

Town of Poland, Maine  
Board of Appeals  
1231 Maine Street  
Poland, Maine 04274-7328

**Application for Administrative Appeal**

Appellant(s): _____		
_____		
Mail Address: _____	Work Phone: _____	
Town/State/Zip: _____	Home Phone: _____	
Road Location: _____		
Map # _____	Lot # _____	Sub-lot # _____

An Administrative Appeal is being sought for the relief from the decision, or lack of a decision, of the Code Enforcement Officer or the Planning Board in regard to an application for a permit or use approval. The undersigned believes that: (check one)

- An error was made in the denial of a permit or use.
- The denial was based on a misinterpretation of the ordinance.
- There has been a failure to approve or deny a permit or use within a reasonable period of time.
- (Other – please specify) \_\_\_\_\_  
\_\_\_\_\_

1. Attach a copy of any relevant papers (applications, site drawings, decisions, etc.) concerning the decision by the Code Enforcement Officer or Planning Board.
2. Attach copy of deed, sales agreement, or contract that gives you title, right, or interest in this appeal.
3. Indicate what section(s) of the ordinance that you believe is/are relevant to your appeal: \_\_\_\_\_  
\_\_\_\_\_
4. Attach a statement describing the facts concerning your filing an appeal.

I hereby acknowledge that I have read this application and pertinent sections of the ordinances, and state that the information in this document is to the best of my knowledge true and accurate.

<i>Appellant's Signature</i>	<i>Co-Appellant's Signature</i>	<i>Date</i>