

**Town Manager Report**  
**April 15, 2008**

- 1) Conducted account reconciliation work (as I do each month with Deb) as well as worked on the new chart of accounts with Rose to be consistent with the auditor's expectations and with our new budget layout. Deleting many old dead accounts, and reorganizing much of our financial stuff in preparation for a new system on July 1, 2008.
- 2) Working with MDOT and abutting property owners to resolve some egress issues around old and new Carpenter Road.
- 3) Notifying residents of streets to be paved to get any input prior to paving. Also had a long meeting with PWD about upcoming work in spring and early summer along with many other issues. Very good meeting with follow up memo of what needs to be done by when. Starting with some rebuild at Bailey Hill, then some rebuild at Brown Road.
- 4) Working with Rose on more tax accounts and personal property accounts.
- 5) Continued discussions with John O'Donnell about what would be expected on him if the BOS were to desire him to be the annual assessor as well as our revaluation contractor.
- 6) Did a fair amount of work with economic development, including water line calculations and future TIF proceeds, and GEMS of Rte 26 Group.
- 7) Completed the cross-easement exchange with Cyndi Robbins regarding Ricker Road. Also had to attend a couple of meetings at Ricker Road to discuss final elements of that project and some water issues.
- 8) Working with Fire Dept. on getting the specifications ready for a new ambulance; likewise with PWD about the new loader and a replacement 10-11 ton trailer.
- 9) Met w/ attorney about Snowe's Pit and feel we can proceed with removing the sand under the road on the esker. Will be writing to the abutters to hold a pre-meeting with them before proceeding (subject to BOS approval to proceed).
- 10) Very busy this month for Judy and the front desk ladies with boats, registrations, taxes, etc. Great job!
- 11) Many improvements made to the web site this month. Kudos to Rose and Julie Mocchiola.
- 12) Had a 4 vacation days since last report – during kids April vacation.