

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**DEPARTMENT UPDATE**

Joanne Messer – Ricker Memorial Library

**MINUTES**

May 17, 2016

**RECOGNITION OF VISITORS - ITEMS NOT ON THE AGENDA**

**REPORTS**

Town Manager Report  
Financial Reports

**COMMUNICATIONS**

**OLD BUSINESS**

Employee Recognition Dinner Discussion  
CEDC Bylaws  
Parking & Traffic Control Ordinance

**NEW BUSINESS**

RFP for Fire Rescue Turn Out Gear  
RFP for Fire Rescue Pumper  
MMA Nominations for Legislative Policy Committee  
Centerline Painting Bid Results

**PAYABLES & ABATEMENTS**

**ANY OTHER BUSINESS**

**CALENDAR**

**ADJOURNMENT**

**SELECTMENS ACTIVE LIST**

*Municipal Complex – Ongoing  
Charter Revisions – Timeline set, November 1<sup>st</sup>  
Tripp Lake Erosion – PB Review completed  
TIF Budgeting – Workshops 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of the month at 6:30 PM  
Hilt Hollow – Workshop May 24<sup>th</sup> at 6:30 PM  
Heart of Poland Easement – Moving forward with Conservation Committee*

**POLAND BOARD OF SELECTMEN  
MINUTES OF MEETING  
May 17, 2016**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE** – Chairman Walter Gallagher called the meeting to order at 7:00 PM with Janice Kimball, and James Walker, Jr. present. Selectmen Stanley Tetenman and Stephen Robinson were absent with notice.

**APPOINTMENTS & RESIGNATIONS** – Selectman Kimball moved to appoint Martha Littlefield to the Scholarship Committee with a term to expire June 30, 2019. Selectman Walker seconded the motion.  
Discussion: None  
Vote: 3-yes 0-no

**COMMITTEE UPDATE**

Cyndi Robbins, Debra Ouellette and Norm Davis were present from the Community Economic Development Committee to give an update on what projects the committee has completed and what projects the committee will be working on. Updated bylaws were presented for review by the Selectmen.

**MINUTES** – Selectman Kimball moved to accept the minutes of May 3, 2016 as presented. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

**RECOGNITION OF VISITORS** (A list of visitors who attended the meeting are attached)

**REPORTS**

**Town Manager's Report** – Written report was submitted for Board review.

**Financial Reports** – Selectman Kimball moved to approve the financial reports as presented. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

**OLD BUSINESS** – **Employee Recognition Dinner Discussion** – The Board would like the date of the dinner to be October 16<sup>th</sup> or October 23<sup>rd</sup>. The Town Manager will speak with Department Heads and get a consensus of what date would work best.

**NEW BUSINESS** – **Signing of the RSU 16 Warrant** – Selectman Kimball moved to authorize the Board to sign the RSU 16 Warrant for the Budget Validation Referendum to be held on June 14<sup>th</sup>. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

**Certificate of Settlement** – Selectman Kimball moved to authorize the Board to sign the 2014 Tax Certificate of Settlement releasing Tax Collector Judith A. Akers from the \$3,339.09 due on personal property taxes. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

**Range Pond Association Request for Boat Parade** – Selectman Kimball moved to allow the Range Pond Association to hold their annual 4<sup>th</sup> of July Boat Parade on Upper and Middle Range Ponds on Sunday, July 3<sup>rd</sup> beginning at 1 PM with a rain date of July 4<sup>th</sup>. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

**PAYABLES** – Motion by Selectman Kimball to approve the bills payable in the amount of \$7,664.47. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

Motion by Selectman Kimball to approve the bills payable in the amount of \$97,718.00. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

Motion by Selectman Kimball to approve the bills payable in the amount of \$82,861.73. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

Motion by Selectman Kimball to approve the bills payable in the amount of \$7,380.93. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

Motion by Selectman Kimball to approve the bills payable in the amount of \$159,047.21. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

**ANY OTHER BUSINESS** – The Town Office will close at 5:00 PM on Monday, May 23<sup>rd</sup> for the RSU District Budget Meeting to be held at Poland Regional High School.

Selectman Kimball moved to reconsider the COMPOST IT motion from May 3, 2016. Selectman Walker seconded the motion. Discussion: There was a change to the language that allows COMPOST IT to enter the facility at any time, not just during normal business hours, with the approval of the Transfer Station Director.  
Vote: 3-yes 0-no

Selectman Kimball moved to accept the COMPOST IT agreement as presented. Selectman Walker seconded the motion. Discussion: None  
Vote: 3-yes 0-no

**ADJOURN** – Selectman Kimball moved to adjourn. Selectman Walker seconded the motion. Discussion: None  
Vote: 3 -yes 0-no

Recorded by: Nikki M. Pratt

Board of Selectmen

\_\_\_\_\_  
Walter J. Gallagher, Chairperson

\_\_\_\_\_  
Janice A. Kimball

\_\_\_\_\_  
Stanley L. Tetenman, Vice-Chairperson

\_\_\_\_\_  
James G. Walker, Jr.

\_\_\_\_\_  
Stephen E. Robinson

# MANAGER'S REPORT

## TOWN OF POLAND, MAINE

To: Board of Selectmen

Date: 6/7/16

CC: Department Heads, Committee Chairs

**1. Meetings:** The Selectmen held a special meeting on May 24<sup>th</sup> regarding Poland's continuation in the County Commissioner's lawsuit. The Board also hosted a workshop with the property owners of Hilt Hollow to discuss access of the site.

**2. TIF Committee:** The TIF Committee held its first meeting on May 18<sup>th</sup> and went over the current status of all three TIFs. There were several questions which were put forward to our TIF Consultant which have since been answered. The Committee consists of the Selectmen, and two members each from the Budget Committee, CEDC and Conservation. The next meeting is June 8<sup>th</sup> at 6:30; these meetings are open to the public.

**3. Senior Center:** The Senior's Club held the official opening of the new Senior Center on May 18<sup>th</sup>. We wanted to thank everyone for attending especially Senator Brakey, Representative Espling and Sheriff Samson. Selectmen Walker and Tetenman were also in attendance with all our Department Heads and I want to particularly thank Scott Segal for all his hard work in making this happen. Seniors from Poland, Mechanic Falls and Minot are welcome to participate in the club; for information call 998-4650. There is a video currently running on cable Channel 7 of the event; thanks to Joel Dulberg for putting that together.

**4. Fire/Rescue:** We wanted to send a "shout out" to our Fire Rescue Department for hanging in there during a very busy spring. They have handled several house fires including major ones on Johnson Hill and Watson Road. I

wanted to highlight on April 6<sup>th</sup> during a mutual aid call to Oxford Chief Bosse, Cpt. Shawn Hazelton, Lt. Armand Richard, Lt. Richie Dawe, Pvt. Tom Doherty, Pvt. Kinda Lilley-Karkos and Pvt. Keith Bowles were instrumental in the rescue of a downed firefighter at the house fire.

**5. Employee Training:** Town Clerk Judy Akers and Finance Director Sharon Chammings attended the Annual Tax Collector's and Treasurer's Conference on May 19<sup>th</sup> and 20<sup>th</sup>. Adam Strout from our Public Works Department also completed Phase II of the MMA Leadership course.

**6. Reminder:** Public Works has started work on Johnson Hill to prepare for paving later this summer. Please be prepared for short delays and we appreciate your patience. The DPW has also been doing some repairs to head stones in some of the Town cemeteries including Locust Grove and Empire.

**7. Personnel:** Our Administrative Assistant in the Planning Economic Development (CEO) Office Alex Sirois has left us as of last Friday to his new position as CEO in the Town of Casco. We have already started interviews for a replacement. We want to thank Alex for his outstanding service to Poland and wish him luck in his new job. The A/A position is advertised on MaineJobs.com, the Maine Municipal Association website, the Town's Face book page as well as the State Veteran's Services site. We also have a part-time opening at the Transfer Station and we'll be getting the details out shortly.

TO: Bradley Plante, Town Manager  
FROM: Sharon Chammings, Finance Director  
DATE: June 2, 2016  
RE: Financial Statement Issues for FY2016

We are 92% through FY2016: 76.93% of budgeted expenditures have been expended and 95.88% of budgeted revenues have been received to date.

Revenue:

I have adjusted the Tax Commitment and Use of Reserves Revenue to reflect accurate budget balances.

Expenses:

Budgeted expenses have slowed down; spending at this time of year is usually minimal to make sure that we don't go over budget.

# BI-WEEKLY REVENUE REPORT

Fund: 10

May

Account	Budget Net	May Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
4010 - TOWN REPORT/NEWSLETTER AD	750.00	120.00	800.00	-50.00	106.67
4020 - CASH REPORTING SHORT-OVER	0.00	0.96	-137.20	137.20	----
4030 - CD DEBRIS	0.00	0.00	0.00	0.00	----
4050 - CEMETERY TRUST FUND ASSES	0.00	0.00	0.00	0.00	----
4060 - CABLE TV FRANCHISE DISTRI	47,000.00	0.00	50,643.49	-3,643.49	107.75
4070 - URBAN RURAL INITIATIVE (LRAP)	70,000.00	0.00	72,868.00	-2,868.00	104.10
4080 - MMWAC MEMBER DISTRIBUTION	0.00	43.15	43.15	-43.15	----
4090 - MISC STATE DISTRIBUTIONS	0.00	0.00	0.00	0.00	----
4100 - STATE PARK DISTRIBUTIONS	5,000.00	0.00	6,290.47	-1,290.47	125.81
4110 - STATE REVENUE DISTRIBUTIO	203,494.00	23,926.03	196,486.65	7,007.35	96.56
4120 - STATE TREE GROWTH FEE DIS	17,000.00	0.00	15,561.32	1,438.68	91.54
4130 - BOAT EXCISE	12,000.00	4,381.84	10,969.44	1,030.56	91.41
4140 - MOTOR VEHICLE EXCISE	1,000,000.00	113,522.45	1,031,830.05	-31,830.05	103.18
4150 - AMBULANCE SERVICE FEES	155,000.00	-640.36	136,011.45	18,988.55	87.75
4151 - AMBULANCE MECHANIC FALLS	45,000.00	0.00	35,724.57	9,275.43	79.39
4155 - FIRE COPY REVENUE	0.00	0.00	0.00	0.00	----
4160 - ANIMAL LICENSE FEES & FIN	3,000.00	31.00	3,065.00	-65.00	102.17
4170 - BUSINESS REGISTRATION FEE	1,200.00	70.00	420.00	780.00	35.00
4180 - CODE ENFORCEMENT FEES	45,000.00	2,947.00	30,165.85	14,834.15	67.04
4190 - CUSTOMER SERVICE FEES	1,450.00	119.47	5,833.45	-4,383.45	402.31
4195 - HERITAGE VIDEO REVENUE	0.00	0.00	0.00	0.00	----
4200 - ELECTRICAL PERMIT FEES	9,000.00	677.00	6,197.55	2,802.45	68.86
4210 - INLAND FISHERIES AGENT FE	2,500.00	471.00	2,278.75	221.25	91.15
4220 - LIEN FEES	8,500.00	137.36	11,176.06	-2,676.06	131.48
4230 - MOTOR VEHICLE FEES	21,000.00	2,488.00	19,248.00	1,752.00	91.66
4240 - PLUMBING PERMIT FEES	12,000.00	1,442.50	9,583.30	2,416.70	79.86
4245 - FIRE PERMIT FEES	250.00	0.00	139.00	111.00	55.60
4250 - RETURN CHECK FEES	900.00	0.00	1,242.43	-342.43	138.05
4260 - SNOWMOBILE REGISTRATION F	1,000.00	0.00	1,353.79	-353.79	135.38
4270 - SOLID WASTE SERVICE FEES	20,000.00	1,032.00	14,931.00	5,069.00	74.66
4280 - TOWN BUILDINGS RENTAL FEES	1,500.00	290.00	800.00	700.00	53.33
4285 - NON RESIDENT RECREATION FEES	1,885.00	0.00	0.00	1,885.00	0.00
4290 - VITAL STATISTICS	3,850.00	309.40	2,918.00	932.00	75.79
4295 - NON RESIDENT BEACH PERMITS	900.00	50.00	680.00	220.00	75.56
4300 - RSU16 Garage Bay Maintenance	9,600.00	1,600.00	9,600.00	0.00	100.00
4310 - GENERAL ASSIST REIMBURSEM	10,000.00	0.00	1,357.40	8,642.60	13.57
4320 - HOMESTEAD REIMBURSEMENT	117,000.00	0.00	87,150.00	29,850.00	74.49
4330 - VETERANS EXEMPT REIMBURSE	3,600.00	0.00	0.00	3,600.00	0.00
4335 - INSURANCE REIMBURSEMENTS	0.00	831.88	2,687.18	-2,687.18	----
4340 - SOLID WASTE REVENUES	15,000.00	763.59	161.73	14,838.27	1.08
4350 - SALE OF TIMBER	0.00	0.00	0.00	0.00	----
4360 - TAX ACQUIRED PROPERTY	0.00	0.00	0.00	0.00	----
4370 - TAX COMMITMENT REVENUE	0.00	0.00	10,450,194.26	-10,450,194.26	----
4380 - GAIN ON TAX ACQUIRED PROP	0.00	0.00	0.00	0.00	----
4390 - TAX PENALTY INTEREST	30,000.00	2,361.90	28,581.96	1,418.04	95.27
4400 - PAYMENTS IN LIEU OF TAXES	0.00	0.00	0.00	0.00	----
4420 - TIF REVENUES	0.00	0.00	0.00	0.00	----
4430 - USE OF CEMETERY FUNDS	0.00	0.00	0.00	0.00	----
4440 - USE OF RESERVES	50,000.00	0.00	0.00	50,000.00	0.00
4450 - USE OF TIF FUNDS	0.00	0.00	0.00	0.00	----
4460 - USE OF UNDESIGNATED FB	0.00	0.00	0.00	0.00	----
4470 - USE OF DESIGNATED FB	0.00	0.00	0.00	0.00	----
4480 - T&M COMMERCIAL FUNDING	0.00	0.00	0.00	0.00	----
4500 - MISCELLANEOUS REVENUES	5,000.00	115.00	17,992.80	-12,992.80	359.86
4510 - INVESTMENT INTEREST	9,000.00	0.00	4,310.28	4,689.72	47.89
4520 - SALE OF ASSETS	0.00	0.00	0.00	0.00	----
4530 - RESCUE CONTRACTUAL WRITE	0.00	0.00	0.00	0.00	----
4540 - BETE REIMBURSEMENT	361,398.00	0.00	338,098.00	23,300.00	93.55
4550 - FIRE BOND REVENUE	0.00	0.00	0.00	0.00	----
Final Totals	2,299,777.00	157,091.17	12,607,257.18	-10,307,480.18	548.19
4370 - TAX COMMITMENT REVENUE	0.00	0.00	10,450,194.26	-10,450,194.26	----
4440 - USE OF RESERVES	50,000.00	0.00	0.00	50,000.00	0.00
Budgeted Totals	2,249,777.00	157,091.17	2,157,062.92	92,714.08	95.88%

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
110 - ADMINISTRATI	573,781.00	38,313.42	534,152.78	39,628.22	93.09
01 - ADMIN	417,238.00	28,157.29	377,970.04	39,267.96	90.59
05 - CONTRACTED	95,300.00	6,719.39	103,040.00	-7,740.00	108.12
06 - BLDGS & GRND	49,658.00	2,799.24	43,785.24	5,872.76	88.17
07 - CABLE TV	11,585.00	637.50	9,357.50	2,227.50	80.77
120 - COMM SERVCS	284,429.00	12,531.04	244,987.19	39,441.81	86.13
01 - PLANNING&DEV	94,910.00	6,883.78	82,888.40	12,021.60	87.33
02 - RECREATION	73,362.00	5,490.45	67,154.79	6,207.21	91.54
03 - HEALTH OFFCR	2,145.00	82.81	1,159.37	985.63	54.05
04 - BEACH MAINT	3,210.00	74.00	2,668.33	541.67	83.13
05 - CONSERVATION	14,300.00	0.00	8,000.00	6,300.00	55.94
06 - GENL ASSIST	20,000.00	0.00	6,614.30	13,385.70	33.07
08 - SOC SVC AG	4,000.00	0.00	4,000.00	0.00	100.00
09 - RICKER LIB	72,502.00	0.00	72,502.00	0.00	100.00
130 - PUB WORKS	792,883.00	46,129.76	609,801.12	183,081.88	76.91
01 - PUBLIC WORKS	582,881.00	36,101.65	448,336.65	134,544.35	76.92
02 - SOLID WASTE	210,002.00	10,028.11	161,464.47	48,537.53	76.89
140 - PUB SAFETY	945,681.45	65,310.60	870,406.69	75,274.76	92.04
01 - FIRE RESCUE	639,759.45	51,635.80	573,012.27	66,747.18	89.57
02 - LAW ENFORCEM	227,994.00	34.06	219,041.95	8,952.05	96.07
03 - DISPATCHING	35,647.00	9,276.19	37,773.53	-2,126.53	105.97
04 - ANIMAL CTRL	9,600.00	366.00	7,231.20	2,368.80	75.33
05 - STREET LIGHT	12,000.00	2,363.13	14,876.92	-2,876.92	123.97
06 - FIREHYDRANTS	15,231.00	1,218.75	13,437.45	1,793.55	88.22
07 - EMER MANGMT	5,450.00	416.67	5,033.37	416.63	92.36
150 - FINAN SERVCS	9,276,765.00	18,822.26	6,750,094.81	2,526,670.19	72.76
01 - CONTINGENCY	0.00	0.00	0.00	0.00	----
02 - DEBT	274,540.00	0.00	275,516.85	-976.85	100.36
03 - MUN INSURANC	48,650.00	184.60	47,304.38	1,345.62	97.23
04 - EE BENEFITS	511,894.00	18,637.66	433,112.10	78,781.90	84.61
06 - CIP	883,710.00	0.00	0.00	883,710.00	0.00
07 - RSU 16	6,360,174.00	0.00	5,981,345.48	378,828.52	94.04
10 - TIF TO PS 1	713,175.00	0.00	11,657.00	701,518.00	1.63
11 - TIF TO VILLA	86,757.00	0.00	0.00	86,757.00	0.00
12 - TIF TO PS 2	397,865.00	0.00	1,159.00	396,706.00	0.29
15 - USE DESIG FB	0.00	0.00	0.00	0.00	----
160 - COUNTY TAX	716,690.00	0.00	716,689.48	0.52	100.00
170 - OVERLAY	60,000.00	0.00	5,851.17	54,148.83	9.75
Final Totals	12,650,229.45	181,107.08	9,731,983.24	2,918,246.21	76.93



# BI-WEEKLY EXPENSE REPORT

Fund: 10  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>110 - ADMINISTRATI</b>	<b>573,781.00</b>	<b>38,313.42</b>	<b>534,152.78</b>	<b>39,628.22</b>	<b>93.09</b>
<b>01 - ADMIN</b>	<b>417,238.00</b>	<b>28,157.29</b>	<b>377,970.04</b>	<b>39,267.96</b>	<b>90.59</b>
5100 - FT WAGES	307,174.00	25,624.09	300,406.19	6,767.81	97.80
5110 - OTHER WAGES	7,761.00	0.00	4,664.39	3,096.61	60.10
5120 - OT WAGES	2,000.00	0.00	483.80	1,516.20	24.19
5130 - ALLOWANCE	4,795.00	372.98	3,072.26	1,722.74	64.07
5140 - TRAINING	2,625.00	150.00	1,086.50	1,538.50	41.39
5200 - ELECTRICITY	9,000.00	0.00	6,782.22	2,217.78	75.36
5205 - PHONE	3,480.00	311.07	3,241.10	238.90	93.14
5210 - MAIN-REPAIRS	0.00	0.00	0.00	0.00	----
5215 - INTERNET	1,560.00	0.00	1,563.49	-3.49	100.22
5220 - HEAT	15,000.00	1,448.33	9,734.07	5,265.93	64.89
5225 - WATER	1,375.00	178.86	1,728.79	-353.79	125.73
5235 - POSTAGE	11,355.00	0.00	4,749.50	6,605.50	41.83
5245 - OFF EQP/FEES	0.00	0.00	0.00	0.00	----
5246 - CONT SVCS	0.00	0.00	0.00	0.00	----
5310 - MINOR DNU	0.00	0.00	0.00	0.00	----
5320 - REG OF DEEDS	7,350.00	55.00	6,959.79	390.21	94.69
5330 - DUES/SUBSCR	16,240.00	0.00	16,330.32	-90.32	100.56
5335 - ADVERTISING	1,500.00	16.96	1,939.97	-439.97	129.33
5340 - PRINTING	8,455.00	0.00	4,212.19	4,242.81	49.82
5345 - BANK FEES	6,750.00	0.00	2,008.66	4,741.34	29.76
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5355 - PAYROLL SERV	0.00	0.00	0.00	0.00	----
5360 - SPECIAL EVEN	950.00	0.00	662.69	287.31	69.76
5400 - OFFICE SUPP	6,500.00	0.00	7,116.11	-616.11	109.48
5415 - ELECTION SUP	3,368.00	0.00	1,228.00	2,140.00	36.46
5420 - GRNDS SUPP	0.00	0.00	0.00	0.00	----
<b>05 - CONTRACTED</b>	<b>95,300.00</b>	<b>6,719.39</b>	<b>103,040.00</b>	<b>-7,740.00</b>	<b>108.12</b>
5160 - ASSESS AGENT	35,000.00	5,812.32	27,837.61	7,162.39	79.54
5245 - OFF EQP/FEES	30,000.00	87.98	31,122.26	-1,122.26	103.74
5305 - AUDIT	13,500.00	0.00	13,500.00	0.00	100.00
5315 - LEGAL	10,000.00	819.09	23,918.52	-13,918.52	239.19
5325 - PLANNING	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5355 - PAYROLL SERV	6,800.00	0.00	6,661.61	138.39	97.96
<b>06 - BLDGS &amp; GRND</b>	<b>49,658.00</b>	<b>2,799.24</b>	<b>43,785.24</b>	<b>5,872.76</b>	<b>88.17</b>
5100 - FT WAGES	31,658.00	2,435.20	28,732.88	2,925.12	90.76
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5420 - GRNDS SUPP	18,000.00	364.04	15,052.36	2,947.64	83.62
<b>07 - CABLE TV</b>	<b>11,585.00</b>	<b>637.50</b>	<b>9,357.50</b>	<b>2,227.50</b>	<b>80.77</b>
5110 - OTHER WAGES	7,650.00	637.50	7,012.50	637.50	91.67
5245 - OFF EQP/FEES	500.00	0.00	0.00	500.00	0.00
5350 - PROF SERVICE	3,300.00	0.00	2,250.00	1,050.00	68.18
5400 - OFFICE SUPP	135.00	0.00	95.00	40.00	70.37
<b>120 - COMM SVCS</b>	<b>284,429.00</b>	<b>12,531.04</b>	<b>244,987.19</b>	<b>39,441.81</b>	<b>86.13</b>
<b>01 - PLANNING&amp;DEV</b>	<b>94,910.00</b>	<b>6,883.78</b>	<b>82,888.40</b>	<b>12,021.60</b>	<b>87.33</b>
5100 - FT WAGES	56,597.00	4,353.60	51,223.93	5,373.07	90.51
5110 - OTHER WAGES	21,913.00	1,491.25	17,231.80	4,681.20	78.64
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5130 - ALLOWANCE	5,600.00	519.93	4,803.18	796.82	85.77

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>120 - COMM SVCS CONT'D</b>					
5140 - TRAINING	1,000.00	119.00	568.00	432.00	56.80
5200 - ELECTRICITY	0.00	0.00	0.00	0.00	----
5205 - PHONE	0.00	0.00	0.00	0.00	----
5245 - OFF EQP/FEES	2,600.00	400.00	2,400.00	200.00	92.31
5325 - PLANNING	6,000.00	0.00	5,649.54	350.46	94.16
5330 - DUES/SUBSCR	1,200.00	0.00	1,011.95	188.05	84.33
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5400 - OFFICE SUPP	0.00	0.00	0.00	0.00	----
<b>02 - RECREATION</b>	<b>73,362.00</b>	<b>5,490.45</b>	<b>67,154.79</b>	<b>6,207.21</b>	<b>91.54</b>
5100 - FT WAGES	55,786.00	4,291.20	51,113.02	4,672.98	91.62
5110 - OTHER WAGES	17,576.00	1,199.25	16,041.77	1,534.23	91.27
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
<b>03 - HEALTH OFFCR</b>	<b>2,145.00</b>	<b>82.81</b>	<b>1,159.37</b>	<b>985.63</b>	<b>54.05</b>
5110 - OTHER WAGES	1,325.00	82.81	1,159.37	165.63	87.50
5130 - ALLOWANCE	300.00	0.00	0.00	300.00	0.00
5410 - EQUIP SUPP	520.00	0.00	0.00	520.00	0.00
<b>04 - BEACH MAINT</b>	<b>3,210.00</b>	<b>74.00</b>	<b>2,668.33</b>	<b>541.67</b>	<b>83.13</b>
5110 - OTHER WAGES	2,145.00	0.00	2,261.25	-116.25	105.42
5210 - MAIN-REPAIRS	1,065.00	74.00	407.08	657.92	38.22
<b>05 - CONSERVATION</b>	<b>14,300.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>6,300.00</b>	<b>55.94</b>
5311 - LAKE PROTECT	3,000.00	0.00	3,000.00	0.00	100.00
5312 - PCC	1,300.00	0.00	0.00	1,300.00	0.00
5313 - CONS DAM REP	10,000.00	0.00	5,000.00	5,000.00	50.00
5325 - PLANNING	0.00	0.00	0.00	0.00	----
<b>06 - GENL ASSIST</b>	<b>20,000.00</b>	<b>0.00</b>	<b>6,614.30</b>	<b>13,385.70</b>	<b>33.07</b>
<b>08 - SOC SVRC AG</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>09 - RICKER LIB</b>	<b>72,502.00</b>	<b>0.00</b>	<b>72,502.00</b>	<b>0.00</b>	<b>100.00</b>
<b>130 - PUB WORKS</b>	<b>792,883.00</b>	<b>46,129.76</b>	<b>609,801.12</b>	<b>183,081.88</b>	<b>76.91</b>
<b>01 - PUBLIC WORKS</b>	<b>582,881.00</b>	<b>36,101.65</b>	<b>448,336.65</b>	<b>134,544.35</b>	<b>76.92</b>
5100 - FT WAGES	149,498.00	19,166.43	143,801.75	5,696.25	96.19
5110 - OTHER WAGES	9,548.00	3,369.75	11,927.25	-2,379.25	124.92
5120 - OT WAGES	2,200.00	60.20	2,083.83	116.17	94.72
5130 - ALLOWANCE	8,000.00	40.00	5,009.42	2,990.58	62.62
5140 - TRAINING	750.00	35.00	280.00	470.00	37.33
5200 - ELECTRICITY	5,000.00	0.00	4,082.15	917.85	81.64
5205 - PHONE	740.00	31.66	337.79	402.21	45.65
5210 - MAIN-REPAIRS	10,500.00	328.18	7,962.62	2,537.38	75.83
5215 - INTERNET	840.00	0.00	637.15	202.85	75.85
5220 - HEAT	6,000.00	334.59	2,241.76	3,758.24	37.36
5225 - WATER	330.00	15.04	198.38	131.62	60.12
5230 - VEHICLES	19,500.00	0.00	13,172.37	6,327.63	67.55
5240 - GAS/DIESEL	20,000.00	-10,876.57	11,583.21	8,416.79	57.92
5270 - MSW TIPPING	0.00	0.00	0.00	0.00	----
5275 - RECY & PULL	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	0.00	0.00	500.00	-500.00	----
5350 - PROF SERVICE	1,185.00	0.00	445.00	740.00	37.55
5365 - PHYS/DRUG SC	1,650.00	0.00	713.00	937.00	43.21
5370 - WASTE DISPOS	0.00	0.00	0.00	0.00	----
5375 - RENTAL EQUIP	17,900.00	0.00	13,863.25	4,036.75	77.45
5380 - CATCHBS CLN	3,600.00	0.00	2,400.00	1,200.00	66.67
5385 - ROAD MOWING	0.00	0.00	0.00	0.00	----
5390 - TREE CUTTING	4,500.00	0.00	0.00	4,500.00	0.00

# BI-WEEKLY EXPENSE REPORT

Fund: 10

May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>130 - PUB WORKS CONT'D</b>					
5400 - OFFICE SUPP	450.00	0.00	237.69	212.31	52.82
5410 - EQUIP SUPP	0.00	0.00	0.00	0.00	----
5420 - GRNDS SUPP	0.00	0.00	0.00	0.00	----
5430 - ROAD SUPP	0.00	0.00	0.00	0.00	----
5435 - PROT CLOTHIN	1,200.00	0.00	355.25	844.75	29.60
5445 - CULVERTS	8,000.00	0.00	0.00	8,000.00	0.00
5450 - EROSION MAT	12,000.00	0.00	5,859.76	6,140.24	48.83
5452 - ROAD STRIPIN	8,000.00	0.00	1,040.74	6,959.26	13.01
5455 - GRAVEL	16,200.00	0.00	11,431.05	4,768.95	70.56
5460 - SURF PATCH	9,000.00	0.00	8,559.78	440.22	95.11
5465 - SALT	0.00	0.00	0.00	0.00	----
5467 - SAND	0.00	0.00	0.00	0.00	----
5470 - CUTTING EDGE	0.00	0.00	0.00	0.00	----
5475 - SIGNS	3,000.00	0.00	1,952.60	1,047.40	65.09
5480 - TOOLS, PARTS	2,800.00	0.00	327.75	2,472.25	11.71
5485 - WELDING SUP	400.00	0.00	0.00	400.00	0.00
5490 - MEDICAL SUP	0.00	0.00	0.00	0.00	----
5500 - MINOR CPTL	0.00	0.00	0.00	0.00	----
6100 - FT WAGE SNOW	99,666.00	0.00	81,491.62	18,174.38	81.76
6110 - OTHR WGE SNO	6,364.00	0.00	4,611.75	1,752.25	72.47
6120 - OT WAGE SNOW	19,800.00	0.00	10,941.57	8,858.43	55.26
6230 - VEHICLES SNO	19,500.00	1,303.82	17,358.76	2,141.24	89.02
6240 - GAS/DSL SNOW	27,000.00	10,876.57	10,876.57	16,123.43	40.28
6375 - RENT EQ SNOW	5,600.00	5,700.00	5,700.00	-100.00	101.79
6450 - EROS MAT SNO	600.00	0.00	0.00	600.00	0.00
6455 - GRAVEL SNOW	1,800.00	0.00	1,943.01	-143.01	107.95
6460 - SURF PAT SNO	1,000.00	1,778.06	3,612.11	-2,612.11	361.21
6465 - SALT SNO&ICE	52,000.00	3,938.92	47,545.96	4,454.04	91.43
6467 - SAND SNO&ICE	15,000.00	0.00	1,485.00	13,515.00	9.90
6470 - CUT EDGE SNO	10,000.00	0.00	11,700.00	-1,700.00	117.00
6475 - SIGNS SNO&IC	660.00	0.00	66.75	593.25	10.11
6480 - TLS/PART SNO	700.00	0.00	0.00	700.00	0.00
6485 - WELD SUP SNO	400.00	0.00	0.00	400.00	0.00
<b>02 - SOLID WASTE</b>	<b>210,002.00</b>	<b>10,028.11</b>	<b>161,464.47</b>	<b>48,537.53</b>	<b>76.89</b>
5100 - FT WAGES	72,031.00	4,769.60	56,404.01	15,626.99	78.31
5110 - OTHER WAGES	13,260.00	863.16	16,653.18	-3,393.18	125.59
5120 - OT WAGES	0.00	0.00	23.49	-23.49	----
5130 - ALLOWANCE	1,500.00	40.00	320.00	1,180.00	21.33
5140 - TRAINING	150.00	0.00	0.00	150.00	0.00
5200 - ELECTRICITY	3,000.00	0.00	2,301.38	698.62	76.71
5205 - PHONE	340.00	34.48	372.06	-32.06	109.43
5210 - MAIN-REPAIRS	2,500.00	0.00	1,730.38	769.62	69.22
5220 - HEAT	800.00	0.00	296.76	503.24	37.10
5230 - VEHICLES	2,000.00	0.00	41.00	1,959.00	2.05
5240 - GAS/DIESEL	4,000.00	0.00	834.67	3,165.33	20.87
5270 - MSW TIPPING	63,621.00	2,516.17	49,100.78	14,520.22	77.18
5275 - RECY & PULL	30,000.00	1,804.70	23,855.10	6,144.90	79.52
5280 - TIRE DISPOS	500.00	0.00	517.60	-17.60	103.52
5285 - BULK & GRIND	10,000.00	0.00	3,543.30	6,456.70	35.43
5290 - HHW DISP	750.00	0.00	1,267.43	-517.43	168.99
5295 - UNIV WASTE	0.00	0.00	125.28	-125.28	----
5296 - COMPOSTING	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	500.00	0.00	455.00	45.00	91.00

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>130 - PUB WORKS CONT'D</b>					
5365 - PHYS/DRUG SC	0.00	0.00	0.00	0.00	----
5410 - EQUIP SUPP	1,000.00	0.00	316.98	683.02	31.70
5420 - GRNDS SUPP	3,800.00	0.00	3,306.07	493.93	87.00
5430 - ROAD SUPP	0.00	0.00	0.00	0.00	----
5480 - TOOLS, PARTS	250.00	0.00	0.00	250.00	0.00
<b>140 - PUB SAFETY</b>	<b>945,681.45</b>	<b>65,310.60</b>	<b>870,406.69</b>	<b>75,274.76</b>	<b>92.04</b>
<b>01 - FIRE RESCUE</b>	<b>639,759.45</b>	<b>51,635.80</b>	<b>573,012.27</b>	<b>66,747.18</b>	<b>89.57</b>
5100 - FT WAGES	175,417.45	17,459.17	177,642.52	-2,225.07	101.27
5110 - OTHER WAGES	296,325.00	21,213.24	244,940.57	51,384.43	82.66
5120 - OT WAGES	16,500.00	3,741.95	33,085.70	-16,585.70	200.52
5130 - ALLOWANCE	4,350.00	40.00	1,660.18	2,689.82	38.17
5140 - TRAINING	10,000.00	0.00	6,529.20	3,470.80	65.29
5200 - ELECTRICITY	10,000.00	0.00	10,557.53	-557.53	105.58
5205 - PHONE	6,500.00	153.52	4,678.90	1,821.10	71.98
5210 - MAIN-REPAIRS	0.00	0.00	0.00	0.00	----
5215 - INTERNET	0.00	0.00	0.00	0.00	----
5220 - HEAT	13,500.00	427.91	7,831.34	5,668.66	58.01
5225 - WATER	2,390.00	149.85	1,582.36	807.64	66.21
5230 - VEHICLES	22,000.00	3,185.69	15,093.22	6,906.78	68.61
5240 - GAS/DIESEL	12,000.00	0.00	7,100.47	4,899.53	59.17
5245 - OFF EQP/FEES	5,000.00	600.00	2,503.33	2,496.67	50.07
5310 - MINOR DNU	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	2,760.00	0.00	1,429.24	1,330.76	51.78
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5365 - PHYS/DRUG SC	4,500.00	0.00	2,505.04	1,994.96	55.67
5370 - WASTE DISPOS	2,275.00	0.00	270.00	2,005.00	11.87
5400 - OFFICE SUPP	6,000.00	0.00	3,143.85	2,856.15	52.40
5410 - EQUIP SUPP	15,000.00	49.24	16,204.45	-1,204.45	108.03
5420 - GRNDS SUPP	8,500.00	0.00	10,970.12	-2,470.12	129.06
5435 - PROT CLOTHIN	9,350.00	0.00	8,660.40	689.60	92.62
5440 - FIRE MED REI	0.00	0.00	0.00	0.00	----
5490 - MEDICAL SUP	15,392.00	4,477.73	16,161.35	-769.35	105.00
5495 - OSHA EQUIP	2,000.00	137.50	462.50	1,537.50	23.13
6000 - FIRE STATION	0.00	0.00	0.00	0.00	----
<b>02 - LAW ENFORCEM</b>	<b>227,994.00</b>	<b>34.06</b>	<b>219,041.95</b>	<b>8,952.05</b>	<b>96.07</b>
5205 - PHONE	400.00	34.06	350.70	49.30	87.68
5210 - MAIN-REPAIRS	300.00	0.00	160.00	140.00	53.33
5230 - VEHICLES	600.00	0.00	0.00	600.00	0.00
5240 - GAS/DIESEL	18,000.00	0.00	9,837.77	8,162.23	54.65
5350 - PROF SERVICE	208,694.00	0.00	208,693.48	0.52	100.00
5400 - OFFICE SUPP	0.00	0.00	0.00	0.00	----
<b>03 - DISPATCHING</b>	<b>35,647.00</b>	<b>9,276.19</b>	<b>37,773.53</b>	<b>-2,126.53</b>	<b>105.97</b>
<b>04 - ANIMAL CTRL</b>	<b>9,600.00</b>	<b>366.00</b>	<b>7,231.20</b>	<b>2,368.80</b>	<b>75.33</b>
<b>05 - STREET LIGHT</b>	<b>12,000.00</b>	<b>2,363.13</b>	<b>14,876.92</b>	<b>-2,876.92</b>	<b>123.97</b>
<b>06 - FIREHYDRANTS</b>	<b>15,231.00</b>	<b>1,218.75</b>	<b>13,437.45</b>	<b>1,793.55</b>	<b>88.22</b>
<b>07 - EMER MANGMT</b>	<b>5,450.00</b>	<b>416.67</b>	<b>5,033.37</b>	<b>416.63</b>	<b>92.36</b>
<b>150 - FINAN SERVCS</b>	<b>9,276,765.00</b>	<b>18,822.26</b>	<b>6,750,094.81</b>	<b>2,526,670.19</b>	<b>72.76</b>
<b>01 - CONTINGENCY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>----</b>
<b>02 - DEBT</b>	<b>274,540.00</b>	<b>0.00</b>	<b>275,516.85</b>	<b>-976.85</b>	<b>100.36</b>
5260 - FINAN OUTLAY	0.00	0.00	0.00	0.00	----
5710 - DEBT TSFR ST	0.00	0.00	0.00	0.00	----

# BI-WEEKLY EXPENSE REPORT

Fund: 10  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>150 - FINAN SERVCS CONT'D</b>					
5715 - DEBT MMWAC	0.00	0.00	0.00	0.00	----
5720 - DEBT PWD GAR	88,655.00	0.00	89,632.36	-977.36	101.10
5725 - DEBT PLAIN R	32,297.00	0.00	32,296.45	0.55	100.00
5730 - FIRE STATION	153,588.00	0.00	153,588.04	-0.04	100.00
<b>03 - MUN INSURANC</b>	<b>48,650.00</b>	<b>184.60</b>	<b>47,304.38</b>	<b>1,345.62</b>	<b>97.23</b>
<b>04 - EE BENEFITS</b>	<b>511,894.00</b>	<b>18,637.66</b>	<b>433,112.10</b>	<b>78,781.90</b>	<b>84.61</b>
5260 - FINAN OUTLAY	0.00	0.00	0.00	0.00	----
5810 - HEALTH INS	270,620.00	25.00	213,964.88	56,655.12	79.06
5815 - ICMA/MPRS	61,995.00	6,793.97	64,333.40	-2,338.40	103.77
5820 - SOC SEC/FICA	94,229.00	7,793.69	91,273.52	2,955.48	96.86
5825 - WORKER'S COM	59,750.00	4,025.00	47,696.30	12,053.70	79.83
5830 - UNEMPLOY	19,200.00	0.00	14,824.00	4,376.00	77.21
5835 - SICK PAYOUT	3,000.00	0.00	0.00	3,000.00	0.00
5840 - VOLUNT INS	1,800.00	0.00	1,020.00	780.00	56.67
5845 - SAFETY WELL	1,000.00	0.00	0.00	1,000.00	0.00
5850 - EDUC INCENT	300.00	0.00	0.00	300.00	0.00
5860 - COLA/MERIT	0.00	0.00	0.00	0.00	----
<b>06 - CIP</b>	<b>883,710.00</b>	<b>0.00</b>	<b>0.00</b>	<b>883,710.00</b>	<b>0.00</b>
<b>07 - RSU 16</b>	<b>6,360,174.00</b>	<b>0.00</b>	<b>5,981,345.48</b>	<b>378,828.52</b>	<b>94.04</b>
<b>10 - TIF TO PS 1</b>	<b>713,175.00</b>	<b>0.00</b>	<b>11,657.00</b>	<b>701,518.00</b>	<b>1.63</b>
<b>11 - TIF TO VILLA</b>	<b>86,757.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86,757.00</b>	<b>0.00</b>
<b>12 - TIF TO PS 2</b>	<b>397,865.00</b>	<b>0.00</b>	<b>1,159.00</b>	<b>396,706.00</b>	<b>0.29</b>
<b>15 - USE DESIG FB</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>----</b>
<b>160 - COUNTY TAX</b>	<b>716,690.00</b>	<b>0.00</b>	<b>716,689.48</b>	<b>0.52</b>	<b>100.00</b>
<b>170 - OVERLAY</b>	<b>60,000.00</b>	<b>0.00</b>	<b>5,851.17</b>	<b>54,148.83</b>	<b>9.75</b>
<b>Final Totals</b>	<b>12,650,229.45</b>	<b>181,107.08</b>	<b>9,731,983.24</b>	<b>2,918,246.21</b>	<b>76.93</b>

# BI-WEEKLY EXPENSE REPORT

Fund: 40  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>400 - PSB TIF 1</b>	<b>600,373.00</b>	<b>97,718.00</b>	<b>579,855.69</b>	<b>20,517.31</b>	<b>96.58</b>
<b>01 - PSB TIF 1</b>	<b>600,373.00</b>	<b>97,718.00</b>	<b>579,855.69</b>	<b>20,517.31</b>	<b>96.58</b>
5220 - HEAT	0.00	0.00	0.00	0.00	----
5230 - VEHICLES	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	366,017.00	0.00	363,636.51	2,380.49	99.35
5260 - FINAN OUTLAY	17,986.00	0.00	0.00	17,986.00	0.00
5265 - PSB 40% PYBK	188,640.00	97,718.00	195,436.00	-6,796.00	103.60
5300 - MAJOR DNU	0.00	0.00	0.00	0.00	----
5309 - MISC EXP	0.00	0.00	0.00	0.00	----
5310 - MINOR DNU	0.00	0.00	0.00	0.00	----
5345 - BANK FEES	250.00	0.00	0.00	250.00	0.00
5350 - PROF SERVICE	2,500.00	0.00	1,443.75	1,056.25	57.75
5410 - EQUIP SUPP	0.00	0.00	0.00	0.00	----
5620 - HYDRANT	24,980.00	0.00	19,339.43	5,640.57	77.42
<b>401 - PSB TIF 2</b>	<b>519,690.00</b>	<b>83,163.87</b>	<b>1,133,713.63</b>	<b>-614,023.63</b>	<b>218.15</b>
<b>01 - PSB TIF 2</b>	<b>519,690.00</b>	<b>83,163.87</b>	<b>1,133,713.63</b>	<b>-614,023.63</b>	<b>218.15</b>
5220 - HEAT	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	305,105.00	0.00	303,901.71	1,203.29	99.61
5260 - FINAN OUTLAY	9,592.00	0.00	0.00	9,592.00	0.00
5265 - PSB 40% PYBK	157,033.00	81,141.50	802,603.00	-645,570.00	511.10
5345 - BANK FEES	100.00	0.00	0.00	100.00	0.00
5350 - PROF SERVICE	2,500.00	0.00	3,900.52	-1,400.52	156.02
5600 - WATER LINE	0.00	0.00	0.00	0.00	----
5610 - SO VILLAGE	0.00	0.00	0.00	0.00	----
5620 - HYDRANT	0.00	0.00	0.00	0.00	----
5650 - CEDC	45,360.00	2,022.37	23,308.40	22,051.60	51.39
<b>402 - DTV TIF</b>	<b>83,399.00</b>	<b>7,451.61</b>	<b>70,575.48</b>	<b>12,823.52</b>	<b>84.62</b>
<b>01 - DTV TIF</b>	<b>83,399.00</b>	<b>7,451.61</b>	<b>70,575.48</b>	<b>12,823.52</b>	<b>84.62</b>
5220 - HEAT	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	51,750.00	0.00	51,699.38	50.62	99.90
5260 - FINAN OUTLAY	2,398.00	0.00	0.00	2,398.00	0.00
5345 - BANK FEES	150.00	0.00	21.17	128.83	14.11
5350 - PROF SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
5600 - WATER LINE	0.00	0.00	0.00	0.00	----
5620 - HYDRANT	2,350.00	0.00	0.00	2,350.00	0.00
5630 - JTK 50% PYBK	14,111.00	6,977.42	14,313.00	-202.00	101.43
5650 - CEDC	10,640.00	474.19	4,541.93	6,098.07	42.69
6376 - SKID STEER	0.00	0.00	0.00	0.00	----
<b>Final Totals</b>	<b>1,203,462.00</b>	<b>188,333.48</b>	<b>1,784,144.80</b>	<b>-580,682.80</b>	<b>148.25</b>

# FY2016 LIBRARY REVENUES & EXPENSES

Department	Budget	Current Month	Year To Date	Balance	Percent
<b>RICKER LIBRARY</b>					
REVENUES	137,999.00	0.00	161,562.37	-23,563.37	117.08%
EXPENSES	137,999.00	10,356.05	130,782.15	7,216.85	94.77%
Net Profit / (Loss)	0.00	(10,356.05)	30,780.22	(30,780.22)	

# FY2016 PCC REVENUES & EXPENSES

Beginning of year balance: \$ 7,567.80

## Money in:

7/30/15 Town's Appropriation \$ 1,300.00  
10/30/15 TLIA Donation \$ 500.00

## Money out:

\$ -

Current Balance

\$ 9,367.80

# Total PW wages

Account	Budget	Budget	Budget	YTD	YTD	YTD	Unexpended	Percent
			Total			Total	Balance	Spent
130 - PUB WORKS								
01 - PUBLIC WORKS								
5100 - FT WAGES	149,498.00	99,666.00	249,164.00	148,593.36	81,491.62	230,084.98	19,079.02	92.34%
5110 - OTHER WAGES	9,548.00	6,364.00	15,912.00	12,795.00	4611.75	17,406.75	- 1,494.75	109.39%
5120 - OT WAGES	2,200.00	19,800.00	22,000.00	2,083.83	10,941.57	13,025.40	8,974.60	59.21%
6100 - FT WAGE SNOW	99,666.00			81,491.62				
6110 - OTHR WGE SNO	6,364.00			4,611.75				
6120 - OT WAGE SNOW	19,800.00			10,941.57				



Members of the CEDC must declare a conflict of interest and recuse themselves from debate and voting on any matter where they have a financial interest, or the potential to benefit personally or professionally from participation in a matter.

#### **Article VI: Officers**

Each July, the CEDC shall elect officers from among their members to serve for one fiscal year. Any member of the CEDC, including the liaison positions, may hold any office. The officers of the Board shall be Chairperson, Vice Chairperson, Secretary, and Treasurer. There are no inherent term limits for these officer positions.

**Chairperson:** It shall be the duty of the Chairperson of the CEDC to establish the agenda and to conduct orderly meetings, to ensure minutes are kept and properly distributed and stored, and to ensure that the CEDC budgets and funding are properly accounted. Any member may request an item be placed on the agenda by notifying the Chair in writing at least 72 hours of the next stated meeting.

**Vice Chairperson:** It shall be the duty of the Vice Chairperson of the CEDC to fulfill the duties of the Chairperson in their absence. The vice Chairperson will also chair sub-committees of the CEDC as delegated by the Chairperson.

**Treasurer:** It shall be the duty of the Treasurer of the CEDC to ensure that the CEDC budgets and funding are properly accounted and reported to the CEDC.

**Secretary:** It shall be the duty of the Secretary of the CEDC to ensure that attendance is taken and that minutes of the proceedings are kept and properly distributed and stored, and to demarcate said minutes and notes into those that are "public records" and those that are "confidential."

Paid consultants or Town staff may be called upon to assist in the fulfillment of any of the above duties.

Any officer may be removed by a two-thirds (2/3) vote of a quorum of the CEDC. The secretary shall give notice of removal to the officer not more than ten (10) days subsequent to the action. A vacancy in the officers of the CEDC may be filled by a majority of the members of the CEDC.

#### **Article VII: Meetings**

Meetings shall be held monthly at a time and place to be determined annually each July 1. Meetings shall be open to the general public, except where a discussion item is of a confidential nature, in which case the CEDC shall reference the section of Maine State Law that provides for discussions in executive session.

**Quorum:** 50% of the number of filled positions (4 needed at 7) constitutes a quorum. A quorum is required for conducting any business of the CEDC.

When voting, if a procedural question should occur, the CEDC will use Robert's Rules of Order.

### **Article VII Section 2: Special Meetings**

Special meetings may be called at any time by order of the Chairperson or by written request of three (3) regular members. Notice of any formal special meeting shall be given to all Committee members at least forty-eight (48) hours prior to the scheduled starting time of the meeting by a personal conversation with each Committee member, and/or voice mail, and/or e-mail.

Notice of special meetings will be as dictated by the Town for open meetings.

### **Article VII Section 3: Informal Meetings**

Informal meetings (such as Annual Report preparation meetings, preparation for issue discussion, ad-hoc sub-committees, etc.) may be called by any member. These meetings have no requirement for committee member attendance, written record or documentation or prior announcement to the public. Any recommendations formulated at these meetings shall be brought to a regular meeting. No votes shall be taken.

### **Article VIII: Ad-Hoc Groups**

Ad-hoc groups may be created by the Committee, as it may deem necessary, to expedite its work. The Chairperson will appoint members of ad-hoc groups. Ad-hoc groups shall make reports at regularly scheduled meetings.

### **Article IX: Contractor Oversight**

The CEDC will serve as a steering committee for any paid contractor hired by the Selectpersons for the sole purpose of economic development. Contractor will report monthly to the CEDC, submitting an itemized scope of work, as well as invoices for recommendation of payment by the Board of Selectmen.

### **Article X: Contracts, Checks, Deposits and Funds**

The CEDC may not enter into legally binding contracts; only the Board of Selectpersons may do so.

The CEDC may authorize such expenditures as they deem appropriate and within their budget and scope of purpose without limitation by the Board of Selectpersons. The CEDC must have all financial transactions (deposits and expenditures) conducted through the Town's staff, accounting software and bank funds.

### **Article XI: Books and Records**

The fiscal year of the CEDC shall be July 1<sup>st</sup> through June 30<sup>th</sup> annually. The CEDC shall ensure that an annual reporting of attendance, activities and fund utilization is filed with the Board of Selectpersons upon conclusion of the fiscal year.

**Article XII: Amendment to Bylaws of Community and Economic Development Committee (CEDC)**

These by-laws may be altered, amended or repealed by the Board of Selectpersons with at least thirty (30) days written notice to the full membership of the CEDC at such meeting of an intention to alter, amend, or repeal these by-laws.

**Amended by the Poland Board of Selectmen this 7th day of June, 2016.**

**Board of Selectmen**

\_\_\_\_\_  
**Walter Gallagher, Chairperson**

\_\_\_\_\_  
**Stanley Tetenman, Vice Chairperson**

\_\_\_\_\_  
**Janice Kimball**

\_\_\_\_\_  
**Stephen E. Robinson**

\_\_\_\_\_  
**James Walker, Jr.**



Town of Poland

Adopted April 6, 2013

Amended June 7, 2016

## PARKING AND TRAFFIC CONTROL ORDINANCE

The purpose of this proposed ordinance is to combine the established Town ordinances and policies listed below, into one operating ordinance. The language in these ordinances has not changed. Only formatting changes have taken place to allow for one complete document.

Parking & Traffic Control Ordinance Enacted 2/4/1992  
Amended: 6/16/92, 5/2/00, 5/16/00, 10/2/01, and 2/24/10

Limiting Through Traffic Ordinance Enacted 8/5/1997  
Amended: 6/15/99, 10/1/02, 8/3/10, and 9/18/12

Street Naming & House Numbering Ordinance Enacted 11/9/1995

Rule & Regulations Governing Heavy Loads of Town Ways Policy Established 2/26/1985

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**Town of Poland Parking and Traffic Ordinance**  
**PARKING AND TRAFFIC CONTROL ORDINANCE**

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Index

CHAPTER 1 - TITLE, PURPOSE, AUTHORITY, AND DEFINITIONS	Page 3
CHAPTER 2 - PROHIBITIONS	Page 4
CHAPTER 3 - OBSTRUCTION, REMOVAL, NOTICE, RELEASE	Page 6
CHAPTER 4 - ADMINISTRATION, PENALTIES, MISCELLANEOUS	Page 6
CHAPTER 5 - HEAVY LOADS ON TOWN WAYS	Page 7
CHAPTER 6 - STREET NAMING AND HOUSE NUMBERING	Page 10
Exhibit A - Street Naming And House Numbering	Page 12
Appendix A - Heavy Through Traffic	Page 14
Appendix B - Signage	Page 15
Schedule A - No Parking Zones	Page 16
Schedule B - Tow Away Zones	Page 17
Schedule C - Fire Lanes	Page 18
Schedule D - Fines	Page 19
Schedule E - Through Traffic Terminated On Certain Roads And Streets	Page 20
Schedule H - Handicap Parking Zones	Page 21

## **CHAPTER 1 - TITLE, PURPOSE, AUTHORITY, AND DEFINITIONS**

**101 TITLE** - This ordinance shall be known as the Town of Poland Parking and Traffic Ordinance. It combines the following ordinances, policies and information that have been enacted into one document:

Parking & Traffic Control  
Limiting Through Trucking  
Street Naming & House Numbering  
Rules & Regulations Governing Heavy Loads of Town Ways

**102 PURPOSE** - The purpose of this ordinance is to insure that vehicles are parked in proper parking areas, to control traffic, and to assure the comfort, convenience, safety, health and welfare of the citizens of the Town of Poland.

**103 AUTHORITY** - This ordinance is enacted pursuant to 30-A M.R.S.A. 3001 and 3009.

### **104 DEFINITIONS**

**Access Way** - An "access way" is a way of private ownership, such as a driveway, camp road, lane, logging road, and other type of road or way, to permit ingress to and egress from a private property and a street.

**All Night Parking** - The words "all night parking" shall mean the parking of a vehicle for a period of time longer than one hour between the hours of 2:00 a.m. and 6:00 a.m. of any day except physicians or other persons on bona fide emergency calls.

**Fire Lanes** - The words "fire lanes" shall mean those areas which from time to time may be designated by the chief of the fire department as being necessary to assure access to property by emergency vehicles including, but not limited to fire, police and emergency vehicles. No vehicles unattended by a licensed operator parking, standing or stopping shall be allowed in a designated fire lane. In publicly owned and managed parking lots or areas, signs and/or barriers designating the fire lanes shall be erected and maintained by the Town of Poland. In privately owned or operated parking lots or areas, the owner or manager will be responsible for the erection and maintenance of any required signs and/or barriers as listed on Schedule C.

**Park** - The word "park" shall mean the standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading.

**Parking Area** - The words "Parking Area" shall mean an area designated for use as access or parking for patrons or customers of establishments to which the public is invited Title 29-A MRSA section 101 (51).

**Person** - The word "person" shall mean every natural person, firm, co-partnership, association or corporation.

**Police Department** - The word "police department" shall mean a municipal department in the Town of Poland, or organization providing similar, or the same law enforcement services to the town as by contract.

## **Town of Poland Parking and Traffic Ordinance**

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**Police Officer** - The words "police officer" shall mean any duly appointed law enforcement official acting in behalf of the town, to include both employees of the town and employees of any agency or organization contracted by the town to provide law enforcement service.

**Private Property** - Private property means any property used by residences, recreation areas, commercial, business and manufacturing enterprises, and any other private use requiring access to streets.

**Resident** - A person who resides and is domiciled in the Town of Poland.

**Roadway** - The word "roadway" shall mean that portion of a street, way, or road designed or ordinarily used for vehicular traffic.

**Standing** - The word "standing" shall mean any stopping of a vehicle, whether occupied or not.

**Street, Way, Road or Highway** - The words "street, way, road or highway" shall mean the entire width between property lines of every way and place of whatever nature when any part thereof is open to the use of the public. As a matter of right, for purposes of traffic.

**Vehicle** - The word vehicle shall be as described in 29 M.R.S.A. 1(.20).

## **CHAPTER 2 - PROHIBITIONS**

**201 UNAUTHORIZED SIGNS, SIGNALS OR MARKINGS** - No person shall place, maintain, or display upon, or in view of any highway any unauthorized sign, signal, marking, or device which purports to be or is an imitation of or resembles an official traffic control device or sign or signal, or which attempts to direct the movement of traffic, or which hides from view or interferes with the effectiveness of any official traffic control device or any sign or signal and no person shall place or maintain any traffic sign or signal bearing thereon any commercial advertising. This shall not be deemed to prohibit the erection upon private property adjacent to highways or signs giving useful directional information and of a type that cannot be mistaken for official signs.

Every such prohibited sign, signal, or marking is hereby declared to be a public nuisance and any police officer is hereby empowered to remove the same or cause it to be removed without notice.

**202 PROHIBITED PARKING** - No person shall stand or park a vehicle upon a street, way or road for the principal purpose of:

- A. Displaying it for sale.
- B. Washing, greasing or repairing such vehicle except for repairs necessitated by an emergency.
- C. For the primary purpose of advertising.
- D. Or for the sale of any personal property, or for the exercise of any business, profession, or calling.

**203 STOPPING, STANDING, OR PARKING PROHIBITED AT SPECIFIC LOCATIONS** - No person shall stop, stand, or park a vehicle in any of the following places, nor shall any person move a vehicle not owned by him into any of the said places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer, other authorized person, or traffic control device.

## **Town of Poland Parking and Traffic Ordinance**

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- A. On the sidewalk.
- B. In front of a public or private driveway.
- C. Within an intersection.
- D. Within 10 feet of a fire hydrant.
- E. On a crosswalk.
- F. Within 20 feet of the nearest corner of the curbs at an intersection.
- G. Within 30 feet upon the approach to any flashing beacon, stop sign, or traffic control signal located at the side of a roadway. Between a safety zone and the adjacent curb.
- H. Within 20 feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station.
- I. Alongside or opposite any street excavation or obstruction when such stopping, standing, or parking would obstruct traffic.
- J. On the roadway side of any vehicle stopped or parked at the edge or curb of a street or Double Park, so called.
- K. Upon any bridge, causeway or other elevated structure upon a highway.
- L. At any place where official signs prohibited stopping, as listed in Schedule A.
- M. Within or upon any designated fire lanes in a parking lot, whether said parking lot is publicly or privately owned.
- N. In any location listed on Schedules A, B, and C.

**204 SNOW REMOVAL** - No vehicle shall be parked at any time on any street, way, road or highway so as to interfere with or hinder the plowing or removal of snow from any street, way, road or highway. Any law enforcement officer empowered to act in Poland, or the road commissioner may cause any vehicle so parked on any street, way, road or highway so as to interfere with or hinder the plowing, sanding or removal of snow to be removed from the street in accordance with the provisions of Article III of this ordinance. No vehicle shall be parked on any town-maintained way or road between the hours of midnight and 8:00 a.m. or during a time plowing or sanding operations are in progress. From November 1<sup>st</sup> to April 15<sup>th</sup>.

**204.1 Depositing Snow in a Public Way** - It shall be unlawful for any person, firm, or corporation to deposit or cause the deposit of snow removed from privately owned property to any public way, road, street or highway or other area maintained by the Town, by plowing, blowing, shoveling, or any other means or process.

**205 HEAVY THROUGH TRAFFIC RESTRICTED** - It shall be unlawful for any person, firm or corporation to operate any motor vehicle as defined in Title 29A MRSA section 101(42) operating on 3 or more axles, 10 or more wheels, or registered for more than 23,000 pounds registered gross vehicle weight for through travel on certain roads designated in Appendix A of this ordinance.

### **206 HEAVY THROUGH TRAFFIC EXCEPTIONS**

**206.1** Motor vehicles owned, operated, or contracted by the municipality including but not limited to: school busses, highway maintenance vehicles, and emergency vehicles.

**206.2** Privately owned or operated motor vehicles engaged in the delivery or removal of goods, or providing a service directly to property; served by any road listed in Appendix A of this ordinance.

**206.3** Privately owned or operated motor vehicles domiciled, garaged, or parked on property, or travel to or from a place of business or residence served directly by any road listed in Appendix A of this ordinance.



**206.4** Motor vehicles owned or operated by public utility.

**206.5** Farm vehicles traveling to and from fields.

### **CHAPTER 3 - OBSTRUCTION, REMOVAL, NOTICE, RELEASE**

**301 OBSTRUCTION** - Any vehicle of any kind or description parked upon a street, way, road or highway in a manner prohibited by this ordinance is hereby declared to be an obstruction in such street, way, road or highway and a menace to the safe and proper regulation of traffic.

**302 REMOVAL** - Any vehicle parked or standing in a manner prohibited by this ordinance may be ordered removed by any police officer of said town to a garage or storage place. Such police officer may use such force as may be necessary to enter such vehicle and cause the same to be placed in a condition to be moved and may employ any reputable person, engaged in the business of towing or storing vehicles, for such purpose. Notwithstanding any language herein, contained, the removal and storage of a vehicle pursuant to this ordinance, and the payment of the charges specified herein, shall in no way relieve or prevent prosecution for the violation of any provision of the ordinance. Before removing any vehicle, a reasonable effort shall be made to notify the owner operator thereof.

**303 NOTICE** - The police department shall make every effort to notify as promptly as possible the owner of any such vehicle of its removal from the streets, ways, roads or highway and as soon as possible a written notice that such vehicle has been impounded shall be sent by a police officer to the owner at his last known address as shown by the records of the Secretary of State. If the owner is unknown, the police officer shall cause to be published in any newspaper of general circulation in Poland notice of such impounding, giving the registration number, the motor number, and the name, type and year of said vehicle.

**304 RELEASE** - Before the owner of such vehicle, or his representative, may remove it from the possession of the person towing or storing it, he shall:

- A. Furnish satisfactory evidence of his identity and of his ownership of said vehicle to the police officer and to the person having possession of said vehicle.
- B. Pay to the person having possession of said vehicle reasonable charges for the towing and storing of said vehicle.
- C. Provide evidence that all-outstanding charges for penalties assessed under this ordinance have been paid to the town's treasurer.
- D. Sign a receipt for said vehicle.

### **CHAPTER 4 - ADMINISTRATION, PENALTIES, MISCELLANEOUS**

**401 ADMINISTRATION** - This ordinance shall be administered and enforced by any law enforcement officer empowered to act in Poland, or Road Commissioner.

**402 PENALTIES** - Any person violating the provisions of this ordinance shall have committed a traffic infraction and shall forfeit a minimum of \$25.00 for each traffic infraction. The municipal officers may establish a method by which court action may be waived by payment of a fee. Each violation of this ordinance shall be punishable as a separate offence. Any fees assessed under this ordinance shall be

## **Town of Poland Parking and Traffic Ordinance**

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recovered for the benefit of the Town of Poland. A fee schedule for traffic violations is contained in Schedule D.

**403 SEVERITY** - The invalidity of any portion of this ordinance shall not invalidate any other part thereof.

### **404 MISCELLANEOUS**

**404.1 Previous Ordinances Repealed** - This ordinance repeals and replaces ordinances entitled

- A. Ordinance Limiting Heavy Traffic - Enacted by the Poland Board of Selectmen on December 16, 1986
- B. Ordinance Limiting Through Traffic - Enacted by the Poland Board of Selectmen on August 5, 1997
- C. Parking and Traffic Ordinance - Enacted by the Poland Board of Selectmen on February 4, 1992
- D. Street Access Ordinance - Enacted by the Poland Board of Selectmen on May 16, 1995
- E. Street Naming and House Numbering Ordinance - Enacted by the Poland Board of Selectmen on May 16, 1995
- F. Road Acceptance Ordinance - Enacted by the Poland Board of Selectmen on March 14, 1964.

**404.2 Effective Date** - This ordinance shall take effect on its adoption by the Board of Selectmen.

**404.3 Temporary Signs** - Any police officer or Deputy Sheriff of Androscoggin County is hereby authorized to place temporary no parking signs, detour signs, and to route traffic-by personal direction of police officers of the Town of Poland in circumstances of emergency or congestion such as, but not limited to, snow accumulation, fires, funerals, church services, parades, sporting events, and also where the traffic generated by private business locations requires such direction and control. Amended 5/2/00

**404.4 Individuals with Disabilities** - The municipal officers may establish specially designated parking spaces for a disabled person.

**404.5 Designation of Traffic Flow on Publicly Maintained Roads and Streets** - The Municipal Officers may change traffic flow on publicly maintained roads or streets after giving notice and hearing as required in the ordinance, provided that such change does not affect the underlying right of way of the subject road or street.

Roads or streets, or portions thereof, designated as dead end streets or cul-de-sacs shall be listed in Schedule E of this ordinance.

Roads or streets, or portions thereof, designated as one-way roads or streets shall be listed in Schedule F of this ordinance.

## **CHAPTER 5 - HEAVY LOADS ON TOWN WAYS**

**501 Summary** - The following rules and regulations restrict heavy loads on posted town roads between February 15<sup>th</sup> and May 31<sup>st</sup> of the current year unless otherwise indicated, pursuant to Title 29A; MRSA 2395.

## **Town of Poland Parking and Traffic Ordinance**

**502 Definitions** - The definition of words contained in Title 29A, section 101 of the Maine Revised Statutes Annotated shall govern the construction of words contained in this regulation unless otherwise indicated.

- A. **Gross Weight** is the combined weight of the vehicle and its load.
- B. **Special Mobile Equipment** shall mean every self-propelled vehicle not designed or used primarily for the transportation of persons or property and incidentally operated or moved over the highways, including road construction or maintenance machinery, ditch-digging apparatus, stone crushers, air compressors, power shovels, cranes, graders, rollers, well drillers and wood saw equipment used for hire. This enumeration shall be deemed partial and shall not operate to exclude other such vehicles, which are within the general terms of the section.
- C. **Team** shall be construed to include the draft animal or animals, manner of shoeing or hoof protection including metal shoes, spikes or cleats, caulks, and the manner of hauling or moving a load or object by dragging, rolling, sliding or by any form of vehicle, sled drag, scoot, wagon or cart. This enumeration shall be deemed partial and shall not operate to exclude other such vehicles, which are within the general terms of this section.

### **503 Designated Closed Ways**

- A. In order to prevent excessive damage to town maintained roads, the Selectmen may issue their order to the Road Commissioner at any regular or special meeting to post and close certain roads under their jurisdiction and control to travel or use by heavy vehicles, either all or in part, between the dates of February 15<sup>th</sup> and May 31<sup>st</sup> of each year.
- B. The Selectmen shall maintain a list of those roads to be automatically posted each year as part of this regulation between the dates of February 15<sup>th</sup> and May 31<sup>st</sup>. In addition, the Selectmen shall maintain a list of roads that may be posted, as conditions require.
- C. In order to prevent excessive damage to town maintained roads prior to the effective date of the regulation, or as the result of unforeseen conditions occurring before a regular or special meeting of the Board of Selectmen can be called, the Road Commissioner may post and close certain roads to travel or use by heavy traffic. Such posting by the Road Commissioner shall remain effective only until the next regular or special Selectmen's meeting, at which time the posting shall be reviewed by the Board of Selectmen.
- D. The Board of Selectmen may vote at any regular or special meeting to alter the effective dates of the regulation, as conditions require.

### **504 Weight Limit Established**

No vehicle registered for more than 23,000 pounds, nor any vehicle, combination of vehicles, team, or other means of conveyance or transport weighing more than 23,000 pounds, vehicle and load combined, nor any vehicle or team imparting to the road surface a pressure exceeding 400 pounds per square inch of tire surface (manufacturer's rating) or area of surface contact or bearing point shall be permitted on posted town roads.

## **Town of Poland Parking and Traffic Ordinance**

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**505 Notice** - Notice shall be given by erecting at each end of the road to be posted including the following:

- A. The date of posting.
- B. Description of the highway closed or limited.
- C. The duration of the posting.

### **506 Exemptions**

- A. Frozen highways. This regulation shall not apply to a closed highway, which is solidly frozen.
- B. Exempt vehicles. The following vehicles are exempt from this regulation.
- 1. All vehicles owned and/or operated by the Town of Poland engaged in highway maintenance or are performing an emergency function.
  - 2. Fuel trucks engaged in fuel deliveries to fuel users serviced by that road and that are not using the road only as a throughway to reach another road.
  - 3. Bulk milk and feed transports picking up or delivering to or from facilities serviced by that road, and that are not using the road as a throughway to reach another destination.
  - 4. School buses.
  - 5. Rubbish packers engaged in servicing residences for the removal of household waste and rubbish only. This exemption is not to include waste from the demolition of buildings, land clearing or other waste generating activities.

### **507 Town Roads that are automatically posted on an annual basis.**

Bailey Hill Road	Heath Road	Range Hill Road
Belanger Road	Herrick Valley Road	Range Road
Birch Drive	Hideaway Road	Ricker Road
Birchwood Lane	Jackson Road	Saunders Road
Bishop Road	Johnson Hill Road	Sawyer Road
Brown Road	Jordan Shore Drive	Schellinger Road (Route 26 to Cleve Tripp)
Carpenter Road	Lane Road	Shaker Woods & Shaker Outlet Rd
Cassie Lane	Lewiston Junction Road	Strout Road
Cedar Mills Road	Maple Lane (to Mc Falls town line)	Tiger Hill Road
Cleve Tripp Road	McCann Road	Torrey Road
Cobb Road	No. 5 Road	Tripp Lake Camp Road
Colbath Road	North Raymond Road	Tripp Lake Road (Rt. 11 to Trailer Park)
Dunn Road	Old Plains Road	Verrill Road
Everett Road	Old Tiger Hill Road	Westview Drive
Garland Swamp Rd	Perkins Road	
Hackett Mills Road	Plains Road	
Hardscrabble Road	Pulsifer Road	

## **CHAPTER 6 – STREET NAMING AND HOUSE NUMBERING**

**601 ADMINISTRATION** - The Poland Board of Selectmen shall be responsible for the administration of this article, and may delegate the administration of this article to the Town Manager, Code Enforcement Officer, or their designees.

### **602 STREET NAMING AND HOUSE NUMBERING POLICIES**

- A. An Official Street Name Map shall be prepared and adopted by the Board of Selectmen for the purpose of assigning street names.
- B. A Street Naming and House Numbering Policy Manual shall be prepared and adopted by the Board of Selectmen to govern the basis for designating street names and house numbers. Exhibit A.

### **603 COMPLIANCE**

- A. The Town of Poland shall notify the owner or occupant of any house or building in writing when an address is assigned. The Code Enforcement Officer shall assign a street address for new structures in accordance with the Street Name Map and Street Numbering Policy as part of the building permit application process. Any subdivision applications reviewed and approved by the Planning Board shall be complete with street names.
- B. The property owner shall be responsible for affixing the assigned number in a conspicuous location on or nearby the front door within 60 days of receiving notification of the street name and number from the Town. In cases where a house is not visible from the roadway, or a house is located more than one hundred (100) feet from the road the property owner shall affix the street number on a post at the driveway entrance to the property.

Numbers shall be: (1) block style, not script; (2) a minimum of four (4) inches in height; (3) shall be affixed to a contrasting-background and be clearly visible from the street. Any cost incurred in complying with the House Numbering Policy is the responsibility of the property owner(s).

Historical numbers may be affixed to buildings. When a historical number is used, the physical house number shall be affixed to a post at the driveway entrance to avoid confusion.

- C. It shall be the responsibility of the property owner or occupant to remove any different number(s) which may have been previously been used for addressing purposes.
- D. Each principal building shall display the number assigned to the frontage upon which the primary entrance is located. When more than one family or business occupies a principal building each separate front entrance shall display a separate number or apartment designation.
- E. Any property owner failing to comply with the terms of this ordinance by not affixing the assigned number or by failing to remove old or confusing house numbers affixed to the building or driveway entrance within 60 days shall be punishable by a fine of not more than twenty five dollars (\$25.00) per day of noncompliance.

## **Town of Poland Parking and Traffic Ordinance**

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- F. The cost of new street or road name signs required by the adoption of this ordinance is an obligation of the Town of Poland.

The cost of the initial sign for any street or road created after the adoption of this ordinance shall be the responsibility of the developer or property owner.

All street or road name signs shall comply with specifications adopted by the Town of Poland.

**EXHIBIT A**

**Street Naming and House Numbering Policy Manual**

1. **Line of Origin (L.O.O.):** Maine Street (State Highway Route 26) measured South to North shall serve as the Line of Origin (L.O.O.). All addresses shall emanate from the L.O.O. Easterly and Westerly to the Town's boundaries, consistent with the guidelines herein.
2. **Orientation:** Only general compass orientations (North, South, East, West) shall be used as additional identifiers in the naming of streets and roads. General compass orientations shall be based on their immediate exit from the L.O.O. This means that White Oak Hill Rd. heads West, Poland Comer Rd. heads East, Maine St. (Rt. 26) heads South to North.
3. **Measuring Intersections:** All intersection distances shall be measured and counted as distance for purposes of determining road length and calculating intervals.
4. **Assignment of Numbers:** The Board of Selectmen or their designees shall have the authority to assign all street and road names and house numbers.
5. **Basis for Assignment of Numbers:** Assignment of numbers shall be based upon the closest alignment of the front or main entrance to the road.
  - Comer Lot: If two equal front door alignments exist the street address shall be assigned based on the street or road with the highest traffic count.
  - Duplex Housing Units: Duplex housing units shall be assigned two (2) numbers.
  - Multi-unit Structures (other than Duplex Units) shall be assigned one number. Housing Units with the structure shall be assigned internal unit numbers by the owner of the property.
6. **Interval:** A fifty foot (50') interval designation shall be used for measuring all streets and roads within the Town of Poland.
7. **Odd Size Frontage:** Any property with frontage of less than fifty feet (50') shall be assigned a number of its own.
8. **Point of Tangency for Numbering:** In measuring a street or road, the intersecting end of the roadway being measured shall be the starting point for purposes of starting the assignment of numbers.
  - South to North Rd.
    - The East side shall have even numbers.
    - The West side shall have odd numbers.
  - East to West Rd.
    - The North side shall have odd numbers.
    - The South side shall have even numbers.
9. **Forked Roads:** Roads which fork shall not be called East, West, North, or South. The major portion of the road shall retain its name as it originates from the main road. Any road emanating from this primary road shall have its own name,

**EXHIBIT A**

**Street Naming and House Numbering Policy Manual**

Roads that appear to divide at an angle greater than 45 degrees from the primary road shall be considered as a change in orientation to the closest 90 degree compass heading (N, S, E, and W). Roads that appear to divide at an angle of less than 45 degrees shall be considered as proceeding in the same direction as the primary road.

**10. Road Names:** The Planning Board and Code Enforcement Officer will review proposed street and road names for the following considerations.

- The proposed name does not conflict with or duplicate an existing street or road name.
- Names should be pleasant sounding; add to the pride of home ownership on that street or road; be easy to read; uncomplicated, conventional, easily pronounced; and not absurd.
- Names may not resemble names presently assigned to streets and roads in the community; i.e. Beach and Peach; Pine Road and Pine Lane.

**11. Private Roads:** The Town of Poland shall be responsible for measuring all streets and roads, and for assigning numbers and names on all private roads and public easements.

- A. Any private road serving more than one residence shall be deemed a road and shall receive a name.
- B. A private road that no longer meets the criteria for classification as a private road may be removed from the Town Road List upon written request to the Board of Selectmen by the property owner. The property owner shall bear the burden of proof in advancing any action requesting that a private road be de-listed. If approved, the property owner's physical address shall revert to that of the primary road, and a new number shall be assigned in accordance with the procedures contained in this policy manual.
- C. A driveway serving only one house shall not be given a road name. The street address shall be determined by the location of the driveway on the main road.
- D. A driveway serving only one house that was previously designated as a fire lane shall be given a name.

**12. Number Posts:** Number posts installed at the entrance to a driveway for the purpose of displaying a house number shall meet the following criteria.

- Height: A minimum of four feet (4') and a maximum of eight feet (8') above the surface of the ground.
- Location: Posts shall be located on private property outside of the dedicated right of way. The numbers on the post shall be visible in all seasons.



**APPENDIX A – HEAVY THROUGH TRAFFIC**

Roads posted against through passage by motor vehicles operating on 3 or more axles, 10 or more wheels, or registered for more than 23,000 pounds RGWW.

<u>Road</u>	<u>Description</u>	<u>Date</u>
Maple Lane	Harris Hill Rd. to Mechanic Falls Town Line	08/05/97
Brown Rd.	Rt. 26 to Mechanic Falls Town Line	08/05/97
Hardscrabble Rd.	Empire Rd. to Auburn City Line	08/05/97
Dunn Rd.	Empire Rd. to Lewiston Junction Rd.	08/05/97
Torrey Rd.	Dunn Rd. to Lewiston Junction Rd.	08/05/97
East Crestwood Dr.	Entire length, beginning and ending at Spring Water Rd.	06/15/99
West Crestwood Dr.	Entire length, beginning and ending at Spring Water Rd.	06/15/99
Plains Rd.	Empire Rd. to Poland Corner Rd.	06/15/99
Jackson Rd.	Entire length	10/01/02
Carpenter Rd.	Entire length	09/18/12
Cleve Tripp Rd.	Entire length	09/18/12
Hackett Mills Rd.	Entire length	09/18/12
Lewiston Jct. Rd.	Entire length	09/18/12
Plains Rd.	Entire length	09/18/12
Range Hill Rd.	Entire length	09/18/12
Schellinger Rd.	Entire length	09/18/12
Summit Springs Rd.	Entire length	09/18/12
Johnson Hill Road	Entire Length	04/16/13
Heath Road	Entire Length	04/16/13
Tripp Lake Road	Entire Length	06/07/16
N. Raymond Road Ext.	Entire Length	06/07/16
Herrick Valley Road	Entire Length	06/07/16

**APPENDIX B - SIGNAGE**

**OLD ROUTE 11** - Stop sign established: A stop sign is established at the east end of Old Route 11 at a point where the westbound off ramp of Route 11 meets Old Route 11 for the purpose of controlling traffic exiting Route 11 and entering Old Route 11.

**COLBATH ROAD** - Stop sign established: A stop sign is established at the intersection of the Colbath and Range Hill Roads to control traffic entering the Range Hill Road from the Colbath Road.

**NO. 5 ROAD** - Stop sign established: A stop sign is established at the intersection of the No. 5 and Colbath Roads to control traffic entering the Colbath Road from the No. 5 Road.

**CARPENTER ROAD** - Stop sign established: A stop sign is established at the intersection of the Carpenter and Range Hill Roads to control traffic entering the Range Hill Road from the Carpenter Road.

**Heath Road** - Yield Right of Way Sign established: A yield the right of way sign is established at the intersection of the Heath and Johnson Hill Roads to control traffic entering the Johnson Hill Road from the Heath Road. Stop sign discontinued: A stop sign at this location is discontinued.

**Schellinger Rd.** - Yield Right of Way sign established: A yield right of way sign sign is established at the intersection of the Schellinger and Summit Spring Roads to control traffic entering the Schellinger Rd. from the Summit Spring Road. Stop Sign Discontinued: A stop sign controlling traffic at this intersection on the Schellinger Road is discontinued.

**PLAINS ROAD** - Speed Limit Designated: The speed limit on the Plains Road is established as follows between the Poland Corner Road and the Empire Road.

- A. 25 MPH from the intersection of the Poland Corner Road to the intersection of the Old Plains Road.
- B. 45 MPH from the intersection of the Old Plains Road to the intersection of the Bailey Hill Road.
- C. 35 MPH from the intersection of the Bailey Hill Road to the intersection of the Empire Road.

**BAILEY HILL ROAD** - Speed Limit Designated: The speed limit on the Town maintained portion of the Bailey Hill Road between the end of the designated state aid section and the intersection of the Plains Road is designated 35 MPH. Stop Sign Established: A stop sign is established on the Bailey Hill Road at the intersection of the Plains Road to control traffic entering the Plains Road from the Bailey Hill Road.

**COBB ROAD** - Stop Sign Established: A stop sign is established at the intersection of the Cobb Road and Plains Road to control traffic entering the Plains Road from the Cobb Road.

**OLD PLAINS ROAD** - Stop Sign Established: A stop sign is established on the Plains Road at the intersection of the Old Plains Road and the Plains Road to control traffic entering the Plains Road from the Old Plains Road.

**Plains Road** - That a Speed limit of 35mph will be enforces from the intersection of Old Plains Road to the intersection of Empire Road.

**SCHEDULE A – NO PARKING ZONES**

The following areas and portions of streets and roads are designated as no parking zones.

**Birch Drive** - Both sides for the entire length of the road

**Jackson Road** - Both sides for a distance of 400' in a northerly direction from the intersection of the Schellinger Road.

**Maine Street / Schellinger** - No vehicular parking will be allowed on either side of Maine Street (Route 26) from immediately south of Schellinger Road to a southerly point as demarcated by Pole #47 (Range Pond Causeway area).

**Old Plains Road** – Both sides between the brook crossing and the end of the road, including the turnaround

**Range Hill Road** - Both sides of the road for a distance of 200' easterly of the bridge. North of the bridge and causeway to be even with the boat launch on both sides of the road.

**Route 11 (Bakerstown Road)** – South side of road between CMP poles #304 and #312, a distance of 0.2 miles

**Route 26** - Causeway between lower and middle range ponds, both sides between utility poles 001-006, approximately 800'

**Schellinger Road** - North side of road from the intersection of Route 26 to a point 600' west of the intersection of the Jackson Road. South side of road 600' west of the intersection of the Jackson Road to the end of the guardrail on the causeway, south side of the road from a point 600' west of the intersection of the Jackson Road to a point 200' beyond the easterly end of the guardrail on the causeway

**Second Avenue** - Both sides between Westview Drive and Birch Drive.

**Summit Spring Road** - Both sides beginning at CMP pole 65, then extending in both an easterly and westerly direction for a distance of 100' from pole 65.

**SCHEDULE B – TOW AWAY ZONES**

The following areas and portions of streets and roads are designated as tow away zones.

**Bailey Hill Road** – Both sides in a northerly direction from the intersection of the Plains Road to CMP utility pole #82.

**Empire Road** – Both sides for a distance of 500' in either direction from a point at the entrance to Range Pond State Park.

**Plains Road** – Both sides from a point beginning at CMP utility pole #9 to a point located 500' northerly of CMP utility pole #18. A

**Poland Regional High School and Whittier Middle School** – Bus loop and drop off loop in front of the building, Southwest side of Route 26 (Maine Street) and the Southeast side of Route 11 (Bakerstown Road). Both sides in the vicinity of the High School playing fields designated as a No Parking Zone.

**Range Hill Road** - The deck of the Range Hill Bridge. North of the bridge and causeway to be even with the boat launch on both sides of the road. Along the South side of the Range Hill Road west of the bridge for a distance of 460', along the North side of the Range Hill Road west of the bridge for a distance of 300'.

**Town Beach - Lower Range Pond** - The roadway and area between the gatepost, beach service road and the roadway between Route 26 and the camping area, areas of the service road inside the gate beach or field area.

**Westview Drive** - The school bus turnaround at the intersection of Westview Drive and Second Avenue.

**SCHEDULE C – FIRE LANES**

Parking is prohibited in the following locations designated as Fire Lanes. All Fire Lanes are further designated as Tow Away Zones.

**Poland Community School** – Designated Fire Lane around the perimeter of the building.

**Poland Municipal Center** – Drive way between the Town Hall and The Old Town Office.

**Poland Regional High School and Whittier Middle School** – Designated Fire Lane around the perimeter of the building

**Poland Spring Bottling Co. Plant** – Designated posted Fire Lanes

**Poland Spring Inn Complex** – Designated posted Fire Lanes.

**SCHEDULE D – FINES**

**Fine Schedule if paid within 30 days:**

Overnight Parking between November 1 <sup>st</sup> and April 15 <sup>th</sup>	\$25.00
Parking in a No Parking Zone	\$25.00
Obstructing a driveway/sidewalk/crosswalk	\$25.00
Blocking Snow Removal	\$25.00
Blocking a Fire Hydrant	\$100.00
Parking in a Fire Lane	\$100.00
Parking in a Handicap Zone	\$100.00
Depositing Snow in a Public Way	\$100.00
Littering	\$100.00
Violation of Seasonal Road Postings	\$100.00
Violation of Heavy through Traffic	\$75.00 to 250.00

**Fine Schedule if paid after 30 days:**

Overnight Parking between November 1 <sup>st</sup> and April 15 <sup>th</sup>	\$50.00
Parking in a No Parking Zone	\$50.00
Obstructing a driveway/sidewalk/crosswalk	\$50.00
Blocking Snow Removal	\$50.00
Blocking a Fire Hydrant	\$200.00
Parking in a Fire Lane	\$200.00
Parking in a Handicap Zone	\$200.00
Depositing Snow in a Public Way	\$100.00
Littering	\$100.00
Violation of Seasonal Road Postings	\$100.00
Violation of Heavy Through Traffic	\$75.00 to 250.00

All fines assessed shall be payable to the Town of Poland. If the fine is not paid within 45 days from the date of the violation, the legally registered owner may be summoned to 8<sup>th</sup> District Court in Lewiston, Maine to answer a complaint of violation of this ordinance. In a court action resulting from a violation of this ordinance, the amount of the fine may be increased by the presiding judge at his discretion to cover additional municipal costs resulting from court action and to deter future violations of this ordinance.

**SCHEDULE E - THROUGH TRAFFIC TERMINATED ON CERTAIN ROADS AND  
STREETS**

**Poland Corner Road** - That portion of Poland Corner Road between the intersection of Route 26 (Maine Street) and Aggregate Road, by severing the roadway at Maine Street. Access to this portion of Poland Corner Road is to be maintained through the intersection of the Poland Corner Road and Aggregate Road. No portion of the right of way of Poland Corner Road is to be discontinued.

**SCHEDULE H – HANDICAP PARKING ZONES**

The following designated parking areas are for Handicap Parking Only. All parking areas in the Town of Poland that are designated Handicap Parking Only will be recognized as designated Handicapped Parking spaces for purposes of enforcement of Handicapped Parking Regulations.

**Poland Regional High School and Whittier Middle School** – Designated spaces in the front row of the Faculty Parking Lot.

**Town Office** – Two spaces either side of the walkway at the entrance to the parking lot.

**Town Hall** – Two spaces to the left of the side door.

Amended on this 7<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Walter Gallagher, Chairman

\_\_\_\_\_  
Stanley Tetenman, Vice-Chairman

\_\_\_\_\_  
Janice Kimball

\_\_\_\_\_  
Stephen Robinson

\_\_\_\_\_  
James Walker, Jr.





# **REQUEST FOR PROPOSAL**

## **Poland Fire Rescue Turn Out Gear**

**Owner:** Town of Poland

**Location:** 33 Poland Corner Road, Poland, Maine

June 8<sup>th</sup>, 2016

Mark Bosse  
Chief of Department  
Poland Fire Rescue  
Town of Poland  
1231 Maine Street  
Poland, Maine 04274  
Phone (207) 998-4689  
Fax (207) 998-5227

**Proposal Due Date: Tuesday, July 5<sup>th</sup>, 2016 at 1:00 p.m.**

# POLAND FIRE RESCUE

Chief Mark Bosse

Phone: 207-998-4689

Fax: 207-998-5277



1231 Maine Street  
Poland, Maine 04274

[mbosse@polandtownoffice.org](mailto:mbosse@polandtownoffice.org)

## Turn Out Gear Bid Proposal

6/08/16

The Poland Fire Rescue Department is accepting sealed bids for 25 sets of Turn Out Gear, (coats and pants).

Enclosed you will find the specifications.

Sealed bids will be accepted until 1:00 p.m. on Tuesday, July 5<sup>th</sup>, 2016. Bid opening will take place at 2:00 p.m. on that same day in the Poland Fire Rescue Conference Room located at 33 Poland Corner Road, Poland, Maine.

Any inquiries or questions should be directed to Chief Mark Bosse at the contact information listed above.

All prices must include delivery of the gear to Poland Fire Rescue, Poland, Maine.

Please mail bids to: Chief Mark Bosse  
1231 Maine Street  
Poland, Maine 04274

Or deliver to: Chief Mark Bosse  
Poland Fire Rescue  
33 Poland Corner Road  
Poland, Maine 04274

Please clearly mark all envelopes "Poland Fire Rescue-Turn Out Gear Bid".

The Town of Poland reserves the right to accept or reject any or all bids and shall consider what is in the best interest of the Town of Poland and Poland Fire Rescue in accepting a bid, whether or not said bid offers the lowest price.

Sincerely,

Mark Bosse, Chief  
Poland Fire Rescue

June 8<sup>th</sup>, 2016



## **NOTICE TO MANUFACTURERS**

The Town of Poland Board of Selectmen and the Poland Fire Rescue Department have approved the purchase of a 25 sets of Turn Out Gear.

### **Instructions to Bidders**

Two (2) sealed copies of the proposal marked "Poland Fire Rescue Turn Out Gear" shall be submitted to Chief Mark Bosse, at the Poland Fire Rescue Department Conference Room located at 33 Poland Corner Road, Poland, Maine, no later than 1:00 p.m. Tuesday, July 5<sup>th</sup>, 2016. Each proposal must be securely sealed to provide confidentiality of the proposal information prior to the proposal opening. The submitted proposal envelope must be prominently marked in the lower left hand corner. Bids will be opened at the Poland Fire Rescue Department Conference Room at 2:00pm on that same day.

Bids should include:

1. Company resume including contact information.
2. Main contact person for proposal and for business needs.
3. Reference information for 10 past and/or current services provided of a similar scope, etc., including name, telephone number and email of a contact person from that entity.
4. Business license and certifications required to perform work.

To properly file a bid, the bidder must complete and return this written set of specifications, including all pages of the Bid Form Proposal. Specifications in the RFP may consist of design, performance, brand name, or any combination thereof. The specifications are to be descriptive and indicate the quality, design and construction of the equipment or materials desired, and are not intended to be restrictive. If your proposal meets or exceeds the specification, indicate "Yes". If a portion of your proposal does not meet the specification, indicate "No" as an exception and supply a detailed explanation in the column of what you intend to provide or on an additional page identified by the item number.

Upon opening and accepting of the bids, the Department shall begin the evaluation. All proposals become public information after the proposal opening and are available for inspection by the general public in accordance with the Government Records Management Act.

The Town of Poland reserves the right to accept or reject any or all bids and shall consider what is in the best interest of the Town of Poland and Poland Fire Rescue in accepting a bid, whether or not said bid offers the lowest price.

1. **RECEIVING BIDS** - Bids received prior to the time of opening will be securely kept unopened. All bids shall be delivered to Chief Mark Bosse, at the Poland Fire Rescue Conference Room, 33 Poland Corner Road, Poland, ME 04274, by **1 pm on Tuesday, July 5<sup>th</sup>, 2016**.
2. **BIDS TO REMAIN OPEN** - All bids shall remain open and may not be withdrawn for a period of sixty (60) days after the day of the bid opening. The Town of Poland may, in its discretion, release any bid.
3. **AWARD OF CONTRACT** -The Contract will be awarded to the lowest responsible bidder, whose bid complies with all the conditions of the Contract Documents, provided the bid is reasonable, and it is in the best interest of the Town of Poland and Poland Fire Rescue to accept it as determined by the Town Manager and Chief of Poland Fire Rescue. The Town of Poland **reserves the right to reject any or all bids in whole or in part** as it is deemed in the best interest of the Town of Poland, renegotiate any contract and waive any informality which does not compromise the actual bid. In determining the most advantageous bid, the Town of Poland reserves the right to consider quality, workmanship, service, and dependability of the product and manufacturer, independent of price.
4. **TIME OF DELIVERY** - The bidder shall state the estimated delivery time on the Official Bid Form in the space provided.
5. **EXCEPTIONS FROM SPECIFICATIONS** - All exceptions from the Detailed Specifications must be set forth in writing by use of the enclosed form marked "Exceptions from Specifications". The information provided on the form must fully and completely describe each such proposed deviation and the reasons why each such deviation is fully equal or superior to the specifications. If there are no deviations, please state same. The executed "Exceptions from Specifications" **must** be submitted with the bid. The failure of a bidder to submit the form with the bid shall be deemed to constitute grounds for rejection of the bid. It is incumbent upon the bidder to supply any and all additional information regarding any deviation from the Detailed Specifications, which in the opinion of the bidder may assist the Town of Poland in evaluating compliance of the bid.
6. **WARRANTY/GUARANTEE** - In addition to any other manufacturer's guarantee or warranty, the bidder guarantees that all labor and materials to be provided by it in connection with the performance of the contract shall be of the first quality throughout and comply with all respects or are fully equal to standards called for in the bid. All expenses involved in the repair and/or replacement of defective work and/or materials shall be borne by the bidder. In the event of failure on the part of the bidder to repair, replace or otherwise put in first-class condition any such defective work and/or materials within thirty (30) calendar days from the date of notice, the Town of Poland may have the work done by others and charge the cost against any money due the bidder, or if there is no money due, to charge the bidder for the costs incurred. See the Specifications for additional warranty/guarantee requirements.

7. **INTERPRETATIONS** - All questions about the meaning or intent of the Contract Document shall be submitted in writing to the Chief Mark Bosse, Poland Fire Rescue, 1231 Main Street, Poland, ME 04274. Replies will be issued by addenda, mailed, sent via facsimile or delivered to all parties recorded by the Town of Poland as having received bid documents. Questions received less than five (5) working days prior to the date fixed for opening bids will not be answered. Only those interpretations provided by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.
8. **COMPLIANCE WITH LAWS; LICENSE AND PERMIT REQUIREMENTS** - The submission of a bid will constitute an incontrovertible representation and warranty by the bidder that the bidder shall comply with all requirements of law, including the ordinances of the Town of Poland, in any way relating to the performance of the contract, including obtaining any and all required licenses and permits from any and all governmental agencies having any jurisdiction relating thereto, except for permits required by the Town of Poland, which will be obtained by the Town of Poland.
10. **DOCUMENTS REQUIRED TO BE SUBMITTED WITH BID** - The following documents must be submitted with the bid in order for such bid to be considered complete. Any bid that does not include these documents shall constitute cause for rejection of the bid.
- (a) Official Bid Form and Agreement
  - (b) Exceptions from Specifications
  - (c) Copy of Warranty
  - (d) Descriptive Literature/Brochures

POLAND FIRE RESCUE  
33 POLAND CORNER ROAD

June 8<sup>th</sup>, 2016

**PROPOSAL FORM**

Manufacturer: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Poland Fire Rescue  
Chief Mark Bosse  
1231 Maine Street  
Poland, Maine 04274

TIME: Proposals are due at Poland Fire Rescue located at 33 Poland Corner Road, Poland, Maine on or before 1:00 p.m. on Tuesday, July 5<sup>th</sup>, 2016. Bid opening will begin at 2:00 p.m. at the Poland Fire Rescue Conference room.

Having carefully examined the Request for Proposal, dated June 8<sup>th</sup>, 2016 the undersigned manufacturer proposes to furnish the design, all labor, equipment and material necessary and reasonable incidental to the manufacture of Turn Out gear Poland Fire Rescue and in accordance with the Request for Proposal for the total amount of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

## EXCEPTIONS FROM SPECIFICATIONS

Please provide detailed explanations of any and all deviations from the specifications below:

1. Deviation: \_\_\_\_\_

Explanation of Deviation: \_\_\_\_\_

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2. Deviation: \_\_\_\_\_

Explanation of Deviation: \_\_\_\_\_

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3. Deviation: \_\_\_\_\_

Explanation of Deviation: \_\_\_\_\_

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4. Deviation: \_\_\_\_\_

Explanation of Deviation: \_\_\_\_\_

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## **AGREEMENT**

It is understood by the Bidder that the Turn Out Gear Committee may accept and/or reject any and all proposals which appear to be in the best interest of the Town of Poland.

The undersigned agrees, if this Proposal is accepted, to enter into a Contract in accordance with all of the requirements of the Request for Proposal.

Bidder: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**TOWN OF POLAND, MAINE  
POLAND FIRE RESCUE DEPARTMENT TURNOUT GEAR**

**Due: Tuesday, July 5<sup>th</sup>, 2016 by 1:00 p.m.**

**SPECIFICATIONS**

**Turn Out Coats and Trousers**

**OUTER SHELL MATERIAL-COATS AND TROUSERS**

The outer shell shall be constructed of ADVANCE 7oz. Also, provide a price for ADVANCE ULTRA 60/20/20. Kevlar/Nomex/PBO blend material with an approximate weight of 7.5 oz. per square yard in a rip stop weave. Color of garment to be natural/gold.

For Chief Officers the shell shall be constructed of Nomex (equal to "Defender 750" IIIA Aramid) with an approximate weight of 7.5 oz. per square yard and treated with a water repellent finish. Color of garment to be natural/white.

**THERMAL INSULATING LINER-COATS AND TROUSERS**

The thermal liner shall be constructed of 7.2 oz. per square yard of TENCATE "ARALITE NP". A 7 inch by 9 inch pocket shall be affixed to the inside of the jacket thermal liner on the left side.

**MOISTURE BARRIER-COATS AND TROUSERS**

The moisture barrier material shall be CROSSTECH BLACK. The moisture barrier material shall meet all moisture barrier requirements of NFPA 1971-2007 edition, which includes water penetration resistance, viral penetration resistance and common chemical penetration resistance.

**THERMAL LINER/MOISTURE BARRIER ATTACHMENT-COATS AND TROUSERS**

The thermal liner and moisture barrier shall be completely removable from the jacket shell.  
The thermal liner and moisture barrier shall be completely removable from the trouser shell.

	<b>Bidder Complies</b>	
	<b>Yes</b>	<b>No</b>
<b>TURNOUT COATS</b> <ul style="list-style-type: none"><li>• Standard: Must meet current NFPA and State of Maine Code.</li><li>• Quantity: 25</li><li>• Sizing: The coat shall be available in even size chest measurements on two inch increments and shall range from a small of 30 to a large of size 60. Sizing specifically for women shall also be available.</li><li>• Closure of Coat: Zipper in, Velcro out.</li><li>• Outer Shell Color: Firefighter-Gold Chief Officer-White</li></ul>		

<ul style="list-style-type: none"> <li>• Pockets: 2 front body panels 10"x10" patch pocket reinforced with outer shell material.</li> <li>• Trim: 3" Red/Orange triple trim Scotchlite Comfort NYC Trim Style configuration with up to 16, 3" letters or numbers.</li> <li>• Rank and Names shall be sewn on the coat.</li> <li>• Reinforcing: Gray suede leather cuffs. Cargo hand warmer pockets on both sides with suede pocket reinforcement.</li> <li>• Include Wristers on sleeves with thumb holes.</li> <li>• Include: Radio pocket with microphone loop on left chest. Survivor by Streamlight flashlight holder on right chest.</li> </ul>		
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	Bidder Complies	
	Yes	No
<p><b>TURNOUT PANTS</b></p> <ul style="list-style-type: none"> <li>• Standard: Must meet current NFPA and State of Maine Code.</li> <li>• Quantity: 25</li> <li>• Sizing: The pants shall be available in even size waist measurements of two inch increments and shall be available in a range of sizes from 24 to a large size of 56. The trouser inseam measurement shall be available in two inch increments.</li> <li>• Closure of Pants: Velcro in, H&amp;D out.</li> <li>• Outer Shell Color: Firefighter-Gold Chief Officer-White</li> <li>• Pockets: One expansion pocket 10"x10" attached to the side of each leg above the knee. (Total of two pockets).</li> <li>• Trim: 3" Orange triple Scotchlite Comfort NYC Style Trim Style configuration.</li> <li>• Reinforcing: Gray suede leather on cuffs and knees.</li> <li>• Included: Personal escape belt.</li> <li>• Include: Padding in the knees shall be accomplished with one layer of neoprene coated aramid batt and one layer of quilted aramid ball. Both layers of aramid batt shall be sandwiched between the shell and the knee reinforcement layers. The neoprene shall face outward.</li> </ul>		

## SIZING

The vendor is responsible for the correct size of each order. Sizing will be done on site using actual turnout sizing gear to improve accuracy.

**TOWN OF POLAND, MAINE**  
**POLAND FIRE RESCUE DEPARTMENT TURNOUT GEAR**

**BID DATE: Tuesday, July 5<sup>th</sup>, 2016 by 1:00 p.m.**

**BID FORM**

The items listed below are gear and accessory components for the Poland Fire Rescue Department. All bids must be for items equal or superior to those specified. If the item bid is not the specified item, the brand name and stock number of the item bid must be indicated. Samples may be requested before award is made.

Item	Quantity	Description	Make/Model Manufacturer	Unit Price	Total Price
1	25	Bunker Coats			
1A	25	Additional cost for outer shell ADVANCED ULTRA 60/20/20			
2	25	Bunker Pants			
2A	25	Additional cost for outer shell ADVANCED ULTRA 60/20/20			

State Terms		
Are prices firm for one (1) year?	Yes	No
If not, state guarantee period		
State Delivery		

Signature	
Printed Name	
Title	
Company	
Address	
Date	
Phone #	
Email Address	



# **REQUEST FOR PROPOSAL**

## **Poland Fire Rescue Pumper**

**Owner:** Town of Poland  
**Location:** 33 Poland Corner Road, Poland, Maine

June 8<sup>th</sup>, 2016

Mark Bosse  
Chief of Department  
Poland Fire Rescue  
Town of Poland  
1231 Maine Street  
Poland, Maine 04274  
Phone (207) 998-4689  
Fax (207) 998-5227

**Proposal Due Date: Tuesday, July 5<sup>th</sup>, 2016 at 1:00 p.m.**

# POLAND FIRE RESCUE

Chief Mark Bosse

Phone: 207-998-4689

Fax: 207-998-5277



1231 Maine Street  
Poland, Maine 04274

[mbosse@polandtownoffice.org](mailto:mbosse@polandtownoffice.org)

## Pumper Truck Bid Proposal

6/08/16

The Poland Fire Rescue Department is accepting sealed bids for a custom built Pumper.

Enclosed you will find the specifications.

Sealed bids will be accepted until 1:00 p.m. on Tuesday, July 5<sup>th</sup>, 2016. Bid opening will take place at 2:30 p.m. in the Poland Fire Rescue Conference Room located at 33 Poland Corner Road, Poland, Maine.

Any inquiries or questions should be directed to Chief Mark Bosse at contact information listed above.

All prices must include delivery of the apparatus to Poland Fire Rescue, Poland, Maine.

Please mail bids to: Chief Mark Bosse  
1231 Maine Street  
Poland, Maine 04274

Or deliver to: Chief Mark Bosse  
Poland Fire Rescue  
33 Poland Corner Road  
Poland, Maine 04274

Please clearly mark all envelopes "Poland Fire Rescue-Pumper Bid".

The Town of Poland reserves the right to accept or reject any or all bids and shall consider what is in the best interest of the Town of Poland and Poland Fire Rescue in accepting a bid, whether or not said bid offers the lowest price.

Sincerely,

Mark Bosse, Chief  
Poland Fire Rescue

POLAND FIRE RESCUE  
33 CORNER ROAD, POLAND

June 8, 2016



## **NOTICE TO MANUFACTURERS**

The Town of Poland Board of Selectmen and the Poland Fire Rescue Department have approved the purchase of a Pumper.

### **Instructions to Bidders**

Two (2) sealed copies of the proposal marked "Poland Fire Rescue Pumper" shall be submitted to Chief Mark Bosse, at the Poland Fire Rescue Department Conference Room located at 33 Poland Corner Road, Poland, Maine, no later than 1:00 p.m. Tuesday, July 5<sup>th</sup>, 2016. Each proposal must be securely sealed to provide confidentiality of the proposal information prior to the proposal opening. The submitted proposal envelope must be prominently marked in the lower left hand corner. Bids will be opened at the Poland Fire Rescue Department Conference Room at 2:30 p.m.

Bids should include:

1. Company resume including contact information.
2. Main contact person for proposal and for business needs.
3. References information for 10 past and/or current services provided of a similar size, scope, etc., including name, telephone number and email of a contact person from that entity.
4. Business license and certifications required to perform work.
5. Trade In Amount for Poland Fire Rescue's currently in-service Engine 2.

To properly file a bid, the bidder must complete and return this written set of specifications, including all pages of the Bid Form Proposal and Trade In Amount form. Specifications in the RFP may consist of design, performance, brand name, or any combination thereof. The specifications are to be descriptive and indicate the quality, design and construction of the equipment or materials desired, and are not intended to be restrictive. If your proposal meets or exceeds the specification, indicate "Yes". If a portion of your proposal does not meet the specification, indicate "No" as an exception and supply a detailed explanation in the column of what you intend to provide or on an additional page identified by the item number.

Upon opening and accepting of the bids, the Department shall begin the evaluation. All proposals become public information after the proposal opening and are available for inspection by the general public in accordance with the Government Records Management Act.

The Town of Poland reserves the right to accept or reject any or all bids and shall consider what is in the best interest of the Town of Poland and Poland Fire Rescue in accepting a bid, whether or not said bid offers the lowest price.

1. **RECEIVING BIDS** - Bids received prior to the time of opening will be securely kept unopened. All bids shall be delivered to Chief Mark Bosse, at the Poland Fire Rescue Conference Room, 33 Poland Corner Road, Poland, ME 04274, by **1:00 p.m. on Tuesday, July 5<sup>th</sup>, 2016**.
2. **BIDS TO REMAIN OPEN** - All bids shall remain open and may not be withdrawn for a period of sixty (60) days after the day of the bid opening. The Town of Poland may, in its discretion, release any bid.
3. **AWARD OF CONTRACT** -The Contract will be awarded to the lowest responsible bidder, whose bid complies with all the conditions of the Contract Documents, provided the bid is reasonable, and it is in the best interest of the Town of Poland and Poland Fire Rescue to accept it as determined by the Town Manager and Chief of Poland Fire Rescue. The Town of Poland **reserves the right to reject any or all bids in whole or in part** as it is deemed in the best interest of the Town of Poland, renegotiate any contract and waive any informality which does not compromise the actual bid. In determining the most advantageous bid, the Town of Poland reserves the right to consider quality, workmanship, service, and dependability of the product and manufacturer, independent of price.
4. **TIME OF DELIVERY** - The bidder shall state the estimated delivery time on the Official Bid Form in the space provided.
5. **TRADE IN** - Poland Fire Rescue is offering as a trade in a well maintained 2003 Pierce International pumper with 1,000 gallon capacity.
6. **EXCEPTIONS FROM SPECIFICATIONS** - All exceptions from the Detailed Specifications must be set forth in writing by use of the enclosed form marked "Exceptions from Specifications". The information provided on the form must fully and completely describe each such proposed deviation and the reasons why each such deviation is fully equal or superior to the specifications. If there are no deviations, please state same. The executed "Exceptions from Specifications" **must** be submitted with the bid. The failure of a bidder to submit the form with the bid shall be deemed to constitute grounds for rejection of the bid. It is incumbent upon the bidder to supply any and all additional information regarding any deviation from the Detailed Specifications, which in the opinion of the bidder may assist the Town of Poland in evaluating compliance of the bid.
7. **WARRANTY/GUARANTEE** - In addition to any other manufacturer's guarantee or warranty, the bidder guarantees that all labor and materials to be provided by it in connection with the performance of the contract shall be of the first quality throughout and comply with all respects or are fully equal to standards called for in the bid. All expenses involved in the repair and/or replacement of defective work and/or materials shall be borne by the bidder. In the event of failure on the part of the bidder to repair, replace or otherwise put in first-class condition any such defective work and/or materials within thirty (30) calendar days from the date of notice, the Town of Poland may have the work done by others and charge the cost against any money due the bidder, or if there is no money due, to charge the bidder for the costs incurred. See the Specifications for additional warranty/guarantee requirements.



8. **INTERPRETATIONS** - All questions about the meaning or intent of the Contract Document shall be submitted in writing to the Chief Mark Bosse, Poland Fire Rescue, 1231 Main Street, Poland, ME 04274. Replies will be issued by addenda, mailed, sent via facsimile or delivered to all parties recorded by the Town of Poland as having received bid documents. Questions received less than five (5) working days prior to the date fixed for opening bids will not be answered. Only those interpretations provided by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.
9. **COMPLIANCE WITH LAWS; LICENSE AND PERMIT REQUIREMENTS** - The submission of a bid will constitute an incontrovertible representation and warranty by the bidder that the bidder shall comply with all requirements of law, including the ordinances of the Town of Poland, in any way relating to the performance of the contract, including obtaining any and all required licenses and permits from any and all governmental agencies having any jurisdiction relating thereto, except for permits required by the Town of Poland, which will be obtained by the Town of Poland.
10. **DOCUMENTS REQUIRED TO BE SUBMITTED WITH BID** - The following documents must be submitted with the bid in order for such bid to be considered complete. Any bid that does not include these documents shall constitute cause for rejection of the bid.
- (a) Official Bid Form and Agreement
  - (b) Exceptions from Specifications
  - (c) Trade In Amount Form for Engine
  - (d) Copy of Warranty and Extended Warranty
  - (e) Parts and Service Program Information
  - (f) Descriptive Literature/Brochures

POLAND FIRE RESCUE  
33 POLAND CORNER ROAD

June 8<sup>th</sup>, 2016

**PROPOSAL FORM**

Manufacturer: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Poland Fire Rescue  
Chief Mark Bosse  
1231 Maine Street  
Poland, Maine 04027

TIME: Proposals are due at Poland Fire Rescue located at 33 Poland Corner Road, Poland, Maine on or before 1:00 p.m. on Tuesday, July 5<sup>th</sup>, 2016. Bid opening will begin at 2:30 p.m. at the Poland Fire Rescue Conference room.

Having carefully examined the Request for Proposal, dated June 8th, 2016 the undersigned manufacturer proposes to furnish the design, all labor, equipment and material necessary and reasonable incidental to the manufacture of a Pumper for Poland Fire Rescue and in accordance with the Request for Proposal for the total amount of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

## EXCEPTIONS FROM SPECIFICATIONS

Please provide detailed explanations of any and all deviations from the specifications below:

1. Deviation: \_\_\_\_\_

Explanation of Deviation: \_\_\_\_\_

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2. Deviation: \_\_\_\_\_

Explanation of Deviation: \_\_\_\_\_

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3. Deviation: \_\_\_\_\_

Explanation of Deviation: \_\_\_\_\_

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4. Deviation: \_\_\_\_\_

Explanation of Deviation: \_\_\_\_\_

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## TRADE IN AMOUNT FOR ENGINE 2

Engine 2 is a well maintained, 2003 Pierce International 4400, 1,000 gallon poly tank with a 1,000 GPM Hale pump.

Mileage: 35,111

Engine Hours 2,168

Pump Hours 332.7

Engine 2 is available for viewing. Please call the station to make an appointment with Chief Mark Bosse. A minimum of 24 hours notice is required.

Trade In Amount \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

Please explain in detail how you came to this amount:

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## **AGREEMENT**

It is understood by the Bidder that the Pumper Committee may accept and/or reject any and all proposals which appear to be in the best interest of the Town of Poland.

The undersigned agrees, if this Proposal is accepted, to enter into a Contract in accordance with all of the requirements of the Request for Proposal.

Bidder: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

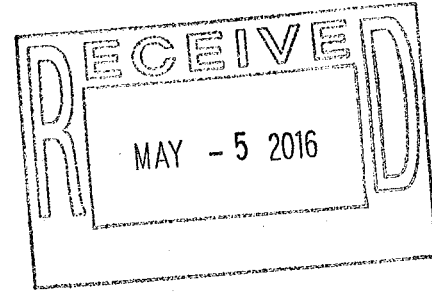
\_\_\_\_\_

\_\_\_\_\_



# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org



To: MMA's Key Municipal Officials

From: Stephan Bunker, President, Maine Municipal Association

Date: May 2, 2016

Re: Nominations to MMA's Legislative Policy Committee

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This memo begins the process of electing 70 dedicated municipal officials to serve on MMA's Legislative Policy Committee (LPC) over the next two-year period. Given the importance of this Policy Committee to MMA's overall mission, I urge you to help us identify nominees for service during the 2016-2018 biennium.

The LPC brings elected and appointed officials together from towns and cities across the state. According to its by-laws, the purpose of the LPC is "*to define municipal interests and to maximize those interests through effective participation in the legislative process.*" Operating something like a town meeting, the LPC establishes MMA's public policy positions on all matters of direct and statewide municipal interest for representation in the State House. The LPC meets at the MMA building in Augusta once a month during the first several months of each legislative session.

After the next LPC is elected, its first task will be to develop MMA's legislative agenda for submission to the Legislature in January 2017. Beginning in early 2017 the LPC will meet to determine MMA's position on all municipally-related legislation submitted by the Governor and legislators. MMA's legislative staff advocates for the positions established by the LPC.

The membership of the LPC tends to be a mixture of seasoned veterans, who bring an extraordinary depth of experience to the table, and new members with fresh concerns and insights. Speaking as a former Chair of the LPC, it is my observation that the debates and decision-making accomplished by this Committee often include public policy discussions of the highest caliber. The results certainly help establish MMA's credibility in the Maine legislative process.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

**Background Information.** Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance

at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

### **Nomination Process**

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 23<sup>rd</sup>.

### ***Nominee Profile***

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

### **Deadline for Submitting Nomination**

- ✍ The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid.
- ☒ The form must be returned to MMA by 5:00 p.m. on June 21, 2016, to be counted. Ballots will be mailed out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form to **Laura Ellis** at MMA either by mail (60 Community Drive, Augusta, Maine, 04330), by FAX (624-0129) or by email ([Lellis@memun.org](mailto:Lellis@memun.org)).

If you have any questions, please call MMA's State and Federal Relations staff at 1-800-452-8786 or 623-8428.

# NOMINATION FORM


Maine Municipal Association's  
**Legislative Policy Committee**  
July 2016 to June 2018

**Senate District 20** (*Auburn appoints 1 LPC Member*)


Auburn  
Mechanic Falls  
Minot

New Gloucester  
Poland

The municipal officers of \_\_\_\_\_ hereby nominate:  
*Print name of your municipality*

Nominee: \_\_\_\_\_   
*Print name of Nominee*


Nominee's municipality: \_\_\_\_\_ Position: \_\_\_\_\_

Date: \_\_\_\_\_   
*Signature of Nominator*

\_\_\_\_\_  
*Print name of Nominator*

## Consent

I agree to accept the nomination and to serve if elected to the MMA Legislative Policy Committee:

Date: \_\_\_\_\_   
*Signature of Nominee*

**Please return Nomination Form by 5:00 p.m. on June 21, 2016, to:**

Laura Ellis - Maine Municipal Association  
60 Community Drive, Augusta, ME 04330  
FAX: 624-0129

**Nominations received after 5:00 p.m. on June 21, 2016 will not be counted.**



## LPC NOMINEE BIOGRAPHY

**To:** Legislative Policy Committee Nominees

**From:** Maine Municipal Association

**Date:** May 2, 2016

To help municipal officials make an informed choice when they vote for their LPC representatives, we ask nominees to provide some background information regarding their municipal service and why they want to be LPC members. A "nominee profile" is included on the ballot for each nominee who provides us with a profile.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Municipality:** \_\_\_\_\_ **Years in current position:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
(include zip code, please)

**Prior (recent) municipal experience:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Have you served on the LPC before?** No ☐ Yes ☐ If yes, what years? \_\_\_\_\_

**If you have served on any other MMA Committees, please note them:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please indicate your primary issues of concern, and/or reasons for wanting to serve on the LPC:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please give this completed form to your Board of Selectmen/Assessors or Council so that it can be returned with the Nomination Form, or send it directly to Laura Ellis at MMA by June 21<sup>st</sup>:

Maine Municipal Association  
60 Community Drive  
Augusta, ME 04330  
FAX: 624-0129

**Thank You!**

# Memo

**To:** Board of Selectmen  
**From:** Nikki Pratt, Executive Assistant  
**CC:** Bradley Plante, Town Manager  
Tom Learned, Public Works Director  
**Date:** 6/3/2016  
**RE:** Centerline Painting Bids

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The Centerline Painting bids were opened on Friday, June 3, 2016 at 11:00 AM with Finance Director Sharon Chamings and myself present. We received three bids.

Company: Poirier Guidelines  
Total Fee for Work: \$8,374.88

Company: Markings Inc.  
Total Fee for Work: \$10,470.97

Company: Hi-Way Safety Systems, Inc.  
Total Fee for Work: \$8,822.00

All three bids were submitted before the deadline and meet the required specs that were given. We are recommending the contract be awarded to the low bidder, Poirier Guidelines. This is the same company we used last year.

Town of Poland 2016 Centerline Painting RFP

**TOWN OF POLAND  
REQUEST FOR PROPOSALS FOR  
CENTERLINE PAINTING**

**BID FORM - 2016**

Painting Firm: Poirier Guidelines  
Primary Contact: Matthew King Primary Phone: 978-249-2652  
Address: 1216 W Royalston Rd  
E-Mail Address: Poirierguidelines@hotmail.com

**Poland Roadways**

Road	Cost
Plains Road	\$ 1,203.84
North Raymond Road	\$ 1,083.46
Hackett Mills Road	\$ 401.88
Lewiston Junction Road	\$ 441.41
Hardscrabble Road	\$ 882.82
Schellinger Road	\$ 842.69
Range Road	\$ 762.43
Johnson Hill Road	\$ 1,364.35
Tripp Lake Road	\$ 520.60
Herrick Valley Road	\$ 722.00
Sidewalk curbing: Route 26 & Aggregate Road	\$ 75.00
Curbing: Route 26 & White Oak Hill	\$ 75.00

Town of Poland 2016 Centerline Painting RFP

TOTAL COST	\$ 8374.88
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**INSURANCE:** Include proof of standard liability insurance, which names the Town of Poland as an additional insured in an amount no less than \$1,000,000 for each company.

**ESCALATOR CLAUSE:** Contractor's quoted prices shall be equitably adjusted on a periodic basis to reflect any increase, decrease in the price of liquid asphalt since the date of the quote, or bid. (Asphalt Weekly Monitor / Avg. New England Selling Price) per MDOT.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/3/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cornerstone Insurance Agency, Inc. 534 Main Street P O Box 779 Athol MA 01331		<b>CONTACT NAME:</b> Shelly Curtis <b>PHONE (A/C, No, Ext):</b> (978) 249-3217 <b>FAX (A/C, No):</b> (978) 249-5936 <b>E-MAIL:</b> scurtis@cornerstoneinsurance.com <b>ADDRESS:</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Hudson Specialty Insurance Company	
		<b>INSURER B:</b> The Commerce Ins. Co. 34754	
		<b>INSURER C:</b> Torus National Insurance	
		<b>INSURER D:</b> A I M Mutual Insurance Company	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 16-17 master cert **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		HED 10002396	4/22/2016	4/22/2017	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
		MED EXP (Any one person) \$ 5,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 1,000,000
	OTHER:					\$
B	AUTOMOBILE LIABILITY		IM1071	4/8/2016	4/8/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO	<input checked="" type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS					PROPERTY DAMAGE (Per accident) \$
C	UMBRELLA LIAB		81390K162ALI	4/22/2016	4/22/2017	EACH OCCURRENCE \$ 1,000,000
	EXCESS LIAB	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 1,000,000
	DED	RETENTION \$				\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		cert requested	4/18/2016	4/15/2017	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N <input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 500,000
						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

(207) 998-2002

Town of Poland ME  
1231 Main Street  
Poland, ME 04273**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Shelly Curtis/CORMCI

*Michael A. Curtis*

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/03/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## PRODUCER

CORNERSTONE INSURANCE AGENCY INC

534 MAIN ST.

ATHOL

MA 01331

## INSURED

MATTHEW R KING  
POIRIER GUIDELINES

1216 W ROYALSTON ROAD

ATHOL

MA 01331

## CONTACT

NAME: Michele Curtis

## PHONE

(A/C, No, Ext): (978) 249-3217

## FAX

(A/C, No):

## E-MAIL

ADDRESS: scurtis@cornerstoneinsurance.com

## ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: AIM MUTUAL INS CO

33756

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

CERTIFICATE NUMBER: 58376

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR		N/A			DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS		N/A			BODILY INJURY (Per person) \$
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE	N/A			AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y <input type="checkbox"/> N				<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A	N/A	N/A	AWC40070303042016A	E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below				04/15/2016	04/15/2017
			N/A			E.L. DISEASE - EA EMPLOYEE \$ 500,000
						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation benefits will be paid to Massachusetts employees only. Pursuant to Endorsement WC 20 03 06 B, no authorization is given to pay claims for benefits to employees in states other than Massachusetts if the insured hires, or has hired those employees outside of Massachusetts.

This certificate of insurance shows the policy in force on the date that this certificate was issued (unless the expiration date on the above policy precedes the issue date of this certificate of insurance). The status of this coverage can be monitored daily by accessing the Proof of Coverage - Coverage Verification Search tool at [www.mass.gov/lwd/workers-compensation/investigations/](http://www.mass.gov/lwd/workers-compensation/investigations/).

Sole proprietor has not elected coverage.

## CERTIFICATE HOLDER

Town of Poland ME  
1231 Main Street

Poland

ME 04273

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

## AUTHORIZED REPRESENTATIVE

  
Daniel M. Crowley, CPCU, Vice President - Residual Market - WCRIBMA

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**TOWN OF POLAND  
REQUEST FOR PROPOSALS FOR  
CENTERLINE PAINTING**

**BID FORM - 2016**

Painting Firm: Hi Way Safety Systems, Inc.

Primary Contact: Kathy DeLong Primary Phone: (781) 982-9229

Address: 9 Rockview Way, Rockland, MA 02370

E-Mail Address: kathy@hiwayss.com

**Poland Roadways**

<b>Road</b>	<b>Cost</b>
<b>Plains Road</b>	<b>\$ 1,200.00</b>
<b>North Raymond Road</b>	<b>\$ 1,200.00</b>
<b>Hackett Mills Road</b>	<b>\$ 400.00</b>
<b>Lewiston Junction Road</b>	<b>\$ 400.00</b>
<b>Hardscrabble Road</b>	<b>\$ 900.00</b>
<b>Schellinger Road</b>	<b>\$ 900.00</b>
<b>Range Road</b>	<b>\$ 900.00</b>
<b>Johnson Hill Road</b>	<b>\$ 1,300.00</b>
<b>Tripp Lake Road</b>	<b>\$ 500.00</b>
<b>Herrick Valley Road</b>	<b>\$ 722.00</b>
<b>Sidewalk curbing: Route 26 &amp; Aggregate Road</b>	<b>\$ 200.00</b>
<b>Curbing: Route 26 &amp; White Oak Hill</b>	<b>\$ 200.00</b>

<b>TOTAL COST</b>	<b>\$ 8,822.00</b>
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**INSURANCE:** Include proof of standard liability insurance, which names the Town of Poland as an additional insured in an amount no less than \$1,000,000 for each company.

**ESCALATOR CLAUSE:** Contractor's quoted prices shall be equitably adjusted on a periodic basis to reflect any increase, decrease in the price of liquid asphalt since the date of the quote, or bid. (Asphalt Weekly Monitor / Avg. New England Selling Price) per MDOT.





## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/02/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER WM. F. Borhek Insurance Agency 311 Plymouth Street Halifax, MA 02338 Scott C Casagrande	CONTACT NAME: Scott C Casagrande
	PHONE (A/C, No, Ext): 781-293-6331 FAX (A/C, No): 781-293-2171
INSURED Hi-Way Safety Systems, Inc. Highway Safety Solutions, Inc. 9 Rockview Way Rockland, MA 02370	E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Travelers Insurance
	INSURER B:
	INSURER C:
	INSURER D:
INSURER E:	
INSURER F:	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		CO-5G489458	12/31/2015	12/31/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			810-5G203934	12/31/2015	12/31/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			CUP-6G668759	12/31/2015	12/31/2016	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB-5G194460 MA,RI,CT,NH,ME,VT,NJ,NY	12/31/2015	12/31/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Road Centerline Painting  
Certificate Holder is listed as additional insured on general liability coverage when required by written contract.

CERTIFICATE HOLDER	CANCELLATION
TOWNPOL  Town of Poland 1231 Maine St Poland, ME 04274	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Scott C Casagrande

**TOWN OF POLAND  
REQUEST FOR PROPOSALS FOR  
CENTERLINE PAINTING**

**BID FORM - 2016**

Painting Firm: MARKINGS Inc.

Primary Contact: MONIQUE SOUZA Primary Phone: 781-826-5171

Address: 30 Riverside Dr., Pembroke, MA 02359

E-Mail Address: monique@markingsinc.com



**Poland Roadways**

Road	Cost
Plains Road	\$ 1,504.80
North Raymond Road	\$ 1,354.20
Hackett Mills Road	\$ 501.60
Lewiston Junction Road	\$ 551.76
Hardscrabble Road	\$ 1,103.52
Schellinger Road	\$ 1,053.36
Range Road	\$ 953.04
Johnson Hill Road	\$ 1,705.44
Tripp Lake Road	\$ 650.75
Herrick Valley Road	\$ 902.50
Sidewalk curbing: Route 26 & Aggregate Road	\$ 95.00
Curbing: Route 26 & White Oak Hill	\$ 95.00

TOTAL COST	\$ 10,470.97
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**INSURANCE:** Include proof of standard liability insurance, which names the Town of Poland as an additional insured in an amount no less than \$1,000,000 for each company.

**ESCALATOR CLAUSE:** Contractor's quoted prices shall be equitably adjusted on a periodic basis to reflect any increase, decrease in the price of liquid asphalt since the date of the quote, or bid. (Asphalt Weekly Monitor / Avg. New England Selling Price) per MDOT.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/31/2016

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## PRODUCER

Burgin, Platner, Hurley Insurance Agency, LLC  
14 Franklin St.

Quincy

MA 02169

## INSURED

Markings, Inc.  
30 Riverside Dr

Pembroke

MA 02359

CONTACT NAME: Janet Sweeney, CIC, CPCU

PHONE (A/C No. Ext): (617) 691-2628

FAX (A/C No): (617) 773-9626

E-MAIL ADDRESS: js2@bphins.com

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Travelers Property Casualty

INSURER B: Travelers Insurance Company

19038

INSURER C: Star Insurance

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

CERTIFICATE NUMBER: 2015-2016 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y	Y	DT-CO-166M0412	11/1/2015	11/1/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						\$
B	AUTOMOBILE LIABILITY	Y	Y	DTA0-810-403M6910	11/1/2015	11/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS						\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	Y	DTSM-CUP-403M7015	11/1/2015	11/1/2016	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE	Y				AGGREGATE \$ 5,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	Y	WC 0769820	11/1/2015	11/1/2016	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

Job Description: Pavement Markings

Additional Insured: Town of Poland, ME

## CERTIFICATE HOLDER

## CANCELLATION

Town of Poland, ME  
1231 Maine Street  
Poland, ME 04274

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

K Besse, CIC CISR CPI

ACORD 25 (2010/05)

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INS025 (201005) 01

The ACORD name and logo are registered marks of ACORD

# Town of Poland

1231 Maine Street, Poland, ME 04274

Phone: (207) 998-4601

Fax: (207) 998-2002

www.polandtownoffice.org



Assessing 207-998-4651  
Code Enforcement 207-998-4604  
Recreation 207-998-4650  
Fire Rescue 207-998-4689  
Public Works 207-998-2570  
Solid Waste 207-998-4688

**POLAND BOARD OF SELECTMEN/ASSESSORS  
FY 2006 – FY 2015 ABATEMENTS  
UNCOLLECTIBLE TAXES  
PERSONAL PROPERTY  
JUNE 7, 2016**

See Attached List

Total Amount: \$12,755.33\*

\*Plus interest & cost

**Board of Selectmen/Assessors**

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TY 2006				TY 2007				TY 2008		
Acct. #	Name	Tax Amt.	Acct. #	Name	Tax Amt.	Acct. #	Name	Tax Amt.	Name	Tax Amt.
62	Kermit Higgins	31.36	62	Kermit Higgins	34.08	62	Kermit Higgins	39.20		
139	Mark McGinley	164.64	194	Milton Kelley	238.56	139	Mark McGinley	147.00		
172	Richard Huirschmann	56.84	139	Mark McGinley	178.92	134	Thomas Rand	98.00		
134	Thomas Rand	78.40	134	Thomas Rand	85.20	213	Wilfred Ayotte	308.70		
181	Steve Burgess	186.20	171	Brett Sessions	213.00	223	William Kesaris	245.00		
171	Brett Sessions	196.00	143	Billy Stimpson	44.73	85	Donald Lemont	149.45		
143	Billy Stimpson	41.16	185	Frank Sweetser	106.50	137	Rent-Way, Inc.	9.80		
			175	Robert Turcotte	215.13	234	Mike Ryan	245.00		
						235	Don Smith	181.30		
						143	Billy Stimpson	240.10		
						185	Frank Sweetser	245.00		
						236	Dan Vashon	120.05		
						238	Michael Wildes	232.75		
Total		754.60	Total		1,116.12	Total		2,261.35		

TY 2009				TY 2010				TY 2011		
Acct. #	Name	Tax Amt.	Acct.#	Name	Tax Amt.	Acct.#	Name	Tax Amt.	Acct.#	Tax Amt.
139	Mark McGinley	137.40	251	Kenneth Cannell	155.44	80	Chico Costales	155.44		155.44
134	Thomas Rand	91.60	170	CIT Technology	192.96	206	Dell Fin. ServLP	192.96		13.40
251	Kenneth Cannell	265.64		Financing Services		218	Irving MacGregor	31.82		31.82
80	Chico Costales	139.78	80	Chico Costales	155.44	308	Sherb's Signs	26.80		26.80
98	Bert Grandmaison	66.41	206	Dell Fin. Serv.LP	45.13					
223	William Kesaris	229.00				308	Steve Beaupre	268.00		268.00
137	Rent-Way, Inc.	9.16	98	Bert Grandmaison	38.86	88	Melody Ham	26.80		26.80
143	Billy Stimpson	224.42	223	William Kesaris	134.00					
141	Charlie Stimpson	16.03	81	Colleen Lemont	26.80					
146	Robert Valliere	56.10	139	Mark McGinley	80.40					
236	Dan Vashon	112.21	292	Sherbs Signs	26.80					
238	Michael Wildes	217.55	143	Billy Stimpson	131.32					
88	Melody Ham	45.80	141	Charlie Stimpson	9.38					
			236	Dan Vashon	65.66					
			88	Melody Ham	26.80					
			231	Jason Johnson	65.66					
Total		1,611.10	Total		1,154.65	Total				522.26





TY 2015			
Acct. #	Name	Tax Amt.	
330	Jack Ross	182.00	
180	Gale Sampson	215.60	
216	Glenn Stewart	99.40	
334	Richard Webber	182.00	
337	David Kozlowsky	182.00	
226	Lou Cavallaro	245.00	
333	Thomas Labonte	28.00	
Total		1,134.00	

# Town of Poland

1231 Maine Street, Poland, ME 04274

Phone: (207) 998-4601

Fax: (207) 998-2002

www.polandtownoffice.org



Assessing 207-998-4651  
Code Enforcement 207-998-4604  
Recreation 207-998-4650  
Fire Rescue 207-998-4689  
Public Works 207-998-2570  
Solid Waste 207-998-4688

June 7, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

Town A/P's:	\$ 644,342.30
Payroll:	\$ 97,030.13
Total:	\$ 741,372.43

## BOARD OF SELECTMEN

\_\_\_\_\_  
Stephen E. Robinson

\_\_\_\_\_  
Janice A. Kimball

\_\_\_\_\_  
Stanley L. Tetenman

\_\_\_\_\_  
Walter J. Gallagher

\_\_\_\_\_  
James G. Walker, Jr.

**A / P Check Register**  
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
P	51028	321.75	05/16/16	180	00928 POLAND REC. DEPT/SCOTT SEGAL
P	51029	11,167.60	05/16/16	180	01029 SECRETARY OF STATE
P	51030	177.14	05/16/16	180	02294 FIRST NATIONAL BANK OMAHA
P	51087	120.00	05/18/16	180	02128 GERRY PRAY
P	51088	70.00	05/18/16	180	02289 TREASURER, STATE OF MAINE
P	51089	24.84	05/18/16	180	02294 FIRST NATIONAL BANK OMAHA
P	51090	65.00	05/19/16	180	01129 TIMOTHY MORIN
P	51091	6,383.57	05/20/16	180	01029 SECRETARY OF STATE
P	51092	65.00	05/20/16	180	01484 TROY CRANE
P	51093	35.00	05/24/16	180	01973 MSAD #49
P	51152	200.00	05/25/16	180	00279 NORMA WILLIAMS
P	51153	65.00	05/25/16	180	01950 BRIAN DICKINSON
P	51154	200.00	05/25/16	180	02061 CODY KALINKA
P	51155	13,848.71	05/27/16	180	01029 SECRETARY OF STATE
P	51156	350.29	05/31/16	180	00213 CASH
P	51212	55.00	05/31/16	180	00776 MRPA
P	51213	65.00	05/31/16	180	01677 MICHAEL CYR
P	51214	175.00	05/31/16	180	01966 JEFF SANDS
R	51215	25.98	06/01/16	180	00054 JUDITH A. AKERS
R	51216	57.00	06/01/16	180	00123 ANDROSCOGGIN VALLEY
R	51217	30.00	06/01/16	180	00170 MARK BOSSE
R	51218	42.60	06/01/16	180	00171 BOUND TREE MEDICAL, LLC
R	51219	1,932.03	06/01/16	180	00222 CENTRAL MAINE POWER COMPANY
R	51220	986.77	06/01/16	180	00226 CENTRAL ME MEDICAL CENTER
R	51221	170.00	06/01/16	180	00304 DIRIGO WIRELESS
R	51222	250.00	06/01/16	180	00329 EASTERN FIRE SERVICES, INC.
R	51223	592.90	06/01/16	180	00378 FIRESAFE EQUIPMENT
R	51224	1,207.81	06/01/16	180	00421 GEE & BEE SPORTING GOODS
R	51225	100.00	06/01/16	180	00456 GROUP DYNAMICS INC.
R	51226	317.98	06/01/16	180	00470 HAMMOND LUMBER COMPANY
R	51227	656.16	06/01/16	180	00524 ICMA RETIREMENT CORPORATION
R	51228	10.73	06/01/16	180	00584 BRIAN KIMBALL
R	51229	42.13	06/01/16	180	00670 MAINE OXY-ACETYLENE SUPPLY CO.
R	51230	117.50	06/01/16	180	00689 MARKS PRINTING HOUSE
R	51231	54.30	06/01/16	180	00732 METLIFE
R	51232	24,597.78	06/01/16	180	00755 MAINE MUNICIPAL EMPLOYEES
R	51233	2,663.61	06/01/16	180	00757 MID-MAINE WASTE ACTION CORP.
R	51234	292.28	06/01/16	180	00794 NASON MECHANICAL SYSTEMS
R	51235	840.00	06/01/16	180	00803 NATIONWIDE RETIREMENT SOLUTIONS
R	51236	89.60	06/01/16	180	00880 PARENT LUMBER CO. INC.
R	51237	543,758.68	06/01/16	180	00899 RSU #16
R	51238	172.00	06/01/16	180	00920 PITNEY BOWES INC.
R	51239	25.00	06/01/16	180	00950 PRIMERICA SHAREHOLDER SERVICES
R	51240	182.98	06/01/16	180	00958 QUILL CORPORATION
R	51241	225.00	06/01/16	180	01030 MAINE SEASONAL PEST CONTROL
R	51242	490.00	06/01/16	180	01042 ANDROSCOGGIN COUNTY
R	51243	500.00	06/01/16	180	01141 TOWN HALL STREAMS
R	51244	53.00	06/01/16	180	01162 TREASURER, STATE OF MAINE

**A / P Check Register**  
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
R	51245	640.33	06/01/16	180	01209 VERIZON WIRELESS
R	51246	29.00	06/01/16	180	01280 COMPASS TRADES LLC
R	51247	693.00	06/01/16	180	01386 HARVARD PILGRIM HEALTH CARE
R	51248	1,050.00	06/01/16	180	01418 SPORTS FIELDS, INC.
R	51249	6,352.50	06/01/16	180	01541 IRVING ENERGY
R	51250	842.86	06/01/16	180	01555 ELECTION SYSTEMS & SOFTWARE
R	51251	185.89	06/01/16	180	01595 EWASTE RECYCLING SOLUTIONS
R	51252	825.00	06/01/16	180	01641 JONATHAN GRAFFIUS
R	51253	146.24	06/01/16	180	01739 JOHN VOYTA
R	51254	507.19	06/01/16	180	01756 TREASURER, STATE OF MAINE
R	51255	50.00	06/01/16	180	01776 NICHOLAS L. ADAMS
R	51256	10,004.93	06/01/16	180	01837 MAINE PUBLIC EMPLOYEES
R	51257	300.00	06/01/16	180	01846 HARRIS COMPUTER SYSTEMS
R	51258	60.95	06/01/16	180	01868 TIME WARNER CABLE
R	51259	127.70	06/01/16	180	01868 TIME WARNER CABLE
R	51260	1.12	06/01/16	180	01868 TIME WARNER CABLE
R	51261	7.90	06/01/16	180	01868 TIME WARNER CABLE
R	51262	3,000.00	06/01/16	180	01884 RHR SMITH & COMPANY
R	51263	42.12	06/01/16	180	02170 HAMMOND TRACTOR COMPANY
R	51264	357.85	06/01/16	180	02300 POWER PRODUCTS
R	51265	5,245.00	06/01/16	180	02311 MAINE MUNICIPAL ASSOCIATION
<b>Total</b>		<b>644,342.30</b>			

**Count**

Checks	69
Voids	0

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
<b>00054 JUDITH A. AKERS</b>					
0583 REIMB. MILEAGE	52416				
REIMB. MILEAGE	E 110-01-5130			25.98	0.00
ADMINISTRATI / ADMIN - ALLOWANCE					
Vendor Total-				25.98	
<b>00123 ANDROSCOGGIN VALLEY</b>					
0583 HHW	341061 385				
HHW	E 130-02-5290			57.00	0.00
PUB WORKS / SOLID WASTE - HHW DISP					
Vendor Total-				57.00	
<b>00170 MARK BOSSE</b>					
0583 REIMB. CELL/SHORT PAID	52416				
REIMB. CELL/SHORT PAID	E 140-01-5205			30.00	0.00
PUB SAFETY / FIRE RESCUE - PHONE					
Vendor Total-				30.00	
<b>00171 BOUND TREE MEDICAL, LLC</b>					
0583 SUPPLIES	82136641				
SUPPLIES	E 140-01-5490			42.60	0.00
PUB SAFETY / FIRE RESCUE - MEDICAL SUP					
Vendor Total-				42.60	
<b>00213 CASH</b>					
0583 REIMB. PETTY CASH	52516	*** PAID ***	Check #	51156	
REIMB. PETTY CASH	E 110-01-5140			38.96	0.00
ADMINISTRATI / ADMIN - TRAINING					
REIMB. PETTY CASH	E 110-01-5400			39.98	0.00
ADMINISTRATI / ADMIN - OFFICE SUPP					
REIMB. PETTY CASH	E 110-06-5420			216.78	0.00
ADMINISTRATI / BLDGS & GRND - GRNDS SUPP					
REIMB. PETTY CASH	E 110-01-5360			54.57	0.00
ADMINISTRATI / ADMIN - SPECIAL EVEN					
Vendor Total-				350.29	
<b>00222 CENTRAL MAINE POWER COMPANY</b>					
0583 SERVICE 4/13 - 5/12	52416				
SERVICE 4/13 - 5/12	E 110-01-5200			453.01	0.00
ADMINISTRATI / ADMIN - ELECTRICITY					
SERVICE 4/13 - 5/12	E 500-01-5301			19.74	0.00
REC PGMS / REC PROGRAMS - MAJOR REC					
SERVICE 4/13 - 5/12	E 130-01-5200			345.06	0.00
PUB WORKS / PUBLIC WORKS - ELECTRICITY					
SERVICE 4/13 - 5/12	E 130-02-5200			231.40	0.00
PUB WORKS / SOLID WASTE - ELECTRICITY					
SERVICE 4/13 - 5/12	E 140-05-5350			58.26	0.00
PUB SAFETY / STREET LIGHT - PROF SERVICE					
SERVICE 4/13 - 5/12	E 140-01-5200			824.56	0.00
PUB SAFETY / FIRE RESCUE - ELECTRICITY					
Vendor Total-				1,932.03	
<b>00226 CENTRAL ME MEDICAL CENTER</b>					
0583 MEDICAL SUPPLIES	UM1924				
MEDICAL SUPPLIES	E 140-01-5490			986.77	0.00
PUB SAFETY / FIRE RESCUE - MEDICAL SUP					
Vendor Total-				986.77	
<b>00279 NORMA WILLIAMS</b>					
0583 CHEERING SCHOLARSHIP	52516	*** PAID ***	Check #	51152	
CHEERING SCHOLARSHIP	E 500-01-5301			200.00	0.00
REC PGMS / REC PROGRAMS - MAJOR REC					
Vendor Total-				200.00	
<b>00304 DIRIGO WIRELESS</b>					

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
0583 SERVICE	2655				
SERVICE	E 140-01-5410		127.50	0.00	
	PUB SAFETY / FIRE RESCUE - EQUIP SUPP				
	Invoice Total-		127.50		
0583 SERVICE	2656				
SERVICE	E 140-01-5410		42.50	0.00	
	PUB SAFETY / FIRE RESCUE - EQUIP SUPP				
	Invoice Total-		42.50		
	Vendor Total-		170.00		
00329 EASTERN FIRE SERVICES, INC.					
0583 ANN. FIRE ALARM CONT.	752815				
ANN. FIRE ALARM CONT.	E 110-06-5420		250.00	0.00	
	ADMINISTRATI / BLDGS & GRND - GRNDS SUPP				
	Vendor Total-		250.00		
00378 FIRESAFE EQUIPMENT					
0583 INSPECTION	161101				
INSPECTION	E 110-06-5420		123.00	0.00	
	ADMINISTRATI / BLDGS & GRND - GRNDS SUPP				
	Invoice Total-		123.00		
0583 FIRE EXT INSPECT	161099				
FIRE EXT INSPECT	E 140-01-5410		148.50	0.00	
	PUB SAFETY / FIRE RESCUE - EQUIP SUPP				
FIRE EXT INSPECT	E 140-01-5420		103.20	0.00	
	PUB SAFETY / FIRE RESCUE - GRNDS SUPP				
	Invoice Total-		251.70		
0583 SERVICE	161833				
SERVICE	E 140-01-5410		218.20	0.00	
	PUB SAFETY / FIRE RESCUE - EQUIP SUPP				
	Invoice Total-		218.20		
	Vendor Total-		592.90		
00421 GEE & BEE SPORTING GOODS					
0583 MASK	3690				
MASK	E 500-01-5301		98.97	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
	Invoice Total-		98.97		
0583 BATTING TEE	3697				
BATTING TEE	E 500-01-5301		249.90	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
	Invoice Total-		249.90		
0583 GAMES	3704				
GAMES	E 500-01-5301		559.94	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
	Invoice Total-		559.94		
0583 CAPS	3722				
CAPS	E 500-01-5301		299.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
	Invoice Total-		299.00		
	Vendor Total-		1,207.81		
00456 GROUP DYNAMICS INC.					
0583 HRA MONTHLY PAYMENT	L1606				
HRA MONTHLY PAYMENT	E 150-04-5810		100.00	0.00	
	FINAN SERVCS / EE BENEFITS - HEALTH INS				
	Vendor Total-		100.00		
00470 HAMMOND LUMBER COMPANY					
0583 SUPPLIES	530998				
SUPPLIES	E 217-07-5350		317.98	0.00	
	RECREATION / RECREATION - PROF SERVICE				

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
Vendor Total-			317.98		
00524	ICMA RETIREMENT CORPORATION				
0583	MAY CONTRIBUTION	53116			
	MAY CONTRIBUTION	E 150-04-5815	656.16	0.00	
	FINAN SERVCS / EE BENEFITS - ICMA/MPRS				
Vendor Total-			656.16		
00584	BRIAN KIMBALL				
0583	MILE REIMB	52615			
	MILE REIMB	E 110-01-5415	10.73	0.00	
	ADMINISTRATI / ADMIN - ELECTION SUP				
Vendor Total-			10.73		
00670	MAINE OXY-ACETYLENE SUPPLY CO.				
0583	OXYGEN	31341188			
	OXYGEN	E 140-01-5490	42.13	0.00	
	PUB SAFETY / FIRE RESCUE - MEDICAL SUP				
Vendor Total-			42.13		
00689	MARKS PRINTING HOUSE				
0583	VOTER REG CARDS	2167			
	VOTER REG CARDS	E 110-01-5415	117.50	0.00	
	ADMINISTRATI / ADMIN - ELECTION SUP				
Vendor Total-			117.50		
00732	METLIFE				
0583	PAY DED.	52716			
	PAY DED.	E 150-04-5810	54.30	0.00	
	FINAN SERVCS / EE BENEFITS - HEALTH INS				
Vendor Total-			54.30		
00755	MAINE MUNICIPAL EMPLOYEES				
0583	INS. MONTH JUNE	52416			
	INS. MONTH JUNE	E 150-04-5810	24,597.78	0.00	
	FINAN SERVCS / EE BENEFITS - HEALTH INS				
Vendor Total-			24,597.78		
00757	MID-MAINE WASTE ACTION CORP.				
0583	TIP FEES	52416			
	TIP FEES	E 130-02-5270	2,203.75	0.00	
	PUB WORKS / SOLID WASTE - MSW TIPPING				
	TIP FEES	E 130-02-5285	459.86	0.00	
	PUB WORKS / SOLID WASTE - BULK & GRIND				
Vendor Total-			2,663.61		
00776	MRPA				
0583	SUMMER REC STAFF TRAIN.	53116			
	SUMMER REC STAFF TRAIN.	E 500-01-5310	55.00	0.00	
	REC PGMS / REC PROGRAMS - MINOR DNU				
Vendor Total-			55.00		
00794	NASON MECHANICAL SYSTEMS				
0583	SERVICE/TO	72331			
	SERVICE/TO	E 110-06-5420	292.28	0.00	
	ADMINISTRATI / BLDGS & GRND - GRNDS SUPP				
Vendor Total-			292.28		
00803	NATIONWIDE RETIREMENT SOLUTIONS				
0583	MAY CONTRIBUTION	53116			
	MAY CONTRIBUTION	E 150-04-5815	840.00	0.00	
	FINAN SERVCS / EE BENEFITS - ICMA/MPRS				
Vendor Total-			840.00		
00880	PARENT LUMBER CO. INC.				
0583	SUPPLIES	53467			

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
SUPPLIES	E 217-07-5350		89.60	0.00	
	RECREATION / RECREATION - PROF SERVICE				
	Vendor Total-		89.60		
00899 RSU #16					
0583 JUNE PAYMENT	52616				
JUNE PAYMENT	E 150-07-5260		543,758.68	0.00	
	FINAN SERVCS / RSU 16 - FINAN OUTLAY				
	Vendor Total-		543,758.68		
00920 PITNEY BOWES INC.					
0583 MAIL METER RENTAL	3300406418				
MAIL METER RENTAL	E 110-01-5235		172.00	0.00	
	ADMINISTRATI / ADMIN - POSTAGE				
	Vendor Total-		172.00		
00928 POLAND REC. DEPT/SCOTT SEGAL					
0583 REC PETTY CASH	51616	*** PAID ***	Check # 51028		
REC PETTY CASH	E 500-01-5301		190.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
REC PETTY CASH	E 500-01-5309		131.75	0.00	
	REC PGMS / REC PROGRAMS - MISC EXP				
	Vendor Total-		321.75		
00950 PRIMERICA SHAREHOLDER SERVICES					
0583 PAY DED.	6116				
PAY DED.	E 150-04-5810		25.00	0.00	
	FINAN SERVCS / EE BENEFITS - HEALTH INS				
	Vendor Total-		25.00		
00958 QUILL CORPORATION					
0583 ENVELOPES	5908049				
ENVELOPES	E 110-01-5340		182.98	0.00	
	ADMINISTRATI / ADMIN - PRINTING				
	Vendor Total-		182.98		
01029 SECRETARY OF STATE					
0583 5/12/16 REPORT	51216	*** PAID ***	Check # 51029		
5/12/16 REPORT	G 10-2300-03		11,167.60	0.00	
	GENERAL FUND / STATE MV				
	Invoice Total-		11,167.60		
0583 5/19/16 REPORT	51916	*** PAID ***	Check # 51091		
5/19/16 REPORT	G 10-2300-03		6,383.57	0.00	
	GENERAL FUND / STATE MV				
	Invoice Total-		6,383.57		
0583 5/26/16 REPORT	52616	*** PAID ***	Check # 51155		
5/26/16 REPORT	G 10-2300-03		13,848.71	0.00	
	GENERAL FUND / STATE MV				
	Invoice Total-		13,848.71		
	Vendor Total-		31,399.88		
01030 MAINE SEASONAL PEST CONTROL					
0583 SERVICE AGREEMENT	6116				
SERVICE AGREEMENT	E 140-01-5420		225.00	0.00	
	PUB SAFETY / FIRE RESCUE - GRNDS SUPP				
	Vendor Total-		225.00		
01042 ANDROSCOGGIN COUNTY					
0583 TRAFFIC CONTROL/CHEER.	53116				
TRAFFIC CONTROL/CHEER.	E 500-01-5301		490.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
	Vendor Total-		490.00		
01129 TIMOTHY MORIN					
0583 BABE RUTH UMPIRE	51916	*** PAID ***	Check # 51090		



Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
BABE RUTH UMPIRE	E 500-01-5301		65.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
	<b>Vendor Total-</b>		<b>65.00</b>		
<b>01141 TOWN HALL STREAMS</b>					
0583 VIDEO STREAMING APR	7102				
VIDEO STREAMING APR	E 110-07-5350		250.00	0.00	
	ADMINISTRATI / CABLE TV - PROF SERVICE				
	<b>Invoice Total-</b>		<b>250.00</b>		
0583 VIDEO STREAMING MAY	7173				
VIDEO STREAMING MAY	E 110-07-5350		250.00	0.00	
	ADMINISTRATI / CABLE TV - PROF SERVICE				
	<b>Invoice Total-</b>		<b>250.00</b>		
	<b>Vendor Total-</b>		<b>500.00</b>		
<b>01162 TREASURER, STATE OF MAINE</b>					
0583 OFFICE SUPPLIES	151282SS				
OFFICE SUPPLIES	E 500-01-5400		53.00	0.00	
	REC PGMS / REC PROGRAMS - OFFICE SUPP				
	<b>Vendor Total-</b>		<b>53.00</b>		
<b>01209 VERIZON WIRELESS</b>					
0583 MARCH 21 - APR. 20	9764122150				
MARCH/APRIL CHARGES	E 140-01-5205		269.87	0.00	
	PUB SAFETY / FIRE RESCUE - PHONE				
MARCH/APRIL CHARGES	E 110-01-5130		50.79	0.00	
	ADMINISTRATI / ADMIN - ALLOWANCE				
	<b>Invoice Total-</b>		<b>320.66</b>		
0583 APRIL 21 - MAY 20	9765770301				
APRIL 21 - MAY 20	E 140-01-5205		268.88	0.00	
	PUB SAFETY / FIRE RESCUE - PHONE				
APRIL 21 - MAY 20	E 110-01-5130		50.79	0.00	
	ADMINISTRATI / ADMIN - ALLOWANCE				
	<b>Invoice Total-</b>		<b>319.67</b>		
	<b>Vendor Total-</b>		<b>640.33</b>		
<b>01280 COMPASS TRADES LLC</b>					
0583 COAT	16513				
COAT	E 140-01-5130		29.00	0.00	
	PUB SAFETY / FIRE RESCUE - ALLOWANCE				
	<b>Vendor Total-</b>		<b>29.00</b>		
<b>01386 HARVARD PILGRIM HEALTH CARE</b>					
0583 REFUND	52316				
REFUND	R 100-4150		693.00	0.00	
	REV FUND 10 - FEES AMBUL				
	<b>Vendor Total-</b>		<b>693.00</b>		
<b>01418 SPORTS FIELDS, INC.</b>					
0583 INFIELD MIX	44102				
INFIELD MIX	E 217-07-5350		1,050.00	0.00	
	RECREATION / RECREATION - PROF SERVICE				
	<b>Vendor Total-</b>		<b>1,050.00</b>		
<b>01484 TROY CRANE</b>					
0583 BABE RUTH UMPIRE	51916	*** PAID ***	Check #	51092	
BABE RUTH UMPIRE	E 500-01-5301		65.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
	<b>Vendor Total-</b>		<b>65.00</b>		
<b>01541 IRVING ENERGY</b>					
0583 UNLEADED FUEL	351311				
UNLEADED FUEL	G 10-1800-02		1,919.79	0.00	
	GENERAL FUND / UNLEADED INV				

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
		Invoice Total-	1,919.79		
0583 UNLEADED FUEL	135802				
UNLEADED FUEL	G 10-1800-02		831.89	0.00	
	GENERAL FUND / UNLEADED INV				
		Invoice Total-	831.89		
0583 DIESEL	134183				
DIESEL	G 10-1800-01		2,939.24	0.00	
	GENERAL FUND / DIESEL INVEN				
		Invoice Total-	2,939.24		
0583 PROPANE	831452				
PROPANE	E 130-02-5220		18.57	0.00	
	PUB WORKS / SOLID WASTE - HEAT				
		Invoice Total-	18.57		
0583 PROPANE	831679				
PROPANE	E 130-02-5220		34.09	0.00	
	PUB WORKS / SOLID WASTE - HEAT				
		Invoice Total-	34.09		
0583 PROPANE	830339				
PROPANE	E 110-01-5220		151.25	0.00	
	ADMINISTRATI / ADMIN - HEAT				
		Invoice Total-	151.25		
0583 PROPANE	829094				
PROPANE	E 140-01-5220		457.67	0.00	
	PUB SAFETY / FIRE RESCUE - HEAT				
		Invoice Total-	457.67		
		Vendor Total-	6,352.50		
01555 ELECTION SYSTEMS & SOFTWARE					
0583 PROGRAM VOTING MACH.	96805				
PROGRAM VOTING MACH.	E 110-01-5415		842.86	0.00	
	ADMINISTRATI / ADMIN - ELECTION SUP				
		Vendor Total-	842.86		
01595 EWASTE RECYCLING SOLUTIONS					
0583 UNIV. WSTE./BULBS,BATT.	10033				
UNIV. WSTE./BULBS,BATT.	E 130-02-5290		185.89	0.00	
	PUB WORKS / SOLID WASTE - HHW DISP				
		Vendor Total-	185.89		
01641 JONATHAN GRAFFIUS					
0583 SPRING ART CLASS	52416				
SPRING ART CLASS	E 500-01-5301		825.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
		Vendor Total-	825.00		
01677 MICHAEL CYR					
0583 BABE RUTH UMPIRE	53116	*** PAID ***	Check #	51213	
BABE RUTH UMPIRE	E 500-01-5301		65.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
		Vendor Total-	65.00		
01739 JOHN VOYTA					
0583 OVERPAY TAXES	52416				
OVERPAY TAXES	G 10-2230-00		146.24	0.00	
	GENERAL FUND / OVERPAYMENTS				
		Vendor Total-	146.24		
01756 TREASURER, STATE OF MAINE					
0583 LIC/WINTERBROOK PIT	06AMIN1347				
LIC/WINTERBROOK PIT	E 130-01-5330		101.44	0.00	
	PUB WORKS / PUBLIC WORKS - DUES/SUBSCR				
		Invoice Total-	101.44		
0583 LIC/WATERHOUSE BROOK	06AMIN1212				

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
LIC/WATERHOUSE BROOK	E 130-01-5330		405.75	0.00	
	PUB WORKS / PUBLIC WORKS - DUES/SUBSCR				
		Invoice Total-	405.75		
		Vendor Total-	507.19		
01776 NICHOLAS L. ADAMS					
0583 REIMB. ELEC. LICENSE	52416				
REIMB. ELEC. LICENSE	E 120-01-5140		50.00	0.00	
	COMM SERVCS / PLANNING&DEV - TRAINING				
		Vendor Total-	50.00		
01837 MAINE PUBLIC EMPLOYEES					
0583 APRIL CONTRIBUTION	52716				
APRIL CONTRIBUTION	E 150-04-5815		5,340.52	0.00	
	FINAN SERVCS / EE BENEFITS - ICMA/MPRS				
APRIL CONTRIBUTION	G 10-2600-00		2,752.00	0.00	
	GENERAL FUND / MPERS				
APRIL CONTRIBUTION	G 10-2605-00		1,912.41	0.00	
	GENERAL FUND / MPERS F/R				
		Vendor Total-	10,004.93		
01846 HARRIS COMPUTER SYSTEMS					
0583 ANN. MAINT. /PAYROLL	MN00087443				
ANN. MAINT. /PAYROLL	E 110-05-5245		300.00	0.00	
	ADMINISTRATI / CONTRACTED - OFF EQP/FEES				
		Vendor Total-	300.00		
01868 TIME WARNER CABLE					
0583 ROAD RUNNER/REC	52416	*** SEPARATE ***			
ROAD RUNNER/REC	E 500-01-5215		60.95	0.00	
	REC PGMS / REC PROGRAMS - INTERNET				
		Invoice Total-	60.95		
0583 ROAD RUNNER/TO	52416	*** SEPARATE ***			
ROAD RUNNER/TO	E 110-01-5215		127.70	0.00	
	ADMINISTRATI / ADMIN - INTERNET				
		Invoice Total-	127.70		
0583 ROAD RUNNER/LIBRARY	52416	*** SEPARATE ***			
ROAD RUNNER/LIBRARY	E 110-01-5215		1.12	0.00	
	ADMINISTRATI / ADMIN - INTERNET				
		Invoice Total-	1.12		
0583 ROAD RUNNER/PW	52716	*** SEPARATE ***			
ROAD RUNNER/PW	E 130-01-5215		7.90	0.00	
	PUB WORKS / PUBLIC WORKS - INTERNET				
		Invoice Total-	7.90		
		Vendor Total-	197.67		
01884 RHR SMITH & COMPANY					
0583 FY 16 AUDIT	17451				
FY 16 AUDIT	E 110-05-5305		1,000.00	0.00	
	ADMINISTRATI / CONTRACTED - AUDIT				
		Invoice Total-	1,000.00		
0583 FY 16 AUDIT	17460				
FY 16 AUDIT	E 110-05-5305		2,000.00	0.00	
	ADMINISTRATI / CONTRACTED - AUDIT				
		Invoice Total-	2,000.00		
		Vendor Total-	3,000.00		
01950 BRIAN DICKINSON					
0583 BABE RUTH UMPIRE	52516	*** PAID ***	Check #	51153	
BABE RUTH UMPIRE	E 500-01-5301		65.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
		Vendor Total-	65.00		

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
01966 JEFF SANDS					
0583 SOFTBALL/BASEBALL UMP.	53116	*** PAID ***	Check #	51214	
SOFTBALL/BASEBALL UMP.	E 500-01-5301		175.00		0.00
REC PGMS / REC PROGRAMS - MAJOR REC					
Vendor Total-			175.00		
01973 MSAD #49					
0583 CHEER COMP.	52416	*** PAID ***	Check #	51093	
CHEER COMP.	E 500-01-5301		35.00		0.00
REC PGMS / REC PROGRAMS - MAJOR REC					
Vendor Total-			35.00		
02061 CODY KALINKA					
0583 BOBBY BROWN SCHOLARSHIP	52516	*** PAID ***	Check #	51154	
BOBBY BROWN SCHOLARSHIP	E 500-01-5360		200.00		0.00
REC PGMS / REC PROGRAMS - SPECIAL EVEN					
Vendor Total-			200.00		
02128 GERRY PRAY					
0583 UMPIRE	51816	*** PAID ***	Check #	51087	
UMPIRE	E 500-01-5301		120.00		0.00
REC PGMS / REC PROGRAMS - MAJOR REC					
Vendor Total-			120.00		
02170 HAMMOND TRACTOR COMPANY					
0583 PARTS	74787				
PARTS	E 140-01-5230		42.12		0.00
PUB SAFETY / FIRE RESCUE - VEHICLES					
Vendor Total-			42.12		
02289 TREASURER, STATE OF MAINE					
0583 CERTIFICATE RENEWAL	51816	*** PAID ***	Check #	51088	
CERTIFICATE RENEWAL	E 140-01-5495		70.00		0.00
PUB SAFETY / FIRE RESCUE - OSHA EQUIP					
Vendor Total-			70.00		
02294 FIRST NATIONAL BANK OMAHA					
0583 SUPPLIES	51616	*** PAID ***	Check #	51030	
SUPPLIES	E 140-01-5230		149.65		0.00
PUB SAFETY / FIRE RESCUE - VEHICLES					
SUPPLIES	E 140-01-5140		27.49		0.00
PUB SAFETY / FIRE RESCUE - TRAINING					
Invoice Total-			177.14		
0583 SUPPLIES	51816	*** PAID ***	Check #	51089	
SUPPLIES	E 130-01-5140		24.84		0.00
PUB WORKS / PUBLIC WORKS - TRAINING					
Invoice Total-			24.84		
Vendor Total-			201.98		
02300 POWER PRODUCTS					
0583 SERVICE	1021888				
SERVICE	E 140-01-5410		357.85		0.00
PUB SAFETY / FIRE RESCUE - EQUIP SUPP					
Vendor Total-			357.85		
02311 MAINE MUNICIPAL ASSOCIATION					
0583 UNEMPLOYMENT	98727				
UNEMPLOYMENT	E 150-04-5830		5,245.00		0.00
FINAN SERVCS / EE BENEFITS - UNEMPLOY					
Vendor Total-			5,245.00		

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
		Prepaid Total-	33,388.90		
		Current Total-	610,953.40		
		Warrant Total-	644,342.30		

# Town of Poland

1231 Maine Street, Poland, ME 04274

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www.polandtownoffice.org



Assessing 207-998-4651  
Code Enforcement 207-998-4604  
Recreation 207-998-4650  
Fire Rescue 207-998-4689  
Public Works 207-998-2570  
Solid Waste 207-998-4688

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June 7, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

Library: \$ 8,934.25

## BOARD OF SELECTMEN

\_\_\_\_\_  
Stephen E. Robinson

\_\_\_\_\_  
Janice A. Kimball

\_\_\_\_\_  
Stanley L. Tetenman

\_\_\_\_\_  
Walter J. Gallagher

\_\_\_\_\_  
James G. Walker, Jr.

**A / P Check Register**  
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
R	2155	562.91	06/01/16	179	00129 BAKER & TAYLOR BOOKS
R	2156	243.53	06/01/16	179	00222 CENTRAL MAINE POWER COMPANY
R	2157	88.82	06/01/16	179	00364 643-FAIRPOINT COMMUNICATIONS
R	2158	30.00	06/01/16	179	00572 KAREN PERRY
R	2159	7,112.49	06/01/16	179	01140 TOWN OF POLAND
R	2160	65.25	06/01/16	179	01312 GALE/CENGAGE LEARNING
R	2161	119.96	06/01/16	179	01448 DEMCO
R	2162	367.45	06/01/16	179	01541 IRVING ENERGY
R	2163	114.94	06/01/16	179	01547 MICROMARKETING LLC
R	2164	27.68	06/01/16	179	01592 JOANNE MESSER
R	2165	45.54	06/01/16	179	01835 CENTER POINT LARGE PRINT
R	2166	57.73	06/01/16	179	02038 W. B. MASON CO. INC.
R	2167	69.90	06/01/16	179	02169 THE PENWORTHY COMPANY
R	2168	28.05	06/01/16	179	02235 TOUCHTONE COMMUNICATIONS
<b>Total</b>		<b>8,934.25</b>			

**Count**

Checks	14
Voids	0

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
<b>00129 BAKER &amp; TAYLOR BOOKS</b>					
0582 BOOKS	51616				
BOOKS	E 700-01-7105 ✓			387.15	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			387.15 ✓	
0582 BOOKS	3030999296				
BOOKS	E 700-01-7105 ✓			175.76	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			175.76 ✓	
	Vendor Total-			562.91	
<b>00222 CENTRAL MAINE POWER COMPANY</b>					
0582 SERVICE 4/14 - 5/13	52716				
SERVICE 4/14 - 5/13	E 700-01-5200 ✓			243.53	0.00
	RICKER LIBRA / RICKER LIBR. - ELECTRICITY				
	Vendor Total-			243.53 ✓	
<b>00364 643-FAIRPOINT COMMUNICATIONS</b>					
0582 SERVICE	51616				
SERVICE	E 700-01-5205 ✓			88.82	0.00
	RICKER LIBRA / RICKER LIBR. - PHONE				
	Vendor Total-			88.82 ✓	
<b>00572 KAREN PERRY</b>					
0582 SCRAPBOOKING CLASS	51916				
SCRAPBOOKING CLASS	E 700-01-7125 ✓			30.00	0.00
	RICKER LIBRA / RICKER LIBR. - ADULT PROGR				
	Vendor Total-			30.00 ✓	
<b>01140 TOWN OF POLAND</b>					
0582 MAY PAYROLL	6116				
MAY PAYROLL	E 700-01-5100 ✓			7,112.49	0.00
	RICKER LIBRA / RICKER LIBR. - FT WAGES				
	Vendor Total-			7,112.49 ✓	
<b>01312 GALE/CENGAGE LEARNING</b>					
0582 BOOKS	58039294				
BOOKS	E 700-01-7105 ✓			65.25	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Vendor Total-			65.25 ✓	
<b>01448 DEMCO</b>					
0582 SUPPLIES	5870788				
SUPPLIES	E 700-01-5245 ✓			119.96	0.00
	RICKER LIBRA / RICKER LIBR. - OFF EQP/FEES				
	Vendor Total-			119.96 ✓	
<b>01541 IRVING ENERGY</b>					
0582 HEATING FUEL	49165				
HEATING FUEL	E 700-01-5220 ✓			367.45	0.00
	RICKER LIBRA / RICKER LIBR. - HEAT				
	Vendor Total-			367.45 ✓	
<b>01547 MICROMARKETING LLC</b>					
0582 BOOKS	410687				
BOOKS	E 700-01-7105 ✓			13.59	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			13.59 ✓	
0582 BOOKS	623331				
BOOKS	E 700-01-7105 ✓			54.36	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			54.36 ✓	
0582 AUDIO BOOKS	623160				
AUDIO BOOKS	E 700-01-7115 ✓			38.99	0.00



Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
	RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS				
		Invoice Total-		38.99 ✓	
0582 AUDIO BOOKS	622496				
AUDIO BOOKS	E 700-01-7115 ✓			8.00	0.00
	RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS				
		Invoice Total-		8.00 ✓	
		Vendor Total-		114.94	
01592 JOANNE MESSER					
0582 REIMB. MILE.	52716				
REIMB. MILE.	E 700-01-5130 ✓			27.68	0.00
	RICKER LIBRA / RICKER LIBR. - ALLOWANCE				
		Vendor Total-		27.68 ✓	
01835 CENTER POINT LARGE PRINT					
0582 BOOKS	1371219				
BOOKS	E 700-01-7105 ✓			45.54	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
		Vendor Total-		45.54 ✓	
02038 W. B. MASON CO. INC.					
0582 SUPPLIES/CREDIT	34177246/310590				
SUPPLIES/CREDIT	E 700-01-5400 ✓			63.03 ✓	0.00
	RICKER LIBRA / RICKER LIBR. - OFFICE SUPP				
SUPPLIES/CREDIT	E 700-01-5400 ✓			-14.79 ✓	0.00
	RICKER LIBRA / RICKER LIBR. - OFFICE SUPP				
		Invoice Total-		48.24	
0582 SUPPLIES	34245652				
SUPPLIES	E 700-01-5400 ✓			9.49	0.00
	RICKER LIBRA / RICKER LIBR. - OFFICE SUPP				
		Invoice Total-		9.49 ✓	
		Vendor Total-		57.73	
02169 THE PENWORTHY COMPANY					
0582 BOOKS	051973				
BOOKS	E 700-01-7105 ✓			69.90	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
		Vendor Total-		69.90 ✓	
02235 TOUCHTONE COMMUNICATIONS					
0582 SERVICE	51616				
SERVICE	E 700-01-5205 ✓			28.05	0.00
	RICKER LIBRA / RICKER LIBR. - PHONE				
		Vendor Total-		28.05 ✓	
		Prepaid Total-		0.00	
		Current Total-		8,934.25	
		Warrant Total-		8,934.25	

*Schamberg*  
6/1/16

# Town of Poland

1231 Maine Street, Poland, ME 04274

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Assessing 207-998-4651  
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Recreation 207-998-4650  
Fire Rescue 207-998-4689  
Public Works 207-998-2570  
Solid Waste 207-998-4688

June 7, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

TIF 1: \$ 6,244.81

## BOARD OF SELECTMEN

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\_\_\_\_\_  
Stanley L. Tetenman

\_\_\_\_\_  
Walter J. Gallagher

\_\_\_\_\_  
James G. Walker, Jr.

Poland  
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**A / P Check Register**  
Bank: NORTHEAST-TIF

06/01/2016  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	5008	6,244.81	06/01/16	182	01493 AUBURN WATER DISTRICT
<b>Total</b>		<b>6,244.81</b>			

<b>Count</b>	
Checks	1
Voids	0

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**Warrant Preview**  
Pay Date: 06/01/2016

06/01/2016  
Page 1

BP

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
<b>01493 AUBURN WATER DISTRICT</b>					
0594 1ST QUART. HYDRANTS	62				
1ST QUART. HYDRANTS	E 400-01-5620	✓		6,244.81	0.00
PSB TIF 1 / PSB TIF I - HYDRANT					
Vendor Total-				6,244.81	✓
Prepaid Total-				0.00	
Current Total-				6,244.81	
Warrant Total-				6,244.81	✓ 6/1/16

# Town of Poland

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Recreation 207-998-4650  
Fire Rescue 207-998-4689  
Public Works 207-998-2570  
Solid Waste 207-998-4688

June 7, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

TIF 2: \$ 288.56

## BOARD OF SELECTMEN

\_\_\_\_\_  
Stephen E. Robinson

\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_  
James G. Walker, Jr.

**A / P Check Register**  
Bank: NORTHEAST-TIF 2

Type	Check	Amount	Date	Wrnt	Payee
R	5012	288.56	06/01/16	181	01790 SEBAGO TECHNICS, INC.
<b>Total</b>		<b>288.56</b>			

<b>Count</b>	
Checks	1
Voids	0

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
01790 SEBAGO TECHNICS, INC.					
0595 GIS COORDINATOR	201605116				
GIS COORDINATOR	E 401-01-5650			288.56	0.00
PSB TIF 2 / PSB TIF 2 - CEDC					
Vendor Total-				288.56	
Prepaid Total-				0.00	
Current Total-				288.56	
Warrant Total-				288.56	

50  
6/1/16

# Town of Poland

1231 Maine Street, Poland, ME 04274

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Assessing 207-998-4651  
Code Enforcement 207-998-4604  
Recreation 207-998-4650  
Fire Rescue 207-998-4689  
Public Works 207-998-2570  
Solid Waste 207-998-4688

June 7, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

DTV TIF: \$ 67.69

## BOARD OF SELECTMEN

\_\_\_\_\_  
Stephen E. Robinson

\_\_\_\_\_  
Janice A. Kimball

\_\_\_\_\_  
Stanley L. Tetenman

\_\_\_\_\_  
Walter J. Gallagher

\_\_\_\_\_  
James G. Walker, Jr.



**A / P Check Register**  
Bank: NORTHEAST DTV TIF

Type	Check	Amount	Date	Wrnt	Payee
R	5012	67.69	06/01/16	183	01790 SEBAGO TECHNICS, INC.
<b>Total</b>		<b>67.69</b>			

<b>Count</b>	
Checks	1
Voids	0

9:51 AM

Warrant Review  
Pay Date: 06/01/2016

Page 1

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
01790 SEBAGO TECHNICS, INC.					
0596 GIS COORDINATOR	201605116				
GIS COORDINATOR	E 402-01-5650 ✓		67.69	0.00	
DTV TIF / DTV TIF - CEDC					
Vendor Total-			67.69 ✓		
Prepaid Total-			0.00		
Current Total-			67.69		
Warrant Total-			67.69		

SC  
6/1/16