

**Board of Selectmen
Tuesday, January 5, 2016
7:00 PM - Town Office Conference Room**

CALL TO ORDER / PLEDGE OF ALLEGIANCE

MINUTES

December 15, 2015

RECOGNITION OF VISITORS - ITEMS NOT ON THE AGENDA

REPORTS

Town Manager Report
Financial Reports

COMMUNICATIONS

Dedicated Fund List

OLD BUSINESS

Conservation Commission – Timber Harvesting Funds

NEW BUSINESS

Composting Proposal Discussion
Non-Profit budget allocation Discussion
RSU 16 Presentation

PAYABLES

ANY OTHER BUSINESS

CALENDAR

ADJOURNMENT

SELECTMENS ACTIVE LIST

*Timber Harvesting Funds – ATM Warrant – January 5th
Municipal Complex – Ongoing
Charter Revisions – TBD
Enterprise Fund Policy – TBD
Tripp Lake Erosion – TBD
TIF Budgeting – January 19th*

CURRENTLY APPOINTED OPEN POSITIONS

*Planning Board – 2 Alternate Positions
Board of Appeals – 2 Alternate Positions
CEDC – 5 Regular Positions and 2 Alternate Positions*

ELECTED POSITIONS WITH TERMS EXPIRING (Nomination papers available January 7th)

*Selectmen/Assessor/Overseer of the Poor – 2 Positions for 3 years
Library Trustee – 2 Positions for 3 years
RSU 16 Director – 1 Position for 3 years and 2 Positions for 2 years*

**POLAND BOARD OF SELECTMEN
MINUTES OF MEETING
December 15, 2015**

CALL TO ORDER/PLEDGE OF ALLEGIANCE – Chairman Stephen Robinson called the meeting to order at 7:00 PM with Walter Gallagher, Janice Kimball, Stanley Tetenman and James Walker, Jr. present.

BIDS – Selectman Tetenman moved to award the bid for Map 9 Lot 22 in the amount of \$254.00 to Susan J Sahlberg. Selectman Kimball seconded the motion. Discussion: None
Vote: 5-yes 0-no

Selectman Tetenman moved to award the bid for Map 13 Lot 1 to Susan J Sahlberg in the amount of \$3,874.00. Selectman Gallagher seconded the motion. Discussion: Selectman Tetenman noted that he feels that because the highest bid is only \$1 more than the prior owners that the property should be redeemed to the prior owner, Susan J. Sahlberg. Selectman Gallagher also noted that the prior owner should have the opportunity to redeem the property with her bid amount. Selectman Kimball asked for clarification on what notices had been sent out to the prior owner to notify them of the impending tax acquired status. Executive Assistant Nikki Pratt stated that automatic foreclosure takes place 18 months after liens are placed on the property for non-payment of taxes. 60 days prior to automatic foreclosure they receive a courtesy letter stating the date it will foreclose and the amount owed. Thirty days prior to automatic foreclosure they are sent a state mandated notice by certified mail stating what is owed and the date the foreclosure will happen. Once it automatically forecloses, the Town then sends another notice stating that they may redeem the property by paying the past due taxes or making arrangements with the Town. Automatic foreclosure occurred on February 27, 2015. The notice to cure was sent out on April 30, 2015 and the owners were given until May 29, 2015 to contact Town officials regarding the owed property taxes. The Town did not hear from the prior owners and continued with sale of the land only parcels. Selectman Kimball noted that she feels proper notice was given and the process needed to continue forward and that the high bidder should be awarded the bids. Susan J. Sahlberg spoke to the Selectman stating she did receive the notices and apologized for not contacting the Town earlier to discuss what she could do to redeem the properties and she would like whatever opportunity she has to be awarded the bids.

Vote: 2-yes 3-no (Selectman Kimball, Walker and Robinson)

Selectman Kimball moved to award the bid for Map 13 Lot 1 to William Foster in the amount of \$3,875.00. Selectman Walker seconded the motion. Discussion: None

Vote: 4-yes 1-no (Selectman Gallagher)

Selectman Kimball moved to award the bid for Map 13 Lot 3 to William Foster in the amount of \$1,480.00. Selectman Tetenman seconded the motion. Discussion: None

Vote: 4-yes 1-no (Selectman Gallagher)

Selectman Kimball moved to award the bid for Map 13 Lot 3A to William Foster in the amount of \$10,000.00 Selectman Tetenman seconded the motion. Discussion: None

Vote: 4-yes 1-no (Selectman Gallagher)

Selectman Kimball moved to award the bid for Map 13 Lot 4 to William Foster in the amount of \$1,035.00. Selectman Walker seconded the motion. Discussion: None

Vote: 4-yes 1-no (Selectman Gallagher)

RESIGNATION – Selectman Gallagher moved to accept the resignation of Arthur Berry from the CEDC. Selectman Tetenman seconded the motion. Discussion: None
Vote: 5-yes 0-no

MINUTES – None

RECOGNITION OF VISITORS (A list of visitors who attended the meeting are attached)

REPORTS

Town Manager's Report – Written report was submitted for Board review.

Financial Reports – Selectman Tetenman moved to approve the financial reports as presented. Selectman Gallagher seconded the motion. Discussion: None
Vote: 5-yes 0-no

Department Reports

COMMUNICATIONS

Board of Appeals – Finding of Facts

OLD BUSINESS

NEW BUSINESS – Discussion with RJD Appraisal - Rob Duplisea from RJD appraisal was present to review the Town appraisal work that had been done and where we are going in the future. A question of what impact the BETE and BETR program is having over the Town's valuation was presented. Mr. Duplisea responded that he has been looking over those numbers from the past few years and he cannot forecast the numbers going forward because they are fluctuating both up and down year to year. He recommended keeping the budget number for REIMBURSEMENT flat for the next fiscal year. He stated that the Town overall is growing at 3.4 million in valuation per year which is about a 0.4 % growth rate. Mr. Duplisea also mentioned that the Homestead exemption values are increasing from \$10,000 to \$15,000 which will result in a loss of about \$60,000 in tax dollars for the Town.

Tax Account Discussion – Selectman Kimball moved to write off \$689.19 plus fees and interest as uncollectable on RE 3251. Selectman Gallagher seconded the motion. Discussion: None
Vote: 5-yes 0-no

Conservation Commission – Don Stover and Fred Huntress were present to represent the Conservation Commission. Discussion began about the Timber Harvesting funds and the assignment of what account those funds should go into. They would like to give the public the opportunity at Town Meeting to assess both sides. The consensus of the Board is to have them return to the first meeting in January to further discuss the Timber Harvesting Funds.

They discussed the Conservation Easement estimate they gave the Board. The consensus of the Board was to budget for the amount in the next fiscal year budget and prepare a Warrant Article relating to the easement.

Health Care Benefits and Salary Discussion –Opinioned by Sharon Chammings, Finance Director and Bradley Plante, Town Manager is to fund the HRA account at \$20,000 this year instead of the \$42,000 that has been done in past years. This change would be due to historical data that shows we typically have not been using \$42,000 per year and the account currently has around \$70,000 in it. Consensus of the Board was to fund the HRA account at \$20,000 in the next fiscal budget. Mr. Plante recommends

a 1.5% raise to employees. After some discussion the consensus of the Board is that they would support a 1% raise to all employees with 0.5% per department full time employees to be used as one time bonuses to deserving individuals. The Board recommends no change to the health care benefits at this time.

PAYABLES – Motion by Selectman Gallagher to approve the bills payable in the amount of \$157,979.63. Selectman Kimball seconded the motion. Discussion: None
Vote: 5-yes 0-no

Motion by Selectman Gallagher to approve the bills payable in the amount of \$3,062.59. Selectman Kimball seconded the motion. Discussion: None
Vote: 5-yes 0-no

Motion by Selectman Gallagher to approve the bills payable in the amount of \$3,316.64. Selectman Kimball seconded the motion. Discussion: None
Vote: 5-yes 0-no

Motion by Selectman Gallagher to approve the bills payable in the amount of \$268.37. Selectman Kimball seconded the motion. Discussion: None
Vote: 5-yes 0-no

ANY OTHER BUSINESS – Request of CEDC and Conservation for an agenda online so people know whats coming up at their meetings. Budget hearings begin Thursday January 13 at 6:30 PM and will continue each Thursday evening until completion.

ADJOURN – Selectman Gallagher moved to adjourn. Selectman Tetenman seconded the motion. Discussion: None
Vote: 5 -yes 0-no

Recorded by: Nikki M. Pratt

Board of Selectmen

Stephen E. Robinson, Chairperson

Janice A. Kimball

Walter J. Gallagher, Vice-Chairperson

James G. Walker, Jr.

Stanley L. Tetenman

MANAGER'S REPORT

TOWN OF POLAND, MAINE

To: Board of Selectmen

Date: 1/5/16

CC: Department Heads, Committee Chairs

1. **Meetings:** I attended the Conservation Commission on the 31st to answer any questions. Representatives from MB Bark came in earlier today to further discuss composting and I attended a special Executive Board meeting at MMWAC today 1/5.
2. **Transfer Station Issue:** We had an issue with one of the compactors at the Transfer Station on Saturday. The motor for the recycling compactor malfunctioned and became inoperable. We have called in the service company and are also receiving assistance from our Town Mechanic Adam to get it back up and running. Marvin has hopes to get it going again by Monday.
3. **Resident Plowing:** Once again we'd like to remind residents that by State Law you are not to plow out onto the public way (street) or across the street; you would be subject to a citation.
4. **Joint Economic Development Meeting:** The first meeting of the Joint Auburn/Poland Economic Development Committee was held on December 16 at the Poland Fire Rescue facility. Our representatives attending were Selectman Stan Tetenman and CEDC members Joe Cimino and Norm Davis. Also attending was Auburn Mayor LaBonte, City Manager Kroll, John Holden from the LA Economic Growth Council and Poland Selectman Robinson along with the Auburn members. The group's mission and goals were discussed along with some tasks assigned to members.

7. Employee of the Year: Reminder, we are still accepting nominations for the Annual (2015) Employee of the Year award. Any hourly employee is eligible, salaried employees are not. Anyone can make a nomination; please include a detailed narrative of why the employee should be selected. Please have nominations in by the end of January 2016. I have received one so far.

TO: Bradley Plante, Town Manager
FROM: Sharon Chammings, Finance Director
DATE: December 31, 2015
RE: Financial Statement Issues for FY2016

50% of FY2016 has been completed. 50.08% of budgeted expenditures have been expended and 43.16% of budgeted revenues have been received to date.

Revenue:

The revenues are falling behind a bit, maybe because of the holidays.

I have adjusted the Tax Commitment and Use of Reserves Revenue to reflect accurate budget balances.

Expenses:

Budgeted expenses seem to be right on target; however, I do still need to make adjustments to legal fees and surface patch.

The department heads and the staff have been diligently working to get the initial budget presentation ready for the Select Board and the Budget Committee for January. Among other daily responsibilities, I have also been reviewing the FY2015 Audit draft and getting ready to transition our banking services to Northeast Bank.

BI-WEEKLY REVENUE REPORT

Fund: 10

December

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
4010 - TOWN REPORT/NEWSLETTER AD	750.00	0.00	0.00	750.00	0.00
4020 - CASH REPORTING SHORT-OVER	0.00	0.00	8.48	-8.48	----
4030 - CD DEBRIS	0.00	0.00	0.00	0.00	----
4050 - CEMETERY TRUST FUND ASSES	0.00	0.00	0.00	0.00	----
4060 - CABLE TV FRANCHISE DISTRI	47,000.00	0.00	0.00	47,000.00	0.00
4070 - URBAN RURAL INITIATIVE (LRAP)	70,000.00	72,868.00	72,868.00	-2,868.00	104.10
4080 - MMWAC MEMBER DISTRIBUTION	0.00	0.00	0.00	0.00	----
4090 - MISC STATE DISTRIBUTIONS	0.00	0.00	0.00	0.00	----
4100 - STATE PARK DISTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
4110 - STATE REVENUE DISTRIBUTIO	203,494.00	14,725.73	114,829.30	88,664.70	56.43
4120 - STATE TREE GROWTH FEE DIS	17,000.00	0.00	15,561.32	1,438.68	91.54
4130 - BOAT EXCISE	12,000.00	11.00	2,087.00	9,913.00	17.39
4140 - MOTOR VEHICLE EXCISE	1,000,000.00	52,849.16	512,198.09	487,801.91	51.22
4150 - AMBULANCE SERVICE FEES	155,000.00	-971.11	67,294.53	87,705.47	43.42
4151 - AMBULANCE MECHANIC FALLS	45,000.00	0.00	19,421.85	25,578.15	43.16
4155 - FIRE COPY REVENUE	0.00	0.00	0.00	0.00	----
4160 - ANIMAL LICENSE FEES & FIN	3,000.00	485.00	861.00	2,139.00	28.70
4170 - BUSINESS REGISTRATION FEE	1,200.00	0.00	50.00	1,150.00	4.17
4180 - CODE ENFORCEMENT FEES	45,000.00	304.50	18,150.85	26,849.15	40.34
4190 - CUSTOMER SERVICE FEES	1,450.00	47.50	410.59	1,039.41	28.32
4195 - HERITAGE VIDEO REVENUE	0.00	0.00	0.00	0.00	----
4200 - ELECTRICAL PERMIT FEES	9,000.00	424.40	3,729.05	5,270.95	41.43
4210 - INLAND FISHERIES AGENT FE	2,500.00	226.25	940.00	1,560.00	37.60
4220 - LIEN FEES	8,500.00	752.77	6,599.90	1,900.10	77.65
4230 - MOTOR VEHICLE FEES	21,000.00	1,016.00	9,852.00	11,148.00	46.91
4240 - PLUMBING PERMIT FEES	12,000.00	225.00	4,470.00	7,530.00	37.25
4245 - FIRE PERMIT FEES	250.00	0.00	75.00	175.00	30.00
4250 - RETURN CHECK FEES	900.00	0.00	1,082.43	-182.43	120.27
4260 - SNOWMOBILE REGISTRATION F	1,000.00	0.00	0.00	1,000.00	0.00
4270 - SOLID WASTE SERVICE FEES	20,000.00	1,034.50	10,612.50	9,387.50	53.06
4280 - TOWN BUILDINGS RENTAL FEES	1,500.00	0.00	185.00	1,315.00	12.33
4285 - NON RESIDENT RECREATION FEES	1,885.00	0.00	0.00	1,885.00	0.00
4290 - VITAL STATISTICS	3,850.00	109.80	1,729.80	2,120.20	44.93
4295 - NON RESIDENT BEACH PERMITS	900.00	0.00	630.00	270.00	70.00
4300 - RSU 16 GARAGE BAY RENTAL	9,600.00	0.00	800.00	8,800.00	8.33
4310 - GENERAL ASSIST REIMBURSEM	10,000.00	0.00	1,357.40	8,642.60	13.57
4320 - HOMESTEAD REIMBURSEMENT	117,000.00	0.00	87,150.00	29,850.00	74.49
4330 - VETERANS EXEMPT REIMBURSE	3,600.00	0.00	0.00	3,600.00	0.00
4335 - INSURANCE REIMBURSEMENTS	0.00	0.00	0.00	0.00	----
4340 - SOLID WASTE REVENUES	15,000.00	-291.68	2,598.27	12,401.73	17.32
4350 - SALE OF TIMBER	0.00	0.00	0.00	0.00	----
4360 - TAX ACQUIRED PROPERTY	0.00	0.00	0.00	0.00	----
4370 - TAX COMMITMENT REVENUE	0.00	0.00	10,446,150.69	-10,446,150.69	----
4380 - GAIN ON TAX ACQUIRED PROP	0.00	0.00	0.00	0.00	----
4390 - TAX PENALTY INTEREST	30,000.00	2,979.03	12,673.77	17,326.23	42.25
4400 - PAYMENTS IN LIEU OF TAXES	0.00	0.00	0.00	0.00	----
4420 - TIF REVENUES	0.00	0.00	0.00	0.00	----
4430 - USE OF CEMETERY FUNDS	0.00	0.00	0.00	0.00	----
4440 - USE OF RESERVES	50,000.00	0.00	0.00	50,000.00	0.00
4450 - USE OF TIF FUNDS	0.00	0.00	0.00	0.00	----
4460 - USE OF UNDESIGNATED FB	0.00	0.00	0.00	0.00	----
4470 - USE OF DESIGNATED FB	0.00	0.00	0.00	0.00	----
4480 - T&M COMMERCIAL FUNDING	0.00	0.00	0.00	0.00	----
4500 - MISCELLANEOUS REVENUES	5,000.00	1,990.79	2,691.29	2,308.71	53.83
4510 - INVESTMENT INTEREST	9,000.00	0.00	0.00	9,000.00	0.00
4520 - SALE OF ASSETS	0.00	0.00	0.00	0.00	----
4530 - RESCUE CONTRACTUAL WRITE	0.00	0.00	0.00	0.00	----
4540 - BETE REIMBURSEMENT	361,398.00	0.00	0.00	361,398.00	0.00
4550 - FIRE BOND REVENUE	0.00	0.00	0.00	0.00	----
Final Totals	2,299,777.00	148,786.64	11,417,068.11	-9,117,291.11	496.44
4370 - TAX COMMITMENT REVENUE	0.00	0.00	10,446,150.69	-10,446,150.69	----
4440 - USE OF RESERVES	50,000.00	0.00	0.00	50,000.00	0.00
Budgeted Totals	2,249,777.00	148,786.64	970,917.42	1,278,859.58	43.16%

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
110 - ADMINISTRATI	573,781.00	65,772.35	314,526.75	259,254.25	54.82
01 - ADMIN	417,238.00	38,538.41	207,238.94	209,999.06	49.67
05 - CONTRACTED	95,300.00	20,460.18	78,125.86	17,174.14	81.98
06 - BLDGS & GRND	49,658.00	6,523.76	25,654.45	24,003.55	51.66
07 - CABLE TV	11,585.00	250.00	3,507.50	8,077.50	30.28
120 - COMM SVCS	284,429.00	35,646.57	153,204.77	131,224.23	53.86
01 - PLANNING&DEV	94,910.00	10,467.07	46,181.20	48,728.80	48.66
02 - RECREATION	73,362.00	7,054.00	36,552.92	36,809.08	49.83
03 - HEALTH OFFCR	2,145.00	0.00	747.92	1,397.08	34.87
04 - BEACH MAINT	3,210.00	0.00	2,594.33	615.67	80.82
05 - CONSERVATION	14,300.00	0.00	8,000.00	6,300.00	55.94
06 - GENL ASSIST	20,000.00	0.00	751.90	19,248.10	3.76
08 - SOC SERVC AG	4,000.00	0.00	4,000.00	0.00	100.00
09 - RICKER LIB	72,502.00	18,125.50	54,376.50	18,125.50	75.00
130 - PUB WORKS	792,883.00	49,489.55	320,813.78	472,069.22	40.46
01 - PUBLIC WORKS	582,881.00	31,885.57	227,728.17	355,152.83	39.07
02 - SOLID WASTE	210,002.00	17,603.98	93,085.61	116,916.39	44.33
140 - PUB SAFETY	945,681.45	126,123.99	498,102.82	447,578.63	52.67
01 - FIRE RESCUE	639,759.45	59,591.63	295,953.29	343,806.16	46.26
02 - LAW ENFORCEM	227,994.00	52,203.96	160,186.18	67,807.82	70.26
03 - DISPATCHING	35,647.00	9,272.82	18,922.51	16,724.49	53.08
04 - ANIMAL CTRL	9,600.00	397.00	5,104.20	4,495.80	53.17
05 - STREET LIGHT	12,000.00	2,573.16	8,059.59	3,940.41	67.16
06 - FIREHYDRANTS	15,231.00	1,218.75	7,343.70	7,887.30	48.22
07 - EMER MANGMT	5,450.00	866.67	2,533.35	2,916.65	46.48
150 - FINAN SVCS	9,276,765.00	601,357.45	4,328,191.90	4,948,573.10	46.66
01 - CONTINGENCY	0.00	0.00	0.00	0.00	----
02 - DEBT	274,540.00	0.00	244,304.00	30,236.00	88.99
03 - MUN INSURANC	48,650.00	21,749.00	43,498.00	5,152.00	89.41
04 - EE BENEFITS	511,894.00	35,849.77	234,079.14	277,814.86	45.73
06 - CIP	883,710.00	0.00	0.00	883,710.00	0.00
07 - RSU 16	6,360,174.00	543,758.68	3,806,310.76	2,553,863.24	59.85
10 - TIF TO PS 1	713,175.00	0.00	0.00	713,175.00	0.00
11 - TIF TO VILLA	86,757.00	0.00	0.00	86,757.00	0.00
12 - TIF TO PS 2	397,865.00	0.00	0.00	397,865.00	0.00
15 - USE DESIG FB	0.00	0.00	0.00	0.00	----
160 - COUNTY TAX	716,690.00	0.00	716,689.48	0.52	100.00
170 - OVERLAY	60,000.00	0.00	4,300.28	55,699.72	7.17
Final Totals	12,650,229.45	878,389.91	6,335,829.78	6,314,399.67	50.08

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
110 - ADMINISTRATI	573,781.00	65,772.35	314,526.75	259,254.25	54.82
01 - ADMIN	417,238.00	38,538.41	207,238.94	209,999.06	49.67
5100 - FT WAGES	307,174.00	31,597.71	160,146.02	147,027.98	52.14
5110 - OTHER WAGES	7,761.00	0.00	4,351.57	3,409.43	56.07
5120 - OT WAGES	2,000.00	0.00	55.64	1,944.36	2.78
5130 - ALLOWANCE	4,795.00	563.02	1,123.48	3,671.52	23.43
5140 - TRAINING	2,625.00	50.00	579.00	2,046.00	22.06
5200 - ELECTRICITY	9,000.00	580.39	4,470.77	4,529.23	49.68
5205 - PHONE	3,480.00	294.96	1,730.58	1,749.42	49.73
5210 - MAIN-REPAIRS	0.00	0.00	0.00	0.00	----
5215 - INTERNET	1,560.00	2.18	902.58	657.42	57.86
5220 - HEAT	15,000.00	1,237.53	2,017.76	12,982.24	13.45
5225 - WATER	1,375.00	133.76	969.79	405.21	70.53
5235 - POSTAGE	11,355.00	2,187.00	4,222.54	7,132.46	37.19
5245 - OFF EQP/FEES	0.00	0.00	0.00	0.00	----
5246 - CONT SVCS	0.00	0.00	0.00	0.00	----
5320 - REG OF DEEDS	7,350.00	49.00	5,389.50	1,960.50	73.33
5330 - DUES/SUBSCR	16,240.00	330.00	10,257.32	5,982.68	63.16
5335 - ADVERTISING	1,500.00	114.94	1,322.94	177.06	88.20
5340 - PRINTING	8,455.00	739.00	2,979.23	5,475.77	35.24
5345 - BANK FEES	6,750.00	0.00	63.00	6,687.00	0.93
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5355 - PAYROLL SERV	0.00	0.00	0.00	0.00	----
5360 - SPECIAL EVEN	950.00	0.00	379.69	570.31	39.97
5400 - OFFICE SUPP	6,500.00	658.92	5,049.53	1,450.47	77.69
5415 - ELECTION SUP	3,368.00	0.00	1,228.00	2,140.00	36.46
5420 - GRNDS SUPP	0.00	0.00	0.00	0.00	----
05 - CONTRACTED	95,300.00	20,460.18	78,125.86	17,174.14	81.98
5160 - ASSESS AGENT	35,000.00	2,291.66	13,117.99	21,882.01	37.48
5245 - OFF EQP/FEES	30,000.00	9,909.31	30,028.28	-28.28	100.09
5305 - AUDIT	13,500.00	900.00	13,400.00	100.00	99.26
5315 - LEGAL	10,000.00	5,674.73	17,201.47	-7,201.47	172.01
5325 - PLANNING	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	0.00	0.00	0.00	0.00	----
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5355 - PAYROLL SERV	6,800.00	1,684.48	4,378.12	2,421.88	64.38
06 - BLDGS & GRND	49,658.00	6,523.76	25,654.45	24,003.55	51.66
5100 - FT WAGES	31,658.00	3,044.00	15,309.52	16,348.48	48.36
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5420 - GRNDS SUPP	18,000.00	3,479.76	10,344.93	7,655.07	57.47
07 - CABLE TV	11,585.00	250.00	3,507.50	8,077.50	30.28
5110 - OTHER WAGES	7,650.00	0.00	1,912.50	5,737.50	25.00
5245 - OFF EQP/FEES	500.00	0.00	0.00	500.00	0.00
5350 - PROF SERVICE	3,300.00	250.00	1,500.00	1,800.00	45.45
5400 - OFFICE SUPP	135.00	0.00	95.00	40.00	70.37
120 - COMM SERVCS	284,429.00	35,646.57	153,204.77	131,224.23	53.86
01 - PLANNING&DEV	94,910.00	10,467.07	46,181.20	48,728.80	48.66
5100 - FT WAGES	56,597.00	5,442.00	27,210.00	29,387.00	48.08
5110 - OTHER WAGES	21,913.00	1,878.38	8,963.60	12,949.40	40.91
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
5130 - ALLOWANCE	5,600.00	306.00	2,488.86	3,111.14	44.44
5140 - TRAINING	1,000.00	0.00	439.00	561.00	43.90

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
120 - COMM SVCS CONT'D					
5200 - ELECTRICITY	0.00	0.00	0.00	0.00	----
5205 - PHONE	0.00	0.00	0.00	0.00	----
5245 - OFF EQP/FEES	2,600.00	0.00	2,000.00	600.00	76.92
5325 - PLANNING	6,000.00	2,840.69	4,195.79	1,804.21	69.93
5330 - DUES/SUBSCR	1,200.00	0.00	883.95	316.05	73.66
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5400 - OFFICE SUPP	0.00	0.00	0.00	0.00	----
02 - RECREATION	73,362.00	7,054.00	36,552.92	36,809.08	49.83
5100 - FT WAGES	55,786.00	5,364.00	27,511.42	28,274.58	49.32
5110 - OTHER WAGES	17,576.00	1,690.00	9,041.50	8,534.50	51.44
5120 - OT WAGES	0.00	0.00	0.00	0.00	----
03 - HEALTH OFFCR	2,145.00	0.00	747.92	1,397.08	34.87
5110 - OTHER WAGES	1,325.00	0.00	747.92	577.08	56.45
5130 - ALLOWANCE	300.00	0.00	0.00	300.00	0.00
5410 - EQUIP SUPP	520.00	0.00	0.00	520.00	0.00
04 - BEACH MAINT	3,210.00	0.00	2,594.33	615.67	80.82
5110 - OTHER WAGES	2,145.00	0.00	2,261.25	-116.25	105.42
5210 - MAIN-REPAIRS	1,065.00	0.00	333.08	731.92	31.28
05 - CONSERVATION	14,300.00	0.00	8,000.00	6,300.00	55.94
5311 - LAKE PROTECT	3,000.00	0.00	3,000.00	0.00	100.00
5312 - PCC	1,300.00	0.00	0.00	1,300.00	0.00
5313 - CONS DAM REP	10,000.00	0.00	5,000.00	5,000.00	50.00
5325 - PLANNING	0.00	0.00	0.00	0.00	----
06 - GENL ASSIST	20,000.00	0.00	751.90	19,248.10	3.76
08 - SOC SERVC AG	4,000.00	0.00	4,000.00	0.00	100.00
09 - RICKER LIB	72,502.00	18,125.50	54,376.50	18,125.50	75.00
130 - PUB WORKS	792,883.00	49,489.55	320,813.78	472,069.22	40.46
01 - PUBLIC WORKS	582,881.00	31,885.57	227,728.17	355,152.83	39.07
5100 - FT WAGES	149,498.00	9,583.20	105,494.80	44,003.20	70.57
5110 - OTHER WAGES	9,548.00	-5,566.13	7,417.50	2,130.50	77.69
5120 - OT WAGES	2,200.00	77.66	1,733.08	466.92	78.78
5130 - ALLOWANCE	8,000.00	916.53	1,951.77	6,048.23	24.40
5140 - TRAINING	750.00	0.00	135.00	615.00	18.00
5200 - ELECTRICITY	5,000.00	421.00	2,085.71	2,914.29	41.71
5205 - PHONE	740.00	29.47	178.02	561.98	24.06
5210 - MAIN-REPAIRS	10,500.00	146.12	6,415.31	4,084.69	61.10
5215 - INTERNET	840.00	79.95	429.70	410.30	51.15
5220 - HEAT	6,000.00	352.32	684.12	5,315.88	11.40
5225 - WATER	330.00	15.04	93.37	236.63	28.29
5230 - VEHICLES	19,500.00	72.62	13,172.37	6,327.63	67.55
5240 - GAS/DIESEL	20,000.00	0.00	2,953.77	17,046.23	14.77
5270 - MSW TIPPING	0.00	0.00	0.00	0.00	----
5275 - RECY & PULL	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	0.00	0.00	237.69	-237.69	----
5350 - PROF SERVICE	1,185.00	445.00	445.00	740.00	37.55
5365 - PHYS/DRUG SC	1,650.00	0.00	124.00	1,526.00	7.52
5370 - WASTE DISPOS	0.00	0.00	0.00	0.00	----
5375 - RENTAL EQUIP	17,900.00	0.00	13,863.25	4,036.75	77.45
5380 - CATCHBS CLN	3,600.00	0.00	0.00	3,600.00	0.00
5385 - ROAD MOWING	0.00	0.00	0.00	0.00	----
5390 - TREE CUTTING	4,500.00	0.00	0.00	4,500.00	0.00
5400 - OFFICE SUPP	450.00	0.00	0.00	450.00	0.00

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
130 - PUB WORKS CONT'D					
5410 - EQUIP SUPP	0.00	0.00	0.00	0.00	----
5420 - GRNDS SUPP	0.00	0.00	0.00	0.00	----
5430 - ROAD SUPP	0.00	0.00	0.00	0.00	----
5435 - PROT CLOTHIN	1,200.00	0.00	355.25	844.75	29.60
5445 - CULVERTS	8,000.00	0.00	0.00	8,000.00	0.00
5450 - EROSION MAT	12,000.00	0.00	5,859.76	6,140.24	48.83
5452 - ROAD STRIPIN	8,000.00	0.00	1,040.74	6,959.26	13.01
5455 - GRAVEL	16,200.00	0.00	11,431.05	4,768.95	70.56
5460 - SURF PATCH	5,000.00	0.00	8,287.08	-3,287.08	165.74
5465 - SALT	0.00	0.00	0.00	0.00	----
5467 - SAND	0.00	0.00	0.00	0.00	----
5470 - CUTTING EDGE	0.00	0.00	0.00	0.00	----
5475 - SIGNS	3,000.00	0.00	0.00	3,000.00	0.00
5480 - TOOLS, PARTS	2,800.00	0.00	130.79	2,669.21	4.67
5485 - WELDING SUP	400.00	0.00	0.00	400.00	0.00
5490 - MEDICAL SUP	0.00	0.00	0.00	0.00	----
5500 - MINOR CPTL	0.00	0.00	0.00	0.00	----
6100 - FT WAGE SNOW	99,666.00	14,374.80	14,374.80	85,291.20	14.42
6110 - OTWR WGE SNO	6,364.00	750.00	750.00	5,614.00	11.79
6120 - OT WAGE SNOW	19,800.00	517.81	517.81	19,282.19	2.62
6230 - VEHICLES SNO	19,500.00	2,985.58	2,985.58	16,514.42	15.31
6240 - GAS/DSL SNOW	27,000.00	0.00	0.00	27,000.00	0.00
6375 - RENT EQ SNOW	5,600.00	0.00	0.00	5,600.00	0.00
6450 - EROS MAT SNO	600.00	0.00	0.00	600.00	0.00
6455 - GRAVEL SNOW	1,800.00	1,299.60	1,299.60	500.40	72.20
6460 - SURF PAT SNO	5,000.00	0.00	0.00	5,000.00	0.00
6465 - SALT SNO&ICE	52,000.00	0.00	17,896.25	34,103.75	34.42
6467 - SAND SNO&ICE	15,000.00	1,485.00	1,485.00	13,515.00	9.90
6470 - CUT EDGE SNO	10,000.00	3,900.00	3,900.00	6,100.00	39.00
6475 - SIGNS SNO&IC	660.00	0.00	0.00	660.00	0.00
6480 - TLS/PART SNO	700.00	0.00	0.00	700.00	0.00
6485 - WELD SUP SNO	400.00	0.00	0.00	400.00	0.00
02 - SOLID WASTE	210,002.00	17,603.98	93,085.61	116,916.39	44.33
5100 - FT WAGES	72,031.00	5,962.00	30,197.31	41,833.69	41.92
5110 - OTHER WAGES	13,260.00	835.44	11,803.98	1,456.02	89.02
5120 - OT WAGES	0.00	23.49	23.49	-23.49	----
5130 - ALLOWANCE	1,500.00	0.00	80.00	1,420.00	5.33
5140 - TRAINING	150.00	0.00	0.00	150.00	0.00
5200 - ELECTRICITY	3,000.00	225.45	1,052.53	1,947.47	35.08
5205 - PHONE	340.00	33.13	197.94	142.06	58.22
5210 - MAIN-REPAIRS	2,500.00	0.00	769.79	1,730.21	30.79
5220 - HEAT	800.00	72.62	115.50	684.50	14.44
5230 - VEHICLES	2,000.00	0.00	0.00	2,000.00	0.00
5240 - GAS/DIESEL	4,000.00	0.00	235.95	3,764.05	5.90
5270 - MSW TIPPING	63,621.00	5,638.32	29,371.17	34,249.83	46.17
5275 - RECY & PULL	30,000.00	3,050.00	13,372.50	16,627.50	44.58
5280 - TIRE DISPOS	500.00	0.00	517.60	-17.60	103.52
5285 - BULK & GRIND	10,000.00	1,484.53	3,291.83	6,708.17	32.92
5290 - HHW DISP	750.00	0.00	352.43	397.57	46.99
5295 - UNIV WASTE	0.00	0.00	0.00	0.00	----
5296 - COMPOSTING	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	500.00	279.00	279.00	221.00	55.80
5365 - PHYS/DRUG SC	0.00	0.00	0.00	0.00	----

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
130 - PUB WORKS CONT'D					
5410 - EQUIP SUPP	1,000.00	0.00	120.00	880.00	12.00
5420 - GRNDS SUPP	3,800.00	0.00	1,304.59	2,495.41	34.33
5430 - ROAD SUPP	0.00	0.00	0.00	0.00	----
5480 - TOOLS, PARTS	250.00	0.00	0.00	250.00	0.00
140 - PUB SAFETY					
01 - FIRE RESCUE	945,681.45	126,123.99	498,102.82	447,578.63	52.67
5100 - FT WAGES	175,417.45	17,395.30	89,739.30	85,678.15	51.16
5110 - OTHER WAGES	296,325.00	26,974.42	128,604.42	167,720.58	43.40
5120 - OT WAGES	16,500.00	2,301.32	14,660.22	1,839.78	88.85
5130 - ALLOWANCE	4,350.00	0.00	553.35	3,796.65	12.72
5140 - TRAINING	10,000.00	1,477.00	2,303.64	7,696.36	23.04
5200 - ELECTRICITY	10,000.00	979.72	5,798.02	4,201.98	57.98
5205 - PHONE	6,500.00	425.50	2,712.87	3,787.13	41.74
5210 - MAIN-REPAIRS	0.00	0.00	0.00	0.00	----
5215 - INTERNET	0.00	0.00	0.00	0.00	----
5220 - HEAT	13,500.00	619.85	1,417.40	12,082.60	10.50
5225 - WATER	2,390.00	142.37	863.03	1,526.97	36.11
5230 - VEHICLES	22,000.00	3,875.09	10,138.28	11,861.72	46.08
5240 - GAS/DIESEL	12,000.00	0.00	798.52	11,201.48	6.65
5245 - OFF EQP/FEES	5,000.00	380.00	1,680.83	3,319.17	33.62
5310 - MINOR DNU	0.00	0.00	0.00	0.00	----
5330 - DUES/SUBSCR	2,760.00	80.00	1,000.76	1,759.24	36.26
5350 - PROF SERVICE	0.00	0.00	0.00	0.00	----
5365 - PHYS/DRUG SC	4,500.00	335.77	840.77	3,659.23	18.68
5370 - WASTE DISPOS	2,275.00	0.00	0.00	2,275.00	0.00
5400 - OFFICE SUPP	6,000.00	266.47	1,408.99	4,591.01	23.48
5410 - EQUIP SUPP	15,000.00	345.00	11,892.69	3,107.31	79.28
5420 - GRNDS SUPP	8,500.00	2,422.64	9,154.80	-654.80	107.70
5435 - PROT CLOTHIN	9,350.00	360.00	4,260.96	5,089.04	45.57
5440 - FIRE MED REI	0.00	0.00	0.00	0.00	----
5490 - MEDICAL SUP	15,392.00	1,211.18	7,799.44	7,592.56	50.67
5495 - OSHA EQUIP	2,000.00	0.00	325.00	1,675.00	16.25
6000 - FIRE STATION	0.00	0.00	0.00	0.00	----
02 - LAW ENFORCEM	227,994.00	52,203.96	160,186.18	67,807.82	70.26
5205 - PHONE	400.00	30.59	183.18	216.82	45.80
5210 - MAIN-REPAIRS	300.00	0.00	160.00	140.00	53.33
5230 - VEHICLES	600.00	0.00	0.00	600.00	0.00
5240 - GAS/DIESEL	18,000.00	0.00	3,322.89	14,677.11	18.46
5350 - PROF SERVICE	208,694.00	52,173.37	156,520.11	52,173.89	75.00
5400 - OFFICE SUPP	0.00	0.00	0.00	0.00	----
03 - DISPATCHING	35,647.00	9,272.82	18,922.51	16,724.49	53.08
04 - ANIMAL CTRL	9,600.00	397.00	5,104.20	4,495.80	53.17
05 - STREET LIGHT	12,000.00	2,573.16	8,059.59	3,940.41	67.16
06 - FIREHYDRANTS	15,231.00	1,218.75	7,343.70	7,887.30	48.22
07 - EMER MANGMT	5,450.00	866.67	2,533.35	2,916.65	46.48
150 - FINAN SERVCS					
01 - CONTINGENCY	0.00	0.00	0.00	0.00	----
02 - DEBT	274,540.00	0.00	244,304.00	30,236.00	88.99
5260 - FINAN OUTLAY	0.00	0.00	0.00	0.00	----
5710 - DEBT TSFR ST	0.00	0.00	0.00	0.00	----
5715 - DEBT MMWAC	0.00	0.00	0.00	0.00	----

BI-WEEKLY EXPENSE REPORT

Fund: 10
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
150 - FINAN SERVCS CONT'D					
5720 - DEBT PWD GAR	88,655.00	0.00	87,394.54	1,260.46	98.58
5725 - DEBT PLAIN R	32,297.00	0.00	31,987.25	309.75	99.04
5730 - FIRE STATION	153,588.00	0.00	124,922.21	28,665.79	81.34
03 - MUN INSURANC	48,650.00	21,749.00	43,498.00	5,152.00	89.41
04 - EE BENEFITS	511,894.00	35,849.77	234,079.14	277,814.86	45.73
5260 - FINAN OUTLAY	0.00	0.00	0.00	0.00	----
5810 - HEALTH INS	270,620.00	22,965.30	135,320.66	135,299.34	50.00
5815 - ICMA/MPRS	61,995.00	3,805.69	25,529.56	36,465.44	41.18
5820 - SOC SEC/FICA	94,229.00	9,078.78	46,201.92	48,027.08	49.03
5825 - WORKER'S COM	59,750.00	0.00	16,428.00	43,322.00	27.49
5830 - UNEMPLOY	19,200.00	0.00	9,579.00	9,621.00	49.89
5835 - SICK PAYOUT	3,000.00	0.00	0.00	3,000.00	0.00
5840 - VOLUNT INS	1,800.00	0.00	1,020.00	780.00	56.67
5845 - SAFETY WELL	1,000.00	0.00	0.00	1,000.00	0.00
5850 - EDUC INCENT	300.00	0.00	0.00	300.00	0.00
5860 - COLA/MERIT	0.00	0.00	0.00	0.00	----
06 - CIP	883,710.00	0.00	0.00	883,710.00	0.00
07 - RSU 16	6,360,174.00	543,758.68	3,806,310.76	2,553,863.24	59.85
10 - TIF TO PS 1	713,175.00	0.00	0.00	713,175.00	0.00
11 - TIF TO VILLA	86,757.00	0.00	0.00	86,757.00	0.00
12 - TIF TO PS 2	397,865.00	0.00	0.00	397,865.00	0.00
15 - USE DESIG FB	0.00	0.00	0.00	0.00	----
160 - COUNTY TAX	716,690.00	0.00	716,689.48	0.52	100.00
170 - OVERLAY	60,000.00	0.00	4,300.28	55,699.72	7.17
Final Totals	12,650,229.45	878,389.91	6,335,829.78	6,314,399.67	50.08

FY2016 LIBRARY REVENUES & EXPENSES

Department	Budget	Current Month	Year To Date	Balance	Percent
RICKER LIBRARY					
REVENUES	137,999.00	18,125.50	90,649.60	47,349.40	65.69%
EXPENSES	137,999.00	21,084.97	90,743.73	47,255.28	65.76%
Net Profit / (Loss)	0.00	(2,959.47)	(94.13)	94.13	

FY2016 PCC REVENUES & EXPENSES

Beginning of year balance: \$ 7,567.80

Money in:

7/30/15 Town's Appropriation \$ 1,300.00
10/30/15 TLIA Donation \$ 500.00

Money out:

\$ -

Current Balance

\$ 9,367.80

Total PW wages

Account	Budget	Budget	Budget	YTD	YTD	YTD	Unexpended	Percent
			Total			Total	Balance	Spent
130 - PUB WORKS								
01 - PUBLIC WORKS								
5100 - FT WAGES	149,498.00	99,666.00	249,164.00	105,494.80	14,374.80	119,869.60	129,294.40	48.11%
5110 - OTHER WAGES	9,548.00	6,364.00	15,912.00	7,417.50	750.00	8,167.50	7,744.50	51.33%
5120 - OT WAGES	2,200.00	19,800.00	22,000.00	1,733.08	517.81	2,250.89	19,749.11	10.23%
6100 - FT WAGE SNOW	99,666.00			14,374.80				
6110 - OTWR WGE SNO	6,364.00			750.00				
6120 - OT WAGE SNOW	19,800.00			517.81				

BI-WEEKLY EXPENSE REPORT

Fund: 40
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
400 - PSB TIF 1	600,373.00	355.00	447,584.20	152,788.80	74.55
01 - PSB TIF I	600,373.00	355.00	447,584.20	152,788.80	74.55
5220 - HEAT	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	366,017.00	0.00	337,021.58	28,995.42	92.08
5260 - FINAN OUTLAY	17,986.00	0.00	0.00	17,986.00	0.00
5265 - PSB 40% PYBK	188,640.00	0.00	97,718.00	90,922.00	51.80
5300 - MAJOR DNU	0.00	0.00	0.00	0.00	----
5309 - MISC EXP	0.00	0.00	0.00	0.00	----
5310 - MINOR DNU	0.00	0.00	0.00	0.00	----
5345 - BANK FEES	250.00	0.00	0.00	250.00	0.00
5350 - PROF SERVICE	2,500.00	0.00	0.00	2,500.00	0.00
5620 - HYDRANT	24,980.00	355.00	12,844.62	12,135.38	51.42
401 - PSB TIF 2	519,690.00	4,107.59	354,749.25	164,940.75	68.26
01 - PSB TIF 2	519,690.00	4,107.59	354,749.25	164,940.75	68.26
5220 - HEAT	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	305,105.00	0.00	261,356.34	43,748.66	85.66
5260 - FINAN OUTLAY	9,592.00	0.00	0.00	9,592.00	0.00
5265 - PSB 40% PYBK	157,033.00	0.00	81,141.50	75,891.50	51.67
5345 - BANK FEES	100.00	0.00	0.00	100.00	0.00
5350 - PROF SERVICE	2,500.00	0.00	0.00	2,500.00	0.00
5600 - WATER LINE	0.00	0.00	0.00	0.00	----
5610 - SO VILLAGE	0.00	0.00	0.00	0.00	----
5620 - HYDRANT	0.00	0.00	0.00	0.00	----
5650 - CEDC	45,360.00	4,107.59	12,251.41	33,108.59	27.01
402 - DTV TIF	83,399.00	453.88	56,437.00	26,962.00	67.67
01 - DTV TIF	83,399.00	453.88	56,437.00	26,962.00	67.67
5220 - HEAT	0.00	0.00	0.00	0.00	----
5250 - DEBT SVC	51,750.00	0.00	47,142.49	4,607.51	91.10
5260 - FINAN OUTLAY	2,398.00	0.00	0.00	2,398.00	0.00
5345 - BANK FEES	150.00	0.00	10.65	139.35	7.10
5350 - PROF SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
5600 - WATER LINE	0.00	0.00	0.00	0.00	----
5620 - HYDRANT	2,350.00	0.00	0.00	2,350.00	0.00
5630 - JTK 50% PYBK	14,111.00	0.00	7,335.58	6,775.42	51.98
5650 - CEDC	10,640.00	453.88	1,948.28	8,691.72	18.31
Final Totals	1,203,462.00	4,916.47	858,770.45	344,691.55	71.36

Memo

To: Board of Selectmen
From: Nikki Pratt, Executive Assistant
CC: Bradley Plante, Town Manager
Sharon Chammings, Finance Director
Date: 12/31/2015
RE: Dedicated Funding

After reviewing Town Warrant Articles from 1990 to present here is a list of articles we need to be aware of when writing warrant articles about funding for different reserve accounts.

Special Town Meeting – October 29, 1997

Article #4 – Establish a non-lapsing reserve account for the future construction of an addition to the A.B. Ricker Memorial Library and Community House. Funded by gifts of money for said purpose.

Article #5 – Establish a non-lapsing reserve account for the purpose of CIP to Town Owned Buildings and Property. Funded by sale of Timber.

Annual Town Meeting – April 30, 2005

Article #18 – Establish a non-lapsing reserve account for Recreation Program Fees. Funded by overages in Programs at the end of each fiscal year.

Annual Town Meeting – April 5, 2008

Article #19 – Authorize the Selectman and Treasurer to sell, at public or private sale, used town vehicles and that proceeds from those sales are placed into the corresponding vehicle reserve funds.

Annual Town Meeting – April 4, 2009

Article #16 – Establish a non-lapsing Conservation Reserve Fund. Funded by donations, gifts, or grant money.

Annual Town Meeting – April 6, 2013

Article # Establish a non-lapsing reserve account for Town Economic Development. Funded by sale of Town owned property.

**TIMBER SALE INCOME
TOWN OF POLAND WOODLANDS**

Proposed Article by Poland Conservation Commission:

To see if the Town will vote to amend Article 32 of the April 4, 2015 Annual Town Meeting to read as follows: To see if the town will vote to establish a Conservation Reserve Fund for the purchase of conservation land, endowments for conservation monitoring and stewardship of town owned forest and open space lands, and to fund said reserve fund with penalties assessed and collected by the Town from withdrawal of land from taxation under the Tree Growth Tax Law and Farm and Open Space laws and with donations and with net profits from the sales of timber from Town owned lands occurring after the date of enactment of this Article.

EXPLANATIOON: This article provides for the funding of the Conservation Reserve Fund as established by the Annual Town Meeting of April 4, 2015, Article 32, by repealing Article of 5 of the Special Town Meeting of October 29, 1997.

NOTE: The Town of Poland Comprehensive Plan Update- Enactment Version of May 2008 under POLICIES - # 4 " Establish a funding mechanism for the purchase of purchasing conservation easements and the purchase of land to preserve valuable open space land."

Under STRATEGIES it called for the open space fund to be funded by donations, grants, town timber sales and tax penalties from the change of use of land subject to Tree Growth.

Article 32 of the Annual Town Meeting of April 4, 2015 was written to comply with the Comprehensive Plan and was enacted by a majority vote.

Town of Poland

COMPOSTING PROPOSAL

DECEMBER 2015



PROPOSAL.

We Compost It! (WCI) proposes to collect and manage residential organic waste from one or more Town of Poland (the Town) locations with WCI's convenient and cost effective food scrap recycling system. WCI shall offer complimentary consulting and staff training to ensure that the Town enjoys a smooth transition to food scrap upcycling. WCI shall provide food waste collection and management service for a transport fee of \$9.50 per collection visit and a management fee of \$4.00 per tote collected, as detailed in Addendum 1, *Scope of Services*.

COLLABORATIVE OUTREACH & MARKETING.

We Compost It! shall work with the Town to promote the residential drop-off program to residents of the Town to boost participation and maximize the benefits of the program.

COMPOST for TOWN OF POLAND RESIDENTS

We Compost It! shall provide high-quality, screened compost to The Town at a 35% discount off WCI's regular retail price for distribution to Town residents who participate in the residential drop-off composting program, and for landscaping projects within the Town.

SERVICE.

WCI shall provide 35-gallon, wheeled and lidded food waste collection totes for storage of compostable waste at Town location(s) between collection visits. WCI shall line each tote with a thick, durable liner. During each collection visit, WCI shall remove the soiled liner, spray the inside of each tote with deodorizing enzymatic cleaner, and re-line the tote with a fresh liner for ongoing service. Compostable waste acceptable to WCI is defined in Addendum 2, *Acceptable Compost*.

ABOUT We Compost It!

WCI currently serves over 100 composting partners in southern and central Maine, from St. Mary's Hospital and DaVinci's in Lewiston to Maine Medical Center and the Portland Jetport. WCI partners with 35 schools to compost cafeteria waste and educate the next generation about the benefits of composting. WCI has implemented residential drop-off programs in the Towns of Falmouth and Freeport and will launch additional Town transfer station programs in 2016. WCI transforms food waste to organic compost endorsed by the Maine Organic Farmers & Gardeners Association in Poland, Maine.

COMPOST SERVICE AGREEMENT
Maine Waste Solutions, LLC – DBA We Compost It!

This Agreement made and entered into this 18th day of December, 2015, by and between Town of Poland, (hereinafter “Client”), having a principal place of business at 1231 Maine Street, Poland, Maine, and Maine Waste Solutions, LLC (hereinafter “Contractor”), having a principal place of business at 100 Bark Mulch Drive, Auburn, Maine.

In consideration of the mutual covenants herein contained, the sufficiency of which is hereby acknowledged by both parties, the parties agree as follows:

1. **Waste Acceptance Protocol:** Client agrees to comply with Contractor’s standards for Acceptable Organics, (hereinafter, “Compost”), as defined in Addendum II of this agreement.
 - a. Contractor shall provide 1/2 (One-half) hour of training to Client staff on Contractor’s standards for acceptable Compost at a pre-scheduled date for no charge.
2. **Conditions of Compost Removal:** Beginning on or around February 1, 2016 Contractor agrees to remove Compost from the premises of Client.
 - a. Contractor shall supply 35 (thirty-five) gallon totes for the removal of Compost from Client.
 - b. Client shall deposit totes for Contractor collection in a designated area on the Client’s premises agreed to by both parties, and ensure that Contractor has unobstructed access to said area 24 hours per day.
 - c. Contractor shall collect Compost from totes and Client’s Baseline Service shall be 1 (One) collection stop per week and 2 (Two) totes per collection stop (hereinafter “Baseline Service”).
 - d. Client shall purchase from Contractor fully processed, screened, and mature compost soil amendment for distribution to Scarborough residents who participate in the residential Compost program, and Contractor shall provide said soil amendment at a 30 (Thirty) percent discount from Contractor’s regular retail price.
 - e. Client shall collaborate with Contractor to promote the residential Compost drop-off program through appropriate public outreach and marketing to Poland residents.
 - f. Contractor shall provide at its discretion Compost collection beyond the scope of Services defined herein, with reasonable notice from Client.
3. **Indemnity:** Contractor shall indemnify, defend and hold the Client harmless from and against claims, liabilities, suits, loss, cost, expense and damages arising from any negligent act or omission of Contractor in the performance of work and service pursuant to this Agreement. Contractor’s liability for all of the aforesaid matters is limited to the proceeds recovered from the insurance carried by Contractor after settling claims of third parties. Client agrees to indemnify, defend and hold harmless Contractor from and against any claims, liabilities, suits, loss, cost, expense and damages arising from any breach of this Agreement or any negligent act or omission of the Client in the performance of work and service pursuant to this Agreement.
4. **Term:** This Agreement shall take effect upon its execution and be for an initial term of 12 (Twelve) months. This agreement shall be renewed for additional terms of 12 (twelve) months each unless either party gives the other party written notice of termination at least 30 (thirty) days prior to the then-existing term.
5. **Fees and Costs:** Contractor agrees to remove Compost produced by Client at the Baseline Service level for an average Monthly Service fee of \$75.25 (Seventy five dollars and twenty five cents) per location, consistent with Addendum 1, *Scope of Services*.
 - a. Contractor shall invoice Client on the 1st day of every month of service under this Agreement.
 - b. Client shall pay all invoices within thirty (30) days of the date of the invoice.
 - c. Client shall receive a 2% (two percent) discount for payment within ten (10) days (NET 10).

- d. Contractor shall be entitled to annually adjust fees and costs upward by the same percentage of increase reported in the New England Consumer Price Index.
- e. Contractor's cost for repairing or replacing damaged bins may be recovered from Client.
- f. Following repeated and regular contamination, surcharges up to \$1 (one) per tote for Compost in non-compliance with the standards described in Addendum 2 shall be assessed by Contractor at its sole discretion. "Repeated and regular contamination" shall be defined for the purposes of this agreement as repeated contamination following 2 (two) warnings of Client by Contractor. Following each warning, Client shall have 10 (ten) days to correct the issue.

6. **Insurance:** Contractor shall maintain in effect during the term of this Agreement at its sole cost and expense, the following types of insurance: (1) Workers compensation insurance on Contractor's employees as required by the State of Maine; and (2) Liability insurance on equipment used by Contractor, in the amount of \$1,000,000, to remove Compost from source location.

7. **Termination:** If Client wishes to terminate for convenience prior to the scheduled expiration of the contract or its extension, Client agrees to payment of liquidated damages in the amount of 30 (thirty) day average billings by Contractor to Client. Either party shall have the right to terminate this Agreement in the event that Contractor is prevented from collecting and managing Compost from Client.

8. **Force Majeure:** In the event that Client is prevented from generating Compost, or Contractor is prevented from accepting and removing Compost because of fire, flood, windstorm, earthquake, or other Acts of God; or because of war, civil unrest, or terrorist attack; or in the event of governmental restrictions, such party shall be excused from its obligations under this Agreement for the duration of the period of which it is so prevented.

9. **Governing-Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Maine.

10. **Entire Agreement:** This Agreement and any exhibits attached hereto contain the entire understanding of the parties with respect to the matters contained herein. This Agreement may only be modified by written agreement of the parties.

In witness whereof, the parties so execute this Agreement.

Contractor:

Client:

Maine Waste Solutions, LLC

Town of Poland

By:

By:

Print:

Print:

Title:

Title:

Date:

Date:

Addendum I: SCOPE OF SERVICES

Town of Poland Residential Drop-off Program

COMPOST SERVICE

Scope of Services per Location

SERVICE LEVEL		BILL AMOUNT			
<u>Visits / Week</u>	<u># Totes / Visit</u>	<u>Per visit</u>	<u>Per Tote</u>	<u>Per Week</u>	<u>Per Month</u>
1	2	\$ 9.50	\$ 4.00	\$ 17.50	\$ 75.25
1	3	\$ 9.50	\$ 4.00	\$ 21.50	\$ 92.45
1	4	\$ 9.50	\$ 4.00	\$ 25.50	\$ 109.65

Addendum II: ACCEPTABLE COMPOST

1. **Acceptable Compost.** Organic scraps acceptable to Maine Waste Solutions are those that decompose during Maine Waste Solutions' composting process, including:
 - a. Fruits and Vegetables
 - b. Meat & Fish scraps
 - c. Eggshells
 - d. Paper Towels and Napkins
 - e. Coffee Grounds and Filters
 - f. Bread, Bagels and other Baked Goods
 - g. Rice
 - h. Pasta

2. **Unacceptable Waste.** Wastes unacceptable to Maine Waste Solutions are those that do not decompose during the composting process, including:
 - a. Liquids
 - b. Plastics (including but not limited to table wear, drinking vessels, straws, and packaging)
 - c. Metals (including but not limited to silverware, canned good containers, and bottle caps)
 - d. Wax coated packaging
 - e. Styrofoam
 - f. Tin foil
 - g. Condiment packets
 - h. Bulky wood
 - i. Leather
 - j. Hygiene products

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America's Top 50 charities: How well do they rate?

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RANK	NAME	WEBSITE	CATEGORY	TOTAL INCOME IN MILLIONS (2011)	PUBLIC SUPPORT IN MILLIONS (2011)	PERCENTAGE OF TOTAL EXPENSES SPENT ON PROGRAMS†	SALARY & BENEFITS OF HIGHEST-PAID OFFICIAL†	CHARITYWATCH# GRADE	WISE GIVING ALLIANCE ‡	CHARITY NAVIGATOR†
1	YMCA of the USA	ymca.net	Social services	\$5986.1	\$823.4	87.4	\$441,438	A	MEETS STANDARDS	★★★★
2	Goodwill Industries International	goodwill.org	Social services	4,437.0	778.0	89.0‡	\$508,571	A	MEETS STANDARDS	NO RATING
3	Catholic Charities USA	catholiccharities.usa.org	Social services	4,422.8	679.2	79.6	\$265,356	NO RATING	MEETS STANDARDS	★★★★
4	United Way	unitedway.org	Social services	4,139.9	3,903.2	90.6	\$763,394	NO RATING	NO RATING	★★★★
5	American Red Cross	redcross.org	Social services	3,453.0	945.9	92.2	\$568,594	A	MEETS STANDARDS	★★★
6	The Salvation Army	salvationarmyusa.org	Social services	3,203.8	1,697.6	84.0	\$216,182	A / A-	MEETS STANDARDS	NO RATING
7	Habitat for Humanity International	habitat.org	Social services	1,490.6	619.3	83.7	\$315,130	B+	MEETS STANDARDS	★★★
8	Boys & Girls Clubs of America	bgca.org	Youth	1,458.3	658.3	85.1	\$1,814,593	A+	MEETS STANDARDS	★★★
9	Easter Seals	easterseals.com	Health	1,402.5	161.6	80.6	\$838,901	B-	MEETS STANDARDS	★★
10	Smithsonian Institution	si.edu	Museums	1,241.0	161.4	73.7	\$517,318	NO RATING	NO RATING	★★★★
11	Feeding America	feedingamerica.org	Social services	1,185.0	1,144.3	97.2	\$524,052	B	MEETS STANDARDS	★★★★
12	Task Force for Global Health	taskforce.org	Health	1,163.4	1,147.8	100.0‡	\$262,500	NO RATING	MEETS STANDARDS	NO RATING
13	Planned Parenthood Federation of America	plannedparenthood.org	Health	1,154.0	279.6	72.8	\$382,688	A-	MEETS STANDARDS	★★★★
14	World Vision	worldvision.org	Relief/development	1,055.8	848.2	88.3	\$405,975	B+	MEETS STANDARDS	★★★★
15	Dana-Farber Cancer Institute	dana-farber.org	Hospital/med center	1,002.5	275.8	85.2	\$905,018	NO RATING	NO RATING	★★★★
16	The Nature Conservancy	nature.org	Environment	997.0	504.0	78.8	\$493,332	A-	MEETS STANDARDS	★★★
17	Shriners Hospitals for Children	shrinershospitalsforchildren.org	Hospital/med center	963.6	195.7	85.0	\$428,771	A/F ‡	NO RATING	★★★
18	American Cancer Society	cancer.org	Health	953.6	888.3	70.0	\$2,081,246	C	MEETS STANDARDS	★★
19	Food for the Poor	foodforthe poor.org	Relief/development	938.2	930.2	96.8	\$388,979	B-	MEETS STANDARDS	★★★
20	Boy Scouts of America	scouting.org	Youth	904.7	394.0	89.0‡	\$815,014	A	MEETS STANDARDS	NO RATING
21	Catholic Relief Services	crs.org	Relief/development	821.5	319.4	94.4	\$325,000	A+	MEETS STANDARDS	★★★★
22	ALSAC/St. Jude's Children's Research Hospital	stjude.org	Hospital/med center	814.3	698.4	70.3	\$477,920	B+	MEETS STANDARDS	★★★
23	Children's Hospital Los Angeles	chla.org	Hospital/med center	812.8	97.7	85.0**	\$822,616*	NO RATING	NO RATING	NO RATING
24	Girl Scouts of the USA	girlscouts.org	Youth	735.2	102.3	88.9	\$442,016	C+	MEETS STANDARDS	★★★
25	YWCA	ywca.org	Social services	699.9	397.7	36.8	\$233,722	D/F ‡	NO RATING	★★
26	AmeriCares	americares.org	Relief/development	663.8	662.9	98.4	\$266,021	B-	MEETS STANDARDS	★★★
27	American Heart Association	heart.org	Health	657.2	510.3	53.3	\$602,529	C+	MEETS STANDARDS	★★
28	Save the Children	save the children.org	Relief/development	600.5	349.3	90.7	\$425,324	A+	MEETS STANDARDS	★★★★
29	CARE	care.org	Relief/development	582.0	361.6	89.5	\$419,284	A+	MEETS STANDARDS	★★★

30	Compassion International	compassion.com	Relief/development	548.9	547.4	83.2	\$273,125	A	MEETS STANDARDS	****
31	Campus Crusade for Christ	cru.org	Religious	517.1	474.5	86.0 (2)	\$64,020	NO RATING	REVIEW IN PROGRESS	NO RATING
32	Fred Hutchinson Cancer Research Center	fhcrc.org	Hospital/med center	470.6	69.1	90.6**	none reported	NO RATING	NO RATING	NO RATING
33	Metropolitan Museum of Art	metmuseum.org	Museums	470.0	164.3	86.9	\$988,523	NO RATING	NO RATING	***
34	United States Fund for UNICEF	unicefusa.org	Relief/development	455.0	451.0	90.5	\$467,463	B+	MEETS STANDARDS	***
35	Feed the Children	feedthechildren.org	Relief/development	436.5	430.1	92.9	\$214,209	F	REVIEW IN PROGRESS	****
36	Direct Relief International	directrelief.org	Relief/development	404.9	404.7	98.8	\$341,347	A-	MEETS STANDARDS	****
37	PBS	pbs.org	Relief/development	404.3	172.8	100 (3)**	\$603,403	NO RATING	NO RATING	NO RATING
38	International Rescue Committee	rescue.org	Relief/development	397.9	141.4	92.3	\$395,612	A+	MEETS STANDARDS	****
39	Art Institute of Chicago	artic.edu	Education	397.1	71.9	91.4	\$1,026,395	NO RATING	NO RATING	****
40	Samaritan's Purse	samaritanpurse.org	Relief/development	388.2	375.7	88.3	\$421,198	C+	DOES NOT MEET ALL STANDARDS	****
41	Institute of International Education	iie.org	Education	366.7	366.7	93.4	\$490,547	NO RATING	NO RATING	****
42	Metropolitan Opera Association	metoperafamily.org	Cultural	365.9	194.1	90.5	\$1,300,916	NO RATING	NO RATING	NO RATING
43	Susan G. Komen for the Cure	ww5.komen.org	Health	357.8	285.7	75.0	\$471,471	B	MEETS STANDARDS	***
44	Boys Town	boystown.org	Youth	325.2	141.9	88.7	\$316,272	B-/C+++	MEETS STANDARDS	****
45	New York Presbyterian Fund (1)	nyp.org	Health	312.8	96.5	50.5**	\$4,304,436	NO RATING	NO RATING	NO RATING
46	Cystic Fibrosis Foundation	cff.org	Health	312.0	126.3	79.3	\$477,065	A-	MEETS STANDARDS	***
47	Good360	good360.org	Relief/development	310.5	305.8	99.0	\$708,722	B	MEETS STANDARDS	***
48	Catholic Medical Mission Board	cmmb.org	Relief/development	305.1	294.3	97.0	\$282,018	B	MEETS STANDARDS	****
49	Pew Charitable Trust	pewtrusts.org	Public interest	300.1	283.4	92.4**	\$708,722	NO RATING	NO RATING	NO RATING
50	Christian Broadcasting Network	cbn.com	Religious broadcasting	285.3	177.6	85.4	\$404,394	NO RATING	NO RATING	****

† CHARITY NAVIGATOR; ‡ CHARITY WATCH (AIP); §§ A SERVICE OF THE COUNCIL OF BETTER BUSINESS BUREAUS; * FOUND ON 990 TAX FORM; ** PERCENTAGE CALCULATED BY PROGRAM EXPENSES DIVIDED BY TOTAL INCOME; +++ GRADE REDUCED BECAUSE OF LARGE AMOUNTS OF UNUSED ASSETS (1) ALL DATA FROM FISCAL YEAR 2010 (2) DATA COMES FROM CAMPUS CRUSADE FOR CHRIST'S INTERNAL FINANCIAL REPORT (3) PBS HAD \$47.5 MILLION IN EXPENSES OVER REVENUE

Source: The NonProfit Times (except where noted); Research by Schuyler Velasco

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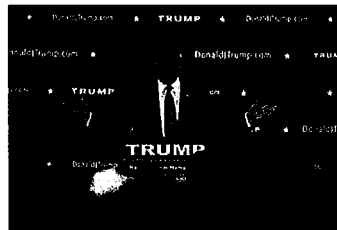
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Town of Poland

1231 Maine Street, Poland, ME 04274

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www.polandtownoffice.org



Assessing 207-998-4651
Code Enforcement 207-998-4604
Recreation 207-998-4650
Fire Rescue 207-998-4689
Public Works 207-998-2570
Solid Waste 207-998-4688

January 5, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

Town A/P's:	\$ 716,893.26
Payroll:	93,586.02
Total:	\$ 810,479.28

BOARD OF SELECTMEN

Stephen E. Robinson

Janice A. Kimball

Stanley L. Tetenman

Walter J. Gallagher

James G. Walker, Jr.

A / P Check Register

Bank: NORTHEAST-GEN

12/31/2015

Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	57947	2,915.00	12/15/15	109	00640 LOST VALLEY SKI AREA
P	57948	7,423.54	12/15/15	109	01029 SECRETARY OF STATE
P	57949	870.00	12/15/15	109	01252 WINDHAM YOUTH BASKETBALL
P	57950	254.67	12/16/15	109	02294 FIRST NATIONAL BANK OMAHA
P	57951	1,012.20	12/17/15	109	02063 ROSS W. SMITH
P	57952	25.00	12/17/15	109	01479 MATTHEW BRETTLER
P	57953	45.00	12/17/15	109	02156 SARAH WARDWELL
P	57954	3,174.00	12/21/15	109	01029 SECRETARY OF STATE
P	57955	2,600.00	12/21/15	109	01512 JEFFREY COTNOIR
P	57956	329.60	12/21/15	109	00928 POLAND REC. DEPT/SCOTT SEGAL
P	57957	400.00	12/22/15	109	01512 JEFFREY COTNOIR
P	57960	2,137.56	12/29/15	109	01029 SECRETARY OF STATE
R	57961	122.60	12/31/15	109	00072 AMERICAN ENGRAVING & AWARDS
R	57962	615.64	12/31/15	109	00150 BUSINESS EQUIPMENT UNLIMITED
R	57963	50.00	12/31/15	109	00213 CASH
R	57964	2,284.48	12/31/15	109	00222 CENTRAL MAINE POWER COMPANY
R	57965	335.77	12/31/15	109	00223 CENTRAL MAINE PARTNERS IN HEALTH
R	57966	42.93	12/31/15	109	00226 CENTRAL ME MEDICAL CENTER
R	57967	450.00	12/31/15	109	00256 WAYNE D. COTTERLY
R	57968	45.00	12/31/15	109	00304 DIRIGO WIRELESS
R	57969	668.41	12/31/15	109	00364 643-FAIRPOINT COMMUNICATIONS
R	57970	71.31	12/31/15	109	00414 THOMAS RICKER
R	57971	36.70	12/31/15	109	00431 GILMAN ELECTRICAL SUPPLY, INC.
R	57972	105.00	12/31/15	109	00456 GROUP DYNAMICS INC.
R	57973	798.90	12/31/15	109	00524 ICMA RETIREMENT CORPORATION
R	57974	12.43	12/31/15	109	00584 BRIAN KIMBALL
R	57975	36.50	12/31/15	109	00660 MAINE COMMERCIAL TIRE, INC.
R	57976	211.21	12/31/15	109	00670 MAINE OXY-ACETYLENE SUPPLY CO.
R	57977	739.00	12/31/15	109	00689 MARKS PRINTING HOUSE
R	57978	43.44	12/31/15	109	00732 METLIFE
R	57979	24,579.28	12/31/15	109	00755 MAINE MUNICIPAL EMPLOYEES
R	57980	75.00	12/31/15	109	00756 MAINE MUNICIPAL TAX COLLECTORS'
R	57981	2,601.64	12/31/15	109	00757 MID-MAINE WASTE ACTION CORP.
R	57982	15.00	12/31/15	109	00774 OMNI SERVICES, INC.
R	57983	3,251.13	12/31/15	109	00794 NASON MECHANICAL SYSTEMS
R	57984	1,050.00	12/31/15	109	00803 NATIONWIDE RETIREMENT SOLUTIONS
R	57985	500.00	12/31/15	109	00862 ONE AND DONE FLOORING SOLUTIONS
R	57986	543,758.68	12/31/15	109	00899 RSU #16
R	57987	172.00	12/31/15	109	00920 PITNEY BOWES INC.
R	57988	31.25	12/31/15	109	00950 PRIMERICA SHAREHOLDER SERVICES
R	57989	135.99	12/31/15	109	00956 QUALITY BOOT
R	57990	18,125.50	12/31/15	109	00995 A. B. RICKER MEMORIAL LIBRARY
R	57991	40.00	12/31/15	109	01032 SCOTT SEGAL
R	57992	52,173.37	12/31/15	109	01042 ANDROS. COUNTY SHERIFF'S DEPT.
R	57993	740.86	12/31/15	109	01062 SOUTHWORTH-MILTON, INC.
R	57994	130.75	12/31/15	109	01117 THE MAINTENANCE CONNECTION
R	57995	220.00	12/31/15	109	01310 CES INC.
R	57996	2,015.00	12/31/15	109	01395 PURCHASE POWER

A / P Check Register
Bank: NORTHEAST-GEN

Type	Check	Amount	Date	Wrnt	Payee
R	57997	22.00	12/31/15	109	01485 RESPONSIBLE PET CARE
R	57998	475.00	12/31/15	109	01497 SEABEE ELECTRIC
V	57999	0.00	12/31/15	109	01541 IRVING ENERGY
R	58000	6,741.48	12/31/15	109	01541 IRVING ENERGY
R	58001	1,485.00	12/31/15	109	01553 CRAFCO, INC.
R	58002	3,900.00	12/31/15	109	01554 VIKING-CIVES
R	58003	81.00	12/31/15	109	01605 PORTLAND COMPUTER COPY, INC.
R	58004	235.00	12/31/15	109	01647 NORRIS INC.
R	58005	9,178.16	12/31/15	109	01711 LEWISTON-AUBURN 9-1-1
R	58006	117.30	12/31/15	109	01717 SUGARLOAF AMBULANCE
R	58007	279.00	12/31/15	109	01756 TREASURER, STATE OF MAINE
R	58008	1,100.00	12/31/15	109	01846 HARRIS COMPUTER SYSTEMS
R	58009	121.90	12/31/15	109	01868 TIME WARNER CABLE
R	58010	2.18	12/31/15	109	01868 TIME WARNER CABLE
R	58011	400.00	12/31/15	109	01884 RHR SMITH & COMPANY
R	58012	1,023.60	12/31/15	109	01933 P & K SAND & GRAVEL, INC.
R	58013	371.50	12/31/15	109	01955 BOB THE SCREENPRINTER
R	58014	100.00	12/31/15	109	01978 CITY OF AUBURN
R	58015	37.50	12/31/15	109	02026 DENNISON LUBRICANTS OF MAINE
R	58016	252.50	12/31/15	109	02080 BOURQUE CONSTRUCTION
R	58017	424.50	12/31/15	109	02095 CASCO BAY FORD
R	58018	93.70	12/31/15	109	02102 FASTENAL COMPANY
R	58019	1,075.37	12/31/15	109	02138 ECOLAB, INC.
R	58020	1,195.50	12/31/15	109	02255 ECOMAINE
R	58021	4,590.00	12/31/15	109	02257 LEBEL'S HEATING & SHEET METAL, INC.
R	58022	445.00	12/31/15	109	02268 FULLY INVOLVED, LLC
R	58023	3,874.73	12/31/15	109	02283 JENSEN BAIRD GARDNER & HENRY
R	58024	1,800.00	12/31/15	109	02305 CITY OF LEWISTON
Total		716,893.26			

Count

Checks	75
Voids	1

Jrnl	Invoice Description	Reference			
	Description	Account	Proj	Amount	Encumbrance
00072	AMERICAN ENGRAVING & AWARDS				
0338	PLAQUE	120215-15			
	PLAQUE	E 140-01-5140			
		PUB SAFETY / FIRE RESCUE - TRAINING		122.60	0.00
		Vendor Total-		122.60	
00150	BUSINESS EQUIPMENT UNLIMITED				
0338	COPIER CONT/ASSESSING	76617			
	COPIER CONTRACT	E 110-05-5245			
		ADMINISTRATI / CONTRACTED - OFF EQP/FEES		97.00	0.00
		Invoice Total-		97.00	
0338	CONT 12/3/15-12/2/16	76618			
	CONT 12/3/15-12/2/16	E 500-01-5245			
		REC PGMS / REC PROGRAMS - OFF EQP/FEES		440.00	0.00
		Invoice Total-		440.00	
0338	TONER/REC	80602			
	TONER/REC	E 500-01-5245			
		REC PGMS / REC PROGRAMS - OFF EQP/FEES		78.64	0.00
		Invoice Total-		78.64	
		Vendor Total-		615.64	
00213	CASH				
0338	REIMB. PETTY CASH	1516			
	REIMB. PETTY CASH	R 100-4500			
		REV FUND 10 - MISC REVENUE		50.00	0.00
		Vendor Total-		50.00	
00222	CENTRAL MAINE POWER COMPANY				
0338	SERVICE 11/10-12/11	1516			
	SERVICE 11/10-12/11	E 140-01-5200			
		PUB SAFETY / FIRE RESCUE - ELECTRICITY		17.99	0.00
		Invoice Total-		17.99	
0338	SERVICE 11/15-12/15	1516			
	SERVICE 11/15-12/15	E 110-01-5200			
		ADMINISTRATI / ADMIN - ELECTRICITY		580.39	0.00
	SERVICE 11/15-12/15	E 500-01-5301			
		REC PGMS / REC PROGRAMS - MAJOR REC		19.54	0.00
	SERVICE 11/15-12/15	E 130-01-5200			
		PUB WORKS / PUBLIC WORKS - ELECTRICITY		421.00	0.00
	SERVICE 11/15-12/15	E 130-02-5200			
		PUB WORKS / SOLID WASTE - ELECTRICITY		225.45	0.00
	SERVICE 11/15-12/15	E 140-05-5350			
		PUB SAFETY / STREET LIGHT - PROF SERVICE		58.38	0.00
	SERVICE 11/15-12/15	E 140-01-5200			
		PUB SAFETY / FIRE RESCUE - ELECTRICITY		961.73	0.00
		Invoice Total-		2,266.49	
		Vendor Total-		2,284.48	
00223	CENTRAL MAINE PARTNERS IN HEALTH				
0338	PRE EMP. SCREENING	50207			
	PRE EMP. SCREENING	E 140-01-5365			
		PUB SAFETY / FIRE RESCUE - PHYS/DRUG SC		335.77	0.00
		Vendor Total-		335.77	
00226	CENTRAL ME MEDICAL CENTER				
0338	MEDICAL SUPPLIES	UM1707			
	MEDICAL SUPPLIES	E 140-01-5490			
		PUB SAFETY / FIRE RESCUE - MEDICAL SUP		42.93	0.00
		Vendor Total-		42.93	
00256	WAYNE D. COTTERLY				
0338	ALLOWANCE	1516			
	ALLOWANCE	E 140-07-5130			
				450.00	0.00

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
	PUB SAFETY / EMER MANGMT - ALLOWANCE				
	Vendor Total-			450.00	
00304 DIRIGO WIRELESS					
0338 BATTERY	2373				
BATTERY	E 140-01-5410			45.00	0.00
	PUB SAFETY / FIRE RESCUE - EQUIP SUPP				
	Vendor Total-			45.00	
00364 643-FAIRPOINT COMMUNICATIONS					
0338 NOVEMBER SERV/MUNI	1516				
NOVEMBER SERV/MUNI	E 110-01-5205			294.96	0.00
	ADMINISTRATI / ADMIN - PHONE				
	Invoice Total-			294.96	
0338 NOVEMBER SERV/ASO	1516				
NOVEMBER SERV/ASO	E 140-02-5205			30.59	0.00
	PUB SAFETY / LAW ENFORCEM - PHONE				
	Invoice Total-			30.59	
0338 NOVEMBER SERV/PW	1516				
NOVEMBER SERV/PW	E 130-01-5205			29.47	0.00
	PUB WORKS / PUBLIC WORKS - PHONE				
	Invoice Total-			29.47	
0338 NOVEMBER SERV/SW	1516				
NOVEMBER SERV/SW	E 130-02-5205			33.13	0.00
	PUB WORKS / SOLID WASTE - PHONE				
	Invoice Total-			33.13	
0338 NOVEMBER SERV/DISP.	1516				
NOVEMBER SERV/DISP.	E 140-03-5350			94.66	0.00
	PUB SAFETY / DISPATCHING - PROF SERVICE				
	Invoice Total-			94.66	
0338 NOVEMBER SERV/FR	1516				
NOVEMBER SERV/FR	E 140-01-5205			154.74	0.00
	PUB SAFETY / FIRE RESCUE - PHONE				
	Invoice Total-			154.74	
0338 NOVEMBER SERV/REC	1516				
NOVEMBER SERV/REC	E 500-01-5205			30.86	0.00
	REC PGMS / REC PROGRAMS - PHONE				
	Invoice Total-			30.86	
	Vendor Total-			668.41	
00414 THOMAS RICKER					
0338 RICKER CEMETERY	123115				
RICKER CEMETERY	G 30-4006-00			71.31	0.00
	TRUST FUNDS / CEMRICKER				
	Vendor Total-			71.31	
00431 GILMAN ELECTRICAL SUPPLY, INC.					
0338 BATTERY/TH	227-474134				
BATTERY/TH	E 110-06-5420			28.32	0.00
	ADMINISTRATI / BLDGS & GRND - GRNDS SUPP				
	Invoice Total-			28.32	
0338 BULB	227-474593				
BULB	E 110-06-5420			8.38	0.00
	ADMINISTRATI / BLDGS & GRND - GRNDS SUPP				
	Invoice Total-			8.38	
	Vendor Total-			36.70	
00456 GROUP DYNAMICS INC.					
0338 HRA JANUARY PAYMENT	L1601				
HRA JANUARY PAYMENT	E 150-04-5810			105.00	0.00
	FINAN SERVCS / EE BENEFITS - HEALTH INS				
	Vendor Total-			105.00	

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
00524 ICMA RETIREMENT CORPORATION					
0338	DECEMBER DEDUCTION	1516			
	DECEMBER DEDUCTION	E 150-04-5815		798.90	0.00
	FINAN SERVCS / EE BENEFITS - ICMA/MPRS				
	Vendor Total-			798.90	
00584 BRIAN KIMBALL					
0338	REIMB. MILE.	121515			
	REIMB. MILE.	E 110-01-5130		12.43	0.00
	ADMINISTRATI / ADMIN - ALLOWANCE				
	Vendor Total-			12.43	
00640 LOST VALLEY SKI AREA					
0338	SKI PROGRAM	121015	*** PAID ***	Check # 57947	
	SKI PROGRAM	E 500-01-5309		2,915.00	0.00
	REC PGMS / REC PROGRAMS - MISC EXP				
	Vendor Total-			2,915.00	
00660 MAINE COMMERCIAL TIRE, INC.					
0338	FLAT REPAIR	400267152			
	FLAT REPAIR	E 130-01-6230		36.50	0.00
	PUB WORKS / PUBLIC WORKS - VEHICLES SNO				
	Vendor Total-			36.50	
00670 MAINE OXY-ACETYLENE SUPPLY CO.					
0338	OXYGEN	31274520			
	OXYGEN	E 140-01-5490		126.95	0.00
	PUB SAFETY / FIRE RESCUE - MEDICAL SUP				
	Invoice Total-			126.95	
0338	OXYGEN	31272157			
	OXYGEN	E 140-01-5490		42.13	0.00
	PUB SAFETY / FIRE RESCUE - MEDICAL SUP				
	Invoice Total-			42.13	
0338	OXYGEN	31278291			
	OXYGEN	E 140-01-5490		42.13	0.00
	PUB SAFETY / FIRE RESCUE - MEDICAL SUP				
	Invoice Total-			42.13	
	Vendor Total-			211.21	
00689 MARKS PRINTING HOUSE					
0338	TOWN RECORD BOOKS	1899			
	TOWN RECORD BOOKS	E 110-01-5340		739.00	0.00
	ADMINISTRATI / ADMIN - PRINTING				
	Vendor Total-			739.00	
00732 METLIFE					
0338	PAY DED.	1516			
	PAY DED.	E 150-04-5810		43.44	0.00
	FINAN SERVCS / EE BENEFITS - HEALTH INS				
	Vendor Total-			43.44	
00755 MAINE MUNICIPAL EMPLOYEES					
0338	INS. MONTH JANUARY	1516			
	INS. MONTH JANUARY	E 150-04-5810		24,579.28	0.00
	FINAN SERVCS / EE BENEFITS - HEALTH INS				
	Vendor Total-			24,579.28	
00756 MAINE MUNICIPAL TAX COLLECTORS'					
0338	MEMBER DUES/CHAMMINGS	1000104381			
	MEMBER DUES/CHAMMINGS	E 110-01-5330		25.00	0.00
	ADMINISTRATI / ADMIN - DUES/SUBSCR				
	Invoice Total-			25.00	
0338	MEMBER DUES AKERS/PRAT	4540/4557			
	MEMBER DUES AKERS/PRAT	E 110-01-5330		50.00	0.00

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
ADMINISTRATI / ADMIN - DUES/SUBSCR					
		Invoice Total-	50.00		
		Vendor Total-	75.00		
00757 MID-MAINE WASTE ACTION CORP.					
0338 TIP FEES	1/5/16				
TIP FEES	E 130-02-5270		2,333.72	0.00	
	PUB WORKS / SOLID WASTE - MSW TIPPING				
TIP FEES	E 130-02-5285		267.92	0.00	
	PUB WORKS / SOLID WASTE - BULK & GRIND				
	Vendor Total-		2,601.64		
00774 OMNI SERVICES, INC.					
0338 PARTS/PW	20018849-01				
PARTS/PW	E 130-01-6230		15.00	0.00	
	PUB WORKS / PUBLIC WORKS - VEHICLES SNO				
	Vendor Total-		15.00		
00794 NASON MECHANICAL SYSTEMS					
0338 SERVICE/TOWN OFFICE	70175				
SERVICE/TOWN OFFICE	E 110-06-5420		286.13	0.00	
	ADMINISTRATI / BLDGS & GRND - GRNDS SUPP				
	Invoice Total-		286.13		
0338 ANN BILL MAINT AGREE	70241				
ANN BILL MAINT AGREE	E 110-06-5420		2,360.00	0.00	
	ADMINISTRATI / BLDGS & GRND - GRNDS SUPP				
	Invoice Total-		2,360.00		
0338 ANN MAINT AGREE/LIB	70242				
ANN MAINT AGREE/LIB	E 110-06-5420		605.00	0.00	
	ADMINISTRATI / BLDGS & GRND - GRNDS SUPP				
	Invoice Total-		605.00		
	Vendor Total-		3,251.13		
00803 NATIONWIDE RETIREMENT SOLUTIONS					
0338 DECEMBER CONTRIBUTION	1516				
DECEMBER CONTRIBUTION	E 150-04-5815		1,050.00	0.00	
	FINAN SERVCS / EE BENEFITS - ICMA/MPRS				
	Vendor Total-		1,050.00		
00862 ONE AND DONE FLOORING SOLUTIONS					
0338 SUPPLY/INSTALL REDUCER	20153				
SUPPLY/INSTALL REDUCER	E 140-01-5420		500.00	0.00	
	PUB SAFETY / FIRE RESCUE - GRNDS SUPP				
	Vendor Total-		500.00		
00899 RSU #16					
0338 JANUARY PAYMENT	1516				
JANUARY PAYMENT	E 150-07-5260		543,758.68	0.00	
	FINAN SERVCS / RSU 16 - FINAN OUTLAY				
	Vendor Total-		543,758.68		
00920 PITNEY BOWES INC.					
0338 MAIL METER RENTAL	7280779-DC15				
MAIL METER RENTAL	E 110-01-5235		172.00	0.00	
	ADMINISTRATI / ADMIN - POSTAGE				
	Vendor Total-		172.00		
00928 POLAND REC. DEPT/SCOTT SEGAL					
0338 REIMB. PETTY CASH	122115	*** PAID ***	Check #	57956	
REIMB. PETTY CASH	E 500-01-5301		243.10	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
REIMB. PETTY CASH	E 500-01-5309		86.50	0.00	
	REC PGMS / REC PROGRAMS - MISC EXP				
	Vendor Total-		329.60		

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
00950 PRIMERICA SHAREHOLDER SERVICES					
0338 DEC. PAY DED.	1516				
DEC. PAY DED.	E 150-04-5810		31.25	0.00	
	FINAN SERVCS / EE BENEFITS - HEALTH INS				
	Vendor Total-		31.25		
00956 QUALITY BOOT					
0338 BOOTS/PW	12152				
BOOTS/PW	E 130-01-5130		135.99	0.00	
	PUB WORKS / PUBLIC WORKS - ALLOWANCE				
	Vendor Total-		135.99		
00995 A. B. RICKER MEMORIAL LIBRARY					
0338 3RD QT. APROPRIATION	1516				
3RD QT. APROPRIATION	E 120-09-5350		18,125.50	0.00	
	COMM SERVCS / RICKER LIB - PROF SERVICE				
	Vendor Total-		18,125.50		
01029 SECRETARY OF STATE					
0338 12/10/15 REPORT	121015	*** PAID ***	Check #	57948	
12/10/15 REPORT	G 10-2300-03		7,423.54		0.00
	GENERAL FUND / STATE MV				
	Invoice Total-		7,423.54		
0338 12/17/15 REPORT	121715	*** PAID ***	Check #	57954	
12/17/15 REPORT	G 10-2300-03		3,174.00		0.00
	GENERAL FUND / STATE MV				
	Invoice Total-		3,174.00		
0338 12/23/15 REPORT	122315	*** PAID ***	Check #	57960	
12/23/15 REPORT	G 10-2300-03		2,137.56		0.00
	GENERAL FUND / STATE MV				
	Invoice Total-		2,137.56		
	Vendor Total-		12,735.10		
01032 SCOTT SEGAL					
0338 REIMB. CELL	122115				
REIMB. CELL	E 500-01-5130		40.00	0.00	
	REC PGMS / REC PROGRAMS - ALLOWANCE				
	Vendor Total-		40.00		
01042 ANDROS. COUNTY SHERIFF'S DEPT.					
0338 3RD QT. PAYMENT	1516				
3RD QT. PAYMENT	E 140-02-5350		52,173.37	0.00	
	PUB SAFETY / LAW ENFORCEM - PROF SERVICE				
	Vendor Total-		52,173.37		
01062 SOUTHWORTH-MILTON, INC.					
0338 PARTS	504673				
PARTS	E 130-01-6230		740.86	0.00	
	PUB WORKS / PUBLIC WORKS - VEHICLES SNO				
	Vendor Total-		740.86		
01117 THE MAINTENANCE CONNECTION					
0338 SUPPLIES	5972400				
SUPPLIES	E 130-01-6230		130.75	0.00	
	PUB WORKS / PUBLIC WORKS - VEHICLES SNO				
	Vendor Total-		130.75		
01252 WINDHAM YOUTH BASKETBALL					
0338 TEAM DUES	121015	*** PAID ***	Check #	57949	
TEAM DUES	E 500-01-5301		870.00		0.00
	REC PGMS / REC PROGRAMS - MAJOR REC				
	Vendor Total-		870.00		
01310 CES INC.					
0338 PROF. SERV./BROOKDALE VIL	20153238				

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
PROF. SERV./BROOKDALE VIL	G 90-3600-01		220.00	0.00	
ESCROWS / CEO PER BOND					
Vendor Total-			220.00		
01395 PURCHASE POWER					
0338 POSTAGE	800090900586217				
POSTAGE	E 110-01-5235		2,015.00	0.00	
ADMINISTRATI / ADMIN - POSTAGE					
Vendor Total-			2,015.00		
01479 MATTHEW BRETTLER					
0338 REFUND/DEST. IMAG.	121715	*** PAID ***	Check #	57952	
REFUND/DEST. IMAG.	E 500-01-5301		25.00	0.00	
REC PGMS / REC PROGRAMS - MAJOR REC					
Vendor Total-			25.00		
01485 RESPONSIBLE PET CARE					
0338 SERVICE 11/11/15	1516				
SERVICE 11/11/15	E 140-04-5350		22.00	0.00	
PUB SAFETY / ANIMAL CTRL - PROF SERVICE					
Vendor Total-			22.00		
01497 SEABEE ELECTRIC					
0338 REPAIR LIGHTING ISSUES	394230				
REPAIR LIGHTING ISSUES	E 140-01-5420		475.00	0.00	
PUB SAFETY / FIRE RESCUE - GRNDS SUPP					
Vendor Total-			475.00		
01512 JEFFREY COTNOIR					
0338 PURCHASE USED TRAILER	122115	*** PAID ***	Check #	57955	
PURCHASE USED TRAILER	E 500-01-5410		2,600.00	0.00	
REC PGMS / REC PROGRAMS - EQUIP SUPP					
Invoice Total-			2,600.00		
0338 PURCHASE USED TRAILER	122115	*** PAID ***	Check #	57957	
PURCHASE USED TRAILER	E 500-01-5410		400.00	0.00	
REC PGMS / REC PROGRAMS - EQUIP SUPP					
Invoice Total-			400.00		
Vendor Total-			3,000.00		
01541 IRVING ENERGY					
0338 DIESEL	349256				
DIESEL	G 10-1800-01		1,660.53	0.00	
GENERAL FUND / DIESEL INVEN					
Invoice Total-			1,660.53		
0338 PROPANE/TO	328603				
PROPANE/TO	E 110-01-5220		279.97	0.00	
ADMINISTRATI / ADMIN - HEAT					
Invoice Total-			279.97		
0338 PROPANE/FR	347300				
PROPANE/FR	E 140-01-5220		619.85	0.00	
PUB SAFETY / FIRE RESCUE - HEAT					
Invoice Total-			619.85		
0338 PROPANE/LOWER TS	329787				
PROPANE/LOWER TS	E 130-02-5220		36.12	0.00	
PUB WORKS / SOLID WASTE - HEAT					
Invoice Total-			36.12		
0338 PROPANE/UPPER TS	329530				
PROPANE/UPPER TS	E 130-02-5220		36.50	0.00	
PUB WORKS / SOLID WASTE - HEAT					
Invoice Total-			36.50		
0338 HEATING FUEL/TH	521179				
HEATING FUEL/TH	E 110-01-5220		498.30	0.00	
ADMINISTRATI / ADMIN - HEAT					

Jrnl	Invoice Description	Reference		
Description	Account	Proj	Amount	Encumbrance
Invoice Total-			498.30	
0338 HEATING FUEL/PW	522063			
HEATING FUEL/PW	E 130-01-5220		99.18	0.00
PUB WORKS / PUBLIC WORKS - HEAT				
Invoice Total-			99.18	
0338 DIESEL	446167			
DIESEL	G 10-1800-01		905.36	0.00
GENERAL FUND / DIESEL INVEN				
Invoice Total-			905.36	
0338 UNLEADED GAS	444987			
UNLEADED GAS	G 10-1800-02		215.14	0.00
GENERAL FUND / UNLEADED INV				
Invoice Total-			215.14	
0338 DIESEL	50526			
DIESEL	G 10-1800-01		2,390.53	0.00
GENERAL FUND / DIESEL INVEN				
Invoice Total-			2,390.53	
Vendor Total-			6,741.48	
01553 CRAFTCO, INC.				
0338 SEALANT-ROADSAVER	10186076			
SEALANT-ROADSAVER	E 130-01-6467		1,485.00	0.00
PUB WORKS / PUBLIC WORKS - SAND SNO&ICE				
Vendor Total-			1,485.00	
01554 VIKING-CIVES				
0338 CARBIDE BLADES	MO00003875			
CARBIDE BLADES	E 130-01-6470		3,900.00	0.00
PUB WORKS / PUBLIC WORKS - CUT EDGE SNO				
Vendor Total-			3,900.00	
01605 PORTLAND COMPUTER COPY, INC.				
0338 COPIER CONTRACT/JAN	285335			
COPIER CONTRACT/JAN	E 110-05-5245		81.00	0.00
ADMINISTRATI / CONTRACTED - OFF EQP/FEES				
Vendor Total-			81.00	
01647 NORRIS INC.				
0338 SPRINKLER INSPECTECTION	334814SP			
SPRINKLER INSPECTECTION	E 140-01-5420		235.00	0.00
PUB SAFETY / FIRE RESCUE - GRNDS SUPP				
Vendor Total-			235.00	
01711 LEWISTON-AUBURN 9-1-1				
0338 QUART. PAY DISPATCH	121115			
QUART. PAY DISPATCH	E 140-03-5350		9,178.16	0.00
PUB SAFETY / DISPATCHING - PROF SERVICE				
Vendor Total-			9,178.16	
01717 SUGARLOAF AMBULANCE				
0338 PARTS	3547			
PARTS	E 140-01-5230		117.30	0.00
PUB SAFETY / FIRE RESCUE - VEHICLES				
Vendor Total-			117.30	
01756 TREASURER, STATE OF MAINE				
0338 STOR FAC LIC/TS	DEP1214151SWF			
STOR FAC LIC/TS	E 130-02-5330		279.00	0.00
PUB WORKS / SOLID WASTE - DUES/SUBSCR				
Vendor Total-			279.00	
01846 HARRIS COMPUTER SYSTEMS				
0338 PAYROLL MODULE	121715			
PAYROLL MODULE	E 110-05-5355		1,100.00	0.00

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
ADMINISTRATI / CONTRACTED - PAYROLL SERV					
Vendor Total-				1,100.00	
01868 TIME WARNER CABLE					
0338	ROAD RUN REC 12/27-1/26	1515	*** SEPARATE ***		
	ROAD RUN REC 12/27-1/26	E 500-01-5215		121.90	0.00
REC PGMS / REC PROGRAMS - INTERNET					
Invoice Total-				121.90	
0338	ROAD RUNNER/LIBRARY	1516	*** SEPARATE ***		
	ROAD RUNNER/LIBRARY	E 110-01-5215		2.18	0.00
ADMINISTRATI / ADMIN - INTERNET					
Invoice Total-				2.18	
Vendor Total-				124.08	
01884 RHR SMITH & COMPANY					
0338	FY END 6/30/15	16749			
	FY END 6/30/15	E 110-05-5305		400.00	0.00
ADMINISTRATI / CONTRACTED - AUDIT					
Vendor Total-				400.00	
01933 P & K SAND & GRAVEL, inc.					
0338	GRAVEL	118740			
	GRAVEL	E 130-01-6455		138.00	0.00
PUB WORKS / PUBLIC WORKS - GRAVEL SNOW					
Invoice Total-				138.00	
0338	RIP RAP	118734			
	RIP RAP	E 130-01-6455		195.60	0.00
PUB WORKS / PUBLIC WORKS - GRAVEL SNOW					
Invoice Total-				195.60	
0338	GRAVEL	118827			
	GRAVEL	E 130-01-6455		690.00	0.00
PUB WORKS / PUBLIC WORKS - GRAVEL SNOW					
Invoice Total-				690.00	
Vendor Total-				1,023.60	
01955 BOB THE SCREENPRINTER					
0338	COACHES SHIRTS	12679			
	COACHES SHIRTS	E 500-01-5301		371.50	0.00
REC PGMS / REC PROGRAMS - MAJOR REC					
Vendor Total-				371.50	
01978 CITY OF AUBURN					
0338	PARAMEDIC INTERCEPT	51-15-4148:1			
	PARAMEDIC INTERCEPT	R 100-4150		100.00	0.00
REV FUND 10 - FEES AMBUL					
Vendor Total-				100.00	
02026 DENNISON LUBRICANTS OF MAINE					
0338	BULK OIL-F/R	1020545			
	BULK OIL-F/R	E 140-01-5230		37.50	0.00
PUB SAFETY / FIRE RESCUE - VEHICLES					
Vendor Total-				37.50	
02063 ROSS W. SMITH					
0338	BID DEPOSIT REIMBURSEMENT	121615	*** PAID ***	Check # 57951	
	BID DEPOSIT REIMBURSEMENT	R 100-4500		1,012.20	0.00
REV FUND 10 - MISC REVENUE					
Vendor Total-				1,012.20	
02080 BOURQUE CONSTRUCTION					
0338	INSTALL EXT. DOOR GAR.	1157			
	INSTALL EXT. DOOR GAR.	E 217-07-5350		252.50	0.00
RECREATION / RECREATION - PROF SERVICE					
Vendor Total-				252.50	

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
02095 CASCO BAY FORD					
0338 PARTS/SERVICE	FOCS291514				
PARTS/SERVICE	E 140-01-5230		206.27	0.00	
	PUB SAFETY / FIRE RESCUE - VEHICLES				
	Invoice Total-		206.27		
0338 PARTS/SERVICE	FOCS291486				
PARTS/SERVICE	E 140-01-5230		218.23	0.00	
	PUB SAFETY / FIRE RESCUE - VEHICLES				
	Invoice Total-		218.23		
	Vendor Total-		424.50		
02102 FASTENAL COMPANY					
0338 PARTS	MEAUB141593				
PARTS	E 130-01-6230		93.70	0.00	
	PUB WORKS / PUBLIC WORKS - VEHICLES SNO				
	Vendor Total-		93.70		
02138 ECOLAB, INC.					
0338 MEDICAL SUPPLIES	347949				
MEDICAL SUPPLIES	E 140-01-5420		1,075.37	0.00	
	PUB SAFETY / FIRE RESCUE - GRNDS SUPP				
	Vendor Total-		1,075.37		
02156 SARAH WARDWELL					
0338 REFUND CHEERING	121715	*** PAID ***	Check #	57953	
REFUND CHEERING	E 500-01-5301		45.00	0.00	
	REC PGMS / REC PROGRAMS - MAJOR REC				
	Vendor Total-		45.00		
02255 ECOMAINE					
0338 SINGLE SORT	121715				
SINGLE SORT	R 100-4340		1,195.50	0.00	
	REV FUND 10 - SLD WST REVN				
	Vendor Total-		1,195.50		
02257 LEBEL'S HEATING & SHEET METAL, INC.					
0338 INSTALL HOOD & FAN/TH	15-1157				
INSTALL HOOD & FAN/TH	E 211-01-5350		4,590.00	0.00	
	MUNIC FACILI / MUNIC FACILI - PROF SERVICE				
	Vendor Total-		4,590.00		
02268 FULLY INVOLVED, LLC					
0338 ANN. LICENSE AGREE.	2015-1068				
ANN. LICENSE AGREE.	E 130-01-5350		445.00	0.00	
	PUB WORKS / PUBLIC WORKS - PROF SERVICE				
	Vendor Total-		445.00		
02283 JENSEN BAIRD GARDNER & HENRY					
0338 LEGAL SERVICES	274118				
LEGAL SERVICES	E 110-05-5315		3,874.73	0.00	
	ADMINISTRATI / CONTRACTED - LEGAL				
	Vendor Total-		3,874.73		
02294 FIRST NATIONAL BANK OMAHA					
0338 PARTS & SUPPLIES	12/15/15	*** PAID ***	Check #	57950	
PARTS & SUPPLIES	E 130-01-6230		64.00	0.00	
	PUB WORKS / PUBLIC WORKS - VEHICLES SNO				
PARTS & SUPPLIES	E 130-01-5210		146.12	0.00	
	PUB WORKS / PUBLIC WORKS - MAIN-REPAIRS				
PARTS & SUPPLIES	E 130-01-5230		44.55	0.00	
	PUB WORKS / PUBLIC WORKS - VEHICLES				
	Vendor Total-		254.67		
02305 CITY OF LEWISTON					
0338 COUNTY LEGAL FEES AGREE	2681				

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
COUNTY LEGAL FEES AGREE	E 110-05-5315		1,800.00	0.00	
	ADMINISTRATI / CONTRACTED - LEGAL				
		Vendor Total-	1,800.00		
		Prepaid Total-	21,186.57		
		Current Total-	695,706.69		
		Warrant Total-	716,893.26		

Town of Poland

1231 Maine Street, Poland, ME 04274

Phone: (207) 998-4601

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January 5, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

Library: \$ 10,735.98

BOARD OF SELECTMEN

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Stanley L. Tetenman

Walter J. Gallagher

James G. Walker, Jr.

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10:27 AM

A / P Check Register

Bank: NORTHEAST-LIBRARY

12/31/2015

Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	2055	120.20	12/16/15	110	02091 PROTECH DIGITAL
R	2056	364.50	12/31/15	110	00129 BAKER & TAYLOR BOOKS
R	2057	274.47	12/31/15	110	00222 CENTRAL MAINE POWER COMPANY
R	2058	88.46	12/31/15	110	00364 643-FAIRPOINT COMMUNICATIONS
R	2059	8,171.83	12/31/15	110	01140 TOWN OF POLAND
R	2060	44.25	12/31/15	110	01312 GALE/CENGAGE LEARNING
R	2061	418.42	12/31/15	110	01448 DEMCO
R	2062	351.80	12/31/15	110	01454 NATIONAL BUSINESS FURNITURE, LLC
R	2063	300.93	12/31/15	110	01541 IRVING ENERGY
R	2064	232.49	12/31/15	110	01547 MICROMARKETING LLC
R	2065	120.00	12/31/15	110	01592 JOANNE MESSER
R	2066	140.00	12/31/15	110	01817 KATHRYN PULSIFER
R	2067	44.34	12/31/15	110	01835 CENTER POINT LARGE PRINT
R	2068	36.44	12/31/15	110	02169 THE PENWORTHY COMPANY
R	2069	27.85	12/31/15	110	02235 TOUCHTONE COMMUNICATIONS
Total		10,735.98			

Count

Checks	15
Voids	0

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
00129 BAKER & TAYLOR BOOKS					
0340 BOOKS	3020687511				
BOOKS	E 700-01-7105 ✓			60.46	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			60.46 ✓	
0340 BOOKS	1516				
BOOKS	E 700-01-7105 ✓			304.04	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			304.04 ✓	
	Vendor Total-			364.50	
00222 CENTRAL MAINE POWER COMPANY					
0340 SERVICE 11/13-12/16 LIB	1516				
SERVICE 11/13-12/16 LIB	E 700-01-5200 ✓			274.47	0.00
	RICKER LIBRA / RICKER LIBR. - ELECTRICITY				
	Vendor Total-			274.47 ✓	
00364 643-FAIRPOINT COMMUNICATIONS					
0340 SERVICE thru 12/10/15	0100356283				
SERVICE thru 12/10/15	E 700-01-5205 ✓			88.46	0.00
	RICKER LIBRA / RICKER LIBR. - PHONE				
	Vendor Total-			88.46 ✓	
01140 TOWN OF POLAND					
0340 DECEMBER PAYROLL	1516				
DECEMBER PAYROLL	E 700-01-5100 ✓			8,171.83	0.00
	RICKER LIBRA / RICKER LIBR. - FT WAGES				
	Vendor Total-			8,171.83 ✓	
01312 GALE/CENGAGE LEARNING					
0340 BOOKS	56894920				
BOOKS	E 700-01-7105 ✓			44.25	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Vendor Total-			44.25 ✓	
01448 DEMCO					
0340 SUPPLIES	5752578				
SUPPLIES	E 700-01-5400 ✓			323.74	0.00
	RICKER LIBRA / RICKER LIBR. - OFFICE SUPP				
	Invoice Total-			323.74 ✓	
0340 SUPPLIES	5760255				
SUPPLIES	E 700-01-5400 ✓			94.68	0.00
	RICKER LIBRA / RICKER LIBR. - OFFICE SUPP				
	Invoice Total-			94.68 ✓	
	Vendor Total-			418.42	
01454 NATIONAL BUSINESS FURNITURE, LLC					
0340 STACK CHAIRS	ZJ904434-KFI				
STACK CHAIRS	E 700-01-5309 ✓			351.80	0.00
	RICKER LIBRA / RICKER LIBR. - MISC EXP				
	Vendor Total-			351.80 ✓	
01541 IRVING ENERGY					
0340 HEATING FUEL	521680				
HEATING FUEL	E 700-01-5220 ✓			300.93	0.00
	RICKER LIBRA / RICKER LIBR. - HEAT				
	Vendor Total-			300.93 ✓	
01547 MICROMARKETING LLC					
0340 BOOKS	403917				
BOOKS	E 700-01-7105 ✓			14.36	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			14.36 ✓	
0340 AUDIO BOOKS	403382				

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
AUDIO BOOKS	E 700-01-7115 ✓			31.99	0.00
	RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS				
	Invoice Total-			31.99 ✓	
0340 BOOKS	600923				
BOOKS	E 700-01-7105 ✓			13.59	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			13.59 ✓	
0340 BOOKS	602142				
BOOKS	E 700-01-7105 ✓			13.59	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Invoice Total-			13.59 ✓	
0340 AUDIO BOOKS	600551				
AUDIO BOOKS	E 700-01-7115 ✓			31.99	0.00
	RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS				
	Invoice Total-			31.99 ✓	
0340 AUDIO BOOKS	601752				
AUDIO BOOKS	E 700-01-7115 ✓			63.98	0.00
	RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS				
	Invoice Total-			63.98 ✓	
0340 AUDIO BOOKS	602285				
AUDIO BOOKS	E 700-01-7115 ✓			62.99	0.00
	RICKER LIBRA / RICKER LIBR. - AUDIO BOOKS				
	Invoice Total-			62.99 ✓	
	Vendor Total-			232.49	
01592 JOANNE MESSER					
0340 CELL PHONE JULY-DEC.	121715				
CELL PHONE JULY-DEC.	E 700-01-5130 ✓			120.00	0.00
	RICKER LIBRA / RICKER LIBR. - ALLOWANCE				
	Vendor Total-			120.00 ✓	
01817 KATHRYN PULSIFER					
0340 CHRISTMAS CARD CLASS	12415				
CHRISTMAS CARD CLASS	E 700-01-7125 ✓			140.00	0.00
	RICKER LIBRA / RICKER LIBR. - ADULT PROGR				
	Vendor Total-			140.00 ✓	
01835 CENTER POINT LARGE PRINT					
0340 BOOKS	1340509				
BOOKS	E 700-01-7105 ✓			44.34	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Vendor Total-			44.34 ✓	
02091 PROTECH DIGITAL					
0340 COPIER TONER	58474815				
COPIER TONER	E 700-01-5400 ✓			120.20	0.00
	RICKER LIBRA / RICKER LIBR. - OFFICE SUPP				
	Vendor Total-			120.20 ✓	
02169 THE PENWORTHY COMPANY					
0340 BOOKS	510136				
BOOKS	E 700-01-7105 ✓			36.44	0.00
	RICKER LIBRA / RICKER LIBR. - BOOKS				
	Vendor Total-			36.44 ✓	
02235 TOUCHTONE COMMUNICATIONS					
0340 SERVICE NOV.	2079984390				
SERVICE NOV.	E 700-01-5205			27.85	0.00
	RICKER LIBRA / RICKER LIBR. - PHONE				
	Vendor Total-			27.85 ✓	

*** PAID ***

Check # 2055

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
		Prepaid Total-	120.20		
		Current Total-	10,615.78		
		Warrant Total-	10,735.98		

OK

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Recreation 207-998-4650
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January 5, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

TIF 2: \$ 410.60

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Poland
10:34 AM

A / P Check Register
Bank: NORTHEAST-TIF 2

12/31/2015
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	1061	410.60	12/31/15	111	01140 TOWN OF POLAND
	Total	410.60			

Count	
Checks	1
Voids	0

1:10 PM

Warrant Preview
Pay Date: 12/29/2015

12/29/2015

Page 1

PS

OK SC

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
01140 TOWN OF POLAND					
0355	CEDC ASSIST. DEC PAY	1516			
CEDC ASSIST. DEC PAY	E 401-01-5650		410.60	0.00	
	PSB TIF 2 / PSB TIF 2 - CEDC				
		Vendor Total-	410.60		
		Prepaid Total-	0.00		
		Current Total-	410.60		
		Warrant Total-	410.60		

Town of Poland

1231 Maine Street, Poland, ME 04274

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January 5, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

DVT TIF: \$ 96.29

BOARD OF SELECTMEN

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10:37 AM

A / P Check Register
Bank: NORTHEAST DTV TIF

12/31/2015
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	1680	96.29	12/31/15	112	01140 TOWN OF POLAND
	Total	96.29			

Count	
Checks	1
Voids	0

Poland
1:14 PM

Warrant Preview
Pay Date: 12/29/2015

12/29/2015
Page 1

RB

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Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
01140 TOWN OF POLAND					
0356	CEDC ASSIST. DEC PAY	1516			
CEDC ASSIST. DEC PAY	E 402-01-5650		96.29	0.00	
	DTV TIF / DTV TIF - CEDC				
Vendor Total-			96.29		
Prepaid Total-			0.00		
Current Total-			96.29		
Warrant Total-			96.29		

Town of Poland

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Assessing 207-998-4651
Code Enforcement 207-998-4604
Recreation 207-998-4650
Fire Rescue 207-998-4689
Public Works 207-998-2570
Solid Waste 207-998-4688

January 5, 2016

Authorization of bills payable for Fiscal Year 2016 totaling:

TIF 1: \$ 355.00

BOARD OF SELECTMEN

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10:44 AM

A / P Check Register
Bank: NORTHEAST-TIF

12/31/2015
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	1678	355.00	12/31/15	115	01493 AUBURN WATER DISTRICT
Total		355.00			

Count	
Checks	1
Voids	0

Warrant Preview

Pay Date: 12/29/2015

12/29/2015

Page 1

*pk**OK
SL*

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
01493 AUBURN WATER DISTRICT					
0353	CIMINO WAY STAT. BOOST.	51			
	CIMINO WAY STAT. BOOST.	E 400-01-5620	355.00	0.00	
	PSB TIF 1 / PSB TIF I - HYDRANT				
		Vendor Total-	355.00		
		Prepaid Total-	0.00		
		Current Total-	355.00		
		Warrant Total-	355.00		