.02
6120 - OT WAGE SNOW	20,000.00	137.89	137.89	19,862.11	0.69
6230 - VEHICLES SNO	19,500.00	0.00	-449.10	19,949.10	-2.30
6240 - GAS/DSL SNOW	24,300.00	0.00	0.00	24,300.00	0.00
6375 - RENT EQ SNOW	1,800.00	0.00	0.00	1,800.00	0.00
6450 - EROS MAT SNO	600.00	0.00	0.00	600.00	0.00
6455 - GRAVEL SNOW	1,800.00	0.00	0.00	1,800.00	0.00
6460 - SURF PAT SNO	1,000.00	0.00	0.00	1,000.00	0.00
6465 - SALT SNO&ICE	52,000.00	10,921.78	10,921.78	41,078.22	21.00
6467 - SAND SNO&ICE	15,000.00	0.00	0.00	15,000.00	0.00
6470 - CUT EDGE SNO	10,000.00	0.00	0.00	10,000.00	0.00
6475 - SIGNS SNO&IC	660.00	0.00	0.00	660.00	0.00
6480 - TLS/PART SNO	700.00	0.00	0.00	700.00	0.00
6485 - WELD SUP SNO	400.00	0.00	0.00	400.00	0.00
02 - SOLID WASTE	**198,389.00**	**6,140.55**	**73,749.29**	**124,639.71**	**37.17**
5100 - FT WAGES	62,918.00	1,204.00	25,224.60	37,693.40	40.09
5110 - OTHER WAGES	13,260.00	152.48	7,195.23	6,064.77	54.26
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5130 - ALLOWANCE	1,500.00	0.00	200.00	1,300.00	13.33
5140 - TRAINING	150.00	0.00	0.00	150.00	0.00
5200 - ELECTRICITY	3,000.00	238.32	976.46	2,023.54	32.55
5205 - PHONE	340.00	34.92	174.75	165.25	51.40
5210 - MAIN-REPAIRS	2,500.00	0.00	293.95	2,206.05	11.76
5220 - HEAT	800.00	0.00	0.00	800.00	0.00
5230 - VEHICLES	1,000.00	0.00	0.00	1,000.00	0.00
5240 - GAS/DIESEL	1,600.00	0.00	156.78	1,443.22	9.80
5270 - MSW TIPPING	63,621.00	2,882.30	24,358.92	39,262.08	38.29
5275 - RECY & PULL	30,000.00	1,181.40	11,323.60	18,676.40	37.75
5280 - TIRE DISPOS	1,000.00	0.00	0.00	1,000.00	0.00
5285 - BULK & GRIND	10,000.00	381.17	2,519.57	7,480.43	25.20
5290 - HHW DISP	1,750.00	65.96	523.97	1,226.03	29.94
5295 - UNIV WASTE	0.00	0.00	0.00	0.00	----
5296 - COMPOSTING	900.00	0.00	301.00	599.00	33.44
5330 - DUES/SUBSCR	500.00	0.00	0.00	500.00	0.00

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
130 - PUB WORKS CONT'D					
5365 - PHYS/DRUG SC	0.00	0.00	0.00	0.00	----
5410 - EQUIP SUPP	500.00	0.00	85.52	414.48	17.10
5420 - GRNDS SUPP	2,800.00	0.00	414.94	2,385.06	14.82
5430 - ROAD SUPP	0.00	0.00	0.00	0.00	----
5480 - TOOLS, PARTS	250.00	0.00	0.00	250.00	0.00
140 - PUB SAFETY	962,880.00	147,955.41	434,853.44	528,026.56	45.16
01 - FIRE RESCUE	**646,969.00**	**19,487.50**	**284,958.75**	**362,010.25**	**44.05**
5100 - FT WAGES	188,256.00	5,743.07	96,333.04	91,922.96	51.17
5110 - OTHER WAGES	299,288.00	5,265.18	121,720.61	177,567.39	40.67
5120 - OT WAGES	16,500.00	36.81	6,913.22	9,586.78	41.90
5130 - ALLOWANCE	4,350.00	0.00	200.00	4,150.00	4.60
5140 - TRAINING	10,000.00	0.00	3,983.19	6,016.81	39.83
5200 - ELECTRICITY	10,000.00	848.36	4,644.38	5,355.62	46.44
5205 - PHONE	6,500.00	155.66	1,957.30	4,542.70	30.11
5210 - MAIN-REPAIRS	0.00	0.00	0.00	0.00	----
5215 - INTERNET	0.00	0.00	0.00	0.00	----
5220 - HEAT	12,000.00	692.73	1,362.46	10,637.54	11.35
5225 - WATER	2,390.00	0.00	738.03	1,651.97	30.88
5230 - VEHICLES	20,000.00	1,819.91	11,111.79	8,888.21	55.56
5240 - GAS/DIESEL	10,800.00	0.00	2,622.05	8,177.95	24.28
5245 - OFF EQP/FEES	5,000.00	0.00	1,620.00	3,380.00	32.40
5310 - MINOR DNU	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	2,760.00	1,495.50	3,012.26	-252.26	109.14
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5365 - PHYS/DRUG SC	4,500.00	185.00	650.00	3,850.00	14.44
5370 - WASTE DISPOS	2,275.00	0.00	125.00	2,150.00	5.49
5400 - OFFICE SUPP	3,000.00	0.00	2,777.71	222.29	92.59
5410 - EQUIP SUPP	15,000.00	103.79	3,695.19	11,304.81	24.63
5420 - GRNDS SUPP	11,500.00	1,268.20	8,663.85	2,836.15	75.34
5435 - PROT CLOTHIN	5,450.00	22.50	4,845.65	604.35	88.91
5440 - FIRE MED REI	0.00	0.00	0.00	0.00	----
5490 - MEDICAL SUP	15,400.00	850.79	6,642.02	8,757.98	43.13
5495 - OSHA EQUIP	2,000.00	1,000.00	1,341.00	659.00	67.05
6000 - FIRE STATION	0.00	0.00	0.00	0.00	----
02 - LAW ENFORCEM	**233,415.00**	**109,001.97**	**111,927.45**	**121,487.55**	**47.95**
5205 - PHONE	400.00	33.49	161.72	238.28	40.43
5210 - MAIN-REPAIRS	300.00	150.00	233.96	66.04	77.99
5230 - VEHICLES	600.00	0.00	0.00	600.00	0.00
5240 - GAS/DIESEL	14,400.00	0.00	2,713.29	11,686.71	18.84
5350 - PROF SERVICE	217,715.00	108,818.48	108,818.48	108,896.52	49.98
5400 - OFFICE SUPP	0.00	0.00	0.00	0.00	----
03 - DISPATCHING	**37,815.00**	**18,916.13**	**19,310.86**	**18,504.14**	**51.07**
04 - ANIMAL CTRL	**10,000.00**	**75.00**	**4,728.34**	**5,271.66**	**47.28**
05 - STREET LIGHT	**14,000.00**	**58.14**	**5,030.52**	**8,969.48**	**35.93**
06 - FIREHYDRANTS	**15,231.00**	**0.00**	**6,093.75**	**9,137.25**	**40.01**
07 - EMER MANGMT	**5,450.00**	**416.67**	**2,803.77**	**2,646.23**	**51.45**
150 - FINAN SERVCS	9,783,281.00	580,643.02	3,818,037.81	5,965,243.19	39.03
01 - CONTINGENCY	**0.00**	**0.00**	**0.00**	**0.00**	**----**
02 - DEBT	**248,539.00**	**0.00**	**225,193.96**	**23,345.04**	**90.61**
5260 - FINAN OUTLAY	0.00	0.00	0.00	0.00	----
5710 - DEBT TSFR ST	0.00	0.00	0.00	0.00	----

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
150 - FINAN SERVCS CONT'D					
5715 - DEBT MMWAC	0.00	0.00	0.00	0.00	----
5720 - DEBT PWD GAR	85,501.00	0.00	85,772.48	-271.48	100.32
5725 - DEBT PLAIN R	31,230.00	0.00	31,229.70	0.30	100.00
5730 - FIRE STATION	131,808.00	0.00	108,191.78	23,616.22	82.08
03 - MUN INSURANC	**47,000.00**	**46.15**	**22,507.80**	**24,492.20**	**47.89**
04 - EE BENEFITS	**487,066.00**	**24,492.87**	**233,712.05**	**253,353.95**	**47.98**
5260 - FINAN OUTLAY	0.00	0.00	0.00	0.00	----
5810 - HEALTH INS	254,130.00	17,455.02	136,511.53	117,618.47	53.72
5815 - ICMA/MPRS	68,106.00	5,125.49	22,595.13	45,510.87	33.18
5820 - SOC SEC/FICA	94,730.00	1,912.36	45,460.42	49,269.58	47.99
5825 - WORKER'S COM	42,000.00	0.00	11,675.70	30,324.30	27.80
5830 - UNEMPLOY	22,000.00	0.00	10,490.00	11,510.00	47.68
5835 - SICK PAYOUT	3,000.00	0.00	6,979.27	-3,979.27	232.64
5840 - VOLUNT INS	1,800.00	0.00	0.00	1,800.00	0.00
5845 - SAFETY WELL	1,000.00	0.00	0.00	1,000.00	0.00
5850 - EDUC INCENT	300.00	0.00	0.00	300.00	0.00
5860 - COLA/MERIT	0.00	0.00	0.00	0.00	----
06 - CIP	**863,800.00**	**0.00**	**0.00**	**863,800.00**	**0.00**
07 - RSU 16	**6,673,248.00**	**556,104.00**	**3,336,624.00**	**3,336,624.00**	**50.00**
10 - TIF TO PS 1	**729,753.00**	**0.00**	**0.00**	**729,753.00**	**0.00**
11 - TIF TO VILLA	**111,801.00**	**0.00**	**0.00**	**111,801.00**	**0.00**
12 - TIF TO PS 2	**622,074.00**	**0.00**	**0.00**	**622,074.00**	**0.00**
15 - USE DESIG FB	**0.00**	**0.00**	**0.00**	**0.00**	**----**
160 - COUNTY TAX	728,065.00	0.00	728,064.14	0.86	100.00
170 - OVERLAY	60,000.00	0.00	0.00	60,000.00	0.00
Final Totals	13,179,812.00	780,182.87	5,573,670.38	7,606,141.62	42.29

BI-WEEKLY EXPENSE REPORT

Fund: 40
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
400 - PSB TIF 1	804,797.00	7,273.61	486,065.85	318,731.15	60.40
01 - PSB TIF I	**804,797.00**	**7,273.61**	**486,065.85**	**318,731.15**	**60.40**
5220 - HEAT	0.00	0.00	0.00	0.00	----
5230 - VEHICLES	29,582.00	0.00	0.00	29,582.00	0.00
5250 - DEBT SVC	441,445.00	0.00	350,658.48	90,786.52	79.43
5260 - FINAN OUTLAY	17,799.00	0.00	0.00	17,799.00	0.00
5265 - PSB 40% PYBK	194,860.00	0.00	93,297.50	101,562.50	47.88
5300 - MAJOR DNU	0.00	0.00	0.00	0.00	----
5309 - MISC EXP	0.00	0.00	0.00	0.00	----
5310 - MINOR DNU	0.00	0.00	0.00	0.00	----
5345 - BANK FEES	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	2,500.00	0.00	0.00	2,500.00	0.00
5410 - EQUIP SUPP	91,281.00	7,273.61	29,620.37	61,660.63	32.45
5620 - HYDRANT	27,330.00	0.00	12,489.50	14,840.50	45.70
401 - PSB TIF 2	601,221.00	46.48	395,070.42	206,150.58	65.71
01 - PSB TIF 2	**601,221.00**	**46.48**	**395,070.42**	**206,150.58**	**65.71**
5220 - HEAT	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	298,415.00	0.00	261,887.73	36,527.27	87.76
5260 - FINAN OUTLAY	9,493.00	0.00	0.00	9,493.00	0.00
5265 - PSB 40% PYBK	246,573.00	0.00	125,870.50	120,702.50	51.05
5345 - BANK FEES	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	2,500.00	0.00	0.00	2,500.00	0.00
5410 - EQUIP SUPP	0.00	0.00	0.00	0.00	----
5600 - WATER LINE	0.00	0.00	0.00	0.00	----
5610 - SO VILLAGE	0.00	0.00	0.00	0.00	----
5620 - HYDRANT	0.00	0.00	0.00	0.00	----
5650 - CEDC	44,240.00	46.48	7,312.19	36,927.81	16.53
402 - DTV TIF	111,951.00	12.32	76,541.52	35,409.48	68.37
01 - DTV TIF	**111,951.00**	**12.32**	**76,541.52**	**35,409.48**	**68.37**
5220 - HEAT	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	51,506.00	0.00	47,362.43	4,143.57	91.96
5260 - FINAN OUTLAY	2,372.00	0.00	0.00	2,372.00	0.00
5345 - BANK FEES	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
5410 - EQUIP SUPP	30,000.00	0.00	20,016.44	9,983.56	66.72
5600 - WATER LINE	0.00	0.00	0.00	0.00	----
5620 - HYDRANT	0.00	0.00	0.00	0.00	----
5630 - JTK 50% PYBK	14,313.00	0.00	7,252.50	7,060.50	50.67
5650 - CEDC	11,760.00	12.32	1,910.15	9,849.85	16.24
6376 - SKID STEER	0.00	0.00	0.00	0.00	----
Final Totals	1,517,969.00	7,332.41	957,677.79	560,291.21	63.09

Total PW wages

Account	Budget	Budget	Budget Total	YTD	YTD	YTD Total	Unexpended Balance	Percent Spent
130 - PUB WORKS								
01 - PUBLIC WORKS								
5100 - FT WAGES	151,743.00	101,162.00	252,905.00	98,985.11	8,812.84	107,797.95	145,107.05	42.62%
5110 - OTHER WAGES	12,120.00	6,565.00	18,685.00	7,355.14	658.00	8,013.14	10,671.86	42.89%
5120 - OT WAGES	2,200.00	20,000.00	22,200.00	722.25	137.89	860.14	21,339.86	3.87%
6100 - FT WAGE SNOW	101,162.00			8,812.84				
6110 - OTHR WGE SNO	6,565.00			658.00				
6120 - OT WAGE SNOW	20,000.00			137.89				

FY2017 LIBRARY REVENUES & EXPENSES

Department	Budget	Current Month	Year To Date	Balance	Percent
RICKER LIBRARY					
R E V E N U E S	146,868.00	2,213.09	34,866.74	112,001.26	23.74%
E X P E N S E S	146,868.00	4,482.92	53,471.78	93,396.228	36.41%
Net Profit / (Loss)	**0.00**	**(2,269.83)**	**(18,605.04)**	**18,605.04**	

FY2016 PCC REVENUES & EXPENSES

Beginning of year balance:		$ 8,293.16
Money in:		
7/1/16 Town's Appropriation	$ 1,300.00	
7/1/16 Easement Project	$ 7,500.00	
Money out:		$ 2,466.00
Current Balance		$ 14,627.16

Town of Poland

1231 Maine Street, Poland, ME 04274
Phone: (207) 998-4601
Fax: (207) 998-2002
www.polandtownoffice.org

POLAND
POLAND MAINE
WEST POLAND
EAST POLAND
INCORPORATED 1795
POLAND SPRING

Assessing 207-998-4651
Code Enforcement 207-998-4604
Recreation 207-998-4650
Fire Rescue 207-998-4689
Public Works 207-998-2570
Solid Waste 207-998-4688

November 16, 2016

Ms. Tina Meserve, Superintendent
RSU 16
3 Aggregate Road
Poland, ME 04274

Re: Freedom of Access Request

Dear Ms. Meserve:

Pursuant to Maine's Freedom of Access Act, 1 M.R.S.A §401 the Board of Selectmen are requesting the following public records be produced for inspection and copying:

1) Minutes of meetings where Executive Sessions pursuant to 1 M.R.S.A §405 were held regarding the Public Works (PW) Bus Bay, which shall include the motion to go into executive session and who was in attendance during the executive session;

2) Invoices to date from the RSU 16 attorney relating to the PW Bus Bay issue;

If any records are withheld on grounds of an exception under the FOAA law please identify which records and the applicable exception that applies.

Thank you in advance for your cooperation.

Respectfully Submitted,

Mailed reg + certified
11/17/16 Pratt

Bradley A. Plante, Town Manager
for the Board of Selectmen

Cc: RSU 16 Board of Directors

RSU #16

TINA MESERVE
SUPERINTENDENT

REGIONAL SCHOOL UNIT #16
MECHANIC FALLS * MINOT * POLAND

MELANIE CHASSE
ASSISTANT SUPERINTENDENT

November 23, 2016

Bradley Plante
Town Manager
Town of Poland
1231 Maine Street
Poland, Maine 04274

RECEIVED
NOV 23 2016
BP

Dear Mr. Plante,

I am in receipt of your request of the following public records….

- Minutes of meetings where Executive Sessions pursuant to 1.M.R.S.A §405 were held regarding the Public Works (PW) Bus Bay, which shall include the motion to go into executive session and who was in attendance during the executive session;
- Invoices to date from the RSU 16 attorney relating to the PW Bus Bay issue.

We are gathering the above information and will remit to you no later than December 2, 2016.

Respectfully,

Tina Meserve

Tina Meserve

3 AGGREGATE ROAD * POLAND, MAINE 04274 * TEL: 207-998-2727 * FAX: 207-998-2753

CEO Office Tel: 207-998-4604
Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

Code Enforcement Office

1231 Maine Street,
Poland, Maine 04274

NOTICE OF INTENT TO PROSECUTE

Date: November 10, 2016

Owner: Terri Ireland
40 Orchard Road
Poland, ME 04274

Certified Mail: 9171999991703350213853
U.S. Mail

Parcel ID: 0011-0047
Located at: 40 Orchard Road
Zoning District: Farm and Forest (FF)

Dear Ms. Ireland,

A re-inspection of the above-referenced property on November 9, 2016, which shows that the referenced violations included in the previous Notices have not been corrected. That being said, your property still fails to comply with the previous notices that have been sent to you and continues to be in violation of Comprehensive Land Use Code (CLUC), of the Town of Poland and if you do not correct the violations stated in the previous letters, I will proceed with a land use citation and complaint pursuant to Maine Rule 80K. I have attached the previous Notice of Violations and letters for your reference.

This is a notice of intent to prosecute. The matter is being referred to the Town of Poland Board of Selectmen, who will discuss the violations at their December 6, 2016 Board meeting at 7 PM at the Town Office Conference Room, 1231 Maine Street, Poland Maine 04274. Additionally, the Board may refer the violations to the Town Attorney for legal action and possible civil penalties, as provided for in Section 404.3 of the CLUC, and in Title 30-A M.R.S.A. §§ 4452. If the Town is prevailing party in enforcement litigation, you may be liable for the Town's attorney fees and costs plus civil penalties. Fines of $100.00 to $2,500.00 per violation per day may be imposed.

Please feel free to contact me if you have any questions or would like to discuss this matter further.

Sincerely,

Nicholas L. Adams
Code Enforcement Officer

Confirmation Services

Package ID: 9171999991703350213853
Destination ZIP Code: 04274
Customer Reference:
Recipient:
Address:

ERETURNREC
1ST CLASS LETTER
PBP Account #: 48550602
Serial #: 0873661
NOV 10 2016 3 14P

CC: Board of Selectmen
Bradley Plante, Town Manager
Michael B. Fleury

ENC: Copy of Notice of Violation Dated October 26, 2015
Copy of Second Notice of Violation Dated January 26, 2016

CEO Office Tel: 207-998-4604
Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

Code Enforcement Office

1231 Maine Street,
Poland, Maine 04274

SECOND NOTICE OF VIOLATION

Date: January 26, 2016

Owner: Terri Ireland
40 Orchard Road
Poland, ME 04274

Certified Mail: 9171999991703350213969
U.S. Mail

Parcel ID: 0011-0047
Located at: 40 Orchard Road
Zoning District: Farm and Forest (FF)

Dear Ms. Ireland,

An evaluation of the above-referenced property shows that your property still fails to comply with the previous notices and letters sent to you. All referenced violations in the previous Notice of Violation/Stop Work Order dated October 26, 2015, (attached) still exist. Below is a list of the relevant ordinances:

Poland has adopted the Maine Uniform Building and Energy Code (Ch. 11 of the CLUC), which includes the 2009 International Residential Code (IRC). R115.1 of the IRC, *"Whenever the building official finds any work regulated by this code being performed in a manner either contrary to the provisions of this code or dangerous or unsafe, the building official is authorized to issue a stop work order."* and section R105.1 of the IRC provides:

> ***R105.1 Required.*** *Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.*

Consistent with the IRC, Ch. 3, § 303.1 of the CLUC requires that a permit be issued for construction activity:

> ***303.1 Permits Required -*** *After the effective date of this Code, no person shall engage in any activity or use of land requiring a permit in the district in which such activity or use would occur without first obtaining a permit. Notwithstanding the issuance of a permit or permits, no person shall engage in any activity or use of land in violation of this Code or any other Ordinance of the Town of Poland.*

This is a second notice of violation pursuant to Ch. 4 § 404.2 of the CLUC. All referenced violations shall be corrected within 30 days of the date of this notice. A re-inspection of the premises will occur on 02/29/2016, at which time compliance will be required. Failure to comply may result in this office referring the matter to the Town's attorney for legal action and possible civil penalties, as provided for in Ch. 4 § 404.3 of the CLUC. Fines of $100.00 to $2,500.00 per violation per day may be imposed. Please feel free to contact me if you

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Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

wish to discuss the matter or have any questions.

Sincerely,

Nicholas L. Adams
Code Enforcement Officer

ENC: Notice of Violation and Denied Building permit letter dated October 26, 2015
Denied Building permit letter dated January 26, 2016

CC: Bradley Plante, Town Manager

CEO Office Tel: 207-998-4604
Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

Code Enforcement Office

1231 Maine Street,
Poland, Maine 04274

Date: January 26, 2015

Owner: Terri Ireland
40 Orchard Road
Poland, ME 04274

Certified Mail: 9171999991703350213969
U.S. Mail

Parcel ID: 0011-0047
Located at: 40 Orchard Road
Zoning District: Farm and Forest (FF)

Dear Ms. Ireland,

You applied for a building permit (No. 2015-225) "Single family home, after the fact permit", accompanied with your application are a rough plot plan and a rough framing detail/floor plan.

The plot plan illustrates the proposed garage having the following setbacks:

- Front Lot Line, One Hundred (100) feet
- Side Lot lines, fifty (50) feet
- Rear lot line, seventy-five (75) feet

The plot plan does not indicate the setbacks of the already constructed dwelling however the location of the dwelling appears to be closer to the side and front lot lines than the proposed garage. The plot plan does not give an accurate location of the dwelling in relationship to the lot lines. Ch. 3 § 303.2.C. of the Comprehensive Land Use Code (CLUC) states:

303.2.C, No Building Permit for a building, structure or use on any lot shall be issued except to the owner of record thereof, or the owner's authorized agent, until the proposed construction or alteration of a building or structure shall comply in all respects to this Code or with a decision rendered by the Board of Appeals or Planning Board.

1. Unless waived by the Code Enforcement Officer or Planning Board, any application for such a permit shall be accompanied by a plan drawn to scale, showing the actual shape and dimensions and setbacks of the lot to be built upon, the exact location of all existing buildings and new buildings to be constructed, together with the lines, within which all buildings and structures are to be constructed, the existing and intended use of each building or structure and such other information as may be necessary to provide for the execution and enforcement of this Code. The applicant shall provide a boundary survey or have a State of Maine licensed surveyor certify the building setbacks and location at the footing inspection if the any of the following apply:

a. The permit application is for a new structure, or an addition or alteration to any structure exceeding an estimated value of over $25,000, is on a full foundation, and is located within five feet (5') from any minimum setback requirement or

b. If there is any uncertainty by the Code Enforcement Officer as to the location of any property line on the parcel.

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Additionally, the Town has adopted the Maine Uniform Building and Energy Code (Ch. 11 of the CLUC), which includes the 2009 International Residential Code (IRC). Section R106.2 of the IRC provides:

R106.2 Site plan or plot plan. *The construction documents submitted with the application for permit shall be accompanied by a site plan showing the size and location of new construction and existing structures on the site and distances from lot lines. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot. The building official is authorized to waive or modify the requirement for a site plan when the application for permit is for alteration or repair or when otherwise warranted.*

Additionally, you submitted a two similar pages which roughly illustrate the floorplan and framing details. The plans submitted do not include the required construction documents. Section R106.1 of the IRC requires submittal documents with the permit application;

R106.1 Submittal documents. *Submittal documents consisting of construction documents, and other data shall be submitted in two or more sets with each application for a permit. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional.*

The IRC defines construction documents as; *"Written, graphic and pictorial documents prepared or assembled for describing the design, location and physical characteristics of the elements of a project necessary for obtaining a building permit. Construction drawings shall be drawn to an appropriate scale."*

In conclusion I conducted an inspection of the structure on 12/16/2015; the results of that inspection verify that there is in fact a structure located on the property. The inspection showed that the walls, ceiling, and floor have been covered without inspections from the Town; and that the structure appears to not have proper frost protection. Given that this office has not completed any inspections of the structure prior to the elements being covered, I cannot confirm that the structure meets the minimum requirements of the IRC.

Section R109 of the IRC requires the following inspections;

R109.1 Types of inspections. *For onsite construction, from time to time the building official, upon notification from the permit holder or his agent, shall make or cause to be made any necessary inspections and shall either approve that portion of the construction as completed or shall notify the permit holder or his or her agent wherein the same fails to comply with this code.*
R109.1.1 Foundation inspection. *Inspection of the foundation shall be made after poles or piers are set or trenches or basement areas are excavated and any required forms erected and any required reinforcing steel is in place and supported prior to the placing of concrete. The foundation inspection shall include excavations for thickened slabs intended for the support of bearing walls, partitions, structural supports, or equipment and special requirements for wood foundations.*
R109.1.2 Plumbing, mechanical, gas and electrical systems inspection. *Rough inspection of plumbing, mechanical, gas and electrical systems shall be made prior to covering or concealment, before fixtures or appliances are set or installed, and prior to framing inspection.* ***Exception:*** *Back-filling of ground-source heat pump loop systems tested in accordance with SectionM2105. 1 prior to inspection shall be permitted.*
R109.1.3 Floodplain inspections. *For construction in areas prone to flooding as established by Table R301.2(1), upon placement of the lowest floor, including basement, and prior to further vertical construction, the building official shall require submission of documentation, prepared and sealed by a registered design professional, of the elevation of the lowest floor, including basement, required in Section R322.*
R109.1.4 Frame and masonry inspection. *Inspection of framing and masonry construction shall be made after the roof, masonry, all framing, firestopping, draftstopping and bracing are in place and after the plumbing, mechanical and electrical rough inspections are approved.*
R109.1.5 Other inspections. *In addition to the called inspections above, the building official may make or require any other inspections to ascertain compliance with this code and other laws enforced by the building official.*

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Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

R109.1.5.1 Fire-resistance-rated construction inspection.
Where fire-resistance-rated construction is required between dwelling units or due to location on property, the building official shall require an inspection of such construction after all lathing and/or wallboard is in place, but before any plaster is applied, or before wallboard joints and fasteners are taped and finished.
R109.1.6 Final inspection. *Final inspection shall be made after the permitted work is complete and prior to occupancy.*

Therefore, pursuant to Ch. 3 § 303.2.C. and Ch. 11 of the CLUC and R106.1, R106.2, and R109 of the IRC I regret to inform you that this office has denied your permit application. At a minimum you must submit a building permit application with the minimum requirements stated above. Additionally you must provide this office with documentation from a proper professional verifying that the construction complies with the applicable codes/ordinances or the structure must be removed from the premises. You have the right to appeal this decision to the Board of Appeals within 45 days of the date of this letter pursuant to Ch. 3, § 304.2.B.1 of the CLUC. Please contact this office for the necessary paperwork that is required to file an appeal and feel free to contact me if you wish to discuss the matter or have any questions.

If you fail to appeal to the Board of Appeals, you may lose your right to contest my findings.

Respectfully Submitted,

Nicholas L. Adams
Code Enforcement Officer

CC: Bradley Plante, Town Manager

ENC: Administrative Appeal Application

Confirmation Services
Package ID: 9171999991703350213969
Destination ZIP Code: 04274
Customer Reference:
Recipient:
Address:
ERETURNREC
1ST CLASS LETTER
PBP Account #: 48550602
Serial #: 0873661
JAN 27 2016 10:45A

CEO Office Tel: 207-998-4604
Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

Code Enforcement Office

1231 Maine Street,
Poland, Maine 04274

NOTICE OF VIOLATION

Date: October 26, 2015

Owner: Terri Ireland
40 Orchard Road
Poland, ME 04274

Certified Mail: 9171999991703350213785
U.S. Mail

Parcel ID: 0011-0047
Located at: 40 Orchard Road
Zoning District: Farm and Forest (FF)

Dear Ms. Ireland,

An evaluation of the above-referenced property while reviewing your permit application (Building Permit No. 2015-207) shows that the property fails to comply with Section R105.1 and R115.1 of the 2009 International Residential Code and Section 303.1 of the Comprehensive Land Use Code (CLUC) of the Town of Poland. The application included a plot plan; which illustrated a dwelling located on the property. I have searched the property file and the assessing records. These records indicated that there were no permits for a dwelling or that a dwelling even exists on the lot. Therefore, the dwelling must have been constructed without a permit or approval from the Town.

Poland has adopted the Maine Uniform Building and Energy Code (Ch. 11 of the CLUC), which includes the 2009 International Residential Code (IRC). R115.1 of the IRC, "*Whenever the building official finds any work regulated by this code being performed in a manner either contrary to the provisions of this code or dangerous or unsafe, the building official is authorized to issue a stop work order.*" and section R105.1 of the IRC provides:

> ***R105.1 Required.*** *Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.*

Consistent with the IRC, Ch. 3, § 303.1 of the CLUC requires that a permit be issued for construction activity:

> ***303.1 Permits Required -*** *After the effective date of this Code, no person shall engage in any activity or use of land requiring a permit in the district in which such activity or use would occur without first obtaining a permit. Notwithstanding the issuance of a permit or permits, no person shall engage in any activity or use of land in violation of this Code or any other Ordinance of the Town of Poland.*

CEO Office Tel: 207-998-4604
Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

This is a notice of violation and a stop work order pursuant to Ch. 4 § 404.2 of the CLUC. All referenced violations shall be corrected within 30 days of the date of this notice. A re-inspection of the premises will occur on or around 11/30/2015, at which time compliance will be required. Failure to comply may result in this office referring the matter to the Town's attorney for legal action and possible civil penalties, as provided for in Ch. 4 § 404.3 of the CLUC. Fines of $100.00 to $2,500.00 per violation per day may be imposed. This Notice of Violation constitutes an decision that may be appealed to the Board of Appeals within 45 days of the date of this letter pursuant to Chapter Ch. 4 § 409 of the CLUC; however, filing an appeal to the Board of Appeals does not relieve you of your responsibility to correct the violations. If you wish to appeal this decision the applications are available in the Code Enforcement Office, which is open Monday through Thursday 9AM-4PM. Failure to file an appeal may deprive you of your ability to contest this Notice of Violation in any subsequent proceedings. Please feel free to contact me if you wish to discuss the matter or have any questions.

Sincerely,

Nicholas L. Adams
Code Enforcement Officer

CC: A-Smart Home Improvements

ENC: Denied Building Permit Dated, October 26, 2015
Administrative Appeal Application

CEO Office Tel: 207-998-4604
Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

Code Enforcement Office

1231 Maine Street,
Poland, Maine 04274

Date: October 26, 2015

Owner: Terri Ireland
40 Orchard Road
Poland, ME 04274

Certified Mail: 9171999991703350213785
U.S. Mail

Applicant: A Smart Home Improvements
1191 Hallowell Litchfield Road
West Gardiner, Maine 04345

Parcel ID: 0011-0047
Located at: 40 Orchard Road
Zoning District: Farm and Forest (FF)

Dear Ms. Ireland and A-Smart Home Improvements,

You applied for a building permit (No. 2015-207) "to build a 24' x 36' garage for personal", accompanied with your application, was a plot plan showing the approximate location and size of the proposed garage, framing details, and elevations.

The submitted plot plan illustrates a dwelling located on the property. I have searched the property file and the assessing records for compliance with the Town's ordinances. These records indicated that there were no permits for a dwelling or that a dwelling even exists on the lot. Therefore, the dwelling must have been constructed without a permit or approval from the Town.

Ch. 3 § 303.3 and Ch. 4. § 405.1 of the Comprehensive Land Use Code (CLUC) states that a permit shall not be issued if the applicant is in violation of any provision of the CLUC:

Ch. 3 § 303.3: "Approvals and permits may be made subject to reasonable conditions to insure conformity with the purposes and provisions of this Code, and the permittee shall comply with such conditions. If an application or permit is either denied or approved with conditions, the conditions as well as reasons shall be stated in writing. No approval shall be granted for an application involving a structure if the structure would be located in an unapproved Subdivision or would violate this Code, any other local ordinance or regulation or any State law which the Municipality is responsible for enforcing."

Ch. 4. § 405.1: "Permits for New Buildings or Uses - Any permits issued during a violation shall be to correct the violation only. Permits for new construction or uses on the property or properties in question are not allowed until after the violation(s) is/are corrected."

CEO Office Tel: 207-998-4604
Main Office Tel: 207-998-4601
E-mail: nadams@polandtownoffice.org

Therefore, pursuant to Ch. 3 § 303.1 and Ch. 4 § 405.1 of the CLUC, I regret to inform you that this office has denied your permit application. You have the right to appeal this decision to the Board of Appeals within 45 days of the date of this letter pursuant to Ch. 3, § 304.2.B.1 of the CLUC. Please contact this office for the necessary paperwork that is required to file an appeal and feel free to contact me if you wish to discuss the matter or have any questions.

If you fail to appeal to the Board of Appeals, you may lose your right to contest my findings.

Respectfully Submitted,

Nicholas L. Adams
Code Enforcement Officer

CC: Bradley Plante, Town Manager

ENC: Administrative Appeal Application

Confirmation Services

Package ID: 9171999991703350213785
Destination ZIP Code: 04274
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ERETURNREC
1ST CLASS LETTER
PBP Account #: 48550602
Serial #: 0873661
OCT 26 2015 12 44P

Tel: (207) 998-4604

Town of Poland, Maine
Board of Appeals
1231 Maine Street
Poland, Maine 04274

Application for Administrative Appeal

Appellant(s):____

____

Mail Address:______________________________ Work Phone:____________

Town/State/Zip:____________________________ Home Phone:____________

Road Location:____

Map #__________ Lot #________ Sub-lot #________

An Administrative Appeal is being sought for the relief from the decision, or lack of a decision, of the Code Enforcement Officer or the Planning Board in regard to an application for a permit or use approval. The undersigned believes that: (check one)

☐ An error was made in the denial of a permit or use.

☐ The denial was based on a misinterpretation of the ordinance.

☐ There has been a failure to approve or deny a permit or use within a reasonable period of time.

☐ (Other – please specify)____

____

1. Attach a copy of any relevant papers (applications, site drawings, decisions, etc.) concerning the decision by the Code Enforcement Officer or Planning Board.
2. Attach copy of deed, sales agreement, or contract that gives you title, right, or interest in this appeal.
3. Indicate what section(s) of the ordinance that you believe is/are relevant to your appeal: __________

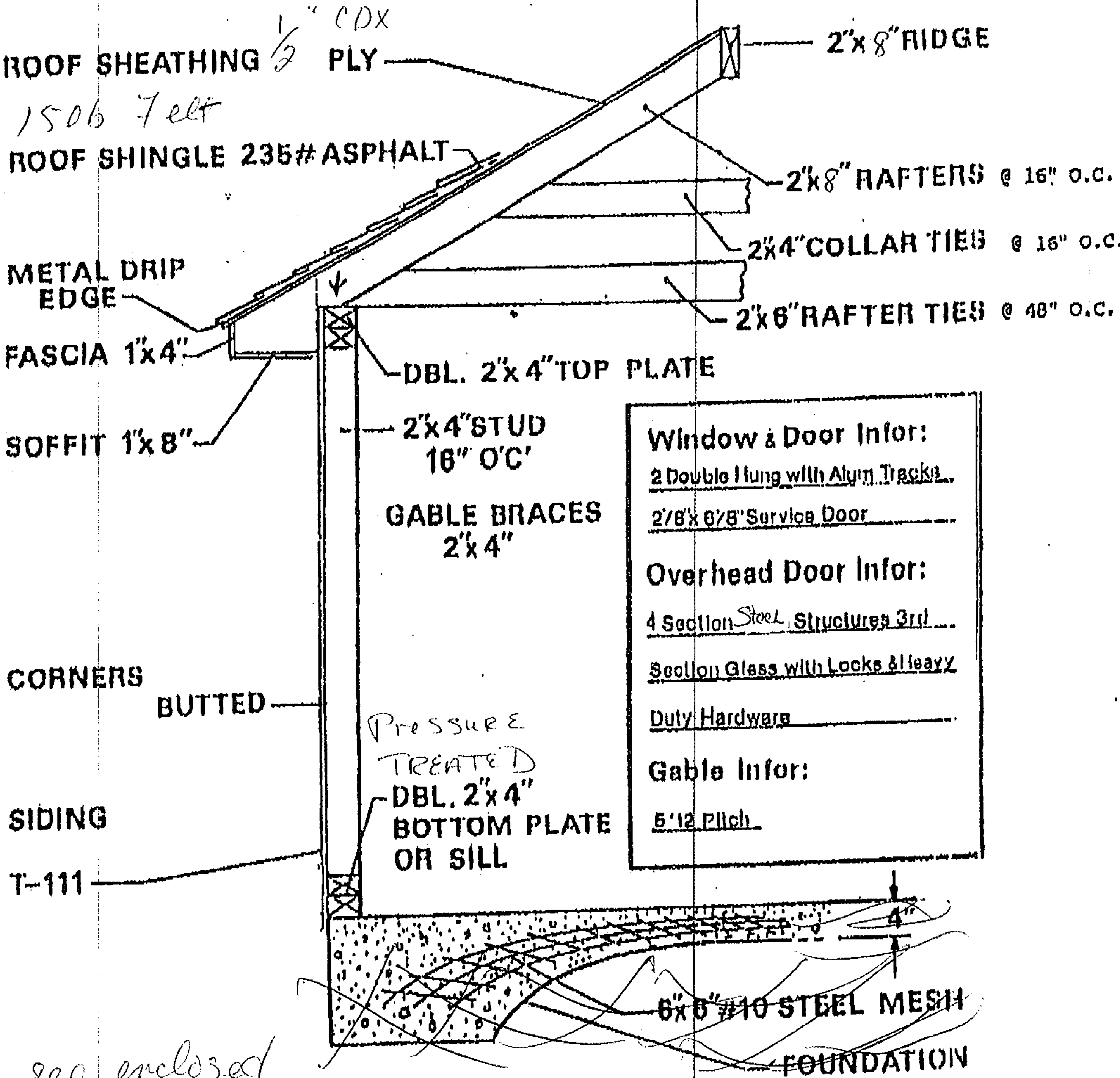
   ____.
4. Attach a statement describing the facts concerning your filing an appeal.

I hereby acknowledge that I have read this application and pertinent sections of the ordinances, and state that the information in this document is to the best of my knowledge true and accurate.

______________________ | ______________________ | ___/___/___

Appellant's Signature *Co-Appellant's Signature* *Date*

CROSS SECTION



see enclosed engineered slab

CODE ENFORCEMENT

TOWN OF POLAND

1231 Maine Street
Poland, ME 04274

Residential Building Permit Application

FOR OFFICIAL USE ONLY	
Date Received	10/30/15
Zoning	FF + RR3
Property ID	11-47
Building Code	
Estimated Cost	$25,000
Permit Fee	$152.00
Receipt Number	153823
Reviewed By	

Permit Number: 2015-225

Denied See letter NLA 1/27/16

1. Please attach all required information detailed on the application check list.
2. If you have questions about what is required in order to obtain a permit, contact the Code Enforcement Office.
3. DEP Certification is required for projects in Shoreland Zoning.

Project Address:	40 Orchard Rd
Parcel ID#:	$25,000.00
Estimated Cost:	
Current Use:	
Proposed Use (i.e. single family):	
Please Describe Your Project:	Sm. 1 open Room, Kitchen, bath. attached. Single Family Home

Property Owner Information

Owner Name:	Terri Ireland
Mailing Address:	40 Orchard Rd. Poland ME.
Phone Number:	207-689-4277
Email Address:	TerriIreland2@Yahoo.com

Contractor or Applicant Information

Contractor Name:	
Mailing Address:	
Phone Number:	
Email Address:	
DEP Certification:	

Please attach all of the information required on the permit checklist

I hereby certify that I am the Owner of Record of the named property, or that the owner of record authorizes the proposed work, and I have been authorized by the owner to make this application as his/her authorized agent. I agree to confirm to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Officials shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Applicant Signature:	Terri Ireland **Date:** Oct. 30th 2015

CODE ENFORCEMENT

TOWN OF POLAND

1231 Maine Street
Poland, ME 04274

Residential Building Permit Application

FOR OFFICIAL USE ONLY	
Date Received	10/15/15
Zoning	RR3 + FF
Property ID	11-47
Building Code	
Estimated Cost	$ 18,195
Permit Fee	$141.25
Receipt Number	152888
Reviewed By	

Permit Number: 2015-207

Denied see letter NLP 10/26/15

1.	Please attach all required information detailed on the application check list.
2.	If you have questions about what is required in order to obtain a permit, contact the Code Enforcement Office.
3.	DEP Certification is required for projects in Shoreland Zoning.
Project Address:	40 ORCHARD Rd. Poland, Me
Parcel ID#:	
Es mated Cost:	18,195 -
Current Use:	Resident
Proposed Use:	Resident
Please Describe Your Project:	24 x 36 garage for personal

Property Owner Information

Owner Name:	Terri IRELAND
Mailing Address:	Same AS Above
Phone Number:	689-4277
Email Address:	

Contractor or Applicant Information

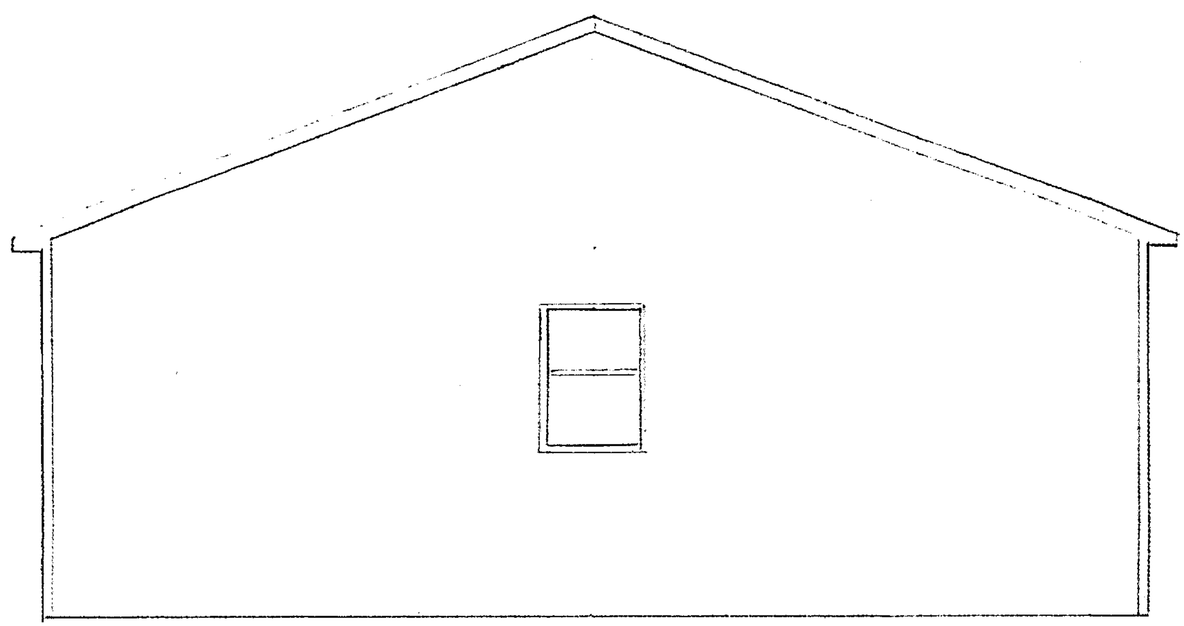
Contractor Name:	A Smart Home Improvement
Mailing Address:	1191 Hallowell Litchfield Rd. West Gardiner, Me 04345
Phone Number:	512-8280
Email Address:	
DEP Cer ca on:	

Please attach all of the information required on the permit checklist

I hereby certify that I am the Owner of Record of the named property, or that the owner of record authorizes the proposed work, and I have been authorized by the owner to make this application as his/her authorized agent. I agree to confirm to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Officials shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

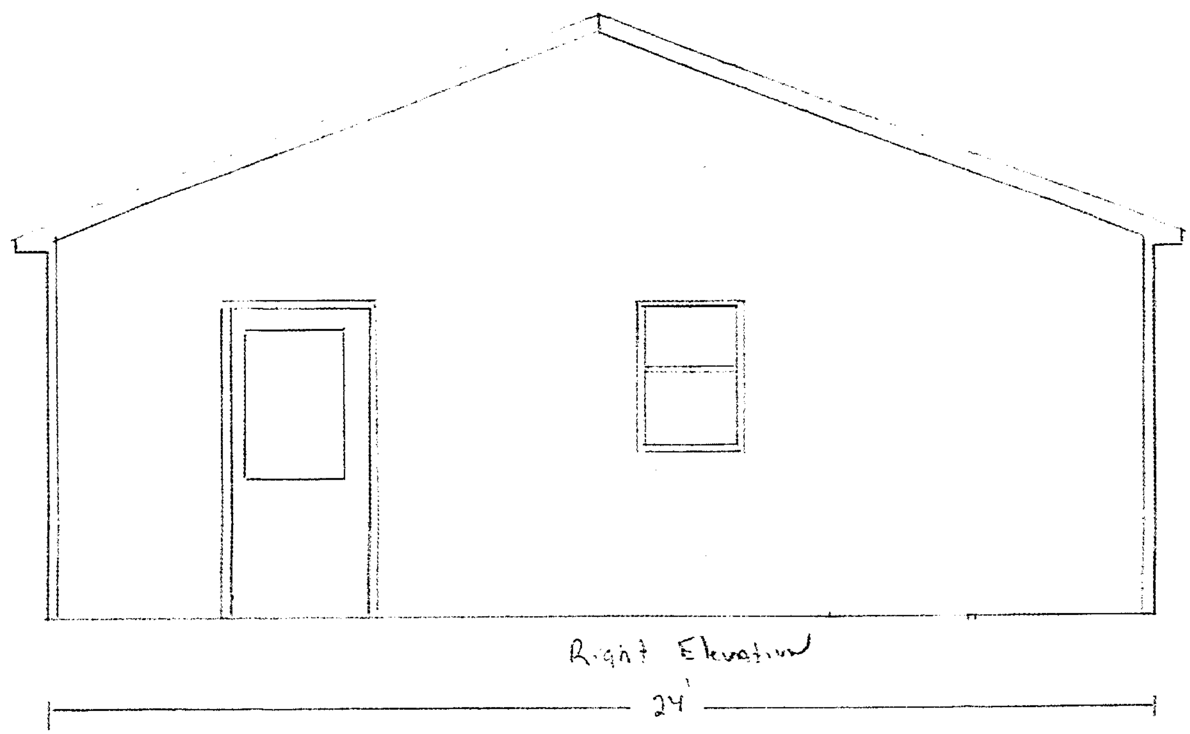
Applicant Signature:	Leroy Smart **Date:** 10-12-15

SUBMIT

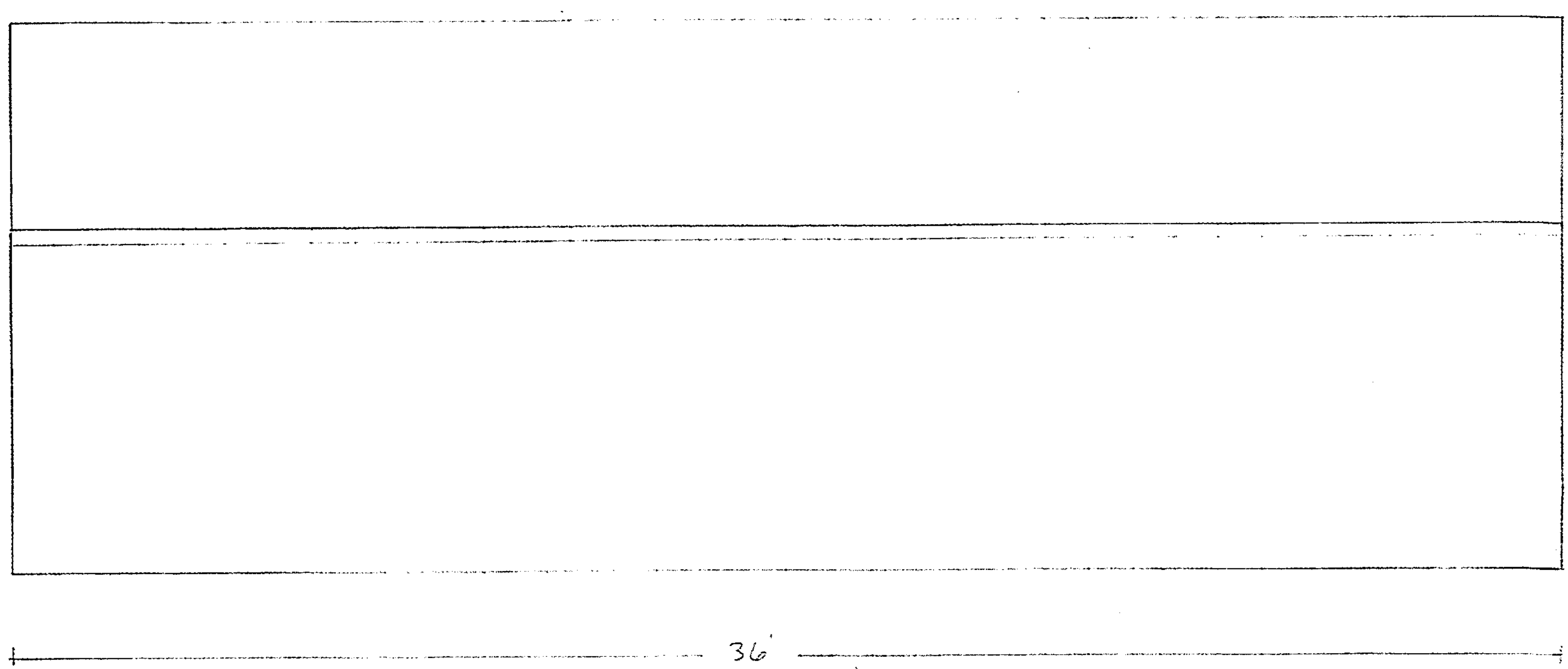


Left Elevation

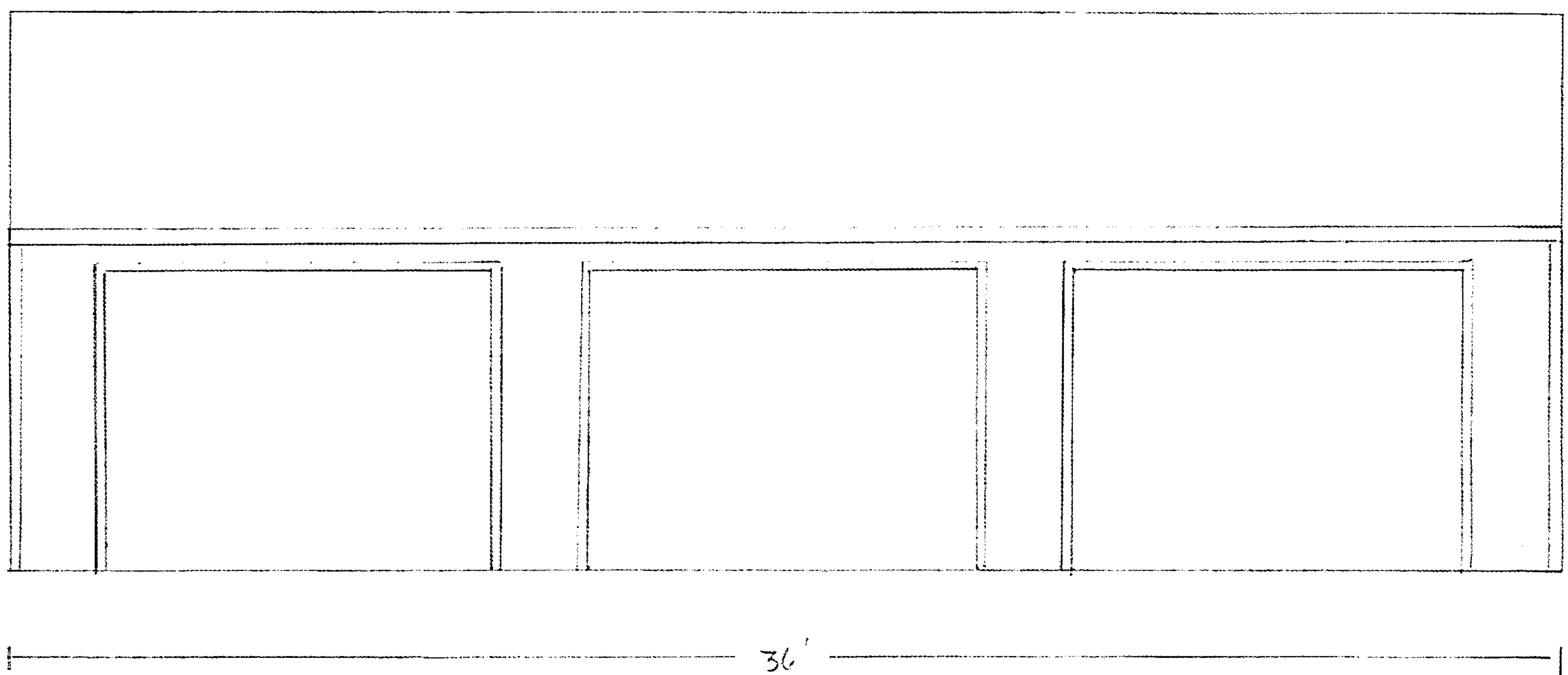
24'



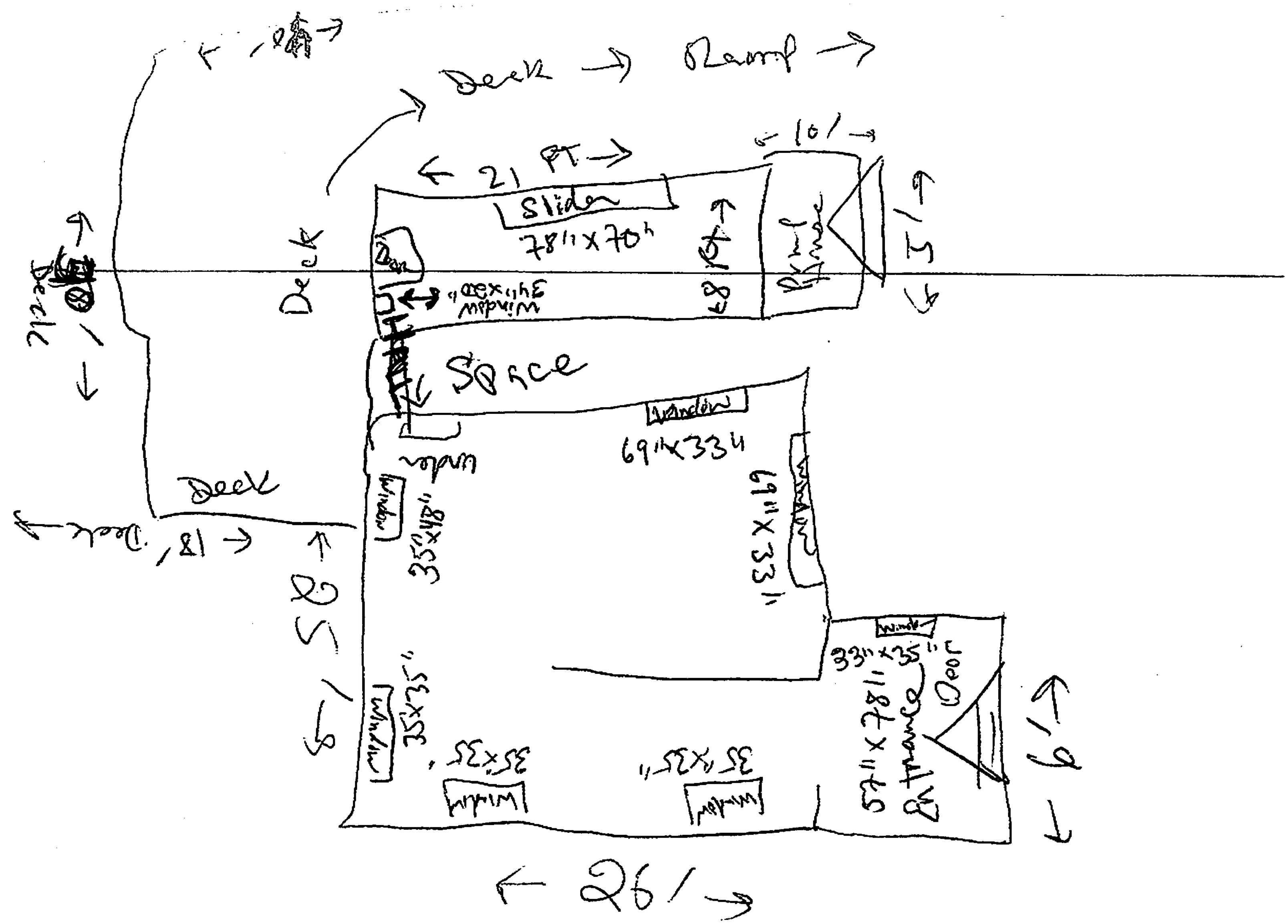
Right Elevation



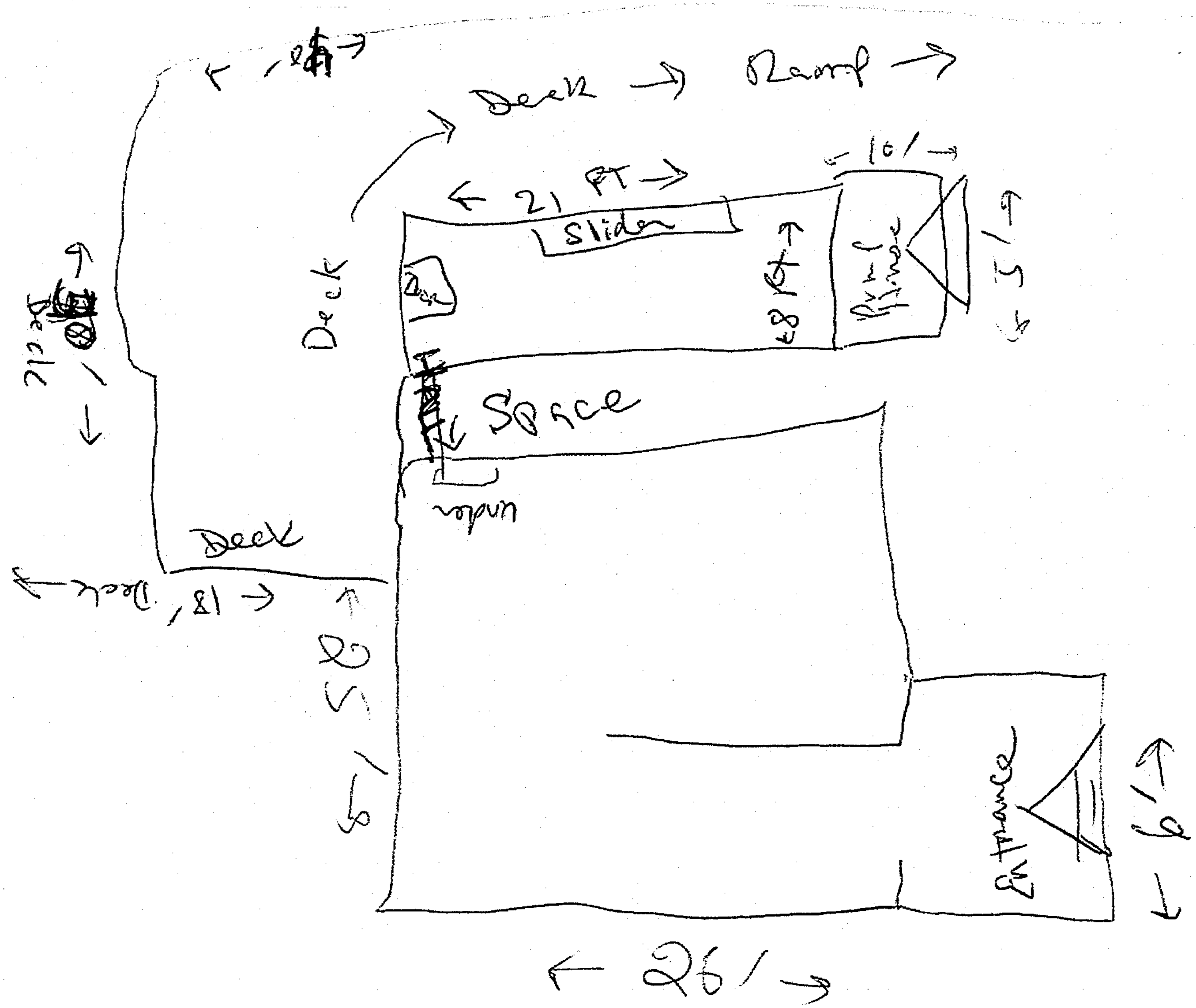
Back Elevation



Front Elevation



2x8 Construction and 2x4 Construction.
Stick bldg. with Vinyl Siding. Built on Blocks + Sonna Tubes.



2x8 Construction and 2x4 Construction -
Stick bldg. with Vinyl Siding - Built on Blocks + Sonna Tubes.

A Smart HOME IMPROVEMENT INC.
Quality Work at Affordable Prices
1532 Hallowell Rd, Litchfield Maine, 04350 • Tel: 1-866-422-3758 • ASMARTMAINE@YAHOO.COM

Owner:	Terry J Relard	**Phone#:**	( ) - 689-4277		
Street:	410 Orchard Rd	**City:**	Poland	**State:**	ME

Utilities: ☐ City Water ☐ City Sewer ☒ Well ☐ Septic

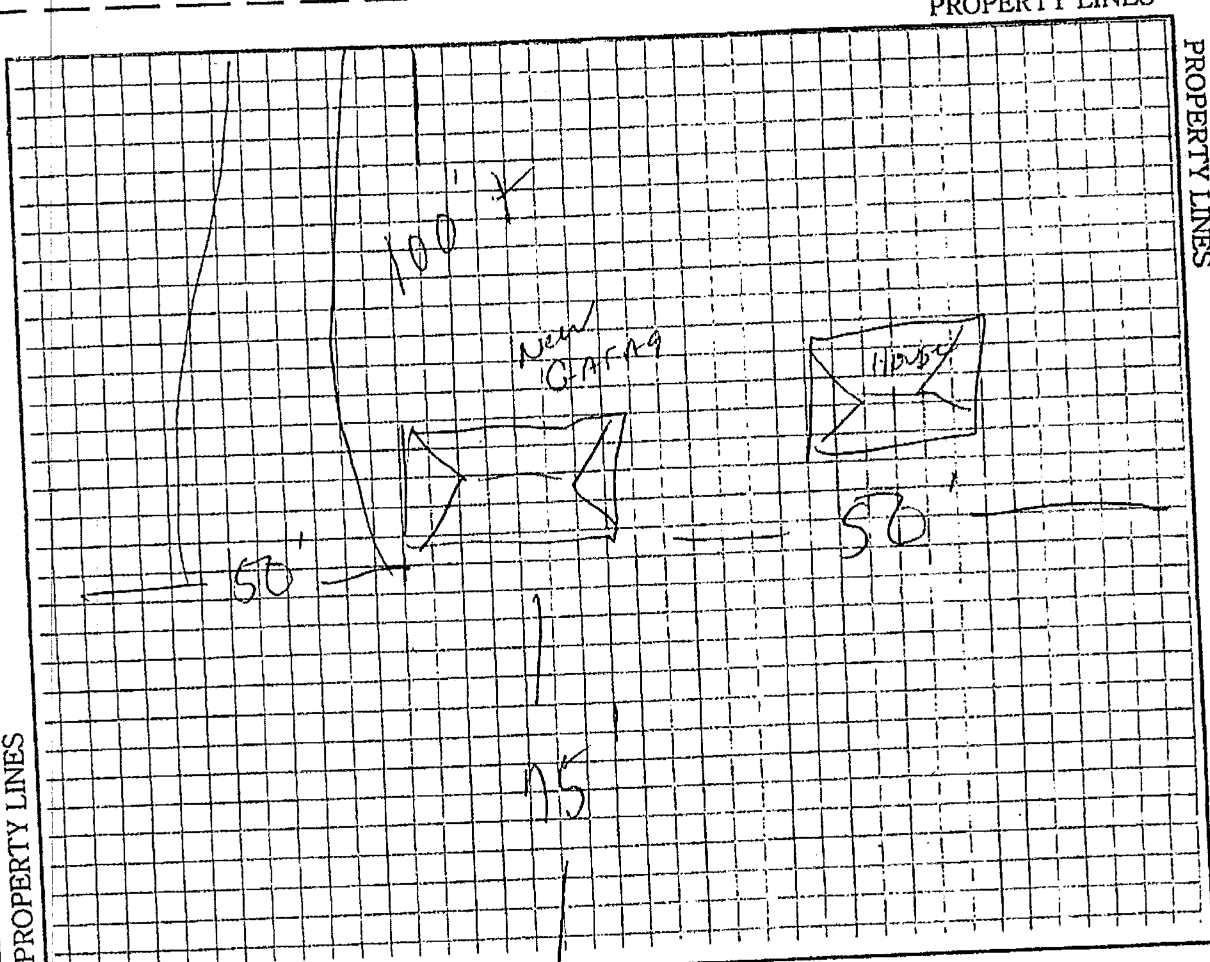
Notes:
1. Show distance to garage from edge of road and center of road.
2. Show distance to side and rear of property lines.
3. If well and septic show locations.
4. Position of overhead power lines.

Road Name: Orchard Rd

PROPERTY LINES

PROPERTY LINES

Road Name:



PROPERTY LINES

Road Name:

PROPERTY LINES

Road Name:

GENERAL NOTES:

PART 1 GENERAL

1.01 GENERAL

A. NO PROVISIONS HAVE BEEN MADE FOR ANY TEMPORARY CONDITIONS THAT MAY ARISE DURING CONSTRUCTION PRIOR TO THE COMPLETION OF THE STRUCTURE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADEQUATE DESIGN AND CONSTRUCTION OF ALL FORMS, SHORING AND TEMPORARY BRACING DURING THE PROGRESS OF THE PROJECT.

B. PRINCIPAL OPENINGS THROUGH THE FOUNDATION ARE NOT SHOWN ON THESE DRAWINGS. THE GENERAL CONTRACTOR SHALL EXAMINE THE DRAWINGS TO DETERMINE THE REQUIRED OPENINGS, AS HE SHALL PROVIDE FOR ALL OPENINGS AND SHALL VERIFY SIZE AND LOCATION OF ALL OPENINGS WITH OTHER PROJECT REQUIREMENTS. ANY DEVIATION FROM THE OPENINGS SHOWN ON THE STRUCTURAL DRAWINGS SHALL BE BROUGHT TO THE ENGINEER'S ATTENTION FOR APPROVAL.

C. ALTERNATE CONNECTION DETAILS MAY BE USED IF SUCH DETAILS ARE SUBMITTED TO THE STRUCTURAL ENGINEER FOR REVIEW AND ACCEPTANCE IS GRANTED. HOWEVER, THE STRUCTURAL ENGINEER SHALL BE THE SOLE JUDGE OF ACCEPTABILITY AND THE CONTRACTOR'S BID SHALL ANTICIPATE THE USE OF THOSE SPECIFIC DETAILS SHOWN ON THE DRAWINGS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN OF ANY ALTERNATE DETAILS, WHICH HE PROPOSES.

D. WORK NOT INDICATED ON A PART OF THE DRAWINGS, BUT REASONABLY IMPLIED TO BE SIMILAR TO THAT SHOWN AT CORRESPONDING PLACES SHALL BE INCLUDED.

E. THE CONTRACTOR SHALL BE COMPLETELY RESPONSIBLE FOR THE SAFETY OF ADJACENT STRUCTURES, PROPERTY, AND THE PUBLIC. THE CONTRACTOR SHALL COMPLY WITH ALL FEDERAL, STATE, AND LOCAL REQUIREMENTS.

F. ANY MODIFICATION OR ALTERATION OF THESE CONSTRUCTION DOCUMENTS OR CHANGES IN CONSTRUCTION FROM THE INTENT OF THESE DOCUMENTS BY THE CONTRACTOR WITHOUT WRITTEN APPROVAL OF THE ENGINEER SHALL REMOVE ALL PROFESSIONAL AND LIABLE RESPONSIBILITY ON THE PART OF THE ENGINEER.

G. ALL CONTRACTORS ARE REQUIRED TO EXAMINE THE DRAWINGS AND SPECIFICATIONS CAREFULLY, VISIT THE SITE AND FULLY INFORM THEMSELVES AS TO ALL EXISTING CONDITIONS AND LIMITATIONS, PRIOR TO SUBMITTING THE PROPOSAL. FAILURE TO VISIT THE SITE AND FAMILIARIZE THEMSELVES WITH THE EXISTING CONDITIONS AND LIMITATIONS WILL IN NO WAY RELIEVE THE SUCCESSFUL BIDDER FROM FURNISHING ANY MATERIALS OR PERFORMING ANY WORK IN ACCORDANCE WITH DRAWINGS AND SPECIFICATIONS WITHOUT ADDITIONAL COST TO THE OWNER.

H. DO NOT SCALE FROM DRAWINGS.

CONCRETE NOTES

PART 1 – GENERAL

1.01 GENERAL

A. ADHERE TO ACI COLD WEATHER CONCRETE SPECIFICATIONS, WHEN APPLICABLE.

B. ALL DIMENSIONS AND CONDITIONS MUST BE VERIFIED IN THE FIELD. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER BEFORE PROCEEDING WITH THE AFFECTED PART OF THE WORK

C. CONTRACTOR SHALL TAKE NECESSARY PRECAUTIONS TO MAINTAIN STABILITY AND PREVENT UNDERMINING OF EXISTING FOUNDATIONS AT ALL TIMES.

D. NO FOUNDATIONS SHALL BE PLACED IN WATER OR ON FROZEN GROUND.

E. ALL FOOTINGS ARE TO BE EXCAVATED USING A BUCKET WITH A SMOOTH TOOTHLESS CUTTING EDGE. FOOTING EXCAVATIONS ARE TO BE FINISHED BY HAND FOR NOT LESS THAN THE LAST SIX INCHES.

F. ALL FINISHED FOUNDATION EXCAVATIONS SHALL BE INSPECTED AND APPROVED BY THE STRUCTURAL ENGINEER OR HIS DESIGNATE BEFORE ANY CONCRETE IS PLACED.

G. THE OWNER, THE STRUCTURAL ENGINEER AND THEIR CONSULTANTS ASSUME NO RESPONSIBILITY FOR THE VALIDITY OF THE SUBSURFACE CONDITIONS DESCRIBED ON THE DRAWINGS, SPECIFICATIONS, TEST BORINGS OR TEST PITS.

H. DETAILING OF CONCRETE REINFORCEMENT AND ACCESSORIES SHALL BE IN ACCORDANCE WITH ACI 315 – "MANUAL OF STANDARD PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES," LATEST EDITION.

PART 2 – PRODUCTS

2.01 MATERIAL

A. REINFORCING:

1. SHALL BE GRADE 60, NEW DEFORMED BARS AND SHALL CONFORM TO ASTM A615. ALL REINFORCING BARS TO BE WELDED SHALL CONFORM TO ASTM A706.
2. REINFORCING BARS MAY NOT BE WELDED EXCEPT WHERE DESIGNATED BY THE STRUCTURAL ENGINEER.
3. ALL WELDED WIRE FABRIC (W.W.F.) SHALL CONFORM TO ASTM 185. W.W.F. SHALL BE PROVIDED IN FLAT SHEETS.
4. ALL LAPS IN W.W.F. SHALL BE ONE MESH PLUS TWO INCHES AT SPLICES. W.W.F. SHALL BE 6X6/W1.4XW1.4 (TYP., UNO)
5. CONCRETE PROTECTION FOR REINFORCEMENT SHALL BE PROVIDED AS FOLLOWS:
   A. SURFACES CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH – 3 INCHES (CLEAR)
   B. FORMED SURFACES EXPOSED TO EARTH OR WEATHER
      1. #6 THROUGH #18 BARS – 2 INCHES
      2. #5 BARS & SMALLER 1 ½ INCHES
   C. FORMED SURFACES NOT EXPOSED TO EARTH OR WEATHER SLABS, WALLS, JOISTS – 2 INCHES
   D. BEAMS, COLUMNS – 2 INCHES
6. ALL HOOKS SHOWN ON DRAWINGS SHALL BE STANDARD HOOKS UNLESS NOTED OTHERWISE.
7. WHERE CONTINUOUS BARS ARE CALLED FOR, THEY SHALL RUN CONTINUOUSLY AROUND CORNERS AND LAPPED AT NECESSARY SPLICES, OR HOOKED AT DISCONTINUOUS ENDS. LAP LENGTHS SHALL BE AS GIVEN IN THE SPLICE AND DEVELOPMENT TABLE. LAP BEAM TOP BARS AT MID-SPAN AND BEAM BOTTOM BARS AT SUPPORTS, UNLESS NOTED OTHERWISE.

B. EXTERIOR SLAB MIX DESIGN:

1. 3000 PSI
2. 3/4" STONE
3. SLUMP 5" +/– 1"
4. 6 % AIR ENTRAINMENT
5. SEE DETAILS FOR REINFORCING
6. TROWEL FINISH

PART 3 – EARTHWORK

3.01 EARTHWORK

A. SITE WORK AND CONCRETE CONTRACTORS ARE REQUIRED TO REVIEW THE ONSITE SUBSURFACE SOIL CONDITIONS WITH THE OWNER AT THE START OF INITIAL CONSTRUCTION. SITE CONTRACTOR WILL NOTIFY ENGINEER AFTER EXCAVATION HAS STARTED AND PRIOR TO THE PLACEMENT OF ANY STRUCTURAL FOUNDATIONS.

B. REMOVE ALL TOPSOIL AND UNCONTROLLED FILL FOR THE AREAS RECEIVING BUILDING FOUNDATIONS.

C. BACK FILL TO THE NECESSARY SUBGRADES REQUIRED ON THE STRUCTURAL FOUNDATION PLANS WITH CONTROLLED STRUCTURAL FILL MATERIAL MEETING THE FOLLOWING GRADATION:

PERCENT PASSING	SCREEN OR SIEVE SIZE
6	100
3	90-100
NO. 4	35-70
NO. 40	5-35
NO. 200	0-5

D. PLACE CONTROLLED STRUCTURAL FILL IN UNIFORM LIFTS AND COMPACT TO A MINIMUM DENSITY IN ACCORDANCE WITH ASTM D1557 "MODIFIED PROCTOR DENSITY".

E. PROVIDE SITE GRADING AROUND THE PERIMETER OF THE BUILDING TO PROVIDE POSITIVE DRAINAGE AWAY FROM THE FOUNDATION DURING AND AFTER CONSTRUCTION.

F. MAINTAIN THE INTEGRITY OF NATURAL SOLIDS AND CONTROLLED STRUCTURAL FILLS DURING CONSTRUCTION. PROTECT FOOTING AND STRUCTURE SUBGRADES AGAINST FREEZING AND EXCESSIVE WETTING. REMOVE AND REFILL FROZEN SUBGRADES, MOISTURE CONDITION, OR REPLACE EXCESSIVELY WET SUBGRADE MATERIALS.

G. NOTIFY ENGINEER TO OBSERVE SUBGRADES PRIOR TO PLACING FOOTINGS. FOOTINGS ARE DESIGNED FOR A MIN. SOIL BEARING CAPACITY OF 2500PSF, OR FOR BEARING ON SOUND LEDGE.

H. CONTRACTOR SHALL IMMEDIATELY NOTIFY ENGINEER IF LEDGE IS ENCOUNTERED TO DETERMINE PINNING REQUIREMENTS.

I. ALL FOOTINGS SHALL EXTEND A MINIMUM OF 4'–6" BELOW EXTERIOR FINISHED GRADE, OR BE DOWELED TO LEDGE.

J. PROOF ROLL SUBGRADE PRIOR TO SLAB CONSTRUCTION. PROVIDE STRUCTURAL FILL MEETING THE GRADATION SPECIFIED HEREIN FOR FILL MATERIALS BELOW THE SLAB. MAXIMUM PERCENT PASSING 200 SIEVE = 7%

K. COMPACT CONTROLLED STRUCTURAL FILLS IN ACCORDANCE WITH THE FOLLOWING SCHEDULE AND ASTM D1557. USE ONLY HAND–OPERATED EQUIPMENT ADJACENT TO WALLS. FILL BOTH SIDES OF WALLS TO EQUAL ELEVATIONS BEFORE COMPACTING. DEGREE OF COMPACTION: COMPACT TO THE FOLLOWING MINIMUM DENSITIES:

FILL AND BACK FILL LOCATION	DENSITY
UNDER STRUCTURE FOUNDATIONS	95% OF MAX
TOP 2 FEET UNDER PAVEMENT	95%
TRENCHES THROUGH UNPAVED AREAS	90%
EMBANKMENTS	90%
PIPE BEDDING	92%
BESIDE STRUCTURE FOUNDATION WALLS, TANK WALLS AND RETAINING WALLS	90%
UNDER DRAIN FILTER SAND	92%

MAXIMUM DENSITY: ASTMD 1557, MODIFIED.
FIELD DENSITY TESTS: ASTMD 1556 (SAND CONE), ASTMD2167 (RUBBER BALLOON), OR ASTMD2922 (NUCLEAR METHODS).

L. CONTRACTOR IS REQUIRED TO CONFORM TO OSHA (29 PART 1926.650–652) SUBPART P "CONSTRUCTION STANDARD FOR EXCAVATIONS".

PART 3 – EXECUTION

3.01 SUBGRADE

A. ALL GRADING SHALL BE ACHIEVED AT SUBGRADE TO PROVIDE A CONSTANT THICKNESS OF CONCRETE.

B. STRUCTURAL FILL SHALL BE COMPACTED IN 6" LIFTS TO 95% OF ITS MAXIMUM DRY DENSITY IN ACCORDANCE WITH ASTM D1557.

C. SUBGRADE TO CONSIST OF AT LEAST 12" OF COMPACTED SAND OR GRAVEL. THIS MATERIAL SHALL BE"

SCREEN OR SIEVE SIZE	PERCENT FINER BY WEIGHT
4"	100%
½"	35% – 75%
¼"	25% – 60%
NO. 40	0–25%
NO. 200	0–5%

D. DRAINAGE STONE SHALL CONSIST OF CLEAN ANGULAR FRAGMENTS OF QUARRIED ROCK WITH UNIFORM QUALITY AND BE GRADED AS FOLLOWS:

SCREEN OR SIEVE SIZE	PERCENT FINER BY WEIGHT
2 ½"	100%
2"	95% – 100%
1"	0 – 30%
½"	0 – 5%

3.02 PLACEMENT

A. CONCRETE SLAB ON GRADE SHALL BE PLACED IN ONE CONTINUOUS PLACEMENT, WITH NO COLD JOINTS. IF COLD JOINTS ARE DESIRED, CONTRACTOR MUST PROVIDE PLACEMENT SEQUENCE AND JOINT DETAIL FOR ENGINEERS APPROVAL, PRIOR TO PLACEMENT.

B. APPLY CONCRETE SEALER, IF SPECIFIED AFTER THE SLAB HAS CURED FOR 30 DAYS.

C. ALL CONCRETE EXPOSED TO THE WEATHER SHALL CONTAIN 5% – 7% AIR ENTRAINMENT ADMIXTURE.

D. PIPES OR CONDUITS PLACED IN SLABS ON GRADE SHALL NOT BE PLACED CLOSER THAN 3 DIAMETERS ON CENTER AND SHALL HAVE AN OUTSIDE DIAMETER LESS THAN 1/3 OF THE SLAB THICKNESS. ALUMINUM COMPONENTS SHALL NOT BE

E. CONTRACTOR SHALL PROVIDE CONTINUOUS DRAINAGE BY MECHANICAL METHODS TO CONTROL SURFACE AND UNDERGROUND WATER AS REQUIRED. DURING CONSTRUCTION, SO THAT ALL EXCAVATIONS ARE DRY.TE:)

F. ALL LOCATIONS WHERE BEDROCK IS REMOVED SHALL BE FREE DRAINING SO THAT NO POCKETS OF UNDERGROUND WATER COLLECT.

G. ALL EXPOSED EDGES OF CONCRETE MEMBERS SHALL BE CHAMFERED 3/4" UNLESS SHOWN OTHERWISE ON DRAWINGS.

H. INTERIOR CONCRETE SLABS SHALL BE MOIST CURED CONTINUOUSLY FOR 7 DAYS BY PLACING WATER OVER SLAB AFTER FREE WATER HAS DISAPPEARED FROM EXPOSED SURFACES. PLACE MOISTURE RETAINING COVER OVER THE ENTIRE SLAB. PROVIDE PROTECTION AS REQUIRED TO PREVENT DAMAGE TO EXPOSED SURFACES.

I. CONCRETE SHALL BE MAINTAINED ABOVE 50 DEGREES F. AND IN MOIST CONDITION FOR AT LEAST THE FIRST SEVEN DAYS AFTER PLACEMENT.

J. ALL EMBEDMENTS IN CONCRETE, INCLUDING ANCHOR BOLTS, SHALL BE FIRMLY SECURED BY TIE WIRE TO PREVENT MOVEMENT DURING CONCRETE PLACEMENT.

K. CONSOLIDATE ALL CONCRETE WITH A VIBRATOR OR OTHER MEANS RECOMMENDED BY ACI 301. HONEYCOMBED SURFACES WILL NOT BE PERMITTED.

3.03 CONTROL JOINTS

A. PLACE CONTROL JOINTS AT A MAXIMUM SPACING OF 12'–0" ON CENTER. SLAB SECTIONS FORMED WITH CONTROL JOINTS SHOULD BE SQUARE OR NEARLY SQUARE.

B. SAW CUT JOINTS IN CONCRETE, AT EACH CONTROL JOINT LOCATION, AS SOON AS SLAB WILL SUPPORT THE WEIGHT OF THE SOFF–CUT SAW AND OPERATOR. (NORMALLY WITHIN 2 HOURS AFTER FINISHING AT CONTROL JOINT LOCATION). THE DEPTH OF CUT SHALL BE 1" TO 1 1/4". USE 3/8" DIAMETER SONOFOAM CLOSED CELL BACKER-ROD AND SONOLASTIC SL 2 SEALANT.

C. SEAL CONTROL JOINTS TO PREVENT SPALLING OF THE CONCRETE.

DESIGN INFORMATION

PART 1 – LOADING

1.01 SHALLOW FOUNDATION WAS DESIGNED USING ASCE 32–01 "DESIGN AND CONSTRUCTION OF FROST–PROTECTED SHALLOW FOUNDATIONS" WITH THE FOLLOWING VALUES:

A. UNHEATED STRUCTURE
B. Fmo=1,450 (AUGUSTA SOUTH)
C. MAT=45 (AUGUSTA SOUTH)
D. A MAXIMUM GARAGE WIDTH OF 30'–0".

1.01 DESIGN SOIL BEARING PRESSURE

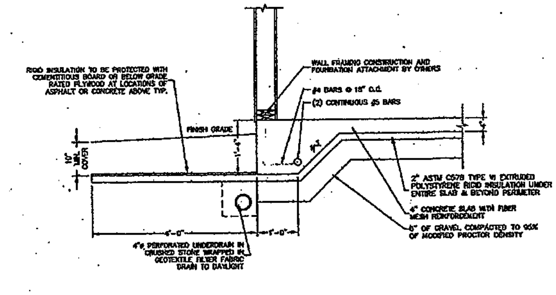
A. THE DESIGN SOIL BEARING PRESSURE IS ASSUMED TO BE 1,500 PSF.

1.02 DEAD LOAD

A. ROOF TOP CHORD=10 PSF
B. ROOF BOTTOM CHORD=7 PSF

1.03 LIVE LOAD

A. ROOF SNOW LOAD(Pg)=90 PSF
(Pf)=70.6 PSF



TYPICAL FOUNDATION SECTION
SCALE 3/4" = 1'–0"

STATE OF MAINE BENJAMIN E. MURRAY NO. 10128 REGISTERED PROFESSIONAL ENGINEER

E.S.COFFIN
E.S. COFFIN ENGINEERING & SURVEYING, INC.
432 Cony Road P.O. Box 4687 Augusta, Maine 04330
Ph. (207) 623-9475 Fax (207) 623-0016 Toll Free 1-800-244-9475

NO.	REVISIONS	DATE

CLIENT & PROJECT: ASMART HOME IMPROVEMENT TYPICAL FOUNDATION DESIGN
SHEET TITLE: UNHEATED GARAGE AUGUSTA SOUTH DESIGN
LOCATION: 1191 HALLOWELL ROAD
SCALE: 3/4" = 1'-0"
DRAWN BY: BEM
CHECKED BY: BEM
TOWN: WEST GARDINER COUNTY: KENNEBEC STATE: MAINE
DATE: AUGUST 20, 2012
PROJ. NO. 2012-188

S-1

TOWN OF POLAND

"Incorporated 1795"
1231 Maine Street
Poland, ME 04274

CERTIFIED MAIL

91 7199 9991 7033 5021 3785

UNITED STATES POSTAGE
PITNEY BOWES
$ 005.33[5]
02 1P
0000873861 OCT 28 2015
MAILED FROM ZIP CODE 04274

10/28
11/18

Terri Ireland
40 Orchard Road
Poland, ME 04274

NIXIE 015 SE 1 0001/02/16
RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD
BC: 04274732831 *2321-03522-26-41

04274639140

Andre Laliberte
48 Summer Street
Lewiston, Maine 04240

Dear Andre:

Since you have not been able to resolve your problems with the Town of Poland concerning the access to your land at Hilt Hollow and the ability to build on your lot it seems like you might consider offering to exchange your lot for a 10 acre lot the towns own on Estes Way, Map 10- Lot 94. This lot is accessible by a private road, has electric power, is well drained and has the potential for a mountain view by cutting some trees. There is one house beyond this lot at the end of the road.

The Conservation Commission has recommended that the town sell this land but it might be a fair exchange to swap it for your land at Hilt Hollow and give you a usable and accessible lot.

If you are interested in this idea I suggest you contact the Poland Board of Selectmen.

Sincerely,

Fred Huntress, Jr.

Fred Huntress, Jr.
Poland Conservation Commission

Town of Poland

ORDER OF THE MUNICIPAL OFFICERS

To: Judith A. Akers, Town Clerk

That it be and is hereby adopted by the Poland Board of Selectmen an order that a revision of the Town Charter dated July 1, 2009 be considered; and

That within thirty **(30) days** after the date of the adoption of the order, the Selectmen shall issue an order to submit the question of establishment of the Charter Commission at the next regular or special municipal election, which must be held at least **(ninety) 90 days** after the order is executed. (M.R.S.A. 30-A § 2102)

Given under our hand this _____ day of ____________________, 2016.

Board of Selectmen

____________________________	____________________________
Stephen E. Robinson	Janice A. Kimball
____________________________	____________________________
Walter J. Gallagher	James G. Walker, Jr.
____________________________	
Stanley L. Tetenman	

By a majority of the Municipal Officers of Poland, Maine.

<u>Certification</u>

Date: ________________

A true copy attest of the Order that a revision of the Town Charter be consider, as certified to me by the Municipal Officers of the Town of Poland.

____

Judith A. Akers
Town Clerk of Poland

Town of Poland
1231 Maine Street, Poland, ME 04274
Phone: (207) 998-4601
Fax: (207) 998-2002
www.polandtownoffice.org

Assessing 207-998-4651
Code Enforcement 207-998-4604
Recreation 207-998-4650
Fire Rescue 207-998-4689
Public Works 207-998-2570
Solid Waste 207-998-4688

December 6, 2016

Authorization of bills payable for Fiscal Year 2017 totaling:

Town A/P's:	$	835,328.62
Payroll:	$	121,722.04
Library A/P's:	$	5,586.32
DTV TIF:	$	-
TIF 1:	$	7,273.61
TIF 2:	$	-
Total:	$	969,910.59

BOARD OF SELECTMEN

____
Stephen E. Robinson

____
Janice A. Kimball

____
Stanley L. Tetenman

____
Walter J. Gallagher

____
James G. Walker, Jr.

Type	Check	Amount	Date	Wrnt	Payee
P	53165	1,515.00	11/10/16	60	02254 TREASURER, STATE OF MAINE
P	53239	55.00	11/15/16	60	00000 AMANDA STROUT
P	53240	438.00	11/15/16	60	00000 POLAND FOOD PANTRY
P	53241	262.00	11/15/16	60	00928 POLAND REC. DEPT/SCOTT SEGAL
P	53242	8,010.98	11/15/16	60	01029 SECRETARY OF STATE
P	53243	1,100.00	11/15/16	60	01585 TOP NOTCH BOWS
P	53244	703.31	11/16/16	60	00364 643-FAIRPOINT COMMUNICATIONS
P	53245	179.44	11/18/16	60	01779 KAYLA DECOTEAU-HODGKIN
P	53246	2,998.75	11/18/16	60	01029 SECRETARY OF STATE
P	53301	759.75	11/21/16	60	00703 MECHANIC FALLS AUTO SUPPLY, INC.
P	53302	10,718.77	11/22/16	60	01837 MainePERS
P	53303	172.00	11/23/16	60	00920 PITNEY BOWES GLOBAL
P	53304	2,015.00	11/23/16	60	01395 PURCHASE POWER
P	53305	7,316.86	11/28/16	60	01029 SECRETARY OF STATE
P	53360	4,977.00	11/29/16	60	00000 GTM SPORTSWEAR
P	53361	1,000.00	11/29/16	60	00000 PARIS FIRE DEPARTMENT
P	53362	369.71	11/29/16	60	01032 SCOTT SEGAL
R	53363	617.96	12/01/16	60	00000 ACCENT
R	53364	124.00	12/01/16	60	01715 ALERE ESCREEN
V	53365	0.00	12/01/16	60	00064 ALMIGHTY WASTE
R	53366	1,181.40	12/01/16	60	00064 ALMIGHTY WASTE
R	53367	108,818.48	12/01/16	60	01042 ANDROSCOGGIN COUNTY
R	53368	1,140.00	12/01/16	60	01955 BOB THE SCREENPRINTER
R	53369	258.93	12/01/16	60	00171 BOUND TREE MEDICAL, LLC
R	53370	36,414.68	12/01/16	60	02068 BROOKDALE VILLAGE, LLC
R	53371	1,120.00	12/01/16	60	02108 BSN SPORTS
R	53372	2,036.58	12/01/16	60	00222 CENTRAL MAINE POWER COMPANY
R	53373	591.86	12/01/16	60	00226 CENTRAL ME MEDICAL CENTER
R	53374	120.00	12/01/16	60	01310 CES INC.
R	53375	33.82	12/01/16	60	02305 CITY OF LEWISTON
R	53376	150.00	12/01/16	60	00199 CLIA LABORATORY PROGRAM
R	53377	185.00	12/01/16	60	01598 CONCENTRA MEDICAL CENTERS
R	53378	1,266.00	12/01/16	60	01552 DAVIS LAND SURVEYING, LLC
R	53379	767.80	12/01/16	60	00962 EAST COAST SERVICE CENTER
R	53380	10,921.78	12/01/16	60	01565 EASTERN SALT COMPANY INC.
R	53381	104.76	12/01/16	60	02138 ECOLAB, INC.
R	53382	65.96	12/01/16	60	01595 EWASTE RECYCLING SOLUTIONS
R	53383	120.00	12/01/16	60	00314 G. A. DOWNING CO., INC.
R	53384	1,278.11	12/01/16	60	00421 GEE & BEE SPORTING GOODS
R	53385	22.50	12/01/16	60	02248 GOLDEN MOUNTAIN OUTFITTERS
R	53386	650.00	12/01/16	60	00456 GROUP DYNAMICS INC.
R	53387	10,070.32	12/01/16	60	01846 HARRIS COMPUTER SYSTEMS
V	53388	0.00	12/01/16	60	01541 IRVING ENERGY
R	53389	6,153.93	12/01/16	60	01541 IRVING ENERGY
R	53390	1,735.72	12/01/16	60	02283 JENSEN BAIRD GARDNER & HENRY
R	53391	18,816.73	12/01/16	60	01711 LEWISTON-AUBURN 9-1-1
R	53392	65.00	12/01/16	60	00681 MAINE LOCAL GOVERNMENT
R	53393	22,111.33	12/01/16	60	00755 MAINE MUNICIPAL EMPLOYEES

Type	Check	Amount	Date	Wrnt	Payee
R	53394	75.00	12/01/16	60	00782 MAINE TOWN & CITY CLERKS ASSOC
R	53395	43.44	12/01/16	60	00732 METLIFE
R	53396	3,263.47	12/01/16	60	00757 MID-MAINE WASTE ACTION CORP.
R	53397	702.63	12/01/16	60	00767 MORRISON & SYLVESTER
R	53398	100.00	12/01/16	60	01390 MR. CHIP'S SIGNS
R	53399	1,345.50	12/01/16	60	01615 NATIONAL FIRE CODES
R	53400	1,014.73	12/01/16	60	00000 PADHOLDR LLC
R	53401	182.44	12/01/16	60	00907 PINE STATE ELEVATOR COMPANY
R	53402	561.00	12/01/16	60	00911 PIONEER MANUFACTURING COMPANY
R	53403	31.25	12/01/16	60	00950 PRIMERICA SHAREHOLDER SERVICES
R	53404	103.79	12/01/16	60	00983 REGGIE'S SALES & SERVICE
R	53405	15.00	12/01/16	60	00000 ROGER GAGNON
R	53406	556,104.00	12/01/16	60	00899 RSU #16
R	53407	981.00	12/01/16	60	01497 SEABEE ELECTRIC
R	53408	913.50	12/01/16	60	01790 SEBAGO TECHNICS, INC.
R	53409	127.70	12/01/16	60	01868 TIME WARNER CABLE
R	53410	79.95	12/01/16	60	01868 TIME WARNER CABLE
R	53411	150.00	12/01/16	60	01134 TMDE CALIBRATION LABS
	Total	**835,328.62**			

Count	
Checks	64
Voids	2

Warrant 60

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00364 643-FAIRPOINT COMMUNICATIONS						
0195	53244	12	SERVICE		BILLED 11/10/16	
MUNIC BUILDINGS			E 110-01-5205 ADMINISTRATI / ADMIN - PHONE		314.47	0.00
ASO			E 140-02-5205 PUB SAFETY / LAW ENFORCEM - PHONE		33.49	0.00
PUBLIC WORKS			E 130-01-5205 PUB WORKS / PUBLIC WORKS - PHONE		31.62	0.00
SOLID WASTE			E 130-02-5205 PUB WORKS / SOLID WASTE - PHONE		34.92	0.00
DISPATCH			E 140-03-5350 PUB SAFETY / DISPATCHING - PROF SERVICE		99.40	0.00
FIRE/RESCUE			E 140-01-5205 PUB SAFETY / FIRE RESCUE - PHONE		34.65	0.00
FIRE/RESCUE			E 140-01-5205 PUB SAFETY / FIRE RESCUE - PHONE		37.97	0.00
FIRE/RESCUE			E 140-01-5205 PUB SAFETY / FIRE RESCUE - PHONE		83.04	0.00
REC DEPT			E 500-01-5205 REC PGMS / REC PROGRAMS - PHONE		33.75	0.00
			Vendor Total-		**703.31**	
00000 ACCENT						
0195	53363	12	AMBULANCE REFUND		27-16-1147	
AMBULANCE REFUND			R 100-4150 REV FUND 10 - FEES AMBUL		617.96	0.00
			Vendor Total-		**617.96**	
01715 ALERE ESCREEN						
0195	53364	12	DRUG TEST 10/31/16		4441771	
DRUG TEST 10/31/16			E 130-01-5365 PUB WORKS / PUBLIC WORKS - PHYS/DRUG SC		124.00	0.00
			Vendor Total-		**124.00**	
00064 ALMIGHTY WASTE						
0195	53366	12	PULL FEE 11/19/16		901902	
PULL FEE 11/19/16			E 130-02-5275 PUB WORKS / SOLID WASTE - RECY & PULL		89.00	0.00
			Invoice Total-		**89.00**	
0195	53366	12	PULL FEE 11/21/16		902040	
PULL FEE 11/21/16			E 130-02-5275 PUB WORKS / SOLID WASTE - RECY & PULL		89.00	0.00
			Invoice Total-		**89.00**	
0195	53366	12	PULL FEE 11/14/16		901271	
PULL FEE 11/14/16			E 130-02-5275 PUB WORKS / SOLID WASTE - RECY & PULL		89.00	0.00
			Invoice Total-		**89.00**	
0195	53366	12	PULL FEE 11/14/16		901182	
PULL FEE 11/14/16			E 130-02-5275 PUB WORKS / SOLID WASTE - RECY & PULL		89.00	0.00
			Invoice Total-		**89.00**	
0195	53366	12	PULL FEE 11/15/16		10166078	
PULL FEE 11/15/16			E 130-02-5275 PUB WORKS / SOLID WASTE - RECY & PULL		174.00	0.00
			Invoice Total-		**174.00**	
0195	53366	12	PULL FEE 11/15/16		539421	
PULL FEE 11/15/16			E 130-02-5275 PUB WORKS / SOLID WASTE - RECY & PULL		210.40	0.00

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
			Invoice Total-		**210.40**	
0195	53366	12	PULL FEE 11/7/16		900418	
PULL FEE 11/7/16			E 130-02-5275		89.00	0.00
			PUB WORKS / SOLID WASTE - RECY & PULL			
			Invoice Total-		**89.00**	
0195	53366	12	PULL FEE 11/8/16		900595	
PULL FEE 11/8/16			E 130-02-5275		89.00	0.00
			PUB WORKS / SOLID WASTE - RECY & PULL			
			Invoice Total-		**89.00**	
0195	53366	12	PULL FEE 11/8/16		10164732	
PULL FEE 11/8/16			E 130-02-5275		174.00	0.00
			PUB WORKS / SOLID WASTE - RECY & PULL			
			Invoice Total-		**174.00**	
0195	53366	12	PULL FEE 11/5/16		900202	
PULL FEE 11/5/16			E 130-02-5275		89.00	0.00
			PUB WORKS / SOLID WASTE - RECY & PULL			
			Invoice Total-		**89.00**	
			Vendor Total-		**1,181.40**	
00000 AMANDA STROUT						
0195	53239	12	CHEERING REFUND		IPER 10/10/16SS	
CHEERING REFUND			E 500-01-5301		55.00	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
			Vendor Total-		**55.00**	
01042 ANDROSCOGGIN COUNTY						
0195	53367	12	1/2 YEAR SERVICE PAYMENT		CR 11/23/16	
1/2 YEAR SERVICE PAYMENT			E 140-02-5350		108,818.48	0.00
			PUB SAFETY / LAW ENFORCEM - PROF SERVICE			
			Vendor Total-		**108,818.48**	
01955 BOB THE SCREENPRINTER						
0195	53368	12	BASKETBALL UNI 11/10/16		14303	
BASKETBALL UNI 11/10/16			E 500-01-5301		1,140.00	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
			Vendor Total-		**1,140.00**	
00171 BOUND TREE MEDICAL, LLC						
0195	53369	12	SUPPLIES 10/31/16		82313894	
SUPPLIES 10/31/16			E 140-01-5490		258.93	0.00
			PUB SAFETY / FIRE RESCUE - MEDICAL SUP			
			Vendor Total-		**258.93**	
02068 BROOKDALE VILLAGE, LLC						
0195	53370	12	CEO ESCROW		11/2/16	
CEO ESCROW			G 90-3600-01		36,414.68	0.00
			ESCROWS / CEO PER BOND			
			Vendor Total-		**36,414.68**	
02108 BSN SPORTS						
0195	53371	12	EQUIPMENT 11/14/16		98445760	
SOCCER 11/14/16			E 500-01-5301		1,120.00	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
			Vendor Total-		**1,120.00**	
00222 CENTRAL MAINE POWER COMPANY						
0195	53372	12	CMP BILL		11/16/16	
TOWN HALL			E 110-01-5200		169.50	0.00
			ADMINISTRATI / ADMIN - ELECTRICITY			

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
OLD TOWN OFFICE			E 110-01-5200		77.87	0.00
			ADMINISTRATI / ADMIN - ELECTRICITY			
MUNICIPAL BUILDING			E 110-01-5200		305.77	0.00
			ADMINISTRATI / ADMIN - ELECTRICITY			
REC DEPARTMENT			E 500-01-5301		18.47	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
PUBLIC WORKS			E 130-01-5200		320.15	0.00
			PUB WORKS / PUBLIC WORKS - ELECTRICITY			
SOLID WASTE			E 130-02-5200		238.32	0.00
			PUB WORKS / SOLID WASTE - ELECTRICITY			
BEACONS			E 140-05-5350		20.58	0.00
			PUB SAFETY / STREET LIGHT - PROF SERVICE			
BEACONS			E 140-05-5350		16.73	0.00
			PUB SAFETY / STREET LIGHT - PROF SERVICE			
BEACONS			E 140-05-5350		20.83	0.00
			PUB SAFETY / STREET LIGHT - PROF SERVICE			
FIRE/RESCUE			E 140-01-5200		831.25	0.00
			PUB SAFETY / FIRE RESCUE - ELECTRICITY			
FIRE/RESCUE			E 140-01-5200		17.11	0.00
			PUB SAFETY / FIRE RESCUE - ELECTRICITY			
			Vendor Total-		**2,036.58**	
00226 CENTRAL ME MEDICAL CENTER						
0195	53373	12	MEDICAL SUPPLIES 10/31/16		UM2119	
MEDICAL SUPPLIES 10/31/16			E 140-01-5490		591.86	0.00
			PUB SAFETY / FIRE RESCUE - MEDICAL SUP			
			Vendor Total-		**591.86**	
01310 CES INC.						
0195	53374	12	CEO ESCROW/BROOKDALE VIL		2016970	
CEO ESCROW/BROOKDALE VIL			G 90-3600-01		120.00	0.00
			ESCROWS / CEO PER BOND			
			Vendor Total-		**120.00**	
02305 CITY OF LEWISTON						
0195	53375	12	LEGAL FEES 10/31/16		5144	
LEGAL FEES 10/31/16			E 110-05-5315		33.82	0.00
			ADMINISTRATI / CONTRACTED - LEGAL			
			Vendor Total-		**33.82**	
00199 CLIA LABORATORY PROGRAM						
0195	53376	12	CERTIFICATE FEE		20D0913217	
CERTIFICATE FEE			E 140-01-5330		150.00	0.00
			PUB SAFETY / FIRE RESCUE - DUES/SUBSCR			
			Vendor Total-		**150.00**	
01598 CONCENTRA MEDICAL CENTERS						
0195	53377	12	EXAM/PHYSICAL KK 11/17/16		1204932222	
EXAM/PHYSICAL KK 11/17/16			E 140-01-5365		185.00	0.00
			PUB SAFETY / FIRE RESCUE - PHYS/DRUG SC			
			Vendor Total-		**185.00**	
01552 DAVIS LAND SURVEYING, LLC						
0195	53378	12	SERVICES 11/11/16		16053	
SERVICES 11/11/16			E 120-05-5312		100.00	0.00
			COMM SERVCS / CONSERVATION - PCC			
SERVICES 11/11/16			E 224-01-5312		1,166.00	0.00
			CONSERVATION / CONSERVATION - PCC			
			Vendor Total-		**1,266.00**	
00962 EAST COAST SERVICE CENTER						

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
0195	53379	12	TIRES 11/11/16		5509	
TIRES 11/11/16			E 140-01-5230		767.80	0.00
			PUB SAFETY / FIRE RESCUE - VEHICLES			
			Vendor Total-		**767.80**	
01565 EASTERN SALT COMPANY INC.						
0195	53380	12	SALT 10/19/16		60935	
SALT 10/19/16			E 130-01-6465		10,921.78	0.00
			PUB WORKS / PUBLIC WORKS - SALT SNO&ICE			
			Vendor Total-		**10,921.78**	
02138 ECOLAB, INC.						
0195	53381	12	SUPPLIES 9/6/16		3017798	
SUPPLIES 9/6/16			E 140-01-5420		104.76	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
			Vendor Total-		**104.76**	
01595 EWASTE RECYCLING SOLUTIONS						
0195	53382	12	UNIV. WSTE/BULBS 11/21/16		10763	
UNIV. WSTE/BULBS 11/21/16			E 130-02-5290		65.96	0.00
			PUB WORKS / SOLID WASTE - HHW DISP			
			Vendor Total-		**65.96**	
00314 G. A. DOWNING CO., INC.						
0195	53383	12	RESTROOM 11/10/16		112426	
RESTROOM 11/10/16			E 110-06-5420		120.00	0.00
			ADMINISTRATI / BLDGS & GRND - GRNDS SUPP			
			Vendor Total-		**120.00**	
00421 GEE & BEE SPORTING GOODS						
0195	53384	12	SUPPLIES 11/21/16		4350	
FOOTBALL 11/21/16			E 500-01-5301		1,278.11	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
			Vendor Total-		**1,278.11**	
02248 GOLDEN MOUNTAIN OUTFITTERS						
0195	53385	12	SERVICE 11/16/16		22513	
SERVICE 11/16/16			E 140-01-5435		22.50	0.00
			PUB SAFETY / FIRE RESCUE - PROT CLOTHIN			
			Vendor Total-		**22.50**	
00456 GROUP DYNAMICS INC.						
0195	53386	12	ANNUAL SUB FEE		25142	
HRA MONTHLY PAYMENT			E 150-04-5810		550.00	0.00
			FINAN SERVCS / EE BENEFITS - HEALTH INS			
			Invoice Total-		**550.00**	
0195	53386	12	HRA MONTHLY 11/10/16		L1612-016000334	
HRA MONTHLY 11/10/16			E 150-04-5810		100.00	0.00
			FINAN SERVCS / EE BENEFITS - HEALTH INS			
			Invoice Total-		**100.00**	
			Vendor Total-		**650.00**	
00000 GTM SPORTSWEAR						
0195	53360	12	CHEERING UNIFORMS		IPER 11/28/16SS	
CHEERING UNIFORMS			E 500-01-5301		4,977.00	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
			Vendor Total-		**4,977.00**	
01846 HARRIS COMPUTER SYSTEMS						
0195	53387	12	ANNUAL TRIO MAINT		94117	
ANNUAL TRIO MAINT			E 110-05-5245		10,070.32	0.00

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
			ADMINISTRATI / CONTRACTED - OFF EQP/FEES			
			Vendor Total-		**10,070.32**	
01541 IRVING ENERGY						
0195	53389	12	FIRE RESCUE PROPANE		683775	
FIRE RESCUE PROPANE			E 140-01-5220		692.73	0.00
			PUB SAFETY / FIRE RESCUE - HEAT			
			Invoice Total-		**692.73**	
0195	53389	12	#2 FUEL PUB WORK 11/21/16		336124	
#2 FUEL PUB WORK 11/21/16			E 130-01-5220		453.05	0.00
			PUB WORKS / PUBLIC WORKS - HEAT			
			Invoice Total-		**453.05**	
0195	53389	12	#2 OLD SC HS 11/21/16		334637	
#2 FUEL OLD SCHOOL HOUSE			E 110-01-5220		209.92	0.00
			ADMINISTRATI / ADMIN - HEAT			
			Invoice Total-		**209.92**	
0195	53389	12	#2 FL SCHOOL HS 11/21/16		335117	
#2 FUEL OLD SCHOOL HOUSE			E 110-01-5220		662.79	0.00
			ADMINISTRATI / ADMIN - HEAT			
			Invoice Total-		**662.79**	
0195	53389	12	DIESEL 11/18/16		36877	
DIESEL			G 10-2800-01		1,607.56	0.00
			GENERAL FUND / DIESEL INV			
			Invoice Total-		**1,607.56**	
0195	53389	12	REC STRG PROPANE 11/14/16		684920	
REC STRG PROPANE 11/14/16			E 110-01-5220		235.10	0.00
			ADMINISTRATI / ADMIN - HEAT			
			Invoice Total-		**235.10**	
0195	53389	12	H.S. PROPANE 11/14/16		685346	
H.S. PROPANE 11/14/16			E 110-01-5220		65.70	0.00
			ADMINISTRATI / ADMIN - HEAT			
			Invoice Total-		**65.70**	
0195	53389	12	T.H. PROPANE 11/16/16		684596	
T.H. PROPANE 11/16/16			E 110-01-5220		77.74	0.00
			ADMINISTRATI / ADMIN - HEAT			
			Invoice Total-		**77.74**	
0195	53389	12	DIESEL 11/11/16		349361	
DIESEL			G 10-2800-01		1,217.71	0.00
			GENERAL FUND / DIESEL INV			
			Invoice Total-		**1,217.71**	
0195	53389	12	DIESEL 11/7/16		934735	
DIESEL			G 10-2800-01		931.63	0.00
			GENERAL FUND / DIESEL INV			
			Invoice Total-		**931.63**	
			Vendor Total-		**6,153.93**	
02283 JENSEN BAIRD GARDNER & HENRY						
0195	53390	12	OCT LEGAL SERVICE		280191	
OCT LEGAL SERVICE			E 110-05-5315		1,735.72	0.00
			ADMINISTRATI / CONTRACTED - LEGAL			
			Vendor Total-		**1,735.72**	
01779 KAYLA DECOTEAU-HODGKIN						
0195	53245	12	TUMBLING INSTRUCTOR		CR 11/17/16	
TUMBLING INSTRUCTOR			E 500-01-5110		179.44	0.00
			REC PGMS / REC PROGRAMS - OTHER WAGES			

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Jrnl / Description	Check	Month / Account	Invoice Description	Proj	Reference / Amount	Encumbrance
			Vendor Total-		**179.44**	
01711 LEWISTON-AUBURN 9-1-1						
0195	53391	12	1/2 YEAR DISPATCH SERVICE		CR 11/23/16	
1/2 YEAR DISPATCH SERVICE		E 140-03-5350			18,816.73	0.00
		PUB SAFETY / DISPATCHING - PROF SERVICE				
			Vendor Total-		**18,816.73**	
00681 MAINE LOCAL GOVERNMENT						
0195	53392	12	TRAINING 10/20/16		1000118297	
TRAINING 10/20/16		E 110-01-5140			65.00	0.00
		ADMINISTRATI / ADMIN - TRAINING				
			Vendor Total-		**65.00**	
00755 MAINE MUNICIPAL EMPLOYEES						
0195	53393	12	INSURANCE		DECEMBER 2016	
ADMINISTRATION		E 150-04-5810			3,304.75	0.00
		FINAN SERVCS / EE BENEFITS - HEALTH INS				
PLANNING		E 150-04-5810			1,716.74	0.00
		FINAN SERVCS / EE BENEFITS - HEALTH INS				
RECREATION		E 150-04-5810			1,187.40	0.00
		FINAN SERVCS / EE BENEFITS - HEALTH INS				
PUBLIC WORKS		E 150-04-5810			4,091.53	0.00
		FINAN SERVCS / EE BENEFITS - HEALTH INS				
SOLID WASTE		E 150-04-5810			1,058.68	0.00
		FINAN SERVCS / EE BENEFITS - HEALTH INS				
FIRE RESCUE		E 150-04-5810			5,278.93	0.00
		FINAN SERVCS / EE BENEFITS - HEALTH INS				
LIBRARY		E 700-01-5810			622.75	0.00
		RICKER LIBRA / RICKER LIBR. - HEALTH INS				
HEALTH WITHHOLDING		G 10-2650-00			2,936.12	0.00
		GENERAL FUND / Health Ins.				
DENTAL WITHHOLDING		G 10-2655-00			824.73	0.00
		GENERAL FUND / Dental Ins.				
VISIONWITHHOLDING		G 10-2660-00			117.45	0.00
		GENERAL FUND / Vision Ins.				
IPP WITHHOLDING		G 10-2680-00			936.15	0.00
		GENERAL FUND / IPP				
DEPENDENT WITHHOLDING		G 10-2665-00			36.10	0.00
		GENERAL FUND / Dep. Life				
			Vendor Total-		**22,111.33**	
00782 MAINE TOWN & CITY CLERKS ASSOC						
0195	53394	12	MEMBERSHIP AJ		1000119193	
MEMBERSHIP AJ		E 110-01-5330			25.00	0.00
		ADMINISTRATI / ADMIN - DUES/SUBSCR				
			Invoice Total-		**25.00**	
0195	53394	12	MEMBERSHIP LM		1000118682	
MEMBERSHIP LM		E 110-01-5330			25.00	0.00
		ADMINISTRATI / ADMIN - DUES/SUBSCR				
			Invoice Total-		**25.00**	
0195	53394	12	MEMBERSHIP JA		1000118565	
MEMBERSHIP JA		E 110-01-5330			25.00	0.00
		ADMINISTRATI / ADMIN - DUES/SUBSCR				
			Invoice Total-		**25.00**	
			Vendor Total-		**75.00**	
01837 MainePERS						
0195	53302	12	PR 10/01/16		2419244	
TOWN PORTION		E 150-04-5815			5,098.05	0.00

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
			FINAN SERVCS / EE BENEFITS - ICMA/MPRS			
FIRE RESCUE			G 10-2605-00		1,517.66	0.00
			GENERAL FUND / MPERs F/R			
TOWN EMPLOYEES			G 10-2600-00		4,103.06	0.00
			GENERAL FUND / MPERS			
			Vendor Total-		**10,718.77**	
00703 MECHANIC FALLS AUTO SUPPLY, INC.						
0195	53301	12	PARTS/SUPPLIES 10/31/16		610329	
PUB WORKS SUPPLIES			E 130-01-5230		523.57	0.00
			PUB WORKS / PUBLIC WORKS - VEHICLES			
			Invoice Total-		**523.57**	
0195	53301	12	PARTS/SUPPLIES 10/27/16		610513	
PUB WORKS SUPPLIES			E 130-01-5230		236.18	0.00
			PUB WORKS / PUBLIC WORKS - VEHICLES			
			Invoice Total-		**236.18**	
			Vendor Total-		**759.75**	
00732 METLIFE						
0195	53395	12	PAY DED.		12/5/16	
PAY DED.			E 150-04-5810		43.44	0.00
			FINAN SERVCS / EE BENEFITS - HEALTH INS			
			Vendor Total-		**43.44**	
00757 MID-MAINE WASTE ACTION CORP.						
0195	53396	12	TIP FEES 11/14/16		901271	
TIP FEES 11/14/16			E 130-02-5270		396.47	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		**396.47**	
0195	53396	12	TIP FEES 11/14/16		901182	
TIP FEES 11/14/16			E 130-02-5270		522.34	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		**522.34**	
0195	53396	12	TIP FEES 11/8/16		900595	
TIP FEES 11/8/16			E 130-02-5270		471.50	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		**471.50**	
0195	53396	12	TIP FEES 11/7/16		900418	
TIP FEES 11/7/16			E 130-02-5270		451.41	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		**451.41**	
0195	53396	12	TIP FEES 11/5/16		900202	
TIP FEES 11/5/16			E 130-02-5270		227.55	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		**227.55**	
0195	53396	12	TIP FEES 11/2/16		899825	
TIP FEES 11/2/16			E 130-02-5270		541.20	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		**541.20**	
0195	53396	12	BULK WASTE 11/15/16		899770	
BULK WASTE 11/15/16			E 130-02-5285		381.17	0.00
			PUB WORKS / SOLID WASTE - BULK & GRIND			
			Invoice Total-		**381.17**	
0195	53396	12	TIP FEES 11/1/16		899722	
TIP FEES 11/1/16			E 130-02-5270		271.83	0.00
			PUB WORKS / SOLID WASTE - MSW TIPPING			
			Invoice Total-		**271.83**	

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
			Vendor Total-		**3,263.47**	
00767 MORRISON & SYLVESTER						
0195	53397	12	PARTS 11/15/16		419421	
PARTS 11/15/16			E 140-01-5230		37.38	0.00
			PUB SAFETY / FIRE RESCUE - VEHICLES			
			Invoice Total-		**37.38**	
0195	53397	12	SERVICE 10/6/16		77376	
SERVICE 10/6/16			E 130-01-5230		665.25	0.00
			PUB WORKS / PUBLIC WORKS - VEHICLES			
			Invoice Total-		**665.25**	
			Vendor Total-		**702.63**	
01390 MR. CHIP'S SIGNS						
0195	53398	12	SERVICE 10/24/16		TOWN POLAND REC	
SERVICE 10/24/16			E 500-01-5230		100.00	0.00
			REC PGMS / REC PROGRAMS - VEHICLES			
			Vendor Total-		**100.00**	
01615 NATIONAL FIRE CODES						
0195	53399	12	ANNUAL SUBSCRIPTION		6836295X	
ANNUAL SUBSCRIPTION			E 140-01-5330		1,345.50	0.00
			PUB SAFETY / FIRE RESCUE - DUES/SUBSCR			
			Vendor Total-		**1,345.50**	
00000 PADHOLDR LLC						
0195	53400	12	DASH MOUNTS 11/9/16		21003	
DASH MOUNTS 11/9/16			E 140-01-5230		1,014.73	0.00
			PUB SAFETY / FIRE RESCUE - VEHICLES			
			Vendor Total-		**1,014.73**	
00000 PARIS FIRE DEPARTMENT						
0195	53361	12	SCBA MACHINE SHARE		173	
SCBA MACHINE SHARE			E 140-01-5495		1,000.00	0.00
			PUB SAFETY / FIRE RESCUE - OSHA EQUIP			
			Vendor Total-		**1,000.00**	
00907 PINE STATE ELEVATOR COMPANY						
0195	53401	12	ELEVATOR MAINT. 11/10/16		61135190	
ELEVATOR MAINT. 11/10/16			E 140-01-5420		182.44	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
			Vendor Total-		**182.44**	
00911 PIONEER MANUFACTURING COMPANY						
0195	53402	12	SERVICE/SUPPLIES 8/31/16		611406	
SERVICE/SUPPLIES 8/31/16			E 217-07-5350		561.00	0.00
			RECREATION / RECREATION - PROF SERVICE			
			Vendor Total-		**561.00**	
00920 PITNEY BOWES GLOBAL						
0195	53303	12	MAIL METER RENT 11/2/16		3302075796	
MAIL METER RENT 11/2/16			E 110-01-5235		172.00	0.00
			ADMINISTRATI / ADMIN - POSTAGE			
			Vendor Total-		**172.00**	
00000 POLAND FOOD PANTRY						
0195	53240	12	DONATION FROM SEN PROGR		IPER 11/14/16	
DONATION FROM SEN PROGR			E 500-01-5309		438.00	0.00
			REC PGMS / REC PROGRAMS - MISC EXP			
			Vendor Total-		**438.00**	

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00928 POLAND REC. DEPT/SCOTT SEGAL						
0195	53241	12	REC PETTY CASH		IPER 11/14/16	
SOCCER REIMBURSMENTS			E 500-01-5301		147.00	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
FOOTBALL			E 500-01-5301		20.00	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
SOCCER REFS			E 500-01-5301		95.00	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
			Vendor Total-		**262.00**	
00950 PRIMERICA SHAREHOLDER SERVICES						
0195	53403	12	PAY DED. LC 11/4/16		97137	
PAY DED. LC 11/4/16			E 150-04-5810		31.25	0.00
			FINAN SERVCS / EE BENEFITS - HEALTH INS			
			Vendor Total-		**31.25**	
01395 PURCHASE POWER						
0195	53304	12	POSTAGE		11/6/16	
POSTAGE			E 110-01-5235		2,015.00	0.00
			ADMINISTRATI / ADMIN - POSTAGE			
			Vendor Total-		**2,015.00**	
00983 REGGIE'S SALES & SERVICE						
0195	53404	12	PARTS/SERVICE 11/18/16		221117	
PARTS/SERVICE 11/18/16			E 140-01-5410		103.79	0.00
			PUB SAFETY / FIRE RESCUE - EQUIP SUPP			
			Vendor Total-		**103.79**	
00000 ROGER GAGNON						
0195	53405	12	HUNTING LICENCE REIMBURS		PER 11/18/16	
HUNTING LICENCE REIMBURS			G 10-2300-02		15.00	0.00
			GENERAL FUND / STATE INL FI			
			Vendor Total-		**15.00**	
00899 RSU #16						
0195	53406	12	MONTHLY PAYMENT		DECEMBER	
MONTHLY PAYMENT			E 150-07-5260		556,104.00	0.00
			FINAN SERVCS / RSU 16 - FINAN OUTLAY			
			Vendor Total-		**556,104.00**	
01032 SCOTT SEGAL						
0195	53362	12	REIMBURSE OFFICE SUPPLIES		IPER 11/28/16	
REIMBURSE OFFICE SUPPLIES			E 500-01-5400		369.71	0.00
			REC PGMS / REC PROGRAMS - OFFICE SUPP			
			Vendor Total-		**369.71**	
01497 SEABEE ELECTRIC						
0195	53407	12	SERVICE 10/28/16		394819	
SERVICE 10/28/16			E 140-01-5420		981.00	0.00
			PUB SAFETY / FIRE RESCUE - GRNDS SUPP			
			Vendor Total-		**981.00**	
01790 SEBAGO TECHNICS, INC.						
0195	53408	12	PROF. SERV. 11/28/16		201611175	
PROF. SERV. 11/28/16			E 120-05-5325		486.00	0.00
			COMM SERVCS / CONSERVATION - PLANNING			
			Invoice Total-		**486.00**	
0195	53408	12	POL SPRIN ACAD 11/28/16		20161182	
POL SPRING ACAD 11/28/16			G 90-3600-01		427.50	0.00
			ESCROWS / CEO PER BOND			

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
			Invoice Total-		**427.50**	
			Vendor Total-		**913.50**	
01029 SECRETARY OF STATE						
0195	53242	12	REPORT FOR 11/3-11/10/16		IPER 11/10/16	
REPORT FOR 11/3-11/10/16			G 10-2300-03		8,010.98	0.00
			GENERAL FUND / STATE MV			
			Invoice Total-		**8,010.98**	
0195	53246	12	REPORT FOR 11/10-11/17/16		IPER 11/17/16	
REPORT FOR 11/10-11/17/16			G 10-2300-03		2,998.75	0.00
			GENERAL FUND / STATE MV			
			Invoice Total-		**2,998.75**	
0195	53305	12	REPORT FOR 11/17-11/23/16		IPER 11/23/16	
REPORT FOR 11/17-11/23/16			G 10-2300-03		7,316.86	0.00
			GENERAL FUND / STATE MV			
			Invoice Total-		**7,316.86**	
			Vendor Total-		**18,326.59**	
01868 TIME WARNER CABLE						
0195	53409	12	TOWN HALL RD RUNNER		12/8/16	***** SEPARATE *****
TOWN HALL			E 110-01-5215		127.70	0.00
			ADMINISTRATI / ADMIN - INTERNET			
			Invoice Total-		**127.70**	
0195	53410	12	ROAD RUNNER		11/29/16	***** SEPARATE *****
PUBLIC WORKS			E 130-01-5215		79.95	0.00
			PUB WORKS / PUBLIC WORKS - INTERNET			
			Invoice Total-		**79.95**	
			Vendor Total-		**207.65**	
01134 TMDE CALIBRATION LABS						
0195	53411	12	RADAR CALIBRATON 11/15/16		27926	
RADAR CALIBRATON 11/15/16			E 140-02-5210		150.00	0.00
			PUB SAFETY / LAW ENFORCEM - MAIN-REPAIRS			
			Vendor Total-		**150.00**	
01585 TOP NOTCH BOWS						
0195	53243	12	BOWS-CHEERING		IPER 11/14/16SS	
BOWS-CHEERING			E 500-01-5301		1,100.00	0.00
			REC PGMS / REC PROGRAMS - MAJOR REC			
			Vendor Total-		**1,100.00**	
02254 TREASURER, STATE OF MAINE						
0195	53165	12	REPORT FOR OCTOBER		IPER	
REPORT FOR OCTOBER			G 10-2300-02		1,515.00	0.00
			GENERAL FUND / STATE INL FI			
			Vendor Total-		**1,515.00**	

Jrnl Description	Check	Month	Invoice Description Account	Proj	Reference Amount	Encumbrance
				Prepaid Total-	**42,591.57**	
				Current Total-	**792,737.05**	
				EFT Total-	**0.00**	
				Warrant Total-	**835,328.62**	

BOARD OF SELECTMEN

Walter J. Gallagher ______________________

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Stephen E. Robinson ______________________

Janice A. Kimball ______________________

James G. Walker, Jr. ______________________

A / P Check Register

Bank: NORTHEAST-LIBRARY

Type	Check	Amount	Date	Wrnt	Payee
R	2248	89.45	12/01/16	62	00364 643-FAIRPOINT COMMUNICATIONS
R	2249	121.00	12/01/16	62	00074 AMERICAN LIBRARY ASSOCIATION
R	2250	634.23	12/01/16	62	00129 BAKER & TAYLOR BOOKS
R	2251	45.54	12/01/16	62	01835 CENTER POINT LARGE PRINT
R	2252	263.74	12/01/16	62	00222 CENTRAL MAINE POWER COMPANY
R	2253	148.00	12/01/16	62	00000 DANIELLE BONNEY
R	2254	1,178.00	12/01/16	62	00331 EBSCO INFORMATION SERVICES
R	2255	375.00	12/01/16	62	00000 FARRIS ENTERTAINMENT
R	2256	108.75	12/01/16	62	01312 GALE/CENGAGE LEARNING
R	2257	1,988.00	12/01/16	62	00000 GAMACHE & LESSARD CO. INC.
R	2258	90.00	12/01/16	62	01817 KATHRYN PULSIFER
R	2259	213.05	12/01/16	62	01547 MICROMARKETING LLC
R	2260	78.00	12/01/16	62	00882 PATRICK SULLIVAN
R	2261	85.84	12/01/16	62	02169 THE PENWORTHY COMPANY
R	2262	23.86	12/01/16	62	02235 TOUCHTONE COMMUNICATIONS
R	2263	143.86	12/01/16	62	02038 W. B. MASON CO. INC.
	Total	**5,586.32**			

Count	
Checks	16
Voids	0

Warrant 62

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00364 643-FAIRPOINT COMMUNICATIONS						
0201	2248	12	LIBRARY		11/10/16	
LIBRARY			E 700-01-5205		89.45	0.00
			RICKER LIBRA / RICKER LIBR. - PHONE			
			Vendor Total-		**89.45**	
00074 AMERICAN LIBRARY ASSOCIATION						
0201	2249	12	TRAIN MATERIAL 11/14/16		73668409	
TRAIN MATERIAL 11/14/16			E 700-01-5140		121.00	0.00
			RICKER LIBRA / RICKER LIBR. - TRAINING			
			Vendor Total-		**121.00**	
00129 BAKER & TAYLOR BOOKS						
0201	2250	12	BOOKS 11/8/16		3021299506	
BOOKS 11/8/16			E 700-01-7105		104.09	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**104.09**	
0201	2250	12	BOOKS 11/4/16		3021296007	
BOOKS 11/4/16			E 700-01-7105		193.08	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**193.08**	
0201	2250	12	BOOKS 11/3/16		3021293057	
BOOKS 11/3/16			E 700-01-7105		84.76	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**84.76**	
0201	2250	12	BOOKS 10/27/16		3021280406	
BOOKS 10/27/16			E 700-01-7105		70.27	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**70.27**	
0201	2250	12	BOOKS 10/25/16		3021273253	
BOOKS 10/25/16			E 700-01-7105		58.89	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**58.89**	
0201	2250	12	BOOKS 10/18/16		3021261014	
BOOKS 10/18/16			E 700-01-7105		123.14	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**123.14**	
			Vendor Total-		**634.23**	
01835 CENTER POINT LARGE PRINT						
0201	2251	12	BOOKS 11/1/19		1424709	
BOOKS 11/1/19			E 700-01-7105		45.54	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Vendor Total-		**45.54**	
00222 CENTRAL MAINE POWER COMPANY						
0201	2252	12	LIBRARY CMP BILL		DATE 11/16/16	
LIBRARY			E 700-01-5200		263.74	0.00
			RICKER LIBRA / RICKER LIBR. - ELECTRICITY			
			Vendor Total-		**263.74**	
00000 DANIELLE BONNEY						
0201	2253	12	CLASS TEACHER		11/21/16	
CLASS TEACHER			E 700-01-7125		148.00	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
			Vendor Total-		**148.00**	
00331 EBSCO INFORMATION SERVICES						

Warrant 62

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
0201	2254	12	MAGAZINES 11/2/16		7817242	
MAGAZINES 11/2/16			E 700-01-7100		1,178.00	0.00
			RICKER LIBRA / RICKER LIBR. - MAGAZINES			
			Vendor Total-		**1,178.00**	
00000 FARRIS ENTERTAINMENT						
0201	2255	12	PERFORMANCE 11/16/16		122816	
PERFORMANCE 11/16/16			E 700-01-7130		125.00	0.00
			RICKER LIBRA / RICKER LIBR. - CHILD PROGR			
PERFORMANCE 11/16/16			E 700-01-7135		125.00	0.00
			RICKER LIBRA / RICKER LIBR. - TEEN PROGR			
PERFORMANCE 11/16/16			E 700-01-7125		125.00	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
			Vendor Total-		**375.00**	
01312 GALE/CENGAGE LEARNING						
0201	2256	12	BOOKS 11/15/16		59387164	
BOOKS 11/15/16			E 700-01-7105		43.50	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**43.50**	
0201	2256	12	BOOKS 10/25/16		59283489	
BOOKS 10/25/16			E 700-01-7105		65.25	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**65.25**	
			Vendor Total-		**108.75**	
00000 GAMACHE & LESSARD CO. INC.						
0201	2257	12	SERVICE 10/5/16		4090	
SERVICE 10/5/16			E 700-01-5309		1,988.00	0.00
			RICKER LIBRA / RICKER LIBR. - MISC EXP			
			Vendor Total-		**1,988.00**	
01817 KATHRYN PULSIFER						
0201	2258	12	CHRISTMAS CARD CLASS		11/7/16	
CHRISTMAS CARD CLASS			E 700-01-7125		90.00	0.00
			RICKER LIBRA / RICKER LIBR. - ADULT PROGR			
			Vendor Total-		**90.00**	
01547 MICROMARKETING LLC						
0201	2259	12	BOOKS 11/22/16		648293	
BOOKS 11/22/16			E 700-01-7105		58.36	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**58.36**	
0201	2259	12	BOOKS 11/15/16		647199	
BOOKS 11/15/16			E 700-01-7105		14.39	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**14.39**	
0201	2259	12	CDS 11/4/16		646013	
CDS 11/4/16			E 700-01-7115		6.00	0.00
			RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS			
			Invoice Total-		**6.00**	
0201	2259	12	CDS 10/20/16		643475	
CDS 10/20/16			E 700-01-7115		36.00	0.00
			RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS			
			Invoice Total-		**36.00**	
0201	2259	12	BOOKS 10/31/16		645377	
BOOKS 10/31/16			E 700-01-7105		43.14	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			

Warrant 62

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
			Invoice Total-		**43.14**	
0201	2259	12	BOOKS 10/20/16		643242	
BOOKS 10/20/16			E 700-01-7105		55.16	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Invoice Total-		**55.16**	
			Vendor Total-		**213.05**	
00882 PATRICK SULLIVAN						
0201	2260	12	SERVICE 11/18/16		215	
SERVICE 11/18/16			E 700-01-5210		78.00	0.00
			RICKER LIBRA / RICKER LIBR. - MAIN-REPAIRS			
			Vendor Total-		**78.00**	
02169 THE PENWORTHY COMPANY						
0201	2261	12	BOOKS 11/7/16		522341	
BOOKS 11/7/16			E 700-01-7105		85.84	0.00
			RICKER LIBRA / RICKER LIBR. - BOOKS			
			Vendor Total-		**85.84**	
02235 TOUCHTONE COMMUNICATIONS						
0201	2262	12	SERVICE		10/31/16	
SERVICE			E 700-01-5205		23.86	0.00
			RICKER LIBRA / RICKER LIBR. - PHONE			
			Vendor Total-		**23.86**	
02038 W. B. MASON CO. INC.						
0201	2263	12	LIBRARY SUPPLIES 11/9/16		39249906	
LIBRARY SUPPLIES 11/9/16			E 700-01-5400		61.48	0.00
			RICKER LIBRA / RICKER LIBR. - OFFICE SUPP			
LIBRARY SUPPLIES 11/9/16			E 700-01-5245		82.38	0.00
			RICKER LIBRA / RICKER LIBR. - OFF EQP/FEES			
			Vendor Total-		**143.86**	
			Prepaid Total-		**0.00**	
			Current Total-		**5,586.32**	
			EFT Total-		**0.00**	
			Warrant Total-		**5,586.32**	

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A / P Check Register

Bank: NORTHEAST-TIF

Type	Check	Amount	Date	Wrnt	Payee
R	5024	3,605.61	12/01/16	61	01607 HARRISON SHRADER ENTERPRISES
R	5025	3,668.00	12/01/16	61	00747 MINUTEMAN TRUCKS, INC.
	Total	**7,273.61**			

Count	
Checks	2
Voids	0

Warrant 61

Jrnl / Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
01607 HARRISON SHRADER ENTERPRISES						
0200	5024	12	EQUIPMENT 11/15/16		F-242356	
EQUIPMENT 11/15/16			E 400-01-5410		539.07	0.00
			PSB TIF 1 / PSB TIF I - EQUIP SUPP			
			Invoice Total-		**539.07**	
0200	5024	12	PARTS 11/15/16		F-242357	
PARTS 11/15/16			E 400-01-5410		150.00	0.00
			PSB TIF 1 / PSB TIF I - EQUIP SUPP			
			Invoice Total-		**150.00**	
0200	5024	12	EQUIPMENT 11/7/16		F-242347	
EQUIPMENT 11/7/16			E 400-01-5410		2,916.54	0.00
			PSB TIF 1 / PSB TIF I - EQUIP SUPP			
			Invoice Total-		**2,916.54**	
			Vendor Total-		**3,605.61**	
00747 MINUTEMAN TRUCKS, INC.						
0200	5025	12	PARTS FOR TRUCK 11/15/16		1119081	
PARTS FOR TRUCK 11/15/16			E 400-01-5410		3,668.00	0.00
			PSB TIF 1 / PSB TIF I - EQUIP SUPP			
			Vendor Total-		**3,668.00**	
			Prepaid Total-		**0.00**	
			Current Total-		**7,273.61**	
			EFT Total-		**0.00**	
			Warrant Total-		**7,273.61**	

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