

06/07/2009 Report

Town Manager Report

July 07, 2009

- A tremendous amount of coordination and final details related to the revaluation process, hearings, letters, etc.
- Letter to staff and additional work on the changes being undertaken in the Personnel Policy.
- Lots more detailed work on capital reserves, debt retirement and capital improvement planning (see very rough draft); also continued the road Surface Management trips / analysis.
- Have been working with Chief Bosse and Mark Gray (on a pro bono basis) to draft some plans for an expansion to the Fire-Rescue Building. Some of this work is driven by our own acknowledgement that over the ten years of capital planning we have been doing, this will be a necessity to expand, but also it is desirable to have this as we seek grants.
- Did orientation with Heather McNally our new CEO. She and I have set 6-month goals and she seems to be adapting very well.
- Held a follow up meeting with the surveyor to prepare for recommendations to the BOS about retaining certain lands when we transfer school properties to the RSU.
- Coordinating paving and the pipe install project at PCS.
- Met and reviewed truck bids carefully so that we can make recommendations for selection of vendors to the BOS (see agenda).
- Met with Norm Chamberlain about the feasibility study for water and sewer extensions on Rte 122. They will be submitting a timeline and work steps to be accomplished along the way – consistent with the scope of work they bid – for management and BOS review.
- Conducted an internal interview to replace the equipment operator who resigned. Worked on employment ads to fill the bus mechanic position. Mike Whittier will be an equipment operator now.

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