

**Town Manager Report**  
**May 14, 2008**

- 1) A little under 600 courtesy letters to taxpayers went out along with letters to the remaining overdue personal property accounts. Sent out notices to private haulers and commercial waste accounts previously on our bill and notified them that this will cease effective July 1, 2008. Judy has sent out all re-appointment forms.
- 2) Continued work and discussions with MDOT regarding placeholder water lines, getting estimates from vendors to install pipe, and meetings with MDOT and Carpenter Road owners being impacted to try and resolve some issues.
- 3) Had several meetings lately: 2-1-1 Representative – phone and online social service agencies resource, Gems of Rte 26, Conservation Commission, Nadeau Field / MB Bark meeting, Superintendent Meeting, Green Team meeting, gave a recycling class at PCS to 3<sup>rd</sup> – 4<sup>th</sup> graders, attended Chamber of Commerce Breakfast (now talking with banks), Meetings about Heritage Days, and John O'Donnell about assessing contract.
- 4) Scott and I have met and began to draft (get prices) on the various elements of renovation required / recommended at the Town Hall to provide BOS with comprehensive five year plan. Draft is not ready for prime time. =)
- 5) Checking in on Bailey Hill Road / coordinating with McFalls / pavers about schedules. Looks like late May – Bailey Hill, Cobb and Strout to be reclaimed and paved. Late June for Brown Rd to be reclaimed and paved and Birch Drive to be paved.
- 6) Meetings will be held with AVCOG, Conservation Commission and Bob Faunce to get additional ideas and guidance for a cost-benefit analysis re: Snowe's Pit. No meeting with abutters at this time until we know more. Do not yet have his written opinion about the legality of removing gravel; it has been requested.
- 7) Additional funds obtained from EDC to pay for expansion of web site resources – both EDC and Town side. Sue and Rose worked with TRIO to get our tax data up and online.
- 8) Wrote newsletter articles, and Rose got the newsletter prepped and ready for the printer. Residents should see this in late May.
- 9) Flagpole has been delivered and should be erected on or about the 20th of May.
- 10) Four new receipt printers have been received and installed; working beautifully. The old **one** single receipt printer (circa 1992) was failing badly – no parts available.