

MANAGER'S REPORT

TOWN OF POLAND, MAINE

To: Board of Selectmen

Date: 2/2/16

CC: Department Heads, Committee Chairs

1. Meetings: I meet with a local mason on the 20th who is doing an evaluation of the brick work at the Town Hall; he will be forwarding a report and recommendation on the situation. The Finance Director and I met with our Auditor on the 21st on a couple of questions.

2. Excelsior Grange #5: Has been nominated for the National Register of Historic Places by the Maine Historic Preservation Commission at a meeting held on January 22nd. The nomination has been sent to the Chief of Registration in Washington, D.C. for consideration.

3. MMWAC: Joe Kazar, Executive Director of MMWAC reported to the Board of Directors they were successful bidders at an auction to purchase the abutting grain mill with 2.1 acres. The winning bid was \$180,000 and Joe reports "the acquisition will give MMWAC much greater flexibility in the future to expand our operations and generate new revenue streams."

4. DOT Schedule: We received the DOT Work Schedule for 2016/17 and this coming summer they will be clearing trees along Route 11 from the Casco – Poland town line northerly 2 miles to Mequire Hill Road, then beginning at the Route 11/Tripp Lake Road intersection extending 1.15 miles north to Route 26. Also, they will be replacing a culvert on Route 26 located 0.4 of a mile south of the intersection of Route 26/Route 11 in Poland.

5. Payroll: The Finance Director has informed me she's hoping to have payroll back in-house and up and running by April 1st; again this will save us \$6,800 annually in fees. Also, she is recommending we add all stipends and allowances in the TRIO Payroll system and they will be paid automatically on a monthly basis, this will also be effective April 1st. We have had a number of issues with our current process which is inefficient and difficult to manage and this will alleviate those problems.

6. Employee of the Year (2015): The Town of Poland Employee of the Year has been selected and we will have an announcement later this month. We had three nominations this year and all the candidates would be deserving. We'd like to thank those who submitted nominations.

7. McConaghy House: We have found a contractor who will work with us to determine the cost of upgrading the McConaghy House for either commercial or Town use. I'm asking he have something to use by the end of February.

8. Joint Committee: The Joint Auburn/Poland Economic Development Committee met on the 27th at the Auburn Municipal Airport. Unfortunately, it was poorly attended; none of the Auburn committee members were present; all Poland members were present other than one member. The new Auburn Economic Development Director Michael Chammings was present. The next meeting will be in early March.