

**Town Manager Report  
September 2, 2008**

- 1) Ramp work has begun by C & G Construction.
- 2) Have concluded Finance Director interviews, reference and background checks, and extended an offer of employment to Cherie Sargent.
- 3) PWD continued work on Brown Rd. We decided to do much more drainage work and will be out there the rest of this week. Paving on 9/5 and 9/6.
- 4) Investigating Safe Routes to School Grant Program (Submit by next June for 2011-12 funds).
- 5) Had Taylor Engineering do some quick engineering designs for improvements to Garland Swamp Rd (hopefully this fall), and for Jordan Shore Dr. (to be able to have decent budget figures for next year)
- 6) The insurance company involved with the accident at the dam finally released money for an engineering review of any damage done to the base structure (beyond the destroyed catwalk).
- 7) The Poland Progressive Newsletter was sent to print and should have arrived in homes by now. It includes a cover story on the upcoming town meetings.
- 8) The auditors were in and did some more preparatory work. Nikki proved to be very valuable. She also worked closely with Rose and I on more financial clean up / clarifications.
- 9) Had to say goodbye to our wonderful student intern, Jake Neal, who was very valuable in reviewing and updating the web site, sorting out our central files, and beginning the document scanning (paperless system).
- 10) I did some writing and database development for the Poland Conservation Commission for their Forum.
- 11) Participated in an important economic development meeting to attract a new and critical business to town.
- 12) The PRHS generator ground work is underway.
- 13) The #2 fuel oil bid came, done by the coalition including Lewiston, came in at a time when oil was about \$110 / barrel or \$3.45 per gallon for larger tanks.
- 14) Started hearing back on the salt prices both from the state and from AVCOG.
- 15) Scott and I have been working with Chief Bosse about the NFPA / commercial electrical and safety requirements for the Town Hall and Library.